



Santa Maria Joint Union High School District

Return To In Person Instruction Plan

Spring 2022

Revised March 8, 2022

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

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Message to Students, Families and Staff

It is our hope that this message finds you and your family well. Approximately two years ago, our lives were upended in ways unimaginable. To date, we are still dealing with the active pandemic and will continue to feel its impact for an undetermined time. Despite this reality, we are proud of the many things our teachers and staff do every day to attend to the Santa Maria Joint Union High School District's vision of preparing all students for college, career, and life.

This updated version of our school district's Return to In Person Instruction Plan, provides information to guide all staff, students, and families through the multiple elements of the current phase in reopening school, the return to in-person instruction. Although the plan is certainly not all-encompassing, and some details will change as our circumstances continue to evolve, we believe it provides the foundational information needed at this time.

It is important to be reminded that throughout this evolving process, the district's work has been conducted through the lens of three critical principles:

1. The safety of students and staff
2. Student learning and well-being
3. Equitable access to a quality educational program

We continue to be in regular, direct contact with the Santa Barbara County Public Health Department for health safety guidance. Please carefully review all Parent Square communications from the district and schools on important health safety guidelines. Together we have been able to get through various difficult transitions the past couple of years. Let's continue to do all we can to stay safe and have a positive, meaningful school year.

SMJUHSD CABINET MEMBERS

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John Davis, Assistant Superintendent
Yolanda Ortiz, Assistant Superintendent
Kevin Platt, Assistant Superintendent

SMJUHSD BOARD OF EDUCATION

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SMJUHSD Guiding Philosophy

In times of crisis, it is important to remember our values

Vision

Every student succeeds and is prepared for college, career, and life.

Mission

We prepare all learners to become productive citizens and college/career ready by providing challenging learning experiences and establishing high expectations for achievement.

Board Goals

- Conditions of Learning
- Student Outcomes
- Engagement

Governor's Pandemic Plan for Learning and Safe Schools

- Safe in-person school based on local health data
- Strong mask requirements for anyone in the school
- Physical distancing requirements & other adaptations
- Regular testing and dedicated contact tracing for outbreaks at schools
- Rigorous distance learning options

Updates as of February 28, 2022:

- Effective March 1, 2022, the requirement that unvaccinated individuals mask in indoor public settings will move to a strong recommendation that all persons, regardless of vaccine status, continue indoor masking.
- Universal masking shall remain required in specified high-risk settings.
- After March 11, 2022, the universal masking requirement for K-12 and Childcare settings will terminate. CDPH strongly recommends that individuals in these settings continue to mask in indoor settings when the universal masking requirement lifts.

The full guidance from the California Department of Public Health can be found at:

[California Dept of Public Health](#)

Curriculum

Canvas

All curricular resources will be teacher generated and applied through the Canvas program. Canvas is a “Learning Management Platform that allows schools to build a digital learning environment.” It has been an efficient and sophisticated tool that has allowed teachers and students to keep connected through the curriculum provided.



Online Resources

SMJUHSD uses a variety of online tools to help support teachers and staff during distance learning.

The Plato/Edmentum program has online courses built by our teachers and is currently in place as a course recovery option. Edmentum also provides A-G approved courses that are utilized by our Virtual Learning Academy and Independent Study programs.

The College Board provides a comprehensive list of resources for both teachers and students. You can access these at: <https://ap.collegeboard.org/>



Allan Hancock College Concurrent Courses

Our schedule meets Allan Hancock's guidelines for the Concurrent courses our district offers.

Courses must maintain academic rigor and adhere to the AHC Course Outline of Record.

An updated and current Course Syllabus must be presented to the appropriate AHC department prior to the start of the upcoming semester.

