

**OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT**

**REGULAR MEETING of the GOVERNING BOARD**

**Tuesday, December 13, 2022**

**AGENDA**

**TIME: 4:00pm**

**PLACE: District Conference Room**

**CALL TO ORDER AND ROLL CALL**

**BOARD MEMBERS:**

Mr. Doug Mederos, President

Mr. John Mendonca, Clerk

Mr. Joey Benevedes, Trustee

Mr. Mark Nunes, Trustee

Mr. Joseph Meneses, Trustee

**PLEDGE OF ALLEGIANCE**

**(1.0) ANNUAL ORGANIZATIONAL BUSINESS OF THE BOARD OF TRUSTEES**

1.1 Assumption of Chair by Board Secretary

1.2 Swearing in of new or incumbent Board Members.

1.3 Election of the Board President.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

1.4 Election of the Board Clerk.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

1.5 Appointment of Secretary to the Board.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

1.6 Authorization of Order Signatures.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

1.7 Designation of Regular Meeting Time and Dates.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

1.8 Appointment of Board Representative for Election of County Committee Members on School Board Organization.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_



**(2.0) APPROVAL OF AGENDA**

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

**(3.0) APPROVAL OF MINUTES**

The minutes of the regular meeting held on November 8, 2022 is presented for Board approval.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

**(4.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

**(5.0) CORRESPONDENCE:**

None

**(6.0) ADMINISTRATORS' REPORTS**

1. *Superintendent's Report*

- *Prop 28 update*
- *Facilities update: Generator for Fire Suppression Pump, TK expansion, Farm*

2. *Principal Report*

**(7.0) BUSINESS SERVICES**

1.) Approval authorization to pay vouchers as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

2.) Approval of Budget Revisions as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

3.) Approval of the First Interim budget report for 2022-2023

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

**(8.0) DISTRICT ADMINISTRATION**

1.) Approval of Spence Fence Company estimate to replace the rolling gate behind the bus barn that leads to the parking area/water treatment plant.

Costs: 7,952

Funding Source: RMA

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )



- 2.) Approval Board Policy 5141.21 and AR 5141.21 authorizing to make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 3.) Approval of Giotto's Alarm Tech proposal for additional camera and monitoring system on the front entrance to the school's office.

Costs: 20,308.18

Funding Source: LCAP 4.2

- 4.) Hold Public Hearing to Consider Matters Related to Policy and Regulation Regarding Independent Study As An Instructional Strategy (Education Code Section 51747 (a) and (b), 5 CCR 11701).

- 5.) Consider Adoption of Revisions to Board Policy 6158 Regarding Independent Study and Waiver of Second Reading (Education Code Section 51747 (a) and (b), 5 CCR 11701).

*Board Policy 9310 provides for a first and second reading of a proposed or revised policy. The Board is asked to waive the second reading and immediately consider adopting the revised independent study policy made to ensure compliance with AB 181 (2022) and related provisions and their new requirements for independent study for the 2022-23 school year and following.*

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 6.) Consider Adoption of Revisions to Administrative Regulation 6158 Regarding Independent Study (Education Code Section 51747 (a) and (b), 5 CCR 11701).

*The Board is asked to consider adopting the revised independent study administrative regulation made to ensure compliance with AB 181 (2022) and related provisions and their new requirements for independent study for the 2022-23 school year and following*

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 7.) Discussion and Approval of the Arts, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 8.) Approval of Resolution 2022-15 in the matter of establishing a School Facilities Fund-New Construction.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

Ayes:

Noes:

Abstentions:

Absent:



9.) Approval of agreement between OVUESD and Mangini Associates, Inc for new TK classrooms.

Costs: OPSC sliding scale

Funding Source: TK facilities grant

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

10.) Approval of Topographic Survey Proposal from Lane Engineers, Inc. for the TK facilities development.

Costs: 6,500

Funding Source: TK Facilities grant

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

11.) Approval of the Annual Report of Developer Fees.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

**(9.0) CLOSED SESSION**

1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

**(10.0) RECONVENE IN REGULAR SESSION**

1.) Employment, Resignations, Transfers, Termination, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

**(11.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

**(12.0) ADJOURNMENT**

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**January 24, 2023 @ 4:00 pm District conference room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2908**. Requests made closer to the meeting may not be able to be accommodated.





**CERTIFICATION OF DISTRICT CLERK ELECTION**

*Instructions: Pursuant to Education Code 35143(e), at the annual meeting the governing board shall elect one of its members as clerk of the district.*

WE HEREBY CERTIFY that, at a meeting of the Governing Board of the  
\_\_\_\_\_ SCHOOL DISTRICT

held on December \_\_, 2022

\_\_\_\_\_  
(insert name)  
board member, was duly elected clerk of the district.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures of Members of the Board

**Complete the remaining officer positions that apply to your district below.**

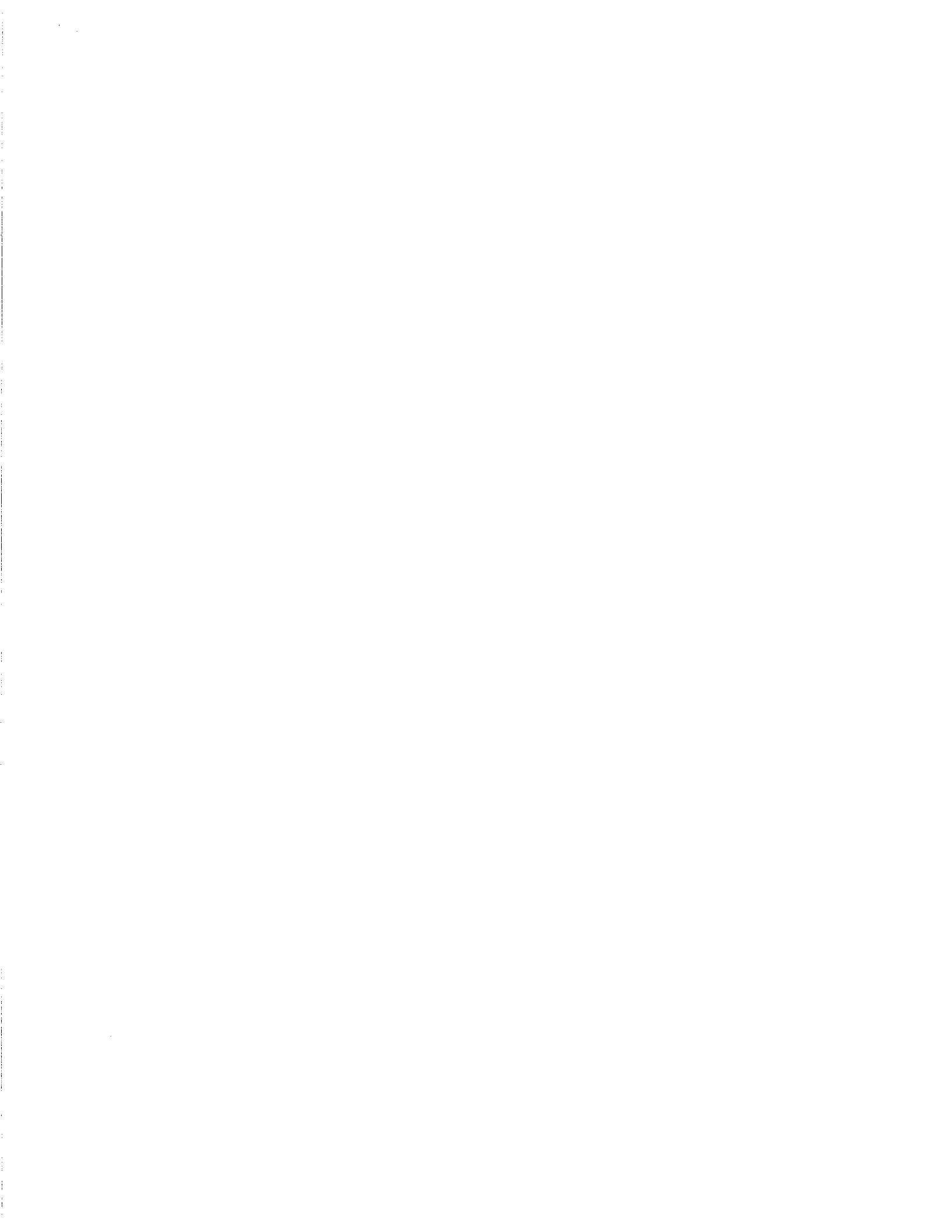
*Pursuant to Education Code 35022, governing boards consisting of 5 or more members shall, at each annual meeting, elect a president from among its members.*

\_\_\_\_\_  
(insert name)  
board member, was duly elected board president.

\_\_\_\_\_  
(insert name)  
board member, was duly elected board vice president.

Distribute as follows:

Copy to: Shelly DiCenzo, Business Services  
Tulare County Office of Education  
shellyd@tcoe.org



**AUTHORIZED SIGNATURES  
FOR CALENDAR YEAR 2023**

*This form is for Tulare County Office of Education use only.*

\_\_\_\_\_ SCHOOL DISTRICT

In accordance with Education Code 42633, the governing board of the above school district hereby files with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

At a special/regular meeting of the governing board of the above-captioned school district, held on the \_\_\_\_ day of December, 2022, the following person(s), or a majority of them, each and every one of whom is an OFFICER or EMPLOYEE of the school district and whose signature appears opposite their name below, was/were authorized to sign orders in the name of said governing board.

**THIS AUTHORIZATION SUPERSEDES ALL PREVIOUS AUTHORIZATIONS.**

Type or Print Name Here:

Signature Here:

- |     |  |  |
|-----|--|--|
| 1.  |  |  |
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| 9.  |  |  |
| 10. |  |  |

BY ORDER OF THE GOVERNING BOARD OF THE

\_\_\_\_\_ SCHOOL DISTRICT

Date:

By \_\_\_\_\_  
Clerk/Secretary of the Board

Distribute as follows:

Copy to: Shelly DiCenzo, Business Services  
Tulare County Office of Education  
shellyd@tcoe.org



## Oak Valley Union Elementary School District 2023 School Board Meeting Dates

Second & Fourth Tuesday of each month unless listed otherwise.  
All meetings are held in the District Conference Room.

January 24	4pm
February 14	4pm
February 28	4pm
March 14	4pm
March 28	4pm
April 11	4pm
April 25	4pm
May 9	4pm
May 23	4pm
June 13	4pm
June 27	4pm
July 25	4pm
August 8	10am
August 22	4pm
September 12	4pm
September 26	4pm
October 10	4pm
October 24	4pm
November 14	4pm
November 28	4pm
December 12	4pm



**BOARD REPRESENTATIVE TO VOTE IN 2023  
ELECTION OF COUNTY COMMITTEE MEMBERS**

\_\_\_\_\_ SCHOOL DISTRICT

Pursuant to Education Code 35023, at its annual organizational meeting, this governing board has selected the following board member:

\_\_\_\_\_  
(insert name)

as its representative to participate in the 2023 election of members to the County Committee on School District Organization.

It is understood that the responsibility of the above representative is to take part in the 2023 election of county committee members.

Date:

By \_\_\_\_\_  
Clerk/Secretary of the Board

Distribute as follows:

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Tulare County Office of Education  
shellyd@tcoe.org





OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING of the GOVERNING BOARD  
Tuesday, November 8, 2022  
MINUTES

**TIME:** 4:03pm

**PLACE:** District Office Conference Room

**CALL TO ORDER AND ROLL CALL**

**BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Absent

**PLEDGE OF ALLEGIANCE**

**(1.0) APPROVAL OF AGENDA**

Motion by M. Nunes                      Second J. Mendonca                      ACTION (4-0)

**(2.0) APPROVAL OF MINUTES**

The minutes of the regular meeting held on October 25, 2022 are presented for Board approval.

Motion by J. Mendonca                      Second J. Benevedes                      ACTION (4-0)

**(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

**(4.0) CORRESPONDENCE:**

**(5.0) ADMINISTRATORS' REPORTS**

***5.1 Superintendent's Report***

***5.1.1 Second Chance Breakfast update***

*Supt. Pilgrim reviewed with the board how successful the Second Chance Breakfast program is going and that due to regulations, there will need to be changes in January. They include the reimbursable meal only will be at recess breakfast and the breakfast before school will become part of the ELOP program. Supt. Pilgrim also shared an info graphic brochure that was passed out to parents during parent conference week showing the demographics of our students and other data points.*



**(6.0) BUSINESS SERVICES**

- 1.) Approval authorization to pay vouchers as presented.

Motion by J. Mendonca      Second M. Nunes      ACTION (4-0)

- 2.) Approval of Budget Revisions as presented. NONE

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**(7.0) DISTRICT ADMINISTRATION**

- 1.) Approval of Annual Organizational Meeting Date, December 13, 2022.  
*Supt. Pilgrim informed the board of the meeting date requirements and that the 13<sup>th</sup> is the best date for this meeting.*

Motion by J. Benevedes      Second M. Nunes      ACTION (4-0)

- 2.) Approval of a purchase of a forklift for the MOT department.

Costs: varies see attached

Funding Source: RMA

*Action tabled again due to more research.*

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

- 3.) Approval of CSBA Policy updates for June 2022. See attached policies for approval.

*Supt Pilgrim reviewed the policies for adoption. Discussion ensued.*

Motion by M. Nunes      Second J. Mendonca      ACTION (4-0)

**(8.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

**(9.0) ADJOURNMENT @ 4:36**

Motion by J. Benevedes      Second M. Nunes      ACTION (4-0)

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**  
**December 13, 2022 in the District Office Conference Room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated



**Tulare County Office of Education**  
**Accounts Payable Final PreList - 11/3/2022 4:47:20PM**

11/3/2022  
 4:47:20PM

\*\*\* FINAL \*\*\*  
 Batch No 430

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014150	BAKER DISTRIBUTING COMPANY	PV-230297	11/3/2022		DJ46772-DK10859	010-00000-0-00000-82000-43000-0-0000		\$217.61			
						A/C SUPPLIES/ FILTERS FOR AC UNITS		\$1,627.73			
						010-00000-0-00000-82000-43000-0-0000		\$1,845.34			
013644	COOK'S COMMUNICATIONS	PV-230298	11/3/2022		58271	010-07230-0-00000-36000-56000-0-0000		\$338.36			
						KENWOOD CV RADIO FOR BUSESSES		\$338.36			
014035	FIRST QUALITY PRODUCE	PV-230299	11/3/2022		388263	130-53100-0-00000-37000-47000-0-0000		\$1,162.45			
						FRESH FRUITS AND VEGETABLES		\$1,162.45			
014179	GOLD STAR FOODS INC	PV-230301	11/3/2022		5489525	130-53100-0-00000-37000-47000-0-0000		\$3,494.66			
						FOOD PRODUCTS		\$3,494.66			
014052	GUTIERREZ, GABRIELA	PV-230300	11/3/2022		NONE	010-00000-0-00000-72000-52000-0-0000		\$472.75			
						REIMB MILAGE FOR JULY- OCT/CBO CONFERENCE MILAGE		\$472.75			
013663	INFINITY COMM. & CONSULT., INC	PV-230302	11/3/2022		14179	010-00000-0-00000-72000-58000-0-0000		\$925.00			
						E RATE CONSULTING SERVICES FEE FOR FY 2023		\$925.00			
014217	LATON UNIFIED SCHOOL DISTRICT	PV-230304	11/3/2022		2223-10	130-53100-0-00000-37000-58000-0-0000		\$250.00			
						TRI-COUNTY CO-OP MEMBERSHIP FOR CAFETERIA		\$250.00			
014218	MICHELL MALDONADO	PV-230307	11/3/2022		NONE	010-00000-0-00000-72000-58000-0-0000		\$57.32			
						LIVESCAN REIMBURSMENT TEMP OFFICE ASSIT		\$57.32			
013678	MID VALLEY DISPOSAL	PV-230305	11/3/2022		2529885	010-00000-0-00000-82000-55000-0-0000		\$1,918.54			
						6 YRD TRASH 3 X A WEEK		\$1,918.54			

