

Pioneer Valley High School ASB Club Meeting Minutes

Name of Club: _____

Meeting Date: _____ Meeting Time: _____ Location: _____

The meeting was called to order by: _____

The minutes of the meeting dated _____ were read and approved (corrected and approved).

New Business:

Old Business:

The following purchases were approved (list below or attach separate listing):

Vendor	Supply/Service	Amount	Reason	Comment

Motion by: _____ Second by: _____

Vote Count: Number For: _____ Number Opposed: _____

The following Fundraisers were approved:

Fundraiser	Price per unit	Date (1 st choice)	Date (2 nd choice)	Reason for fundraiser

Motion by: _____ Second by: _____

Vote Count: Number For: _____ Number Opposed: _____

Communication and Reports:

Submitted by:

_____ Club Secretary _____ Club Advisor

Meeting Attendees (list below or attach separate listing):