Learning Schedule

BELL SCHEDULE (Effective 11-16-2020)

REGULAR BELL SCHEDULE	
1°	7:30 - 8:20
2°	8:30 - 9:20
3°	9:30 - 10:20
	Nutrition Break
4°	10:35 - 11:25
5°	11:35 - 12:25
LUNCH	12:25 - 12:55
6°	1:05 - 1:55
7°	2:05 - 2:55
<i>Revised 7/2021</i>	

COLLAB BELL SCHEDULE <u>All Mondays August 16 – May 23</u>	
1°	7:40 - 8:20
2°	8:30 - 9:10
3°	9:20 - 10:00
	Nutrition Break
4°	10:15 - 10:55
5°	11:05 - 11:45
LUNCH	11:45 - 12:15
6°	12:25 - 1:05
7°	1:15 - 1:55
<i>Revised 7/2021</i>	

MINIMUM DAY BELL SCHEDULE <u>End of Grading Periods & Other Minimum Days</u> 8/27/21, 9/17/21, 10/29/21, 2/25/22 4/8/22, 4/14/22,	
1°	7:50 - 8:20
2°	8:30 - 9:00
3°	9:10 - 9:40
	Nutrition Break
4°	9:55 - 10:25
5°	10:35 - 11:05
LUNCH	11:05 - 11:35
6°	11:45 - 12:15
7°	12:25 - 12:55
<i>Revised 7/2021</i>	

Understanding and Supporting Staff Needs

It is important to address any safety concerns our staff may have. Staff is advised to contact Human Resources to address any concerns and enter the Interactive Process where needed.

Professional development for multiple instructional modalities along with ongoing technical support and training will be available. Support expansion of curricular options will also be provided so teachers may have the tools to deliver effective instruction.

Our Professional Learning Communities (PLC's) are an essential piece of Professional Development. PLC's are opportunities for teachers to share instructional ideas and methods or train each other in various areas.

Professional Development days were scheduled January 2022.

Technology Considerations

Student Technology Assistance

Many of the technology resources provided during Distance Learning have proved to be valuable tools for teaching and learning. SMJUHSD continues to provide internet connectivity to students in need. This is done through a contract with Comcast Communications or via hot spots connectivity for students living in remote areas. All students are provided with a laptop computer and given access to a variety of platforms including Zoom, Office 365, Canvas, etc. Each school site has a full-time computer technician who works solely on student computers and supports student technology needs. In addition, the district provides a tech hotline, where students may call and receive assistance from a qualified staff member.

PVHS - (805) 922-1305

- English - Ext. 5099
- Spanish - Ext. 5088
- Mixteco - Ext. 5077

RHS & DHS - (805) 937-2051

- English - Ext. 2099
- Spanish - Ext. 2088
- Mixteco - Ext. 2077

Community based Wi-Fi infrastructure options are being explored.

Staff Technology Assistance

Each school site is staffed with two computer technicians and one technology teacher on special assignment. The computer technician supports staff with general technology issues, while each technology teacher on special assignment provides instructional technology support. Each classroom is equipped with

- Document Camera
- Wide-angle Camera
- Tripod
- Microphone
- Classroom display (either a Tatung interactive display or LCD projector).
- Tatung Interactive Display

In addition, each instructional staff member has been issued a laptop computer.

Meal Distribution

During all instructional days, food service provides a no-cost breakfast and lunch to all enrolled students. A variety of healthy options that include local vendors and meet USDA school meal guidelines are provided. All students are encouraged to participate in the meal program every day.

Transportation

Transportation will be offered on school days to access services and support.

Special Education

The Special Education Department strives to provide students with disabilities enrichment and supplemental instruction opportunities offered to non-disabled students. Some options include: 1) After school tutoring, which is available at each of the districts comprehensive school and continuation school. 2) On Track Credit Recover for students that need to recoup credits due to failing a course or lack of access to a course during a period of their education and 3) Independent Study and Virtual Learning Academy alternative education. These settings are supplements to the program of special education and related services based on a student's Individual Education Plan (IEP) and the decisions of the IEP Team. Similarly, these types of strategies do not replace the special education and related services and other supports included in an IDEA-eligible student's IEP. Or decisions agreed upon by persons that have knowledge of a student, through meaningful evaluation data, and placement options as required by Section 504.