7.1



Accounts Payable Final PreList - 11/3/2022 4:47:20PM

\*\*\* FINAL \*\*\*

Batch No 430

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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**\$1,918.54**

014214 MIKEY V'S CAFE AND CATERING PV-230306 11/3/2022 20948 010-00000-0-00000-72000-43000-0-0000  
BREAKFAST BURRITOS FOR STAFF MEETING

**\$476.30**

013202 OAK VALLEY STUDENT COUNCIL PV-230308 11/3/2022 NONE 010-58126-3-11100-10000-58000-0-0000  
4-H STUDENT LIVE STOCK ENTRIES

**\$1,157.00**

014047 ONPOINT PV-230309 11/3/2022 5894/5893 010-07200-0-00000-24200-58000-0-0102  
ON SITE SUPPORT VISITS/ PD FOT TEACHERS  
ONPOINT 5894/5893 010-74350-0-11100-10000-58000-0-0000

**\$21,749.25**

014039 P&R PAPER SUPPLY COMPANY, INC PV-230311 11/3/2022 4547-6422 130-53100-0-00000-37000-43000-0-0000  
P&R PAPER SUPPLY COMPANY, INC 4547-6422 130-53100-0-00000-37000-43000-0-0000  
PAPER PRODUCTS FOR THE CAFETERIA

**\$611.80**

014034 PILGRIM, JUDITH PV-230310 11/3/2022 NONE 010-00000-0-00000-72000-52000-0-0000  
MILAGE REIMB FOR SEPT/OCTOBER

**\$120.63**

014101 R & L CROW DISTRIBUTING PV-230312 11/3/2022 OCTOBER 130-53100-0-00000-37000-47000-0-0000  
R & L CROW DISTRIBUTING 11/3/2022 OCTOBER 010-54660-0-00000-37000-47000-0-0000  
MILK AND MILK PRODUCTS

**\$7,286.16**

013251 SCHOOL SPECIALITY, LLC PV-230315 11/3/2022 37689 010-60530-0-11100-10000-43000-0-0000  
TK FURNITURE

**\$233.04**

013301 SCHOOLWORKS, INC. PV-230313 11/3/2022 4113 010-00000-0-00000-72000-58000-0-0000  
FINANCIAL HARDSHIP WORKSHEETS PHASE 1 & 2 OPSC APP

**\$8,000.00**

**Total Check Amount:**

**\$233.04**

**Total Check Amount:**

**\$8,000.00**





Accounts Payable Final PreList - 11/3/2022 4:47:20PM

\*\*\* FINAL \*\*\*

Batch No 430

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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014216	SEAN AND MELISSA BAUTISTA	PV-230303	11/3/2022		986		010-41270-3-11100-10000-58000-0-0000 TK FIELD TRIP TO HILCREST FARMS	\$279.00			
<b>Total Check Amount:</b>								<b>\$8,000.00</b>			
013683	SMART & FINAL	PV-230316	11/3/2022		NONE		130-53100-0-00000-37000-47000-0-0000 4-H CAMP SUPPLIES/CAFETERIA SUPPLIES	\$98.62			
	SMART & FINAL		11/3/2022		NONE		130-53100-0-00000-37000-47000-0-0000	\$255.51			
	SMART & FINAL		11/3/2022		NONE		010-26000-0-11100-40000-43000-0-0000	\$50.48			
	SMART & FINAL		11/3/2022		NONE		010-26000-0-11100-40000-43000-0-0000	\$101.33			
	SMART & FINAL		11/3/2022		NONE		010-26000-0-11100-40000-43000-0-0000	\$54.37			
<b>Total Check Amount:</b>								<b>\$560.31</b>			
014219	STUDY SMART TUTORS, INC	PV-230314	11/3/2022		2120-2		010-26000-0-11100-40000-43000-0-0000 VIRTUAL CLASS FOR ELOP SNEAKER CAMP	\$3,000.00			
<b>Total Check Amount:</b>								<b>\$3,000.00</b>			
012213	TROPHY SHOPPE	PV-230318	11/3/2022		19651		010-42030-3-11100-10000-43000-0-0000 MEDALS FOR ELD STUDENTS	\$52.77			
<b>Total Check Amount:</b>								<b>\$52.77</b>			
013693	TULARE COUNTY SUPT. OF SCHOOLS	PV-230317	11/3/2022		230741		010-65000-0-57600-31405-58000-0-0000 OCUPATIONAL SERVICES FOR AUGUST-SEPTEMBER	\$89.76			
<b>Total Check Amount:</b>								<b>\$89.76</b>			
013576	ULINE	PV-230319	11/3/2022		154722134		010-32130-0-00000-81100-44000-0-0000 STANDARD TILT TRUCK 1 CUBIC YARD	\$1,138.00			
<b>Total Check Amount:</b>								<b>\$1,138.00</b>			
013862	VAST NETWORKS	PV-230320	11/3/2022		39861		010-00000-0-00000-72000-59000-0-0000 5 GBPS PTP W/TCOE	\$147.50			
<b>Total Check Amount:</b>								<b>\$147.50</b>			



**Accounts Payable Final PreList - 11/3/2022 4:47:20PM**

\*\*\* FINAL \*\*\*

Batch No 430  
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-230321	11/3/2022		292765-295646-302321		010-00000-0-11100-10000-56000-0-0000	\$326.04		
	WIZIX TECHNOLOGY GROUP, INC.		11/3/2022		292765-295646-302321	COPIER USAGE	010-00000-0-11100-10000-56000-0-0000	\$51.14		
	WIZIX TECHNOLOGY GROUP, INC.		11/3/2022		292765-295646-302321		010-00000-0-11100-10000-56000-0-0000	\$125.07		
<b>Total Check Amount:</b>								<b>\$502.25</b>		



Accounts Payable Final PreList - 11/3/2022 4:47:20PM

\*\*\* FINAL \*\*\*

Batch No 430

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$55,868.19



Accounts Payable Final PreList - 11/3/2022 4:47:20PM

\*\*\* FINAL \*\*\*

Batch No 430

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
Total Accounts Payable:											
											\$55,868.19

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 55,868.19 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

 \_\_\_\_\_  
 Authorizing Signature Date 11/3/22

Fund Summary	Total
010	\$48,255.75
130	\$7,612.44
Total	\$55,868.19





Accounts Payable Final PreList - 11/10/2022 1:03:01PM

\*\*\* FINAL \*\*\*  
Batch No 432

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT	Audit
014150	BAKER DISTRIBUTING COMPANY	PV-230325	11/9/2022		DN00079	010-00000-0-00000-82000-43000-0-0000 BELTS FOR A/C UNITS/ BIT EXTENSIONS FOR A/C	\$58.97			
						<b>Total Check Amount:</b>	<b>\$58.97</b>			
014220	CITI BANK N.A	PV-230333	11/9/2022		OCTOBER	010-58126-3-11100-10000-43000-0-0000 CHICKEN COOP FOR AG FARM AND AG SUPPLIES	\$2,218.39			
						<b>Total Check Amount:</b>	<b>\$2,218.39</b>			
013390	ENVIRO CLEAN	PV-230328	11/9/2022		141294/0141327	010-00000-0-00000-82000-43000-0-0000 CLEANING SUPPLIES/TP/MIRCO CLOTH SUPPLIES	\$3,248.02			
						<b>Total Check Amount:</b>	<b>\$3,248.02</b>			
013760	EWING IRRIGATION PRODUCTS, INC	PV-230327	11/9/2022		18182721	010-00000-0-00000-82000-43000-0-0000 SUPPLIES FOR AG FARM AND GROUNDS	\$345.21			
						<b>Total Check Amount:</b>	<b>\$345.21</b>			
013304	FOUNDATION FOR EDUCATIONAL ADM	PV-230324	11/9/2022		INV25016	010-00000-0-00000-71500-52000-0-0000 LEADERSHIP SUMMIT/ HEATHER PILGRIM & MICHELLE ESPI	\$689.00			
						010-00000-0-00000-27000-52000-0-0000 STUDENT SURVEY FOR MENTAL HEALTH SCH YR 22/23	\$349.00			
						010-00000-0-11100-10000-58000-0-0000	\$3,300.00			
						<b>Total Check Amount:</b>	<b>\$4,338.00</b>			
014179	GOLD STAR FOODS INC	PV-230329	11/9/2022		5524575	130-53100-0-00000-37000-47000-0-0000 FOOD PRODUCTS	\$2,170.63			
						<b>Total Check Amount:</b>	<b>\$2,170.63</b>			
014053	GOODGUYS PLUMBING	PV-230330	11/9/2022		14237	010-00000-0-00000-82000-56000-0-0000 UNCLOG DRAIN IN ROOM 809	\$185.00			
						<b>Total Check Amount:</b>	<b>\$185.00</b>			
012691	HOME DEPOT CREDIT SERVICES	PV-230331	11/9/2022		OCTOBER	010-00000-0-00000-82000-43000-0-0000 MAINTNANCE SUPPLIES	\$2,319.68			

VOID



Accounts Payable Final PreList - 11/10/2022 1:03:01PM

\*\*\* FINAL \*\*\*

Batch No 432

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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**\$2,319.68**

**Total Check Amount:**

\$152.88

010-63000-0-11100-10000-43000-0-0000

\$155.32

REVEL MATH NEW CURRICULUM  
010-63000-0-11100-10000-43000-0-0000

\$34.39

010-63000-0-11100-10000-43000-0-0000

\$16.46

010-63000-0-11100-10000-43000-0-0000

\$773.59

010-63000-0-11100-10000-43000-0-0000

\$147.95

010-63000-0-11100-10000-43000-0-0000

\$146.81

010-63000-0-11100-10000-43000-0-0000

\$146.81

010-63000-0-11100-10000-43000-0-0000

\$572.78

010-63000-0-11100-10000-43000-0-0000

**\$2,146.99**

**Total Check Amount:**

\$466.83

010-26000-0-11100-40000-43000-0-0000

\$466.83

4-H WORKBOOKS FOR ELOP CAMP

\$669.46

010-00000-0-00000-72000-58000-0-0000

\$669.46

PAY FOR PART TIME OFFICE ASSIT

\$1,463.97

010-58126-3-11100-10000-58000-0-0000

\$1,463.97

4-H BANNERS AND TSHIRTS FOR 4H STUDENTS

\$559.59

010-58126-3-11100-10000-43000-0-0000

\$559.59

FLORAL SUPPLIES FOR AG CLASS

\$559.59

010-58126-3-11100-10000-43000-0-0000

\$559.59

FLORAL SUPPLIES FOR AG CLASS

\$559.59

010-58126-3-11100-10000-43000-0-0000

\$559.59

FLORAL SUPPLIES FOR AG CLASS

\$559.59

010-58126-3-11100-10000-43000-0-0000

\$559.59

FLORAL SUPPLIES FOR AG CLASS

\$559.59

010-58126-3-11100-10000-43000-0-0000

\$559.59

FLORAL SUPPLIES FOR AG CLASS



**Accounts Payable Final PreList - 11/10/2022 1:03:01PM**

\*\*\* FINAL \*\*\*

Batch No 432

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012478	SoCalGas	PV-230335	11/10/2022		OCT		010-00000-0-00000-82000-55000-0-0000 NATURAL GAS 10/10-11/08	\$333.03		
							<b>Total Check Amount:</b>	<b>\$333.03</b>		
012489	SOUTHERN CALIF EDISON	PV-230336	11/10/2022		OCTOBER		010-00000-0-00000-82000-55000-0-0000 ELECTRICITY OCT 25- NOV 02	\$10,980.06		
							<b>Total Check Amount:</b>	<b>\$10,980.06</b>		
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-230339	11/10/2022		304237/4238/4236		010-00000-0-11100-10000-56000-0-0000 COPIER USAGE	\$954.37		
							<b>Total Check Amount:</b>	<b>\$954.37</b>		



**Accounts Payable Final PreList - 11/10/2022 1:03:01PM**

\*\*\* FINAL \*\*\*

Batch No 432

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
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Total District Payment Amount: \$32,458.20



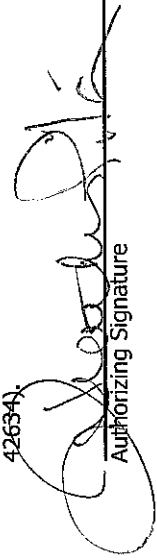


**Accounts Payable Final PreList - 11/10/2022 1:03:01PM**

\*\*\* FINAL \*\*\*  
Batch No 432

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
<b>Total Accounts Payable: \$32,458.20</b>											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 32,458.20 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature

11.10.2022  
 Date

Fund Summary	Total
010	\$30,287.57
130	\$2,170.63
<b>Total</b>	<b>\$32,458.20</b>



**Accounts Payable Final PreList - 11/22/2022 2:02:07PM**

\*\*\* FINAL \*\*\*

Batch No 434

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014187	AMAZON SALES INC	PV-230342	11/18/2022		OCTOBER		010-00000-0-00000-72000-43000-0-0000	\$37.64			
	AMAZON SALES INC		11/18/2022		OCTOBER		ELOP SUPPLIES/ THEATHER PRODUCTION SUPPLIES	\$86.08			
	AMAZON SALES INC		11/18/2022		OCTOBER		010-11000-0-11100-10000-43000-0-0000	\$55.73			
	AMAZON SALES INC		11/18/2022		OCTOBER		010-00000-0-11100-10000-43000-0-0000	\$3,520.45			
	AMAZON SALES INC		11/18/2022		OCTOBER		010-58126-3-11100-10000-43000-0-0000	\$355.43			
	AMAZON SALES INC		11/18/2022		OCTOBER		010-60530-0-11100-10000-43000-0-0000	\$142.20			
	AMAZON SALES INC		11/18/2022		OCTOBER		010-00000-0-11100-10000-43000-0-0000	\$1,104.89			
	AMAZON SALES INC		11/18/2022		OCTOBER		010-26000-0-11100-40000-43000-0-0000	\$5,302.42			
							<b>Total Check Amount:</b>				
013740	AMERICAN FIDELITY ASSURANCE	PV-230346	11/18/2022		OCTOBER		010-00000-0-00000-00000-95024-0-0000	\$59.38			G
	AMERICAN FIDELITY ASSURANCE		11/18/2022		OCTOBER		DISTRICT PAID DISABILITY INSURANCE HP & ME	\$95.38			G
							010-00000-0-00000-00000-95024-0-0000	\$154.76			
							<b>Total Check Amount:</b>				
012735	BUENA VISTA	PV-230343	11/18/2022		22/23-03		010-00000-0-11100-10000-58000-0-0000	\$8,183.22			L
							60% FOR SCOTT HORTON OCTOBER PAYROLL	\$8,183.22			
							<b>Total Check Amount:</b>				
013911	CALIFORNIA WATER SERVICES	PV-230367	11/18/2022		050021		010-81500-0-00000-81100-58000-0-0000	\$6,367.90			L
							MONTHLY ROUTINE SERVICE/LAB TEST	\$6,367.90			
							<b>Total Check Amount:</b>				
014085	CEP, INC.	PV-230361	11/18/2022		6075		010-00000-0-11100-10000-58000-0-0000	\$3,300.00			L
							STUDENT SURVEY FOR MENTAL HEALTH SCHOOL YR 22-23	\$3,300.00			
							<b>Total Check Amount:</b>				
014222	EXTREME CANOPY	PV-230347	11/18/2022		DO44788		010-26000-0-11100-40000-44000-0-0000	\$2,468.44			
							OUTDOOR CANOPIES FOR ELOP CAMPS	\$2,468.44			
							<b>Total Check Amount:</b>				
014035	FIRST QUALITY PRODUCE	PV-230348	11/18/2022		388569-766-616		130-53100-0-00000-37000-47000-0-0000	\$826.41			H
	FIRST QUALITY PRODUCE		11/18/2022		388569-766-616		FRESH FRUITS AND VEGETABLES	\$33.50			H
	FIRST QUALITY PRODUCE		11/18/2022		388569-766-616		130-53100-0-00000-37000-47000-0-0000	\$1,535.61			H



