



401 N Canyon City Blvd • Canyon City, OR 97820-6111

Phone: (541) 575-1280 • FAX: (541) 575-3614

Board Meeting Agenda

Wednesday 08/21/2024 | 7:00PM

ZOOM IN BY USING THE FOLLOWING ACCESS CREDENTIALS:

<https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MZz09>

Meeting ID: 259 524 5851 | Passcode: HelloGSD3

[* = supplement enclosed]

1) **PRELIMINARY BUSINESS:**

- 1.1 Call to order
 - 1.1.1 Board Attendance: ___ of 7
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review
 - 1.3.1 Motion: ____; Second: ____; Unanimous: ____
- 1.4 Election Appointment of Board Chair
 - 1.4.1 Motion: ____; Second: ____; Unanimous: ____
- 1.5 Election Appointment of Vice Board Chair
 - 1.5.1 Motion: ____; Second: ____; Unanimous: ____

2) **PUBLIC COMMENTS | 3-MINUTE LIMIT:**

- 2.1 Public Forum:
 - 2.1.1 1)
 - 2.1.2 2)
 - 2.1.3 3)

3) **STUDENT BODY REPORT(S): N/A**

4) **REPORTS:**

- 4.1 Financial/Business Manager/ MJE *
 - 4.1.1 See: Board Meeting Packet – Addendum | Financial Report – June/July 2024
 - 4.1.2 See New Business 6.2 → 2024/2025 Annual Resolutions
- 4.2 Current Enrollment | Average Daily Membership (ADM) Reporting) as of last day of previous month/ JM
 - 4.2.1 Beginning September 2024
- 4.3 Current Staffing/JY/jm
 - 4.3.1 GU = 37
 - 4.3.2 HES = 41
 - 4.3.3 SES = 4
 - 4.3.4 HCCC = 8
 - 4.3.5 DO = 4
 - 4.3.6 Transportation = 6
 - 4.3.7 **TOTAL: 100**

Board of Directors:

*Kris Beal | M.T. Anderson | Amy Charette, Vice Chair | Chris Labhart | Zac Bailey | Will Blood, Chair | Jake Taylor
Superintendent: Mark W. Witty | Website: <https://www.grantschooldistrict.org/>*



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4.4 Administrator's Reports | Previous Month:

- 4.4.1 Principal, Justin Lieuallen | Vice Principal, Andy Lusco | GU *
- 4.4.2 SpEd Director, Shanna Northway | GU/HES *
- 4.4.3 Principal, Janine Attlesperger | Humbolt (HES)*
- 4.4.4 Principal, Janine Attlesperger | Seneca (SES) *
- 4.4.5 Director, Trina Fell | Humbolt Child Care Center (HCCC) *

4.5 Superintendent's Report/ Superintendent Mark Witty

- 4.5.1 Strategic Plan Implementation
- 4.5.2 NWEA MAPS training update
- 4.5.3 Executive Function Training
- 4.5.4 Hiring update
- 4.5.5 Human Resources video update
- 4.5.6 Renew America Grant | GU HVAC
- 4.5.7 Community Initiated Project – Merkley and Wyden | \$1.45M
- 4.5.8 Early Learning visitation

4.6 Construction/Capitol Projects Update/MW

5) **CONSENT AGENDA:**

5.1 Recommend Approving 06/19/2024 Board Meeting Minutes

5.2 Recommend Accepting New Hires:

- 5.2.1 Bryanna Beam, SpEd IA | Humbolt Elementary School
- 5.2.2 Fallen Lusco, SpEd IA GU/Paraprofessional | Humbolt Elementary School
- 5.2.3 Melissa VanLoo, IA | Humbolt Elementary School
- 5.2.4 Jaclyn Lopez, Online School Coordinator | Grant Union JR/SR High School
- 5.2.5 Tonia Seebart, College/Career Coordinator | Grant Union JR/SR High School
- 5.2.6 Trista Strong, Office Specialist I | Grant Union JR/SR High School
- 5.2.7 Sara Wilson, Office Specialist II | Grant Union JR/SR High School
- 5.2.8 Zane Rookstool, Interim Assistant Football Coach | Grant Union JR/SR High School
- 5.2.9 Ashleigh Romero, Cheer Coach | Grant Union JR/SR High School
- 5.2.10 Mitchel Wilson, Interim Head Football Coach | Grant Union JR/SR High School
- 5.2.11 2024/2025 COACHING ROSTER | Including Paid & Volunteer

5.3 Recommend Accepting Employment Role Transfer:

- 5.3.1 Anna Field, 7-9 grade Math | Grant Union JR/SR High School
- 5.3.2 Carrie Sullivan, Head Teacher | Seneca Elementary School
- 5.3.3 Heather Rookstool, SpEd Assistant/Office Specialist I/Librarian

5.4 Recommend Accepting Employment Role Addition:

- 5.4.1 N/A

5.5 Recommend Accepting Employment Resignations:

- 5.5.1 Taysha Humbird, IA | Humbolt Elementary School
- 5.5.2 Shiela Kowing, Secretary | Grant Union JR/SR High School
- 5.5.3 Mandie McQuown, IA | Humbolt Elementary School