In addition, the district also strives to include students with disabilities in district or schoolwide interventions programs and classes to address lost instructional time. These could include providing extended school year services as defined in IDEA when determined necessary to ensure that the student maintains the skills necessary for the student to receive a free appropriate public education (FAPE) if educational services are not continued during periods when school is not in session, such as the summer. Similarly, Section 504 requires the district to make individualized decisions about services needed for a student with a disability. Consistent with IDEA and Section 504 and respective applicable standards, students with disabilities might be entitled to additional instruction and services, often referred to as compensatory services to make up for any skills that might have been lost if it is individually determined that the student was unable to receive FAPE, because of the closure of school buildings or other disruptions in services during the COVID-19 pandemic.

English Learners

Our English Learner Pathway will continue to provide designated and integrated support for all English Learners. Bilingual instructional assistants will continue to provide support for newcomers in all core classes. After school, small group and one-on-one tutoring will be available for EL/Migrant students at each school site. Dates and times will be determined and based on need. Physical distancing guidelines will be followed. Virtual online tutoring options will be made available to students. Bilingual instructional assistants will have access to courses in Canvas, so that they are able to familiarize themselves with the course content to better support students.

Long-Term English Learners (LTELs) will continue to be provided with a designated English Language Development (ELD) course to provide additional support in core English. Support classes will include test prep lessons to help prepare students for the English Language Proficiency Assessments for California (ELPAC) which will be administered in the spring (February – May). Common formative assessments and the RenLearn will be used for progress monitoring to measure student growth and to provide data for teachers to address learning losses.

A virtual Math Academy will be provided for 9th and 10th grade EL/Migrant students who scored below standard on their last CAASSP test. The Math Academy will provide students with 40 hours of virtual supplemental intervention beyond the school day. Parents/guardians will be provided with two Math Literacy Nights during the spring to review math standards and how to best support their students. Pre/post data will be collected to measure student growth. The current Migrant staff provides students with support in Cyber High Virtual Cyber High labs will be open twice per week for two hours to provide case management and tutoring for students enrolled in the program. The program will run through the end of May. Teachers will meet with each student to develop an individual learning plan and to help students form goals to make-up credits needed to get

back on track for graduation. Cyber High teachers will also provide students with supplemental lessons that focus on key strategies such as note taking, organization & time management and test taking strategies.

An outside vendor was hired to provide newcomer EL students with a virtual supplemental instructional program in ELA outside beyond the regular school day. The program is designed to assist struggling EL students and to help accelerate English language proficiency.

will continue to provide coaching for newcomer teachers on how to teach foundational English skills and phonemic awareness. A second consultant will continue to assist teachers in ongoing efforts to restructure our English Learner Pathway. Paraprofessional training will also continue to be provided.

Support for English Learner (EL) Teachers

English Learner teachers will continue to participate in distance learning webinars and virtual professional development to further refine curriculum maps, course syllabi, and strategies to assist in developing distance learning lessons. A Padlet of shared resources and a discussion board was created to enhance collaboration among English learner teachers to share ideas and researched based strategies. Online curricular resources, webinars and the English Learner Toolkit will be posted on the Canvas Sandbox for teacher use.

EL teachers will be provided with virtual training in January in preparation for the *English Language Proficiency Assessments for California (ELPAC)* which will take place in February through May. Additional test proctors will be hired and trained to assist with testing efforts. Teachers will ramp-up test prep activities in December through February to prepare students for the online test. Test prep activities will focus on the four ELPAC domains which include speaking, reading, writing, and listening activities. Teachers have been provided with an ELPAC checklist to help them reflect on which skills have been taught to date and which skills need to be re-taught. The checklist includes live links to ELPAC task types and ideas on how to scaffold and differentiate instruction.

An English learner literacy consultant through the Santa Barbara County Office of Education

Counseling & Mental Health Services

Social Emotional Considerations

School Counselors, Psychologists, Guidance Technicians and Outreach staff will actively provide ongoing services.

A wide range of social emotional lessons and activities will be created. These will be available via the District and school site web pages, Canvas program, social media, email, or Remind APP.