**Accounts Payable Final PreList - 11/22/2022 2:02:07PM**

\*\*\* FINAL \*\*\*

Batch No 434

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013304	FOUNDATION FOR EDUCATIONAL ADM	PV-230345	11/18/2022		INV25016		010-00000-0-00000-27000-52000-0-0000	\$349.00		
	FOUNDATION FOR EDUCATIONAL ADM		11/18/2022		INV25016		LEADERSHIP SUMMIT/HEATHER PILGRIM & MICHELLE ESPIN 010-00000-0-00000-71500-52000-0-0000	\$689.00		
014192	GARY RANDALL STANTOS	PV-230366	11/18/2022		38074		010-81500-0-00000-81100-58000-0-0000 INSTALLED WIRE RAINBIRD/170 OF CONDUIT FOR NEW IRR	\$2,675.00		
014179	GOLD STAR FOODS INC	PV-230349	11/18/2022		5536037/5562714		130-53100-0-00000-37000-47000-0-0000 FOOD PRODUCTS	\$867.41		
	GOLD STAR FOODS INC		11/18/2022		5536037/5562714		130-53100-0-00000-37000-47000-0-0000	\$1,252.14		
013033	HORTON,SCOTT	PV-230350	11/18/2022		NONE		010-58126-3-11100-10000-43000-0-0000 REIMBURSEMENT FOR PRACTICE PADS FOR BAND STUDENTS	\$195.07		
014223	LAURA LEE JACOBO	PV-230351	11/18/2022		131-OV		130-53100-0-00000-37000-58000-0-0000 KITCHEN CONSULTING SERVICES TO HELP KITCHEN MANAG	\$4,425.00		J
012477	MORRIS LEVIN	PV-230353	11/18/2022		2211-289935		010-00000-0-00000-27000-43000-0-0000 BURLAP TARPS FOR 4-H PROGRAM	\$413.31		
013997	MYSTERY SCIENCE, INC	PV-230352	11/18/2022		200041		010-63000-0-11100-10000-43000-0-0000 2022-23 DISTRICT MEMBERSHIP	\$1,599.00		
014047	ONPOINT	PV-230354	11/18/2022		5875/5915		010-32140-0-11100-10000-44000-0-0000 TV, WIRELESS KEY PAD, & WEBCAM/40 NEW LAB TABLES	\$4,151.43		
	ONPOINT		11/18/2022		5875/5915		010-32140-0-11100-10000-43000-0-0000	\$804.82		
							<b>Total Check Amount:</b>	<b>\$2,395.52</b>		
							<b>Total Check Amount:</b>	<b>\$1,038.00</b>		
							<b>Total Check Amount:</b>	<b>\$2,675.00</b>		
							<b>Total Check Amount:</b>	<b>\$2,119.55</b>		
							<b>Total Check Amount:</b>	<b>\$4,425.00</b>		
							<b>Total Check Amount:</b>	<b>\$413.31</b>		
							<b>Total Check Amount:</b>	<b>\$413.31</b>		
							<b>Total Check Amount:</b>	<b>\$1,599.00</b>		
							<b>Total Check Amount:</b>	<b>\$1,599.00</b>		



**Accounts Payable Final PreList - 11/22/2022 2:02:07PM**

\*\*\* FINAL \*\*\*

Batch No 434

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014047	ONPOINT	PV-230354	11/18/2022		5875/5915		010-74350-0-11100-10000-44000-0-0000	\$48,724.89		A
							TV, WIRELESS KEY PAD, & WEBCAM/40 NEW LAB TABLES			
							<b>Total Check Amount:</b>	<b>\$53,681.14</b>		
014215	RBS, LLC	PV-230358	11/18/2022		32635		010-00000-0-00000-72000-58000-0-0000	\$121.72		
							PART TIME FRONT OFFICE ASSIT			
							010-00000-0-00000-72000-58000-0-0000	\$243.44		
							<b>Total Check Amount:</b>	<b>\$365.16</b>		
013511	RENAISSANCE LEARNING, INC.	PV-230357	11/18/2022		705152		010-07200-0-11100-10000-58000-0-0101	\$3,110.00		L
							STAR/ACCELERATED READER/RENAISSANCE RENEWAL			
							010-63000-0-11100-10000-43000-0-0000	\$4,354.25		L
							<b>Total Check Amount:</b>	<b>\$7,464.25</b>		
014076	RES-COM PEST CONTROL	PV-230355	11/18/2022		2076784		010-00000-0-00000-82000-55000-0-0000	\$150.00		
							MONTHLY PEST SERVICE			
							<b>Total Check Amount:</b>	<b>\$150.00</b>		
014040	RESOURCE BUILDING MATERIALS	PV-230356	11/18/2022		3481675		010-81500-0-00000-81100-58000-0-0000	\$299.70		
							SCOOP PLAYGROUND CHIPS			
							<b>Total Check Amount:</b>	<b>\$299.70</b>		
014224	RIVERSIDE INSIGHTS	PV-230365	11/18/2022		136123		010-65000-0-50010-31200-58000-0-0000	\$1,360.67		
							WOODCOCK JOHNSON ACHIEVEMENT FORM B CASE			
							<b>Total Check Amount:</b>	<b>\$1,360.67</b>		
014146	SAN JOAQUIN CATA	PV-230344	11/18/2022		NONE		010-58126-3-11100-10000-52000-0-0000	\$135.00		
							REGISTRATION FOR REGIONAL MEETING-PITLIGIANO			
							<b>Total Check Amount:</b>	<b>\$135.00</b>		
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-230359	11/18/2022		OCTOBER		010-00000-0-11100-10000-43000-0-0000	\$191.19		
							CLASSROOM SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$191.19</b>		





Accounts Payable Final PreList - 11/22/2022 2:02:07PM

\*\*\* FINAL \*\*\*

Batch No 434

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013676	SPARKLETT'S	PV-230360	11/18/2022		OCT-NOV		010-00000-0-00000-82000-58000-0-0000	\$773.33			
							BOTTLED WATER SUPPLIER				
							<b>Total Check Amount:</b>	<b>\$773.33</b>			
013693	TULARE COUNTY SUPT. OF SCHOOLS	PV-230362	11/18/2022		230902		010-74350-0-11100-10000-58000-0-0000	\$225.00			
							FRACTION TALKS WORKSHOP FOR ROCHA				
							<b>Total Check Amount:</b>	<b>\$225.00</b>			
014183	Tyger Bates, CPA	PV-230364	11/18/2022		1145		010-00000-0-00000-73500-58000-0-0000	\$830.00	J		
							COVID REPORTING/USDA APPLICATION/SISC RECON				
							<b>Total Check Amount:</b>	<b>\$830.00</b>			
013932	U.S. BANK CORPORATE PAYMENT	PV-230363	11/18/2022		OCTOBER		010-00000-0-00000-82000-43000-0-0000	\$274.42	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		OPERATIONS/THEATHER SUPPLIES/MAILING/SUP CONFEREN	\$254.32	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-00000-0-11100-10000-43000-0-0000	\$376.67	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-11000-0-11100-10000-43000-0-0000	\$987.36	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-07200-0-11100-24950-43000-0-0203	\$3,748.27	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-58126-3-11100-10000-43000-0-0000	\$27.00	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-00000-0-00000-72000-59000-0-0000	\$694.44	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-70280-0-00000-37000-43000-0-0000	\$12.83	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-26000-0-11100-40000-43000-0-0000	\$1,839.46	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-00000-0-00000-72000-52000-0-0000	\$230.96	M		
	U.S. BANK CORPORATE PAYMENT		11/18/2022		OCTOBER		010-63000-0-11100-10000-43000-0-0000				
							<b>Total Check Amount:</b>	<b>\$8,445.73</b>			



**Accounts Payable Final PreList - 11/22/2022 2:02:07PM**

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Batch No 434

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$114,558.36



# Tulare County Office of Education

## Detailed Check Register

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APY250

11/23/2022  
12:55:22PM

30 Oak Valley Union Elementary School District APY  
Date Paid: 11/23/2022 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62140191	014187	AMAZON SALES INC		PV-230342	11/18/22	OCTOBER	010-00000-0-00000-72000-43000-0-0000	\$37.64		00
				PV-230342	11/18/22	OCTOBER	010-11000-0-11100-10000-43000-0-0000	\$86.08		00
				PV-230342	11/18/22	OCTOBER	010-00000-0-11100-10000-43000-0-0000	\$55.73		00
				PV-230342	11/18/22	OCTOBER	010-58126-3-11100-10000-43000-0-0000	\$3,520.45		00
				PV-230342	11/18/22	OCTOBER	010-60530-0-11100-10000-43000-0-0000	\$355.43		00
				PV-230342	11/18/22	OCTOBER	010-00000-0-11100-10000-43000-0-0000	\$142.20		00
				PV-230342	11/18/22	OCTOBER	010-26000-0-11100-40000-43000-0-0000	\$1,104.89		00
				<b>62140191 Check Total:</b>				<b>\$5,302.42</b>		
62140192	013740	AMERICAN FIDELITY ASSURANCE		PV-230346	11/18/22	OCTOBER	010-00000-0-00000-00000-95024-0-0000	\$59.38	G	00
				PV-230346	11/18/22	OCTOBER	010-00000-0-00000-00000-95024-0-0000	\$95.38	G	00
				PV-230343	11/18/22	22/23-03	010-00000-0-11100-10000-58000-0-0000	\$8,183.22	L	00
				<b>62140192 Check Total:</b>				<b>\$154.76</b>		
62140194	013911	CALIFORNIA WATER SERVICES		PV-230367	11/18/22	050021	010-81500-0-00000-81100-58000-0-0000	\$6,367.90	L	00
				<b>62140194 Check Total:</b>				<b>\$6,367.90</b>		
62140195	014085	CEP, INC.		PV-230361	11/18/22	6075	010-00000-0-11100-10000-58000-0-0000	\$3,300.00	L	00
				<b>62140195 Check Total:</b>				<b>\$3,300.00</b>		
62140196	014222	EXTREME CANOPY		PV-230347	11/18/22	DO44788	010-26000-0-11100-40000-44000-0-0000	\$2,468.44		00
				<b>62140196 Check Total:</b>				<b>\$2,468.44</b>		
62140197	014035	FIRST QUALITY PRODUCE		PV-230348	11/18/22	388569-766-616	130-53100-0-00000-37000-47000-0-0000	\$826.41	H	00
				PV-230348	11/18/22	388569-766-616	130-53100-0-00000-37000-47000-0-0000	\$33.50	H	00
				PV-230348	11/18/22	388569-766-616	130-53100-0-00000-37000-47000-0-0000	\$1,535.61	H	00
				<b>62140197 Check Total:</b>				<b>\$2,395.52</b>		
62140198	013304	FOUNDATION FOR EDUCATIONAL ADM		PV-230345	11/18/22	INV25016	010-00000-0-00000-27000-52000-0-0000	\$349.00		00
				PV-230345	11/18/22	INV25016	010-00000-0-00000-71500-52000-0-0000	\$689.00		00



# Tulare County Office of Education

## Detailed Check Register

Page 2 of 4  
APY250

11/23/2022  
12:55:22PM

30 Oak Valley Union Elementary Sci  
District APY

Date Paid: 11/23/2022 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Check Total:	Amount	Audit Flag
62140199	014192	GARY RANDALL STANTOS		PV-230366	11 / 18 / 22	38074	010-81500-0-00000-81100-58000-0-0000	62140198	\$1,038.00	1099
62140200	014179	GOLD STAR FOODS INC		PV-230349	11 / 18 / 22	5536037/5562714	130-53100-0-00000-37000-47000-0-0000	62140199	\$2,675.00	00
62140201	013033	HORTON,SCOTT		PV-230349	11 / 18 / 22	5536037/5562714	130-53100-0-00000-37000-47000-0-0000	62140200	\$2,119.55	00
62140202	014223	LAURA LEE JACOBO		PV-230350	11 / 18 / 22	NONE	010-58126-3-11100-10000-43000-0-0000	62140201	\$195.07	00
62140203	012477	MORRIS LEVIN		PV-230351	11 / 18 / 22	131-OV	130-53100-0-00000-37000-58000-0-0000	62140202	\$4,425.00	J 00
62140204	013997	MYSTERY SCIENCE, INC		PV-230353	11 / 18 / 22	2211-289935	010-00000-0-00000-27000-43000-0-0000	62140203	\$413.31	00
62140205	014047	ONPOINT		PV-230352	11 / 18 / 22	200041	010-63000-0-11100-10000-43000-0-0000	62140204	\$1,599.00	00
62140206	014215	RBS, LLC		PV-230354	11 / 18 / 22	5875/5915	010-32140-0-11100-10000-44000-0-0000	62140205	\$4,151.43	00
				PV-230354	11 / 18 / 22	5875/5915	010-32140-0-11100-10000-43000-0-0000		\$804.82	00
				PV-230354	11 / 18 / 22	5875/5915	010-74350-0-11100-10000-44000-0-0000		\$48,724.89	A 00
				PV-230358	11 / 18 / 22	32635	010-00000-0-00000-72000-58000-0-0000	62140206	\$53,681.14	00
				PV-230358	11 / 18 / 22	32635	010-00000-0-00000-72000-58000-0-0000		\$121.72	00
				PV-230357	11 / 18 / 22	705152	010-07200-0-11100-10000-58000-0-0101		\$243.44	00
				PV-230357	11 / 18 / 22	705152	010-63000-0-11100-10000-43000-0-0000		\$365.16	00
									\$3,110.00	L 00
									\$4,354.25	L 00





# Tulare County Office of Education

## Detailed Check Register

Page 3 of 4  
APY250

11/23/2022  
12:55:22PM

30 Oak Valley Union Elementary School District APY

Date Paid: 11/23/2022 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Audit Flag	1099
62140208	014076	RES-COM PEST CONTROL		PV-230355	11 / 18 / 22	2076784	010-00000-0-00000-82000-55000-0-0000	\$7,464.25		
							<b>62140207</b>	<b>Check Total:</b>		
								\$150.00		00
62140209	014040	RESOURCE BUILDING MATERIALS		PV-230356	11 / 18 / 22	3481675	010-81500-0-00000-81100-58000-0-0000	\$150.00		
							<b>62140208</b>	<b>Check Total:</b>		
								\$299.70		00
62140210	014224	RIVERSIDE INSIGHTS		PV-230365	11 / 18 / 22	136123	010-65000-0-50010-31200-58000-0-0000	\$1,360.67		
							<b>62140209</b>	<b>Check Total:</b>		
								\$1,360.67		00
62140211	014146	SAN JOAQUIN CATA		PV-230344	11 / 18 / 22	NONE	010-58126-3-11100-10000-52000-0-0000	\$135.00		
							<b>62140210</b>	<b>Check Total:</b>		
								\$135.00		00
62140212	013502	SOUTHWEST SCHOOL & OFFICE SUPP		PV-230359	11 / 18 / 22	OCTOBER	010-00000-0-11100-10000-43000-0-0000	\$191.19		
							<b>62140211</b>	<b>Check Total:</b>		
								\$191.19		00
62140213	013676	SPARKLETT'S		PV-230360	11 / 18 / 22	OCT-NOV	010-00000-0-00000-82000-58000-0-0000	\$773.33		
							<b>62140212</b>	<b>Check Total:</b>		
								\$773.33		00
62140214	013693	TULARE COUNTY SUPT. OF SCHOOLS		PV-230362	11 / 18 / 22	230902	010-74350-0-11100-10000-58000-0-0000	\$225.00		
							<b>62140213</b>	<b>Check Total:</b>		
								\$225.00		00
62140215	014183	Tyger Bates, CPA		PV-230364	11 / 18 / 22	1145	010-00000-0-00000-73500-58000-0-0000	\$830.00		J
							<b>62140214</b>	<b>Check Total:</b>		
								\$830.00		00
62140216	013932	U.S. BANK CORPORATE PAYMENT		PV-230363	11 / 18 / 22	OCTOBER	010-00000-0-00000-82000-43000-0-0000	\$274.42		M
							<b>62140215</b>	<b>Check Total:</b>		
								\$274.42		00
								\$254.32		M
								\$376.67		M
								\$987.36		M
								\$3,748.27		M
								\$27.00		M



