

**JEFFERSON DAVIS PARISH SCHOOL BOARD
JANUARY 16, 2020**

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, January 16, 2020, at 6:00 p.m., with the following School Board members in attendance: President, Jody Singletary, Members, Phillip Arceneaux, Greg Bordelon, Charles Bruchhaus, Donald Dees, Malon Dobson, David Doise, Terry Leger, James Segura and Denise Perry. Absent: Jason Bouley, David Capdeville and David Troutman.

The meeting was opened by President, Jody Singletary, with an invocation by Jennings High School student, Trey Williams, followed by the Pledge of Allegiance to the U.S. flag led by Jennings High Student, Makhi Joseph.

Motion by Mr. Arceneaux, seconded by Mr. Leger and unanimously carried to approve the School Board minutes of the Regular Meeting on December 19, 2019.

Motion by Mr. Dees, seconded by Mr. Doise and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

RECOGNITIONS OR PRESENTATIONS:

Jennings High Football Team and Coaches 2019 LHSAA CLASS 3A State Runner Ups.

FINANCE COMMITTEE:

The following recommendations were made by Mr. James Segura, Finance Committee Chairman, that the School Board:

Accept the recommendation by the Director of Finance to accept the report Mike Gillespie, CPA, External Auditor of the School Board. Motion seconded by Mr. Doise and unanimously carried.

Grant permission to JHS to accept the following donations:

JHS Football Team to be used for State Championship football game expenses:

- | | | |
|----|---------------------------|------------|
| 1. | Anonymous donor | \$ 200.00 |
| 2. | Kim & Joey Hargroder | \$ 200.00 |
| 3. | Sterling Automotive | \$ 300.00 |
| 4. | Kevin Millican | \$ 500.00 |
| 5. | Heinen & Guinn Law Firm | \$ 500.00 |
| 6. | R360- Troy Gary | \$1,000.00 |
| 7. | Mallett Builders | \$1,500.00 |
| 8. | Jennings Quarterback Club | \$1,500.00 |

JHS Varsity Cheerleaders and Jazzers to help offset State Championship football games expenses:

- | | | |
|----|---------------------------|------------|
| 1. | Parker's Department Store | \$5,200.00 |
| 2. | Rick Parker | \$1,000.00 |

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JHS Environmental Science Club to help with charter bus for Houston Museum Field Trip:

1. Coushatta Tribe of Louisiana \$1,000.00

JHS various sports to help with sports expenses:

1. JHS Alumni \$12,700.00

JHS Band to pay for charter buses to help offset State Championship football games expenses:

1. Band Boosters of Jennings, Inc. \$7,540.50

Motion seconded by Mr. Arceneaux and unanimously carried, with Mr. Segura recused from voting.

Grant permission to WHS to accept a \$1,410.00 donation from WHS Backers. Funds to be used towards purchasing caps for the baseball team. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to WES to purchase a new intercom system and accept the \$11,984.00 quote from Sylvan Special Systems. Other quotes received from Louisiana Special Systems \$15,915.00 and Dacsis \$34,175.00. Motion seconded by Mr. Dees and unanimously carried.

Grant permission to FES to accept a \$500.00 donation from Dr. Joe Stark. Funds to be used for SWPBIS student incentives. Motion seconded by Mr. Leger and unanimously carried.

Grant permission to EHS to donate Activity Bus A-5 to the Jefferson Davis Parish School Board fleet, due to the low volume of use, the expense of repair and the yearly bus maintenance cost. This bus will be used as a spare bus in the fleet. Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to EHS football team to accept a \$400.00 donation from an anonymous donor. Funds to be used to help defray expenses of the football program. Motion seconded by Mr. Bruchhaus and unanimously carried.

Declare an emergency at JHS cafeteria to replace the 250 gallon hot water heater at an approximate cost of \$25,000.00 to \$29,000.00. Emergency request due to safety and sanitary code requirements. To be paid from Child Nutrition Fund. Motion seconded by Mr. Doise and unanimously carried.