For example: "What's up Mondays" may be

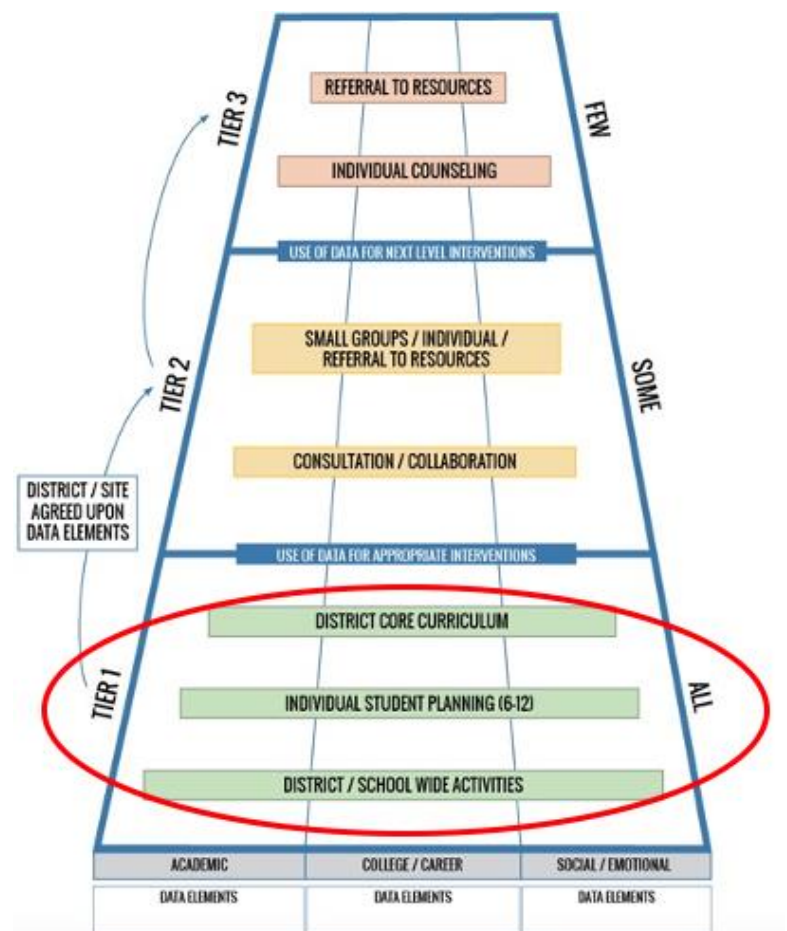
utilized to pre-schedule check-in time with students.

Programs and agencies such as Fighting Back Santa Maria Valley (FBSMV), Por Vida, and Early Academic Outreach Program will provide our students with additional support. The addition of Licensed Marriage and Family Therapists, provide our students support toward academic engagement and social-emotional stability.

Our students' academic, social, and mental well-being is a central priority for the school district.

Tier 1: Counseling Services

- Live or pre-recorded mini lessons may be available on web-site, Canvas, Google Classroom, social media, etc.
- Mini-lessons for classroom lessons
- College/career fairs
- Orientation to High school
- Well-being check-in surveys (students, families, and staff)
- Pop-up videos
- Outreach to students and families
- 'Office hours' for students and families