**Tulare County Office of Education  
Detailed Check Register**

Page 4 of 4  
APY250

11/23/2022  
12:55:22PM

30 Oak Valley Union Elementary Scl  
District APY

Date Paid: 11/23/2022 12:00:00AM

Check No	Vendor No	Vendor Name	PO #	Reference Number	Invoice Date	Invoice No	Account Code	Amount	Flag	Audit
				PV-230363	11 / 18 / 22	OCTOBER	010-70280-0-00000-37000-43000-0-0000	\$694.44	M	00
				PV-230363	11 / 18 / 22	OCTOBER	010-26000-0-11100-40000-43000-0-0000	\$12.83	M	00
				PV-230363	11 / 18 / 22	OCTOBER	010-00000-0-00000-72000-52000-0-0000	\$1,839.46	M	00
				PV-230363	11 / 18 / 22	OCTOBER	010-63000-0-11100-10000-43000-0-0000	\$230.96	M	00
<b>62140216 Check Total:</b>								<b>\$8,445.73</b>		
<b>District Total:</b>								<b>\$114,558.36</b>		

**Fund Totals:**

Fund	Fund Title	Amount
0100	General Fund	\$105,618.29
1300	Cafeteria Special Revenue Fund	\$8,940.07
<b>Grand Total:</b>		<b>\$114,558.36</b>




**Accounts Payable Final PreList - 11/22/2022 2:02:07PM**

\*\*\* FINAL \*\*\*

Batch No 434

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
<b>Total Accounts Payable: \$114,558.36</b>											

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 114,558.36 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature 11-22-22 Date

Fund Summary	Total
010	\$105,618.29
130	\$8,940.07
<b>Total</b>	<b>\$114,558.36</b>



**Accounts Payable Final PreList - 12/1/2022 4:13:22PM**

\*\*\* FINAL \*\*\*

Batch No 435

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT	Audit
013671	AT & T	PV-230369	12/1/2022		19079762	010-00000-0-00000-72000-59000-0-0000	\$26.63			
<b>Total Check Amount:</b>							<b>\$26.63</b>			
014103	ATKINSON, ANDELSON, LOYA, R &R	PV-230368	12/1/2022		0030-0010-0011-0012	010-73110-0-00000-27000-58000-0-0000	\$99.00			
	ATKINSON, ANDELSON, LOYA, R &R		12/1/2022		0030-0010-0011-0012	010-73110-0-00000-27000-58000-0-0000	\$99.00			
	ATKINSON, ANDELSON, LOYA, R &R		12/1/2022		0030-0010-0011-0012	010-73110-0-00000-27000-58000-0-0000	\$99.00			
	ATKINSON, ANDELSON, LOYA, R &R		12/1/2022		0030-0010-0011-0012	010-73110-0-00000-27000-58000-0-0000	\$99.00			
	ATKINSON, ANDELSON, LOYA, R &R		12/1/2022		0030-0010-0011-0012	010-73110-0-00000-27000-58000-0-0000	\$99.00			
	ATKINSON, ANDELSON, LOYA, R &R		12/1/2022		0030-0010-0011-0012	010-73110-0-00000-27000-58000-0-0000	\$99.00			
<b>Total Check Amount:</b>							<b>\$594.00</b>			
013198	CLASSIC CHARTER	PV-230385	12/1/2022		160566	010-11000-0-11100-10000-58000-0-0000	\$2,614.00			
<b>Total Check Amount:</b>							<b>\$2,614.00</b>			
013390	ENVIRO CLEAN	PV-230371	12/1/2022		0141591	130-53100-0-00000-37000-43000-0-0000	\$215.50			
<b>Total Check Amount:</b>							<b>\$215.50</b>			
014179	GOLD STAR FOODS INC	PV-230379	12/1/2022		2545-2789-1255	130-53100-0-00000-37000-47000-0-0000	\$2,049.36			
	GOLD STAR FOODS INC		12/1/2022		2545-2789-1255	130-53100-0-00000-37000-47000-0-0000	\$1,119.75			
	GOLD STAR FOODS INC		12/1/2022		2545-2789-1255	130-53100-0-00000-37000-47000-0-0000	\$31.92			
<b>Total Check Amount:</b>							<b>\$3,201.03</b>			
013789	HANCOCK A/C & HEATING	PV-230370	12/1/2022		8255-5180-5324	010-00000-0-00000-82000-56000-0-0000	\$588.15			
	HANCOCK A/C & HEATING		12/1/2022		8255-5180-5324	010-00000-0-00000-82000-56000-0-0000	\$279.90			
	HANCOCK A/C & HEATING		12/1/2022		8255-5180-5324	010-00000-0-00000-82000-56000-0-0000	\$392.01			
<b>Total Check Amount:</b>							<b>\$1,260.06</b>			
014049	JANTEK ELECTRONICS, INC	PV-230384	12/1/2022		48339	010-00000-0-00000-72000-58000-0-0000	\$125.00			
<b>Total Check Amount:</b>							<b>\$125.00</b>			
013883	MCGRAW-HILL SCHOOL ED HOLDINGS	PV-230372	12/1/2022		442001	010-63000-0-11100-10000-41000-0-0000	\$17.84			
	MCGRAW-HILL SCHOOL ED HOLDINGS		12/1/2022		442001	010-63000-0-11100-10000-41000-0-0000	\$37.00			
<b>Total Check Amount:</b>							<b>\$54.84</b>			





Accounts Payable Final PreList - 12/1/2022 4:13:22PM

\*\*\* FINAL \*\*\*  
Batch No 435

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013678	MID VALLEY DISPOSAL	PV-230373	12/1/2022	2549345			010-00000-0-00000-82000-55000-0-0000	\$1,915.61		
Total Check Amount:								\$54.84		
013152	OFFICE DEPOT	PV-230386	12/1/2022	26001/72001/45001/44			010-00000-0-00000-27000-43000-0-0000	\$61.82		
	OFFICE DEPOT		12/1/2022	26001/72001/45001/44			010-00000-0-00000-27000-43000-0-0000	\$64.84		
	OFFICE DEPOT		12/1/2022	26001/72001/45001/44			010-00000-0-11100-10000-43000-0-0000	\$86.19		
	OFFICE DEPOT		12/1/2022	26001/72001/45001/44			010-11000-0-11100-10000-43000-0-0000	\$2,004.15		
	OFFICE DEPOT		12/1/2022	26001/72001/45001/44			010-00000-0-00000-27000-43000-0-0000	\$104.06		
Total Check Amount:								\$2,321.06		
014039	P&R PAPER SUPPLY COMPANY, INC	PV-230378	12/1/2022	11120183			130-53100-0-00000-37000-43000-0-0000	\$902.01		
Total Check Amount:								\$902.01		
014021	PIXLEY UNION SCHOOL DISTRICT	PV-230374	12/1/2022	NONE			010-00000-0-11100-10000-58000-0-0000	\$50.00		
Total Check Amount:								\$50.00		
014225	PROJECT SURVIVAL	PV-230375	12/1/2022	NONE			010-41270-3-11100-10000-58000-0-0000	\$428.00		
Total Check Amount:								\$428.00		
014101	R & L CROW DISTRIBUTING	PV-230377	12/1/2022	NOVEMBER			130-53100-0-00000-37000-47000-0-0000	\$873.50	J	
	R & L CROW DISTRIBUTING		12/1/2022	NOVEMBER			130-53100-0-00000-37000-47000-0-0000	\$917.48	J	
	R & L CROW DISTRIBUTING		12/1/2022	NOVEMBER			130-53100-0-00000-37000-47000-0-0000	\$847.40	J	
	R & L CROW DISTRIBUTING		12/1/2022	NOVEMBER			130-53100-0-00000-37000-47000-0-0000	\$579.20	J	
	R & L CROW DISTRIBUTING		12/1/2022	NOVEMBER			130-53100-0-00000-37000-47000-0-0000	\$449.60	J	
	R & L CROW DISTRIBUTING		12/1/2022	NOVEMBER			130-53100-0-00000-37000-47000-0-0000	\$699.80	J	
Total Check Amount:								\$4,366.98		
014215	RBS, LLC	PV-230376	12/1/2022	32433			010-00000-0-00000-72000-58000-0-0000	\$608.60		
Total Check Amount:								\$608.60		
013829	SISC III	PV-230387	12/1/2022	DECEMBER			010-00000-0-00000-00000-95028-0-0000	\$1,621.80	G	
	SISC III		12/1/2022	DECEMBER			010-00000-0-00000-00000-95024-0-0000	\$80,054.65	G	



**Accounts Payable Final PreList - 12/1/2022 4:13:22PM**

\*\*\* FINAL \*\*\*

Batch No 435

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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013683	SMART & FINAL	PV-230381	12/1/2022		NONE		010-00000-0-11100-10000-43000-0-0000	\$513.34			
	SMART & FINAL		12/1/2022		NONE		010-00000-0-11100-10000-43000-0-0000	\$402.63			
	SMART & FINAL		12/1/2022		NONE		010-00000-0-11100-10000-43000-0-0000	\$95.88			
<b>Total Check Amount:</b>								<b>\$1,011.85</b>			

013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-230380	12/1/2022		NOVEMBER		010-00000-0-11100-10000-43000-0-0000	\$155.87			
<b>Total Check Amount:</b>								<b>\$155.87</b>			

012184	WHITES MUSIC CENTER INC	PV-230382	12/1/2022		577374-577605		010-58126-3-11100-10000-58000-0-0000	\$164.88			
	WHITES MUSIC CENTER INC		12/1/2022		577374-577605		010-58126-3-11100-10000-43000-0-0000	\$86.85			
<b>Total Check Amount:</b>								<b>\$251.73</b>			

013708	WIZIX TECHNOLOGY GROUP, INC.	PV-230383	12/1/2022		298949		010-00000-0-11100-10000-56000-0-0000	\$190.34			
<b>Total Check Amount:</b>								<b>\$190.34</b>			



Accounts Payable Final PreList - 12/1/2022 4:13:22PM

\*\*\* FINAL \*\*\*

Batch No 435

Audit

Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code
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Total District Payment Amount: \$101,969.56



Accounts Payable Final PreList - 12/1/2022 4:13:22PM

\*\*\* FINAL \*\*\*

Batch No 435

Audit

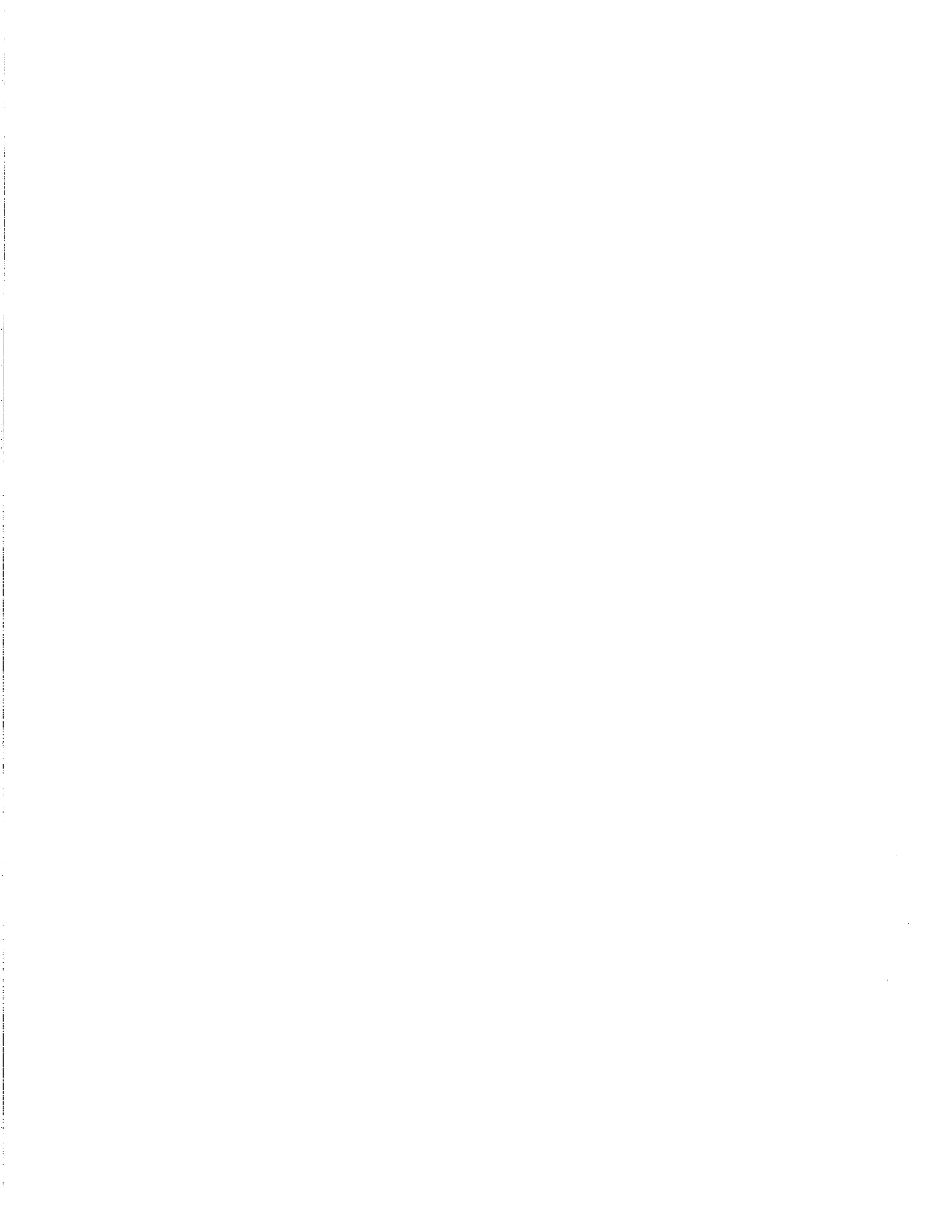
Vendor No Vendor Name Reference Invoice Number Date PO # Invoice No Separate Check Account Code Amount Flag EFT

Batch No 435 Total Accounts Payable: \$101,969.56

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 101,969.56 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
Authorizing Signature  
Date 12-1-22

Fund Summary	Total
010	\$93,284.04
130	\$8,685.52
Total	\$101,969.56





Accounts Payable Final Prelist - 12/8/2022 4:34:19PM

\*\*\* FINAL \*\*\*

Batch No 436

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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014187	AMAZON SALES INC	PV-230397	12/8/2022		NOVEMBER		010-00000-0-00000-72000-43000-0-0000	\$277.92		
	AMAZON SALES INC		12/8/2022		NOVEMBER	ELOP SUPPLIES/ MAINTANCE/ADMIN SUPPLIES	010-11000-0-11100-10000-43000-0-0000	\$102.25		
	AMAZON SALES INC		12/8/2022		NOVEMBER		010-00000-0-11100-10000-43000-0-0000	\$500.50		
	AMAZON SALES INC		12/8/2022		NOVEMBER		010-26000-0-11100-40000-43000-0-0000	\$1,928.00		
	AMAZON SALES INC		12/8/2022		NOVEMBER		010-00000-0-00000-82000-43000-0-0000	\$100.65		

<b>Total Check Amount:</b>								<b>\$2,909.32</b>		
013740	AMERICAN FIDELITY ASSURANCE	PV-230399	12/8/2022		NOVEMBER		010-00000-0-00000-00000-95024-0-0000	\$59.38	G	
	AMERICAN FIDELITY ASSURANCE		12/8/2022		NOVEMBER	DISTRICT PAID DISABILITY INSURANCE HP&ME	010-00000-0-00000-00000-95024-0-0000	\$95.38	G	

