**Qualifications:**

* High school diploma is required/Associates degree preferred
* Current Act 34, 151 and 114 clearances
* Current CPR and First Aid certification

**Duties and Responsibilities:**

* Assists students during transitions
* Assists with academic activity
* Monitors student behaviors and implements behavioral intervention strategies as per the classroom teacher
* Assists students with activities of daily living (toileting, attending to instruction, changing, eating) as guided by the classroom teacher
* Implements components of student behavior plans as directed by the classroom teacher
* Accompanies students to special classes (music, art, computer, etc.)
* Willingness to learn Applied Behavioral Analysis Techniques (ABA)
* Willingness to become certified in Non-Violent Crisis Intervention (NCI)
	+ Assist with proper crisis intervention and prevention techniques and complete appropriate forms
* High tolerance for frequent behavioral outbursts
* Positive mindset
* Performs other related duties as assigned

**Other Skills and Abilities:**

* Maintain confidentiality of information about students and staff
* Develop and maintain effective working relationships with students, staff and other school personnel
* Maintain the same high level of ethical behavior as is expected of teachers
* Direct questions regarding students to professional staff

**Physical Demands:**

In the course of performing the duties and responsibilities the employee is regularly required to stand, stoop, bend, walk, reach, crouch and sit. Ability to help lift up to 50 pounds. Lifting or moving an excess of 100 pounds with assistive devices is sometimes required.

**Supervision:**

The paraprofessional works under general supervision of the classroom teacher and the building principal/assistant principal and is responsible to the Director of Special Services.

**Terms of Employment:**

School-year position, specific work schedule will be determined annually by the building principal/assistant principal, Director of Special Services and superintendent based upon student needs.