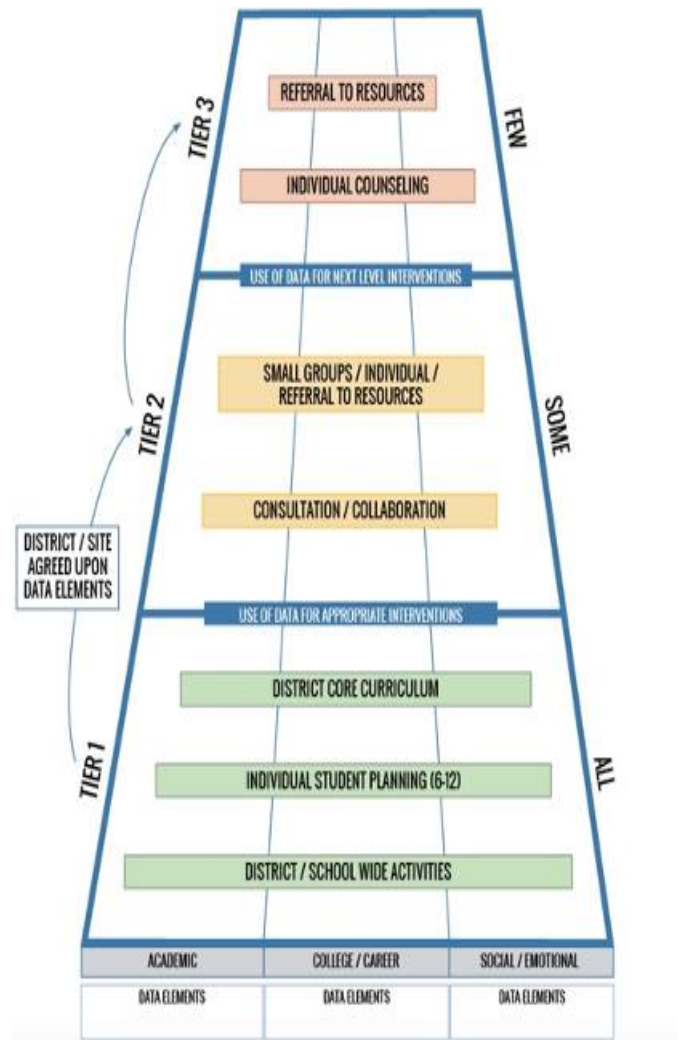


Tier 2: Counseling Services

- Students who were struggling academically or were struggling academically prior to COVID-19.
- Students who have technology needs
- Students lacking basic needs such as food, shelter, safety, etc.
- Students who are considered “high achievers”
- Students with postsecondary plans that are disrupted

Tier 3: Counseling Services

- Communication and collaboration with on- and off-site resources
- Provide contact information for community resources via multiple methods (i.e. website, social media, newsletters, emails)
- Provide informational resources in regards to self-harm, suicidal ideations, depression, etc.
- Create a step-by-step guide in responding to emergency situations



Athletics

California Interscholastic Federation (CIF)

For CIF information, please refer to the link below for further information and the most current updates:

[California Interscholastic Federation \(cifstate.org\)](https://cifstate.org)



Professional Development

Tech TOSA's provided a series of trainings in January 2022.

These sessions focused on building capacity to deliver high quality instruction and services..

Staff Work Site Expectations

Student and Staff Safety is first and foremost.

Each day Staff reports to the work site they will follow the current posted health guidelines which may include wearing face coverings, physical distancing, washing hands, and using hand sanitizer.

If staff is exposed to COVID-19 or becomes ill, follow the CDPH guidelines by reporting it to site administration WICC Coordinator who will work with Human Resources, cooperate with SBCPH and remain in quarantine until cleared to return.

Potential Staff Accommodations

If staff have concerns about their ability to perform the job duties of their position, they are to contact Human Resources. Their concerns will be discussed and the Interactive Process started if needed.

Delta Continuation High School

Delta High School will remain on their existing bell schedule with modifications.

Maintaining the schedule is possible for Delta due to their small student size. In addition, approximately 50% of Delta parents are currently requesting full distance learning.

Delta will maintain a Friday Flex Day schedule to ensure continuity for their program.

Delta will continue to offer AM/PM sessions Monday-Thursday. This will allow them to maintain smaller numbers for in class learning and observe physical distancing protocols more effectively.



School Health & Wellness Considerations

Campus and Classroom

Face coverings are **MANDATORY** for students, staff, and visitors.

Students, staff and visitors must sanitize their hands as they enter campuses and individual classrooms. Touchless thermometers have been provided to all school sites. Staff and student temperatures should be taken at home before arriving on campus.

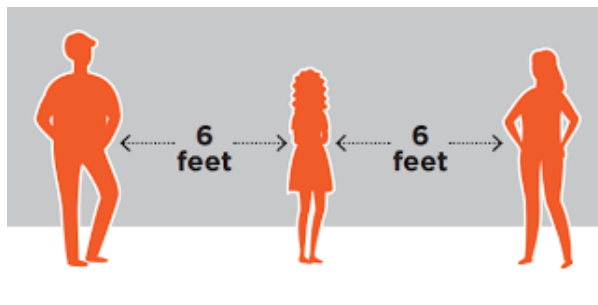
- Students and staff with 100.4 degrees Fahrenheit temperature will not be allowed on campus.
- Students and staff exhibiting COVID-19 like symptoms will be assessed.
 - Students and staff with COVID-19 like symptoms will be asked to stay home for a minimum of 24 hours post symptoms or until cleared to return by a physician.