<b>Total Check Amount:</b>								<b>\$154.76</b>		
014150	BAKER DISTRIBUTING COMPANY	PV-230389	12/8/2022		DP53427		010-00000-0-00000-82000-43000-0-0000	\$862.84		

<b>Total Check Amount:</b>								<b>\$862.84</b>		
014140	BAKER SUPPLIES AND REPAIRS	PV-230390	12/8/2022		8184		010-00000-0-00000-82000-43000-0-0000	\$138.54		
						2 BRACKER MOUNT FOR LAWN MOWER				

<b>Total Check Amount:</b>								<b>\$138.54</b>		
012735	BUENA VISTA	PV-230388	12/8/2022		22/23-04		010-00000-0-11100-10000-58000-0-0000	\$8,183.22		
						DIST 60% FOR SCOTT HORTON NOVEMBER PAYROLL				

<b>Total Check Amount:</b>								<b>\$8,183.22</b>		
013911	CALIFORNIA WATER SERVICES	PV-230392	12/8/2022		050087		010-81500-0-00000-81100-58000-0-0000	\$7,832.39		
						MONTHLY ROUTINE SERVICE/LAB FEES/SUPPLIES				

<b>Total Check Amount:</b>								<b>\$7,832.39</b>		
014154	CUMULUS GLOBAL	PV-230391	12/8/2022		46854		010-00000-0-11100-10000-58000-0-0000	\$2,925.00		
						GOOGLE WORKSPACE FOR EDUCATION PLUS-STUDENT				

<b>Total Check Amount:</b>								<b>\$2,925.00</b>		
014179	GOLD STAR FOODS INC	PV-230393	12/8/2022		5620352/0357		130-53100-0-00000-37000-47000-0-0000	\$1,847.79		
						FOOD PRODUCTS				
	GOLD STAR FOODS INC		12/8/2022		5620352/0357		130-53100-0-00000-37000-47000-0-0000	\$1,034.47		



Accounts Payable Final Prelist - 12/8/2022 4:34:19PM

\*\*\* FINAL \*\*\*  
Batch No 436

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014039	P&R PAPER SUPPLY COMPANY, INC	PV-230394	12/8/2022		11124962		130-53100-0-00000-37000-43000-0-0000	\$2,882.26			
							PAPER PRODUCTS FOR CAFETERIA				
							<b>Total Check Amount:</b>	<b>\$620.83</b>			
013676	SPARKLETTS	PV-230395	12/8/2022		NOV		010-00000-0-00000-82000-58000-0-0000	\$730.52			
							BOTTLED WATER SUPPLIER				
							<b>Total Check Amount:</b>	<b>\$730.52</b>			
013710	USBANCORP EQUIPT. FINANCE, INC	PV-230398	12/8/2022		488017864		010-00000-0-11100-10000-56000-0-0000	\$212.27			
							LANIER COPIER LEASE AGREEMENT				
							<b>Total Check Amount:</b>	<b>\$212.27</b>			
013862	VAST NETWORKS	PV-230396	12/8/2022		40673		010-00000-0-00000-72000-59000-0-0000	\$147.50			
							5 GBPS PTP W/TCOE				
							<b>Total Check Amount:</b>	<b>\$147.50</b>			



**Accounts Payable Final PreList - 12/8/2022 4:34:19PM**

\*\*\* FINAL \*\*\*

Batch No 436

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
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Total District Payment Amount: \$27,599.45



7.2

30 Oak Valley Union Elementary School I  
 Fiscal Year: 2023  
 Bdg Revision Final

**Budget Revision Report**

BGR030 12/9/2022  
 Guterierrez 1:27:56PM

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
<b>Fund: 0100 General Fund</b>			
<b>Revenues</b>			
<b>LCFF Sources</b>			
010-00000-0-00000-00000-80110-0-0000	\$5,016,833.00	\$276,117.00	\$5,292,950.00
010-00000-0-00000-00000-80410-0-0000	\$320,542.00	\$10,857.00	\$331,399.00
010-14000-0-00000-00000-80120-0-0000	\$1,392,811.00	\$64,042.00	\$1,456,853.00
<b>Total:</b>	<b>\$6,730,186.00</b>	<b>\$351,016.00</b>	<b>\$7,081,202.00</b>
<b>Federal Revenues</b>			
010-32130-0-00000-00000-82900-0-0000	\$20,442.00	(\$8,925.00)	\$11,517.00
010-40350-3-00000-00000-82900-0-0000	\$9,914.00	(\$798.00)	\$9,116.00
010-42030-3-00000-00000-82900-0-0000	\$18,264.00	\$1.00	\$18,265.00
010-58126-2-00000-00000-82900-0-0000	\$26,813.00	\$1,670.00	\$28,483.00
<b>Total:</b>	<b>\$75,433.00</b>	<b>(\$8,052.00)</b>	<b>\$67,381.00</b>
<b>Other State Revenues</b>			
010-26000-0-00000-00000-85900-0-0000	\$0.00	\$855,976.00	\$855,976.00
010-65000-0-50010-00000-83110-0-0000	\$250,018.00	(\$6,448.00)	\$243,570.00
010-74350-0-00000-00000-85900-0-0000	\$0.00	\$119,625.00	\$119,625.00
<b>Total:</b>	<b>\$250,018.00</b>	<b>\$969,153.00</b>	<b>\$1,219,171.00</b>
<b>Other Local Revenues</b>			
010-00000-0-00000-00000-86990-0-0000	\$8,000.00	\$2,000.00	\$10,000.00
<b>Total:</b>	<b>\$8,000.00</b>	<b>\$2,000.00</b>	<b>\$10,000.00</b>
<b>Total Revenues</b>	<b>\$7,063,637.00</b>	<b>\$1,314,117.00</b>	<b>\$8,377,754.00</b>
<b>Expenditures</b>			
<b>Certificated Salaries</b>			
010-00000-0-00000-71500-13000-0-0000	\$207,949.00	(\$49,541.00)	\$158,408.00
010-00000-0-11100-10000-11000-0-0000	\$733,959.00	(\$26,599.00)	\$707,360.00
010-00000-0-11100-21400-19000-0-0000	\$5,000.00	\$455.00	\$5,455.00
010-07200-0-00000-31300-12000-0-0401	\$77,324.00	\$552.00	\$77,876.00
010-07200-0-11100-10000-11000-0-0103	\$75,255.00	\$2,259.00	\$77,514.00





**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-07200-0-11100-10000-11000-0-0304	\$283,743.00	\$21,358.00	\$305,101.00
010-14000-0-11100-10000-11000-0-0000	\$1,272,912.00	\$55,585.00	\$1,328,497.00
010-26000-0-11100-40000-11000-0-0000	\$0.00	\$185,418.00	\$185,418.00
010-26000-0-11350-10000-11000-0-0000	\$34,872.00	(\$34,872.00)	\$0.00
010-26000-0-11350-40000-11000-0-0000	\$0.00	\$27,598.00	\$27,598.00
010-40350-3-11100-10000-11000-0-0000	\$10,800.00	(\$1,964.00)	\$8,836.00
010-65000-0-57600-11900-11000-0-0000	\$110,741.00	\$294.00	\$111,035.00
<b>Total:</b>	<b>\$2,812,555.00</b>	<b>\$180,543.00</b>	<b>\$2,993,098.00</b>

**Classified Salaries**

010-00000-0-00000-27000-24000-0-0000	\$69,109.00	(\$150.00)	\$68,959.00
010-00000-0-00000-31400-22000-0-0000	\$19,505.00	(\$489.00)	\$19,016.00
010-00000-0-00000-31400-22003-0-0000	\$1,638.00	(\$1,638.00)	\$0.00
010-00000-0-00000-37000-22000-0-0000	\$49,131.00	(\$47,042.00)	\$2,089.00
010-00000-0-00000-71100-29000-0-0000	\$2,184.00	(\$184.00)	\$2,000.00
010-00000-0-00000-72000-22003-0-0000	\$1,638.00	(\$1,638.00)	\$0.00
010-00000-0-00000-72000-24000-0-0000	\$96,510.00	\$777.00	\$97,287.00
010-00000-0-00000-82000-22000-0-0000	\$212,286.00	\$24,500.00	\$236,786.00
010-00000-0-00000-82000-22003-0-0000	\$16,377.00	(\$16,377.00)	\$0.00
010-00000-0-11100-10000-21000-0-0000	\$107,008.00	\$41,844.00	\$148,852.00
010-00000-0-11100-10000-21002-0-0000	\$8,189.00	(\$8,189.00)	\$0.00
010-00000-0-11100-10000-21003-0-0000	\$10,918.00	(\$10,918.00)	\$0.00
010-00000-0-11100-24203-22000-0-0000	\$42,240.00	(\$12,401.00)	\$29,839.00
010-07200-0-00000-24200-29000-0-0102	\$54,434.00	\$295.00	\$54,729.00
010-07200-0-11100-10000-21000-0-0302	\$155,396.00	(\$10,824.00)	\$144,572.00
010-07200-0-11100-10000-21000-0-0303	\$30,722.00	\$196.00	\$30,918.00
010-07200-0-11100-10000-21000-0-0401	\$15,514.00	(\$561.00)	\$14,953.00
010-07200-0-11100-24200-22000-0-0307	\$0.00	\$13,094.00	\$13,094.00
010-26000-0-00000-36000-22000-0-0000	\$0.00	\$5,104.00	\$5,104.00
010-26000-0-00000-81100-22000-0-0000	\$36,050.00	(\$36,050.00)	\$0.00
010-26000-0-11100-10000-21000-0-0000	\$15,514.00	(\$15,514.00)	\$0.00
010-26000-0-11100-10000-29003-0-0000	\$5,000.00	(\$5,000.00)	\$0.00
010-26000-0-11100-31400-22000-0-0000	\$0.00	\$27,750.00	\$27,750.00
010-26000-0-11100-40000-21000-0-0000	\$0.00	\$300,197.00	\$300,197.00
010-26000-0-11100-40000-29000-0-0000	\$0.00	\$75,469.00	\$75,469.00



Budget Revision Report

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-26000-0-11350-10000-21000-0-0000	\$0.00	\$6,000.00	\$6,000.00
010-26000-0-11350-24203-22000-0-0000	\$0.00	\$4,625.00	\$4,625.00
010-26000-0-11350-27000-24000-0-0000	\$0.00	\$542.00	\$542.00
010-30100-2-11100-10000-21000-0-0000	\$572.00	(\$572.00)	\$0.00
010-30100-2-11100-10000-29000-0-0000	\$7,048.00	\$581.00	\$7,629.00
010-32140-0-11100-10000-21000-0-0000	\$82,437.00	(\$4,957.00)	\$77,480.00
010-65000-0-57600-11900-21000-0-0000	\$43,939.00	(\$2,607.00)	\$41,332.00
010-81500-0-00000-81100-22000-0-0000	\$124,904.00	(\$22,284.00)	\$102,620.00
010-81500-0-00000-81100-22003-0-0000	\$5,000.00	(\$5,000.00)	\$0.00
<b>Total:</b>	\$1,213,263.00	\$298,579.00	\$1,511,842.00

Employee Benefits

010-00000-0-00000-27000-31010-0-0000	\$22,297.00	(\$369.00)	\$21,928.00
010-00000-0-00000-27000-32020-0-0000	\$17,533.00	(\$368.00)	\$17,165.00
010-00000-0-00000-27000-33022-0-0000	\$4,285.00	(\$10.00)	\$4,275.00
010-00000-0-00000-27000-33023-0-0000	\$1,002.00	(\$2.00)	\$1,000.00
010-00000-0-00000-27000-34010-0-0000	\$17,078.00	\$234.00	\$17,312.00
010-00000-0-00000-27000-35020-0-0000	\$346.00	(\$1.00)	\$345.00
010-00000-0-00000-27000-36020-0-0000	\$724.00	(\$2.00)	\$722.00
010-00000-0-00000-27000-37020-0-0000	\$201.00	(\$1.00)	\$200.00
010-00000-0-00000-31400-32020-0-0000	\$5,364.00	(\$540.00)	\$4,824.00
010-00000-0-00000-31400-33022-0-0000	\$1,311.00	(\$132.00)	\$1,179.00
010-00000-0-00000-31400-33023-0-0000	\$307.00	(\$31.00)	\$276.00
010-00000-0-00000-31400-34020-0-0000	\$16,814.00	(\$16,814.00)	\$0.00
010-00000-0-00000-31400-35020-0-0000	\$106.00	(\$11.00)	\$95.00
010-00000-0-00000-31400-36020-0-0000	\$221.00	(\$22.00)	\$199.00
010-00000-0-00000-31400-37020-0-0000	\$61.00	(\$6.00)	\$55.00
010-00000-0-00000-37000-32020-0-0000	\$12,465.00	(\$12,080.00)	\$385.00
010-00000-0-00000-37000-33022-0-0000	\$3,046.00	(\$2,952.00)	\$94.00
010-00000-0-00000-37000-33023-0-0000	\$712.00	(\$682.00)	\$30.00
010-00000-0-00000-37000-34020-0-0000	\$16,814.00	(\$16,814.00)	\$0.00
010-00000-0-00000-37000-35020-0-0000	\$246.00	(\$246.00)	\$0.00
010-00000-0-00000-37000-36020-0-0000	\$514.00	(\$492.00)	\$22.00
010-00000-0-00000-37000-37020-0-0000	\$143.00	(\$137.00)	\$6.00
010-00000-0-00000-71100-33022-0-0000	\$135.00	(\$11.00)	\$124.00



**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-00000-0-00000-71100-33023-0-0000	\$32.00	(\$3.00)	\$29.00
010-00000-0-00000-71100-34020-0-0000	\$63,053.00	\$6,030.00	\$69,083.00
010-00000-0-00000-71100-36020-0-0000	\$23.00	(\$2.00)	\$21.00
010-00000-0-00000-71500-31010-0-0000	\$39,718.00	(\$9,462.00)	\$30,256.00
010-00000-0-00000-71500-33013-0-0000	\$3,015.00	(\$792.00)	\$2,223.00
010-00000-0-00000-71500-34010-0-0000	\$1,050.00	\$8.00	\$1,058.00
010-00000-0-00000-71500-35010-0-0000	\$1,040.00	(\$274.00)	\$766.00
010-00000-0-00000-71500-36010-0-0000	\$2,177.00	(\$572.00)	\$1,605.00
010-00000-0-00000-71500-37010-0-0000	\$605.00	(\$145.00)	\$460.00
010-00000-0-00000-72000-32020-0-0000	\$24,900.00	(\$750.00)	\$24,150.00
010-00000-0-00000-72000-33022-0-0000	\$6,085.00	(\$53.00)	\$6,032.00
010-00000-0-00000-72000-33023-0-0000	\$1,423.00	(\$12.00)	\$1,411.00
010-00000-0-00000-72000-34020-0-0000	\$25,221.00	\$240.00	\$25,461.00
010-00000-0-00000-72000-35020-0-0000	\$491.00	(\$5.00)	\$486.00
010-00000-0-00000-72000-36020-0-0000	\$1,028.00	(\$9.00)	\$1,019.00
010-00000-0-00000-72000-37020-0-0000	\$285.00	(\$2.00)	\$283.00
010-00000-0-00000-82000-32020-0-0000	\$58,012.00	(\$447.00)	\$57,565.00
010-00000-0-00000-82000-33022-0-0000	\$14,177.00	\$297.00	\$14,474.00
010-00000-0-00000-82000-33023-0-0000	\$3,316.00	\$117.00	\$3,433.00
010-00000-0-00000-82000-34020-0-0000	\$84,911.00	(\$20,653.00)	\$64,258.00
010-00000-0-00000-82000-35020-0-0000	\$1,143.00	\$41.00	\$1,184.00
010-00000-0-00000-82000-36020-0-0000	\$2,394.00	\$85.00	\$2,479.00
010-00000-0-00000-82000-37020-0-0000	\$665.00	\$23.00	\$688.00
010-00000-0-11100-10000-31010-0-0000	\$128,042.00	(\$2,697.00)	\$125,345.00
010-00000-0-11100-10000-32010-0-0000	\$36,628.00	(\$10,915.00)	\$25,713.00
010-00000-0-11100-10000-32020-0-0000	\$31,995.00	\$5,295.00	\$37,290.00
010-00000-0-11100-10000-33013-0-0000	\$11,814.00	(\$519.00)	\$11,295.00
010-00000-0-11100-10000-33022-0-0000	\$7,819.00	\$1,410.00	\$9,229.00
010-00000-0-11100-10000-33023-0-0000	\$1,829.00	\$329.00	\$2,158.00
010-00000-0-11100-10000-34010-0-0000	\$170,780.00	(\$11,085.00)	\$159,695.00
010-00000-0-11100-10000-35010-0-0000	\$4,074.00	(\$179.00)	\$3,895.00
010-00000-0-11100-10000-35020-0-0000	\$631.00	\$113.00	\$744.00
010-00000-0-11100-10000-36010-0-0000	\$8,531.00	(\$374.00)	\$8,157.00
010-00000-0-11100-10000-36020-0-0000	\$1,321.00	\$238.00	\$1,559.00
010-00000-0-11100-10000-37010-0-0000	\$2,368.00	(\$103.00)	\$2,265.00