The following committees had no reports to present:

Insurance - David Doise, Chairman

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BUILDING & GROUNDS COMMITTEE:

The following recommendations were made by Mr. Terry Leger, Building & Grounds Committee Chairman, that the School Board:

Grant permission to Superintendent Credeur to negotiate with attorney for Jennings Airport Commission District No. 1 of Jefferson Davis Parish (AIRPORT) to revise the lease between AIRPORT and the Jefferson Davis Parish School Board (JDPSB) for the JDPSB to relinquish to the AIRPORT .62 acres in the Northeast corner of the property currently leased by the JDPSB. Motion seconded by Mr. Arceneaux and carried.

Grant permission to Superintendent Credeur to schedule a Ward II committee meeting with architect, Steve Hotard to discuss a request from Donald Berken to discuss Right of Way to access farm property. Motion seconded by Mr. Arceneaux and carried.

POLICY COMMITTEE:

The following recommendations were made by Mr. Phillip Arceneaux, Policy Committee Chairman, that the School Board:

1. Approve the following policies brought to you by Forethought Consulting resulting from the 2019 Louisiana Legislative Session.

**A. TAX AND BOND ELECTIONS AND SALES: File DFD
(Revised December 2019, Effective Upon Approval)**

Act 205 now requires a provision that the notice of election shall state the estimated cost of election as determined by the Louisiana Secretary of State. It also revised La. RS 18:1292 to state that the canvass of election returns shall include a statement of the actual cost of the election. In addition to addressing these two changes to policy Tax and Bond Elections and Sales, the policy has been reorganized to improve the clarity of the policy. The provisions of this policy apply to all tax, bond, and debt elections called after September 29, 2019.

**B. SEXUAL HARASSMENT: File GAEAA
(Revised December 2019, Effective Upon Approval)**

Act 413 revised La. RS 42:342 to add new requirements to the mandatory sexual harassment policy. Act 413 mandates that sexual harassment policies include “a general description of the investigation process, including requiring the alleged sexual harasser and the alleged victim to participate in the investigation,” and “a general description of the possible disciplinary actions which may occur after the conclusion of the investigation.” The policy must also now include possible disciplinary actions that may be taken if a complainant has made an intentionally false claim. Lastly, the policy must include a statement which informs employees

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of their right to pursue a claim under state or federal law, regardless of the outcome of the investigation. These requirements have been added to the Sexual Harassment policy.

C. DISMISSAL OF EMPLOYEES: File GBN

(Revised December 2019, Effective Upon Approval)

Act 387 amended La. RS 17:7, 17:15, and 17:3991. The changes to La. RS 17:15, Criminal History Review, includes a change to the language found under Criminal Offenses in the Dismissal of Employee policy. The change requires dismissal of an administrator, teacher, or substitute teacher upon final conviction or submission of a plea nolo contendere to any crime listed in La. Rev. Stat. Ann. §15:587.1, even if adjudication was withheld or a pardon or expungement was granted. The new language also addresses the right of a tenured teacher to a hearing prior to dismissal. The effective date of the Act was August 1, 2019.

D. HOLIDAYS: File GBRL

(Revised November 2019, Effective Upon Approval)

Act 316 added a holiday for School Board employees. In addition to a holiday for public entities for the general presidential election every four years, school systems shall now declare a public holiday for the first Tuesday after the first Monday in November in even-numbered years where the parish governing body has established a polling place at a public school. Act 316, revising La. Rev. Stat. Ann. §1:55, became effective August 1, 2019. The new language has been added to the policy Holidays.

E. Special Education Advisory Council: IDDA

(Revised January 2020, Effective Upon Approval)

We adopted this policy in September; however, we are making some change to delete the part of original policy that required these meetings to follow open meeting laws as stated in original adopted policy.

Motion seconded by Mr. Segura an unanimously carried.

Transportation- Greg Bordelon, Chairman
16th Section-Charles Bruchhaus, Chairman
Legislative Liaison - Donald Dees, Chairman
Ward II (Ad Hoc) - Donald Dees, Chairman
Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Mr. Bill Hebert, Finance Director.