Parents/guardians, volunteers, and visitors must observe posted guidelines on campus. Volunteers and visitors may be limited.

All policies and procedures will be adhered to in accordance with the Center for Disease Control (CDC) and California Department of Public Health (CDPH) guidelines.

The latest SMJUHSD COVID-19 updates are available at :

[SMJUHSD COVID-19 Resources & Information](#)



Facilities

Classrooms, common spaces and office surface areas will be disinfected daily.

Staff will be provided Personal Protective Equipment (PPE) (face mask, shields, hand sanitizer, gloves, sneeze shield/barrier) and supplies for additional cleaning throughout the day.

HVAC-Increase outside airflow in enclosed spaces to increase ventilation. Doors and windows will be opened as weather permits.

Classrooms or other spaces will be identified for temporary use in the event of a positive Covid-19 case to allow for required disinfecting.

Transportation

Face coverings will be required at all bus stops and are to remain on while on board the bus.

Students will be screened by district personnel prior to boarding the bus and will disinfect hands with hand sanitizer upon entry.

Buses will be cleaned daily after the morning and afternoon routes.



Family Support



In order to provide the safest environment for all, parents/guardians and the school system must work together. We would appreciate your assistance by supporting your students' learning schedule and encouraging their daily engagement. Students are to be kept home if ill.

Sending students to school who are or may be ill can jeopardize the safety and health of classmates, staff, and the community.

Follow all health and safety precautions at the school site.



Traditional Education Model

The traditional education model of full-time, in-person learning with periods 1-7 in the daily schedule, will be in place. State and local public health guidelines will be followed.

Accommodations will be considered for parent/guardian and students wishing to remain in a distance learning environment.



Next Steps

Transparency and accountability is a district priority. This plan will be shared with and made available to the public.

SMJUHSD is committed to providing our students a quality education and supporting their wellbeing through these unprecedented times. We welcome our students and staff no matter what schedule we find ourselves offering.

It is important to note that this plan reflects information available at the present time and may change as new information, conditions, and recommendations emerge.

Updates

On February 28, Governor Newsom and the California Department of Public Health ("CDPH"), announced that the State requirement of masking in school settings will expire on March 12, 2022.

The County of Santa Barbara has confirmed that it will be following the State guidance and will not require masking in school settings after March 12, 2022. The District and each school site will follow the guidance of our State and local public health departments.

The District and each school site will follow the requirements, timelines and responsibilities listed below:

- Masking continues to be required through Friday, March 11, 2022.
- **Effective Saturday, March 12 masking will no longer be required when at school for students or staff regardless of vaccination status, but will be strongly recommended and students, staff and families may choose whether to wear masks in school settings.**
- Masks are considered an effective measure in preventing the spread of COVID-19.
- The District will continue to make masks available for those individuals that want them.
- Please keep in mind that there may be a variety of reasons why individuals may continue to wear a mask. Please be respectful and considerate of others at all times.
- The District will continue to be required to have staff either submit evidence of being fully vaccinated or submit to weekly COVID-19 testing.
- The District will continue to have testing available to those staff and students who request to be tested.
- The District will continue to be required to conduct group contact tracing.
- Students and staff should continue to remain home when sick and follow guidance regarding testing, quarantine, and isolation.
- School buses are considered indoor spaces for schools. Masks will no longer be required and only strongly recommended. Public transportation (e.g., MTD, airplanes, trains), will continue to require masks.



Links to COVID-19 Resources

[CA CDE Covid 19 Guidance](#)

[CA Department of Public Health Reopening Schools Document](#)

[Santa Barbara County Public Health COVID 19 Webpage](#)

[CA Department of Public Health COVID 19 Updates](#)

[SMJUHSD COVID-19 Health & Safety Information](#)