**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-00000-0-11100-10000-37020-0-0000	\$367.00	\$66.00	\$433.00
010-00000-0-11100-21400-31010-0-0000	\$955.00	\$87.00	\$1,042.00
010-00000-0-11100-21400-33013-0-0000	\$73.00	\$6.00	\$79.00
010-00000-0-11100-21400-35010-0-0000	\$25.00	\$2.00	\$27.00
010-00000-0-11100-21400-36010-0-0000	\$52.00	\$5.00	\$57.00
010-00000-0-11100-24203-32020-0-0000	\$10,716.00	(\$3,378.00)	\$7,338.00
010-00000-0-11100-24203-33022-0-0000	\$2,619.00	(\$769.00)	\$1,850.00
010-00000-0-11100-24203-33023-0-0000	\$612.00	(\$179.00)	\$433.00
010-00000-0-11100-24203-34020-0-0000	\$16,814.00	(\$5,212.00)	\$11,602.00
010-00000-0-11100-24203-35020-0-0000	\$211.00	(\$62.00)	\$149.00
010-00000-0-11100-24203-36020-0-0000	\$442.00	(\$130.00)	\$312.00
010-00000-0-11100-24203-37020-0-0000	\$123.00	(\$36.00)	\$87.00
010-07200-0-00000-24200-32020-0-0102	\$13,810.00	\$75.00	\$13,885.00
010-07200-0-00000-24200-33022-0-0102	\$3,375.00	\$7.00	\$3,382.00
010-07200-0-00000-24200-33023-0-0102	\$789.00	\$2.00	\$791.00
010-07200-0-00000-24200-34020-0-0102	\$16,814.00	(\$3,839.00)	\$12,975.00
010-07200-0-00000-24200-35020-0-0102	\$272.00	\$1.00	\$273.00
010-07200-0-00000-24200-36020-0-0102	\$570.00	\$1.00	\$571.00
010-07200-0-00000-24200-37020-0-0102	\$158.00	\$1.00	\$159.00
010-07200-0-00000-31300-32010-0-0401	\$19,617.00	(\$571.00)	\$19,046.00
010-07200-0-00000-31300-33012-0-0401	\$4,794.00	\$34.00	\$4,828.00
010-07200-0-00000-31300-33013-0-0401	\$1,121.00	\$8.00	\$1,129.00
010-07200-0-00000-31300-35010-0-0401	\$387.00	\$2.00	\$389.00
010-07200-0-00000-31300-36010-0-0401	\$660.00	\$155.00	\$815.00
010-07200-0-00000-31300-37010-0-0401	\$225.00	\$1.00	\$226.00
010-07200-0-11100-10000-31010-0-0103	\$14,374.00	\$186.00	\$14,560.00
010-07200-0-11100-10000-31010-0-0304	\$54,195.00	\$2,855.00	\$57,050.00
010-07200-0-11100-10000-32020-0-0302	\$39,424.00	(\$3,458.00)	\$35,966.00
010-07200-0-11100-10000-32020-0-0303	\$7,794.00	(\$177.00)	\$7,617.00
010-07200-0-11100-10000-32020-0-0401	\$3,936.00	(\$142.00)	\$3,794.00
010-07200-0-11100-10000-33013-0-0103	\$1,091.00	\$33.00	\$1,124.00
010-07200-0-11100-10000-33013-0-0304	\$4,114.00	\$310.00	\$4,424.00
010-07200-0-11100-10000-33022-0-0302	\$9,635.00	(\$672.00)	\$8,963.00
010-07200-0-11100-10000-33022-0-0303	\$1,905.00	\$12.00	\$1,917.00
010-07200-0-11100-10000-33022-0-0401	\$962.00	(\$35.00)	\$927.00





Budget Revision Report

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-07200-0-11100-10000-33023-0-0302	\$2,253.00	(\$157.00)	\$2,096.00
010-07200-0-11100-10000-33023-0-0303	\$445.00	\$3.00	\$448.00
010-07200-0-11100-10000-33023-0-0401	\$225.00	(\$8.00)	\$217.00
010-07200-0-11100-10000-34010-0-0304	\$68,312.00	(\$4,923.00)	\$63,389.00
010-07200-0-11100-10000-35010-0-0103	\$376.00	\$12.00	\$388.00
010-07200-0-11100-10000-35010-0-0304	\$1,419.00	\$107.00	\$1,526.00
010-07200-0-11100-10000-35020-0-0302	\$777.00	(\$54.00)	\$723.00
010-07200-0-11100-10000-35020-0-0303	\$154.00	\$1.00	\$155.00
010-07200-0-11100-10000-35020-0-0401	\$78.00	(\$3.00)	\$75.00
010-07200-0-11100-10000-36010-0-0103	\$788.00	\$24.00	\$812.00
010-07200-0-11100-10000-36010-0-0304	\$2,971.00	\$224.00	\$3,195.00
010-07200-0-11100-10000-36020-0-0302	\$1,627.00	(\$113.00)	\$1,514.00
010-07200-0-11100-10000-36020-0-0303	\$322.00	\$2.00	\$324.00
010-07200-0-11100-10000-36020-0-0401	\$162.00	(\$5.00)	\$157.00
010-07200-0-11100-10000-37010-0-0103	\$219.00	\$6.00	\$225.00
010-07200-0-11100-10000-37010-0-0304	\$825.00	\$62.00	\$887.00
010-07200-0-11100-10000-37020-0-0302	\$452.00	(\$32.00)	\$420.00
010-07200-0-11100-10000-37020-0-0303	\$89.00	\$1.00	\$90.00
010-07200-0-11100-10000-37020-0-0401	\$45.00	(\$2.00)	\$43.00
010-07200-0-11100-24200-0-0307	\$0.00	\$3,225.00	\$3,225.00
010-07200-0-11100-24200-32020-0-0307	\$0.00	\$612.00	\$812.00
010-07200-0-11100-24200-33022-0-0307	\$0.00	\$190.00	\$190.00
010-07200-0-11100-24200-33023-0-0307	\$0.00	\$5,212.00	\$5,212.00
010-07200-0-11100-24200-34020-0-0307	\$0.00	\$65.00	\$65.00
010-07200-0-11100-24200-35020-0-0307	\$0.00	\$137.00	\$137.00
010-07200-0-11100-24200-36020-0-0307	\$0.00	\$38.00	\$38.00
010-07200-0-11100-24200-37020-0-0307	\$12,038.00	(\$350.00)	\$11,688.00
010-07200-0-11302-10000-31010-0-0104	\$810.00	(\$150.00)	\$660.00
010-07200-0-11302-10000-36010-0-0104	\$36,326.00	(\$36,326.00)	\$0.00
010-07215-0-11100-10000-31010-0-0000	\$0.00	\$36,326.00	\$36,326.00
010-07215-0-11100-10000-31010-0-0308	\$228,387.00	(\$8,661.00)	\$219,726.00
010-14000-0-11100-10000-31010-0-0000	\$24,693.00	\$10,480.00	\$35,173.00
010-14000-0-11100-10000-32010-0-0000	\$6,035.00	\$2,561.00	\$8,596.00
010-14000-0-11100-10000-33012-0-0000	\$18,750.00	\$255.00	\$19,005.00
010-14000-0-11100-10000-33013-0-0000	\$239,092.00	\$4,129.00	\$243,221.00



**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-14000-0-11100-10000-35010-0-0000	\$6,465.00	\$89.00	\$6,554.00
010-14000-0-11100-10000-36010-0-0000	\$13,540.00	\$185.00	\$13,725.00
010-14000-0-11100-10000-37010-0-0000	\$3,759.00	\$54.00	\$3,813.00
010-26000-0-00000-36000-32020-0-0000	\$0.00	\$1,295.00	\$1,295.00
010-26000-0-00000-36000-33022-0-0000	\$0.00	\$316.00	\$316.00
010-26000-0-00000-36000-33023-0-0000	\$0.00	\$74.00	\$74.00
010-26000-0-00000-36000-35020-0-0000	\$0.00	\$4.00	\$4.00
010-26000-0-00000-36000-36020-0-0000	\$0.00	\$53.00	\$53.00
010-26000-0-00000-36000-37020-0-0000	\$0.00	\$2.00	\$2.00
010-26000-0-00000-81100-32020-0-0000	\$9,146.00	(\$9,146.00)	\$0.00
010-26000-0-00000-81100-33022-0-0000	\$2,235.00	(\$2,235.00)	\$0.00
010-26000-0-00000-81100-33023-0-0000	\$523.00	(\$523.00)	\$0.00
010-26000-0-00000-81100-35020-0-0000	\$180.00	(\$180.00)	\$0.00
010-26000-0-00000-81100-36020-0-0000	\$377.00	(\$377.00)	\$0.00
010-26000-0-00000-81100-37020-0-0000	\$105.00	(\$105.00)	\$0.00
010-26000-0-11100-10000-31010-0-0000	\$296.00	(\$296.00)	\$0.00
010-26000-0-11100-10000-32020-0-0000	\$5,321.00	(\$5,321.00)	\$0.00
010-26000-0-11100-10000-33013-0-0000	\$22.00	(\$22.00)	\$0.00
010-26000-0-11100-10000-33022-0-0000	\$1,300.00	(\$1,300.00)	\$0.00
010-26000-0-11100-10000-33023-0-0000	\$304.00	(\$304.00)	\$0.00
010-26000-0-11100-10000-34020-0-0000	\$8,407.00	(\$8,407.00)	\$0.00
010-26000-0-11100-10000-35010-0-0000	\$8.00	(\$8.00)	\$0.00
010-26000-0-11100-10000-35020-0-0000	\$105.00	(\$105.00)	\$0.00
010-26000-0-11100-10000-36010-0-0000	\$16.00	(\$16.00)	\$0.00
010-26000-0-11100-10000-36020-0-0000	\$220.00	(\$220.00)	\$0.00
010-26000-0-11100-10000-37010-0-0000	\$5.00	(\$5.00)	\$0.00
010-26000-0-11100-10000-37020-0-0000	\$61.00	(\$61.00)	\$0.00
010-26000-0-11100-31400-32020-0-0000	\$0.00	\$1,332.00	\$1,332.00
010-26000-0-11100-31400-33022-0-0000	\$0.00	\$147.00	\$147.00
010-26000-0-11100-31400-33023-0-0000	\$0.00	\$76.00	\$76.00
010-26000-0-11100-31400-35020-0-0000	\$0.00	\$26.00	\$26.00
010-26000-0-11100-31400-36020-0-0000	\$0.00	\$55.00	\$55.00
010-26000-0-11100-31400-37020-0-0000	\$0.00	\$15.00	\$15.00
010-26000-0-11100-40000-31010-0-0000	\$0.00	\$34,269.00	\$34,269.00
010-26000-0-11100-40000-32020-0-0000	\$0.00	\$92,731.00	\$92,731.00



Budget Revision Report

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-26000-0-11100-40000-33012-0-0000	\$0.00	\$372.00	\$372.00
010-26000-0-11100-40000-33013-0-0000	\$0.00	\$2,689.00	\$2,689.00
010-26000-0-11100-40000-33022-0-0000	\$0.00	\$23,296.00	\$23,296.00
010-26000-0-11100-40000-33023-0-0000	\$0.00	\$5,447.00	\$5,447.00
010-26000-0-11100-40000-34020-0-0000	\$0.00	\$8,407.00	\$8,407.00
010-26000-0-11100-40000-35010-0-0000	\$0.00	\$372.00	\$372.00
010-26000-0-11100-40000-35020-0-0000	\$0.00	\$1,879.00	\$1,879.00
010-26000-0-11100-40000-36010-0-0000	\$0.00	\$2,023.00	\$2,023.00
010-26000-0-11100-40000-36020-0-0000	\$0.00	\$3,934.00	\$3,934.00
010-26000-0-11100-40000-37010-0-0000	\$0.00	\$80.00	\$80.00
010-26000-0-11100-40000-37020-0-0000	\$0.00	\$250.00	\$250.00
010-26000-0-11350-10000-31010-0-0000	\$6,661.00	(\$6,661.00)	\$0.00
010-26000-0-11350-10000-33013-0-0000	\$506.00	(\$506.00)	\$0.00
010-26000-0-11350-10000-35010-0-0000	\$174.00	(\$174.00)	\$0.00
010-26000-0-11350-10000-36010-0-0000	\$365.00	(\$365.00)	\$0.00
010-26000-0-11350-10000-37010-0-0000	\$101.00	(\$101.00)	\$0.00
010-26000-0-11350-24203-33022-0-0000	\$0.00	\$287.00	\$287.00
010-26000-0-11350-24203-33023-0-0000	\$0.00	\$67.00	\$67.00
010-26000-0-11350-24203-35020-0-0000	\$0.00	\$23.00	\$23.00
010-26000-0-11350-24203-36020-0-0000	\$0.00	\$48.00	\$48.00
010-26000-0-11350-24203-37020-0-0000	\$0.00	\$15.00	\$15.00
010-26000-0-11350-27000-32020-0-0000	\$0.00	\$138.00	\$138.00
010-26000-0-11350-27000-33022-0-0000	\$0.00	\$34.00	\$34.00
010-26000-0-11350-27000-33023-0-0000	\$0.00	\$8.00	\$8.00
010-26000-0-11350-27000-35020-0-0000	\$0.00	\$3.00	\$3.00
010-26000-0-11350-27000-36020-0-0000	\$0.00	\$6.00	\$6.00
010-26000-0-11350-27000-37020-0-0000	\$0.00	\$2.00	\$2.00
010-26000-0-11350-40000-31010-0-0000	\$0.00	\$36,901.00	\$36,901.00
010-26000-0-11350-40000-33013-0-0000	\$0.00	\$2,801.00	\$2,801.00
010-26000-0-11350-40000-33022-0-0000	\$0.00	\$87.00	\$87.00
010-26000-0-11350-40000-33023-0-0000	\$0.00	\$609.00	\$609.00
010-26000-0-11350-40000-35010-0-0000	\$0.00	\$168.00	\$168.00
010-26000-0-11350-40000-35020-0-0000	\$0.00	\$30.00	\$30.00
010-26000-0-11350-40000-36010-0-0000	\$0.00	\$1,942.00	\$1,942.00
010-26000-0-11350-40000-36020-0-0000	\$0.00	\$440.00	\$440.00