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5.5.4 Zach Williams, Head Varsity Softball Coach | Grant Union JR/SR High School

5.6 Recommend Approving APRIL 2024 POLICIES BATCH | READING: 2 of 2 (action required):

5.6.1 OSBA Policy Update Guide | Vol. 69 No. 2 sch * | See: **Board Meeting Packet – Addendum 1 (05/15/2024)**

5.6.1.1 Required | See: **Policies Packets 1/2 AND 2/2 (05/15/2024) | “Required”**

5.6.1.2 Highly Recommended | See: **Policies Packet | “Highly Recommended”**

5.7 Approval Consent Agenda (Entire Section): Motion: ___; Second: ___; Unanimous: ___

6) **NEW BUSINESS:**

6.1 2024/2025 Board/Superintendent Operational Agreement

6.2 2024/2025 Annual District Resolutions (14):

6.2.1 Approve Resolution #25-01 – Designating the Chief Administrative Officer of Grant School District 3 for the 2024/2025 School Year Beginning July 01, 2024:

6.2.1.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.2 Approve Resolution #25-02 – Designating the Deputy Clerk/Business Manager of Grant School District 3 for the 2024/2025 School Year Beginning July 01, 2024:

6.2.2.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.3 Approve Resolution #25-03 – Designating Co-Custodians of Grant School District 3 Fund for Fiscal Year 2024-2025:

6.2.3.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.4 Approve Resolution #25-04 – Designating The Budget Officer for Fiscal Year 2024-2025:

6.2.4.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.5 Approve Resolution #25-05 – Designating the Official Auditors for Fiscal Year 2024-2025:

6.2.5.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.6 Approve Resolution #25-06 – Designating the Day, Time and Place for Regular Monthly School Board Meetings, Beginning July 01, 2024 for Fiscal Year 2024-2025:

6.2.6.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.7 Approve Resolution #25-07 – Designating Depositories for Grant School District 3 funds for Fiscal Year 2024-2025:

6.2.7.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.8 Approve Resolution #25-08 – Designating the Legal Counsel to be used for Fiscal Year 2024-2025:

6.2.8.1 **Motion: ___; Second: ___; Unanimous: ___**

6.2.9 Approve Resolution #25-09 – Designating the Asbestos Program Manager for Fiscal Year 2024-2025:

6.2.9.1 **Motion: ___; Second: ___; Unanimous: ___**

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6.2.10 Approve Resolution #25-10 – Designating the Insurance Agent of Record to be used for Fiscal Year 2024-2025:

6.2.10.1 **Motion:** ___; **Second:** ___; **Unanimous:** ___

6.2.11 Approve Resolution #25-11 – To Co-mingle Funds:

6.2.11.1 **Motion:** ___; **Second:** ___; **Unanimous:** ___

6.2.12 Approve Resolution #25-12 – To Authorizing Signature for Federal/State Program Application:

6.2.12.1 **Motion:** ___; **Second:** ___; **Unanimous:** ___

6.2.13 Approve Resolution #25-13 – Authorizing the Superintendent to Enter into and Approve Payments on Certain Contracts:

6.2.13.1 **Motion:** ___; **Second:** ___; **Unanimous:** ___

6.2.14 Approve Resolution #25-14 – Authorizing the use of Credit Cards:

6.2.14.1 **Motion:** ___; **Second:** ___; **Unanimous:** ___

6.3 Recommend Approving APRIL 2024 POLICIES BATCH | READING: 1 of 2 (No action required):

6.3.1 Optional | **See: Policies Packet | “Optional”**

6.4 Board Advocacy/MW

7) **FUTURE CALENDAR DATES | 2024 | ALL Meetings are held at District Office, unless otherwise specified:**

- 7.1.1 08/20 – Staff Continental Breakfast GU | 8:00 – 10:00AM
- 7.1.2 08/21 – Welcome BBQ GU | 6:00PM
- 7.1.3 08/21 – Board Meeting | 7:00PM
- 7.1.4 09/18 – Board Meeting | 7:00PM
- 7.1.5 10/16 – Board Meeting | 7:00PM
- 7.1.6 11/20 – Board Meeting | 7:00PM (subject to change)
- 7.1.7 12/12 – Board Meeting | 7:00PM (subject to change)

8) **BOARD REPORTS:**

- 8.1 **KB:**
- 8.2 **M.T. A:**
- 8.3 **AC:**
- 8.4 **CL:**
- 8.5 **ZB:**
- 8.6 **WB:**
- 8.7 **JT:**

9) **TOTAL IN ATTENDANCE:**

- 9.1 In Person: ___
- 9.2 Via Zoom: ___

10) **ADJOURNED: _____ PM**

[Board Packet posted on district web site at:
https://grantsd3.schoolsites.com/](https://grantsd3.schoolsites.com/)

Grant School District No.3 does not discriminate in employment, educational programs and activities, on the basis of race, national origin, color, creed, religion, gender, gender identification, sexual orientation or associational preference, age, disability, veteran status. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. For additional information or assistance contact the District office at: (541)575-1280 | 401 N Canyon City Blvd, Canyon City, OR 97820-6111. For telecommunications relay services for the deaf, hearing or speech impaired call 1(800)735-2900 – thank you!

Board of Directors:

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