

MISSING/STOLEN PROPERTY AFFIDAVIT
BENTON COUNTY SCHOOL DISTRICT
231 Court Street
Ashland, MS 38603

Location of Property:

Date:

Description:

Inventory#

Date of Purchase:

Amount:

Detailed Explanation of Loss:

I HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Employee Responsible for Property

Date

THIS DATE PERSONALLY APPEARED BEFORE ME, the undersigned authority, in and for Benton County, in the State of Mississippi, the above-named individual, who, being first duly sworn, state on his/her oath that the above facts are true and correct to the best of his/her knowledge.

GIVEN UNDER MY HAND AND OFFICAL SEAL, this the _____ day of _____, _____.
Month Year

Notary Public

Please affix seal here →

Board President

Date

Fixed Asset Manager

Date