**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-26000-0-11350-40000-37010-0-0000	\$0.00	\$194.00	\$194.00
010-26000-0-11350-40000-37020-0-0000	\$0.00	\$17.00	\$17.00
010-30100-2-11100-10000-32020-0-0000	\$1,919.00	(\$258.00)	\$1,661.00
010-30100-2-11100-10000-33022-0-0000	\$472.00	\$1.00	\$473.00
010-30100-2-11100-10000-33023-0-0000	\$110.00	\$1.00	\$111.00
010-30100-2-11100-10000-34020-0-0000	\$0.00	\$2,745.00	\$2,745.00
010-30100-2-11100-10000-35020-0-0000	\$3,195.00	(\$3,157.00)	\$38.00
010-30100-2-11100-10000-36020-0-0000	\$38.00	\$42.00	\$80.00
010-30100-2-11100-10000-37020-0-0000	\$80.00	(\$58.00)	\$22.00
010-40350-3-11100-10000-31010-0-0000	\$1,834.00	(\$375.00)	\$1,459.00
010-40350-3-11100-10000-32010-0-0000	\$304.00	(\$276.00)	\$28.00
010-40350-3-11100-10000-33013-0-0000	\$157.00	(\$29.00)	\$128.00
010-40350-3-11100-10000-35010-0-0000	\$54.00	(\$10.00)	\$44.00
010-40350-3-11100-10000-36010-0-0000	\$113.00	(\$21.00)	\$92.00
010-40350-3-11100-10000-37010-0-0000	\$31.00	(\$5.00)	\$26.00
010-62660-0-11100-10000-31010-0-0000	\$22,297.00	(\$369.00)	\$21,928.00
010-62660-0-11100-10000-34010-0-0000	\$17,078.00	(\$1,382.00)	\$15,696.00
010-65000-0-57600-11900-31010-0-0000	\$21,152.00	(\$295.00)	\$20,857.00
010-65000-0-57600-11900-32020-0-0000	\$11,147.00	(\$822.00)	\$10,325.00
010-65000-0-57600-11900-33013-0-0000	\$1,606.00	\$1.00	\$1,607.00
010-65000-0-57600-11900-33022-0-0000	\$2,724.00	(\$161.00)	\$2,563.00
010-65000-0-57600-11900-33023-0-0000	\$637.00	(\$38.00)	\$599.00
010-65000-0-57600-11900-34010-0-0000	\$17,078.00	(\$3,866.00)	\$13,212.00
010-65000-0-57600-11900-35020-0-0000	\$220.00	(\$13.00)	\$207.00
010-65000-0-57600-11900-36010-0-0000	\$1,160.00	\$1.00	\$1,161.00
010-65000-0-57600-11900-36020-0-0000	\$460.00	(\$27.00)	\$433.00
010-65000-0-57600-11900-37010-0-0000	\$322.00	\$1.00	\$323.00
010-65000-0-57600-11900-37020-0-0000	\$128.00	(\$8.00)	\$120.00
010-81500-0-00000-81100-32020-0-0000	\$29,761.00	(\$4,471.00)	\$25,290.00
010-81500-0-00000-81100-33022-0-0000	\$8,054.00	(\$1,692.00)	\$6,362.00
010-81500-0-00000-81100-33023-0-0000	\$1,884.00	(\$396.00)	\$1,488.00
010-81500-0-00000-81100-34020-0-0000	\$39,513.00	(\$11,770.00)	\$27,743.00
010-81500-0-00000-81100-35020-0-0000	\$650.00	(\$137.00)	\$513.00
010-81500-0-00000-81100-36020-0-0000	\$1,509.00	(\$435.00)	\$1,074.00
010-81500-0-00000-81100-37020-0-0000	\$378.00	(\$80.00)	\$298.00





**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
<b>Books and Supplies</b>	<b>Total:</b>	<b>\$61,456.00</b>	<b>\$2,050,745.00</b>
010-00000-0-00000-24200-43000-0-0000	\$0.00	\$2,000.00	\$2,000.00
010-00000-0-00000-24200-44000-0-0000	\$0.00	\$8,000.00	\$8,000.00
010-00000-0-00000-27000-43000-0-0000	\$10,000.00	(\$5,000.00)	\$5,000.00
010-00000-0-00000-72000-44000-0-0000	\$20,000.00	(\$10,000.00)	\$10,000.00
010-07200-0-11100-10000-43000-0-0102	\$0.00	\$801.00	\$801.00
010-07200-0-11100-10000-44000-0-0102	\$0.00	\$10,000.00	\$10,000.00
010-07200-0-11100-24200-43000-0-0307	\$10,712.00	(\$1,847.00)	\$8,865.00
010-07200-0-11100-24950-43000-0-0203	\$5,000.00	(\$920.00)	\$4,080.00
010-11000-0-11100-10000-44000-0-0000	\$20,000.00	(\$13,704.00)	\$6,296.00
010-26000-0-11100-40000-43000-0-0000	\$0.00	\$86,134.00	\$86,134.00
010-26000-0-11100-40000-44000-0-0000	\$0.00	\$20,000.00	\$20,000.00
010-30100-2-11100-10000-43000-0-0000	\$8,905.00	(\$8,061.00)	\$844.00
010-32130-0-00000-81100-43000-0-0000	\$19,592.00	(\$10,026.00)	\$9,566.00
010-32130-0-00000-81100-44000-0-0000	\$0.00	\$1,138.00	\$1,138.00
010-32140-0-11100-10000-43000-0-0000	\$0.00	\$805.00	\$805.00
010-32140-0-11100-10000-44000-0-0000	\$0.00	\$4,152.00	\$4,152.00
010-32190-0-11100-10000-43000-0-0000	\$5,555.00	(\$5,000.00)	\$555.00
010-41270-2-11100-10000-43000-0-0000	\$1,651.00	(\$69.00)	\$1,582.00
010-42030-2-11100-10000-43000-0-0000	\$1,186.00	(\$49.00)	\$1,137.00
010-42030-3-11100-10000-43000-0-0000	\$18,264.00	(\$1,349.00)	\$16,915.00
010-58126-2-11100-10000-43000-0-0000	\$25,698.00	(\$5,250.00)	\$20,448.00
010-58126-3-11100-10000-43000-0-0000	\$45,292.00	(\$6,357.00)	\$38,935.00
010-60530-0-11100-10000-43000-0-0000	\$1,000.00	\$5,155.00	\$6,155.00
010-60530-0-11100-10000-44000-0-0000	\$5,155.00	(\$5,155.00)	\$0.00
010-63000-0-11100-10000-41000-0-0000	\$78,648.00	(\$52,094.00)	\$26,554.00
010-63000-0-11100-10000-43000-0-0000	\$50,000.00	\$52,094.00	\$102,094.00
010-70280-0-00000-37000-43000-0-0000	\$1,600.00	\$11,280.00	\$12,880.00
010-70280-0-00000-37000-44000-0-0000	\$18,897.00	(\$11,280.00)	\$7,617.00
010-74350-0-11100-10000-44000-0-0000	\$0.00	\$48,725.00	\$48,725.00
<b>Total:</b>	<b>\$347,155.00</b>	<b>\$114,123.00</b>	<b>\$461,278.00</b>

**Services, Other Operating Expenses**



Budget Revision Report

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-00000-0-00000-72000-52000-0-0000	\$2,500.00	\$2,500.00	\$5,000.00
010-07200-0-00000-24200-58000-0-0102	\$57,801.00	(\$10,801.00)	\$47,000.00
010-07200-0-00000-81100-58000-0-0402	\$15,000.00	(\$11,857.00)	\$3,143.00
010-07200-0-11100-10000-58000-0-0301	\$25,000.00	(\$10,000.00)	\$15,000.00
010-07200-0-11100-10000-58000-0-0309	\$0.00	\$10,000.00	\$10,000.00
010-07200-0-11100-24950-58000-0-0203	\$0.00	\$920.00	\$920.00
010-11000-0-11100-10000-58000-0-0000	\$12,000.00	\$13,707.00	\$25,707.00
010-26000-0-11100-10000-56000-0-0000	\$0.00	\$31,000.00	\$31,000.00
010-26000-0-11100-40000-58000-0-0000	\$0.00	\$435.00	\$435.00
010-26000-0-11350-40000-58000-0-0000	\$0.00	\$14,542.00	\$14,542.00
010-30100-2-11100-10000-58000-0-0000	\$22.00	(\$22.00)	\$0.00
010-30100-2-11100-24950-58000-0-0000	\$0.00	\$8,758.00	\$8,758.00
010-32130-0-11100-10000-52000-0-0000	\$0.00	\$350.00	\$350.00
010-32190-0-11100-10000-58000-0-0000	\$0.00	\$5,000.00	\$5,000.00
010-41270-3-11100-10000-58000-0-0000	\$5,000.00	(\$416.00)	\$4,584.00
010-42030-3-11100-10000-58000-0-0000	\$0.00	\$590.00	\$590.00
010-58126-2-11100-81100-56000-0-0000	\$0.00	\$6,850.00	\$6,850.00
010-58126-3-11100-10000-52000-0-0000	\$0.00	\$200.00	\$200.00
010-58126-3-11100-10000-58000-0-0000	\$0.00	\$6,157.00	\$6,157.00
010-65000-0-50010-31200-58000-0-0000	\$0.00	\$1,361.00	\$1,361.00
010-65000-0-57600-31200-58000-0-0000	\$22,131.00	(\$1.00)	\$22,130.00
010-73110-0-00000-27000-58000-0-0000	\$1,000.00	\$2,538.00	\$3,538.00
010-73110-0-00000-72000-58000-0-0000	\$2,559.00	(\$2,559.00)	\$0.00
010-74350-0-00000-24200-58000-0-0000	\$0.00	\$50,000.00	\$50,000.00
010-74350-0-11100-10000-58000-0-0000	\$0.00	\$20,900.00	\$20,900.00
<b>Total:</b>	<b>\$143,013.00</b>	<b>\$140,152.00</b>	<b>\$283,165.00</b>
<b>Capital Outlay</b>			
010-26000-0-11100-40000-64000-0-0000	\$0.00	\$6,293.00	\$6,293.00
010-81500-0-00000-85000-61700-0-0000	\$88,000.00	\$46,829.00	\$134,829.00
<b>Total:</b>	<b>\$88,000.00</b>	<b>\$53,122.00</b>	<b>\$141,122.00</b>
<b>Direct Support/Indirect Costs</b>			
010-00000-0-00000-72100-73100-0-0000	(\$54,274.00)	\$5,099.00	(\$49,175.00)
010-00000-0-00000-72100-73500-0-0000	(\$6,142.00)	\$6,142.00	\$0.00



**Budget Revision Report**

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-26000-0-00000-72100-73100-0-0000	\$5,637.00	(\$5,637.00)	\$0.00
010-32130-0-00000-72100-73100-0-0000	\$850.00	(\$387.00)	\$463.00
010-40350-3-00000-72100-73100-0-0000	\$580.00	(\$116.00)	\$464.00
010-41270-2-00000-72100-73100-0-0000	\$0.00	\$69.00	\$69.00
010-41270-3-00000-72100-73100-0-0000	\$0.00	\$416.00	\$416.00
010-42030-2-11100-72100-73100-0-0000	\$0.00	\$49.00	\$49.00
010-42030-3-11100-72100-73100-0-0000	\$0.00	\$760.00	\$760.00
010-58126-2-00000-72100-73100-0-0000	\$1,115.00	\$70.00	\$1,185.00
010-62660-0-00000-72100-73100-0-0000	\$6,942.00	(\$76.00)	\$6,866.00
010-65000-0-57600-72100-73100-0-0000	\$10,399.00	(\$268.00)	\$10,131.00
010-73110-0-00000-72100-73100-0-0000	\$0.00	\$21.00	\$21.00
<b>Total:</b>	<b>(\$34,893.00)</b>	<b>\$6,142.00</b>	<b>(\$28,751.00)</b>

**Total Expenditures**  
**Other Financing Sources/Uses**  
**Contributions**

010-00000-0-00000-00000-89800-0-0000	(\$2,303,342.00)	\$3,261.00	(\$2,300,081.00)
010-40350-3-00000-00000-89800-0-0000	\$4,033.00	(\$1,998.00)	\$2,035.00
010-62660-0-00000-00000-89800-0-0000	\$20,592.00	(\$1,827.00)	\$18,765.00
010-81500-0-00000-00000-89800-0-0000	\$389,653.00	\$564.00	\$390,217.00
<b>Total:</b>	<b>(\$1,889,064.00)</b>	<b>\$0.00</b>	<b>(\$1,889,064.00)</b>

**Budgeted Unappropriated Fund Balance before this adjustment: \$3,700,779.62**

**Total Adjustment to Unappropriated Fund Balance: \$460,000.00**

**Budgeted Unappropriated Fund Balance after this adjustment: \$4,160,779.62**



**Budget Revision Report**

Control Number: 120948474

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 1300 Cafeteria Special Revenue Fund			
Revenues			
Other Local Revenues			
130-53100-0-00000-00000-86600-0-0000	\$0.00	\$1,000.00	\$1,000.00
<b>Total:</b>	\$0.00	\$1,000.00	\$1,000.00
<b>Total Revenues</b>	\$0.00	\$1,000.00	\$1,000.00
Expenditures			
Classified Salaries			
130-53100-0-00000-37000-22000-0-0000	\$94,656.00	\$44,174.00	\$138,830.00
130-53100-0-00000-37000-22002-0-0000	\$1,607.00	(\$1,607.00)	\$0.00
130-53100-0-00000-37000-22003-0-0000	\$1,607.00	(\$1,607.00)	\$0.00
<b>Total:</b>	\$97,870.00	\$40,960.00	\$138,830.00
Employee Benefits			
130-53100-0-00000-37000-32020-0-0000	\$22,422.00	\$11,557.00	\$33,979.00
130-53100-0-00000-37000-33022-0-0000	\$6,068.00	\$2,391.00	\$8,459.00
130-53100-0-00000-37000-33023-0-0000	\$1,419.00	\$594.00	\$2,013.00
130-53100-0-00000-37000-34020-0-0000	\$10,811.00	\$6,003.00	\$16,814.00
130-53100-0-00000-37000-35020-0-0000	\$489.00	\$205.00	\$694.00
130-53100-0-00000-37000-36020-0-0000	\$1,137.00	\$317.00	\$1,454.00
130-53100-0-00000-37000-37020-0-0000	\$284.00	\$120.00	\$404.00
<b>Total:</b>	\$42,630.00	\$21,187.00	\$63,817.00
Services, Other Operating Expenses			
130-53100-0-00000-37000-58000-0-0000	\$8,000.00	\$5,000.00	\$13,000.00
<b>Total:</b>	\$8,000.00	\$5,000.00	\$13,000.00
<b>Total Expenditures</b>	\$148,500.00	\$67,147.00	\$215,647.00

Budgeted Unappropriated Fund Balance before this adjustment: **\$115,004.18**

Total Adjustment to Unappropriated Fund Balance: **(\$66,147.00)**

Budgeted Unappropriated Fund Balance after this adjustment: **\$48,857.18**





### Budget Revision Report

BGR030  
Gutierrez

12/9/2022  
1:27:56PM

Control Number: 120948474

Account Classification

Approved / Revised

Change Amount

Proposed Budget

At a meeting of the school board on \_\_\_\_\_, the board approved the above budget account lines change to those amounts indicated in the proposed budget column.

