

Minutes for School Council Election

_____ PSES _____ School

_____ 10-21-21 _____ (date)

1. Call to Order

Asst. Principal Kyon Cobb _____ (name) called the election to order at 5:33pm _____ (time)

2. Recognition of Electing Body, Roles/Responsibilities of School Council Members, Position(s) Available on School Council, School Council Election Procedures

Asst. Principal Kyon Cobb _____ (name) welcomed and recognized the parents and staff _____ (type) electing body of PSES _____ (school). Asst. Principal K. Cobb _____ (name) explained the election procedures, discussed the roles/responsibilities of school council members, and stated the position(s) available on the council along with the term length.

3. Nomination(s) for School Council Membership

Asst. Principal Cobb _____ (name) called for nominations from the floor for the Parent 2 year _____ (position/term length) and Parent Business 2 year _____ (position/term length). The following persons were nominated for these positions:

1. Dallas Hardy – 2 year Parent
2. Krystle Freeman – 2 year Parent Business, Peach Fluff of Middle Georgia
- 3.

Asst. Principal Cobb _____ (name) accepted nominations until no further nominations were made by the electing body. Asst. Principal Cobb _____ (name) asked for a motion from the electing body to close nominations on these positions. The nomination to close was from M. Rangel _____. Asst. Principal Cobb _____ (name) then asked for a second motion to close, which was presented by Ms. Donna Hunter _____ (name) and a majority vote of the electing body to close nominations on this position.

4. Voting Procedures

Asst. Principal Cobb _____ (name) instructed the electing body on the following voting procedures:

1. The electing body will write in the position and term length on the ballot.
2. The electing body will write in the name of the nominee on the ballot for whom they wish to vote.

3. The plurality method will be used in conducting the election. One vote will be taken. The nominee with the highest number of votes is elected to the school council. Where two individuals tie with the highest number of votes, subsequent votes will be required until one single individual emerges with the highest number of votes.
4. Each member of the electing body should turn in their own completed election ballot to the election tellers for counting.

5. Counting of the Election Body Votes

Ms. Hunter (teller) informed the presiding officer of the number of votes each nominee received from the electing body:

1. Dallas Hardy (nominee name) 6 (number of votes)
2. Krystle Freeman (nominee name) 6 (number of votes)
3. _____ (nominee name) _____ (number of votes)

6. Announcement of Newly Elected Member

Asst. Principal Cobb (name) announced Dallas Hardy (name of elected) as the highest vote recipient for the Parent/2 year (position/term length) and is elected by the electing body to serve in this position on the PSES (school) School Council.

Asst. Principal Cobb (name) announced Krystle Freeman (name of elected) as the highest vote recipient for the Parent Business/2 year (position/term length) and is elected by the electing body to serve in this position on the PSES (school) School Council.

*Continue steps 3-6 for each position available on the council. If only one position exists, proceed to next number.

7. Adjournment

With no further positions available on the school council for election by this electing body, the election was adjourned at 6:10pm (time) by Asst. Principal Cobb (name).

PSES *School*
420 Pearl Stephens Way
Warner Robins, GA 31098
Gloria Smith, Principal