NEW BUSINESS:

Motion by Mr. Dobson, seconded by Mr. Segura to adopt the following resolution regarding School Board meetings:

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R E S O L U T I O N

WHEREAS, ACT 707 of the 1977 Louisiana Legislature makes substantive changes in Louisiana's Open Meeting Law, and WHEREAS, one change exempts the Board from having to give written notice of each regular meeting (1) if the Board adopts a resolution each January establishing the day, time, and place of the regular meeting, (2) written public notice of this resolution is given at least one time, and (3) the day, time, and place remain the same or, if changed, the Board gives written public notice at least once to the amendment or new resolution no less than twenty-four hours in advance of the changed regular meeting, and

WHEREAS, this Board would like to conform to this change,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Davis Parish School Board in regular session duly convened on January 16, 2020, that the Board does hereby adopt an official resolution establishing the regular meeting schedule for the year 2020 to be on the third Thursday of each consecutive month, the meeting place to be at the School Board Central Office, 203 East Plaquemine Street, Jennings, Louisiana, and the time to be 6:00 p.m. throughout the year. EXCEPTIONS: and December 17, 2020 Board meeting shall be held at 10:00 a.m. at Lake Arthur High School, 4374 Tiger Lane, Lake Arthur, LA 70549. The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

/s/ _____ /s/ _____
President Kirk Credeur, Superintendent

Motion by Mr. Dees, seconded by Mr. Arceneaux and unanimously carried to amend motion to add:

Add exception: In May, 2020, the Board will meet on the second Thursday (May 14, 2020), due to parish Graduations.)

Original motion carried as amended.

Motion by Mr. Leger and seconded by Mr. Doise and unanimously carried to approve submission to the Louisiana State Department of Education of all 2020-2021 federal and state flow-through projects and any new programs enacted through the "No Child Left Behind Education Act".

Motion by Mr. Bordelon and seconded by Mr. Dobson and unanimously carried to approve the 2020-2021 school calendar.

Motion by Mr. Bordelon and seconded by Mr. Leger and unanimously carried that the Jefferson Davis Parish Early Childhood Community Network will submit the following Coordinated Funding Request for at-risk Pre-kindergarten seats for the 2020-2021 School Year:

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250 Jefferson Davis Parish School Board LA4 Cecil Picard Early Childhood Seats
24 Birth through three year old seats for Type III Licensed Child Care Centers in
Jefferson Davis Parish
0 NSECD Seats
0 Pre-K Expansion Grant Seats

Motion by Mr. Doise and seconded by Mrs. Perry and unanimously approved to renew
the contract of Superintendent Kirk Credeur.

INFORMATION:

1. **Congratulations to the 2019-2020 Students of the Year:**
Noah Seth Fontenot - LAE - Elementary
Ellie LeBlanc - HHS - Middle
Madeline Futch - JHS - High School
2. Condolences are extended to the families of:
 - A. Beulah Meche, Cafeteria Tech, who retired in 1992 with 10 years of service.
 - B. Bradley Abraham, Bus Driver, who retired in 1995 with 25 years of service.
3. School Board President has named the following 2020 School Board committees:
FINANCE COMMITTEE - JAMES SEGURA, CHAIRMAN
Malon Dobson, Phillip Arceneaux, Denise Perry, David Doise, Charles Bruchhaus and Jason Bouley.
POLICY COMMITTEE - PHILLIP ARCENEAUX, CHAIRMAN
Donald Dees, Charles Bruchhaus David Troutman and Terry Leger.
INSURANCE - DAVID DOISE, CHAIRMAN
Greg Bordelon, James Segura, Denise Perry and David Troutman
BUILDINGS & GROUNDS - TERRY LEGER, CHAIRMAN
Malon Dobson, James Segura, David Troutman and Jason Bouley.
TRANSPORTATION - GREG BORDELON, CHAIRMAN
Malon Dobson, Donald Dees and David Doise
16TH SECTION - CHARLES BRUCHHAUS, CHAIRMAN
Phillip Arceneaux, Greg Bordelon, David Capdeville and Donald Dees
WARD II AD HOC (JENNINGS BOARD MEMBERS) - DONNIE DEES, CHAIRMAN
Phillip Arceneaux, David Capdeville, David Doise, Denise Perry and James Segura
LEGISLATIVE LIAISON - DONALD DEES
LONG RANGE PLANNING - JASON BOULEY, CHAIRMAN
Phillip Arceneaux, Greg Bordelon, Denise Perry, Charles Bruchhaus and Terry Leger

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SCHOOL FOOD SERVICE - MALON DOBSON, CHAIRMAN

Jason Bouley, David Doise, Terry Leger and Denise Perry.

PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Daphne LeJeune, JWES CAI, Long Term Sub, 01/06/20, re: C. Warden resignation.
2. Cathy Page, LHS Cafeteria Tech, 1/6/20, re: New position.
3. Ashley Hanks, LHS Cafeteria Tech, 01/06/20, re: Kathy McGee transfer.
4. Allie Heinen, FES Kindergarten Long term Sub Teacher, 12/16/19, re: M. Bruchhaus leave.
5. Lakin Romero, JES Teacher, 01/06/20, re: Elizabeth Guidry transfer.
6. Tarius Davis, LAHS Teacher/Coach, 01/13/20, re: Mark Deshotel, promotion.
7. LaTricia Hebert Lobianco Substitute Speech Contractor, re: H. Parker maternity leave, 01/06/20 to 02/28/20.
8. Linda Pitre, Welsh Schools Cafeteria Tech, 01/06/20, re: Kristy Conner transfer.
9. Laura Gautreaux, LAE Teacher, 01/21/20, re: Maggie McGee transfer.
10. Erin LeBlanc, EHS Teacher, 01/13/20, re: Hayley Augustine resignation.

TRANSFERS

1. Mark Deshotel, LAHS Teacher/Coach to Welsh High School Assistant Principal, 01/06/20, re: B. Stantz transfer.
2. Maggie McGee, LAE Teacher to WES Pre-K Teacher, 01/6/20, Bergeron leave.
3. Brent Stantz, WHS Assistant Principal to WEIC Assistant Principal, 12/2/19, re: transfer of campus location.
4. Natalie Pousson, JWE Financial Secretary (10 month) to JES Clerical Aide (9.5 month), tbd, re: Analicia Harris transfer.

LEAVES

1. S. Broussard, Tech Center/ Computer Tech, 01/22/20 to 02/04/20.
2. M. LaMarque, LAHS Cafeteria Tech, 12/18/19 to 01/29/20.

MATERNITY

1. H. Parker, LHS Speech Therapist, 01/06/20 to 03/03/20.
2. L. Fuselier, School Nurse, 03/16/20 to 04/27/20.

RESIGNATIONS

1. Hayley Augustine, EHS Teacher, 01/06/20.

RETIREMENTS

1. Joy Comeaux, JWES Teacher, 05/23/20, with 35.5 years of service.
2. Jeanne Davis, JES Paraprofessional, 03/21/20, with 26.7 years of service.

3. Keith Willis, Central Office School Board Accountant, 04/01/20, with 37 years of service.

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4. Lorrie J. LeFranc, LHS Bus Driver, 07/06/20, with 30 years of service.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

Thanked Board for renewing contract.

Motion by Mr. Arceneaux, seconded by Mr. Leger and unanimously carried to enter into Executive Session. Board President asked Board members, Mr. Credeur, Mr. Hall, Mr. Cassidy and Ms. Debbie to stay for Executive Session.

Motion by Mr. Bruchhaus, seconded by Mr. Arceneaux to return to regular session.

Motion by Mr. Dobson, seconded by Mr. Bordelon to amend the index for Assistant Accountant from 1.40 to 1.33. Mr. Dees called for a roll call vote.

Yeas: Bordelon, Dobson, Leger, Segura, Singletary
Nays: Arceneaux, Bruchhaus, Dees, Doise and Perry
Absent: Bouley, Capdeville and Troutman
Abstained: None

Motion failed.

Motion by Mr. Doise, seconded by Mr. Bruchhaus and and unanimously carried to replace, through attrition, a Supervisor of Federal Funds to a Coordinator of Federal Funds (at the lower index).

There being no other business to come before the Board, it was moved by Mr. Leger, seconded by Mr. Segura and unanimously carried, to adjourn.

/s/ Jody Singletary, President

ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.