Authorized by: \_\_\_\_\_

(County Office Use Only)  
Updated at County Office on \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_



FISCAL YEAR 2022-23  
REPORT PERIOD First Interim

Description	Object codes	2022-23 Working	% Change	2023-24 Projection	% Change	2024-25 Projection	Comments
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>							
1. LCFF/Revenue Limit Sources	8010-8099	7,081,202	3.11%	7,301,445	1.25%	7,392,535	See LCFF Calculator
2. Federal Revenues	8100-8299						
3. Other State Revenues							
a. Other State Appropriations (Not Included in LCFF)	8311						
b. Mandated Cost Reim	8550	18,555		19,772		20,567	Adjusted for COLA and ADA
c. Lottery	8560	99,955	-4.61%	95,349		95,349	Adjusted for ADA
d. Charter Block Grant	8590						
e. All Other State Revenue (Not Included in LCFF)	8590	2,000		2,000		2,000	
Total Other State Revenue		120,510	-2.81%	117,121	0.68%	117,916	
4. Other Local Revenue							
a. Interest	8660	55,000		55,000		55,000	
b. All Other	8600-8799	10,000		10,000		10,000	
Total Other Local Revenue		65,000	0.00%	65,000	0.00%	65,000	
5. Other Financing Sources							
a. Transfers In	8900-8929						
b. Other Sources	8930-8979						
c. Contributions	8980-8999						
Special Education Rs3310.6500.90207	8980		0.00%		0.00%		
Routine Restricted Maintenance	8980		0.00%		0.00%		
Transportation	8980		0.00%		0.00%		
Other Contributions	8980	(411,017)	-30.81%	(284,385)	1.48%	(288,603)	
Total Other Financing Sources		(411,017)	-30.81%	(284,385)	1.48%	(288,603)	
Total Other Financing Sources		6,855,695	5.01%	7,199,181	1.22%	7,286,848	
6. Total Revenues and Other Financing Sources							
S&C					S&C		
Total		2,753,480	2.00%	2,808,550	2.00%	2,864,721	
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>							
1. Certificated Salaries							
Teachers	11000						
Substitute Teachers	11002						
Teacher - Auxiliary	11003						
Pupil Support	12000	77,876	2.00%	79,434	2.00%	81,022	
Supervisors & Administrators	13000	275,146	2.00%	280,649	2.00%	286,262	
Other Certificated	19000	5,455	2.00%	5,564	2.00%	5,675	
a. Total Base Salaries		3,111,957	2.00%	3,174,196	2.00%	3,237,680	
b. Step & Column in base				62,239		63,484	
c. Cost-of-living							
d. Other adj.				15,337		15,337	ELD Coordinator from Restricted, Eliminate One IRC Position
e. Other adj. Staff Increases (Decreases)							
Total Certificated Salaries		3,111,957	2.49%	3,189,533	1.99%	3,253,017	
2. Classified Salaries							
Instructional		387,733	2.00%	395,488	2.00%	403,397	
Substitute Instructional	21000						
Instructional Aides - Auxiliary	21002						
Support	22000	346,536	2.00%	353,467	2.00%	360,536	
Substitute Support	22002						
Support - Auxiliary	23003						
Supervisors & Administrators	23000						
Clerical, Technical & Office	24000	166,246	2.00%	169,571	2.00%	172,962	
Clerical, Technical & Office - Auxiliary	24003						
Other Classified	29000	56,729	2.00%	57,864	2.00%	59,021	
Work Study Stipends	29003						
a. Total Base Salaries		957,244	2.00%	976,389	2.00%	995,917	
b. Step & Column				19,145		19,528	
c. Cost-of-living							
d. Other adj.							
e. Other adj. Staff Increases (Decreases)							
Total Classified Salaries		957,244	2.00%	976,389	2.00%	995,917	
3. Employee Benefits							
STRS - Certificated	2022-23						
STRS - Classified	19100%	518,017	16.71%	604,603	1.99%	616,637	
PERS - Certificated			0.00%		0.00%		
PERS - Classified	25370%	316,013	-22.14%	246,050	-0.43%	244,995	
OASDI - Certificated	6200%	81,033	-25.29%	60,536	0.00%	61,747	
OASDI - Classified	1450%	59,003	2.38%	60,406	1.99%	61,610	
Medicare - Certificated & Classified			0.00%		0.00%		
Alternative Retirement - Certificated & Classified		820,027	2.50%	840,528	2.50%	861,541	
H&W Certificated							
H&W Classified		20,175	-58.70%	8,332	1.99%	8,498	
SUI - Certificated & Classified							



	1.0471%	1.0471%	1.0471%	42,323	3.07%	43,621	1.99%	44,491	WC RATE MUST BE ENTERED
WC - Certified & Classified				11,751	3.06%	12,110	1.99%	12,352	
OPEB - Certified & Classified					0.00%		0.00%		
PERS Reduction Certified & Classified					0.42%	1,876,186	1.90%	1,911,870	
<b>Total Employee Benefits</b>				<b>1,868,343</b>					
4. Books and Supplies									
Approved Textbooks	4100								
Books and Reference Materials	4200								
Material and Supplies	4300			242,173		242,173		242,173	
Non-Capitalized Equipment	4400			64,796		64,796		64,796	
<b>Total Books and Supplies</b>	<b>4000-4999</b>			<b>306,969</b>	<b>0.00%</b>	<b>306,969</b>	<b>0.00%</b>	<b>306,969</b>	
5. Services and Other Operating									
Travel and Conference	5200			19,500		19,500		19,500	
Dues and Memberships	5300			12,500		12,500		12,500	
Insurance	54xx			55,000		55,000		55,000	
Operations	55xx			200,000		200,000		200,000	
Rentals, Leases, Repairs	5600			63,500		63,500		63,500	
Transfers of Direct Costs	57xx								
Professional/Consulting Services	5800			599,765		400,000		400,000	
Communications	5900			25,000		25,000		25,000	
<b>Total Services and Other Operating</b>	<b>5000-5999</b>			<b>975,265</b>	<b>-20.48%</b>	<b>775,500</b>	<b>0.00%</b>	<b>775,500</b>	
6. Capital Outlay									
Land	6100			675,000					
Buildings	6200			73,000					
Equipment	6400			170,000					
<b>Total Capital Outlay</b>	<b>6000-6999</b>			<b>920,000</b>					
7. Other Outgo (excluding Transfers of Indirect Cost obj 7100-7299, 7400-7499)									
All Other Transfers to County Office	7282			11,238		12,137		12,744	
All Other Transfers Out	7299								
Debt Services	7400-7499								
<b>Total Other Outgo - Excluding Indirect</b>	<b>7100-7299, 7400-7499</b>			<b>11,238</b>		<b>12,137</b>		<b>12,744</b>	
8. Other Outgo - Transfers of Indirect Cost									
Indirect Costs	7310			(30,821)	-100.00%		0.00%		
Indirect Costs Interfund	7350				0.00%		0.00%		
Cafeteria	7350				0.00%		0.00%		
State Preschool	7350				0.00%		0.00%		
<b>Total Other Outgo - Transfer of Indirect Cost</b>	<b>7300-7399</b>			<b>(30,821)</b>	<b>-100.00%</b>				
9. Other Financing Uses									
a. Transfers Out	7600-7629			45,000		45,000		45,000	
b. Other Uses	7630-7699								
<b>Total Expenditures and Other Financing Uses</b>				<b>8,165,195</b>	<b>-12.04%</b>	<b>7,181,714</b>	<b>1.66%</b>	<b>7,301,017</b>	
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>				<b>(1,309,500)</b>		<b>17,467</b>		<b>(14,169)</b>	
D. Fund Balance									
Beginning Fund Balance				5,341,404		4,031,905		4,049,372	
Ending Fund Balance				4,031,905		4,049,372		4,035,203	
Committed Funds				1,000					
Assigned Funds									
Other Reserves of the General Fund									
Reserved for LCFF Increase									
Special Reserve Fund 170									
District's Available Reserve Amounts				4,030,905		4,049,372		4,035,203	
District's Available Reserve Percentage				36.42%		42.72%		41.95%	

OTHER ASSUMPTION DETAILS

Please provide information concerning assumptions made by the district. (i.e. furlough changes, program additions/terminations, one-time expenditures/funding)

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Description	Object codes	2022-23 Working	% Change	2023-24 Projection	% Change	2024-25 Projection	Comments
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>							
1. LCFF/Revenue Limit Sources	8010-8099						
2. Federal Revenues							
a. Special Education	8181						
b. Interagency Contracts	8285						
c. NCLB/IASA	8285						
Sp. Ed Preschool Migrant		98,601	0.00%	98,601		98,601	Assuming the same funding as 2022-23
Title I	8290						
Title II	8290	97,699		71,437		71,437	Assuming the same funding as 2022-23, without carryover
Title III	8290	9,116		9,116		9,116	Assuming the same funding as 2022-23, without carryover
Title IV	8290	19,451		18,265		18,265	Assuming the same funding as 2022-23, without carryover
Title V (REAP)	8290	11,651		10,000		10,000	Assuming the same funding as 2022-23, without carryover
d. COVID	8290	75,741		47,258		47,258	
CARES - ESSER I Resource 3210	8290						COVID Funds will be expended
CRSA - ESSER II Resource 3212	8290						COVID Funds will be expended
ARPA - ESSER III Resource 3213	8290	11,517					COVID Funds will be expended
ARPA - ESSER III Resource 3214	8290	111,765					COVID Funds will be expended
GEER I Resource 3215	8290						COVID Funds will be expended
ELO-G Resource 3216	8290						COVID Funds will be expended
ELO-G Resource 3217	8290						COVID Funds will be expended
ELO-G Resource 3218	8290	5,655					COVID Funds will be expended
ELO-G Resource 3219	8290	18,244					COVID Funds will be expended
e. Other Federal	8290						Supply Chain funds will be expended
Total Federal Revenues	8100-8299	459,340	-44.56%	254,677	0.00%	254,677	
3. Other State Revenues							
a. Other State Apportionments (Not Included in LCFF)	8311	243,570		243,570		243,570	
b. Lottery-Restricted	8560	39,394	-4.61%	37,577		37,577	Adjusted for ADA
c. All other	8590						
List Other State Revenues Separately							
Expanded Learning Opportunities Program Resource 2600	8590	855,976		820,019		826,197	PY P2 ADA * Up % * \$2,750
CA PreK Planning & Implementation Resource 6053	8590	55,422					
Arts, Music, and Instructional Materials Block Grant Resource 67620	8590	177,091		177,091		177,091	Balance / 2 years
Learning Recovery Emergency Block Grant Resource 74350	8590	119,625		211,996		211,996	Balance / 4 years
STRS On-Behalf (Resource 76900)	8590	266,464		266,464		266,464	* A STRS On-Behalf Expenditure should be
Total Other State Revenues	8300-8599	1,580,451	11.15%	1,756,717	0.35%	1,762,895	
4. Other Local							
a. All Other Local Revenue	8600-8799	2,000		2,000		2,000	
b. Transfers of Apportionment From County Office	8792						
Total Other Local Revenues	8600-8799	2,000	0.00%	2,000	0.00%	2,000	
5. Other Financing Sources							
a. Transfers In	8900-8929						
b. Other Sources	8930-8979						
c. Contributions	8980-8999						
Special Education Rs3310,6500,90207	8980						
Routine Restricted Maintenance	8980		0.00%		0.00%		
Transportation	8980		0.00%		0.00%		
Other Contributions	8980		0.00%		0.00%		
Total Other Financing Sources		411,017	-30.81%	284,385	1.48%	288,603	RMA Contribution
Total Other Financing Sources		411,017	-30.81%	284,385	1.48%	288,603	
6. Total Revenues and Other Financing Sources		2,452,808	-6.32%	2,297,779	0.45%	2,308,175	
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>							
1. Certificated Salaries							
Teachers	11000		S&C		S&C		
Substitute Teachers	11002	449,625	2.00%	458,618	2.00%	221,378	
Teacher - Auxiliary	11003						
Pupil Support	12000						
Supervisors & Administrators	13000						
Other Certificated	19000						







b. Other Uses		7630-7689							
10. Total Expenditures and Other Financing Uses		2,902,771	-20.84%	2,297,779	0	0	0.93%	2,319,079	
C. NET INCREASE (DECREASE) IN FUND BALANCE		(449,963)					(0)	(10,904)	
D. Fund Balance									
Beginning Fund Balance		578,838		128,875				128,876	
Ending Fund Balance		128,875		128,876				117,972	

OTHER ASSUMPTION DETAILS									
Please provide information concerning assumptions made by the district. (i.e. furlough changes, program additions/terminations, one-time expenditures/funding)									
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11									
12									
13									

Ending FB  
56,974.00  
24,656.79  
41,224.00  
5,261.58  
758.00  
128,874.37  
(0.98)









2022-23 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	6,730,186.00	6,730,186.00	1,182,830.90	7,081,202.00	351,016.00	5.2%
2) Federal Revenue		8100-8299	111,471.00	467,392.00	50,324.32	459,340.00	(8,052.00)	-1.7%
3) Other State Revenue		8300-8599	640,393.00	731,808.00	317,876.04	1,700,961.00	969,153.00	132.4%
4) Other Local Revenue		8600-8799	60,000.00	65,000.00	232,211.82	67,000.00	2,000.00	3.1%
5) TOTAL, REVENUES			7,542,050.00	7,994,386.00	1,783,243.08	9,308,503.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,985,688.00	3,381,039.00	1,022,278.37	3,561,582.00	(180,543.00)	-5.3%
2) Classified Salaries		2000-2999	1,062,005.00	1,337,461.00	389,123.98	1,636,040.00	(298,579.00)	-22.3%
3) Employee Benefits		3000-3999	2,148,491.00	2,512,908.00	541,299.16	2,574,364.00	(61,458.00)	-2.4%
4) Books and Supplies		4000-4999	382,822.67	645,460.00	263,229.37	759,583.00	(114,123.00)	-17.7%
5) Services and Other Operating Expenditures		5000-5999	1,119,011.00	1,209,884.88	347,641.11	1,350,036.88	(140,152.00)	-11.6%
6) Capital Outlay		6000-6999	1,008,000.00	1,077,000.00	161,121.50	1,130,122.00	(53,122.00)	-4.9%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	11,238.00	11,238.00	2,972.48	11,238.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	(6,142.00)	0.00	0.00	(6,142.00)	100.0%
9) TOTAL, EXPENDITURES			8,717,255.67	10,168,848.88	2,747,665.97	11,022,965.88		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,175,205.67)	(2,174,462.88)	(964,422.89)	(1,714,462.88)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(45,000.00)	(45,000.00)	0.00	(45,000.00)		
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,220,205.67)	(2,219,462.88)	(964,422.89)	(1,759,462.88)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,920,242.50	5,920,242.50		5,920,242.50	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,920,242.50	5,920,242.50		5,920,242.50		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,920,242.50	5,920,242.50		5,920,242.50		
2) Ending Balance, June 30 (E + F1a)			4,700,036.83	3,700,779.62		4,160,779.62		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	1,000.00	1,000.00		1,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		



2022-23 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Others		9719	56,974.00	56,974.00		56,974.00		
b) Restricted		9740	560,878.23	96,485.35		71,901.35		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	350,490.23	442,718.64		442,718.64		
Unassigned/Unappropriated Amount		9790	3,730,694.37	3,103,601.63		3,588,185.63		
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	5,018,833.00	5,016,833.00	1,505,302.12	5,292,950.00	276,117.00	5.5%
Education Protection Account State Aid - Current Year		8012	1,392,811.00	1,392,811.00	368,435.00	1,456,853.00	64,042.00	4.6%
State Aid - Prior Years		8019	0.00	0.00	(690,906.22)	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	320,542.00	320,542.00	0.00	331,399.00	10,857.00	3.4%
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			6,730,186.00	6,730,186.00	1,182,830.90	7,081,202.00	351,016.00	5.2%
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			6,730,186.00	6,730,186.00	1,182,830.90	7,081,202.00	351,016.00	5.2%
<b>FEDERAL REVENUE</b>								



2022-23 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	98,601.00	0.00	98,601.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	18,244.00	18,244.32	18,244.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	74,368.00	97,699.00	0.00	97,699.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	9,787.00	9,914.00	0.00	9,116.00	(798.00)	-8.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	17,316.00	19,450.00	0.00	19,451.00	1.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	10,000.00	11,651.00	0.00	11,651.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	211,833.00	32,080.00	204,578.00	(7,255.00)	-3.4%
<b>TOTAL, FEDERAL REVENUE</b>			<b>111,471.00</b>	<b>467,382.00</b>	<b>50,324.32</b>	<b>459,340.00</b>	<b>(8,052.00)</b>	<b>-1.7%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	250,018.00	0.00	243,570.00	(6,448.00)	-2.6%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	18,522.00	18,555.00	0.00	18,555.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	128,136.00	139,349.00	11,238.45	139,349.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%



2022-23 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	493,735.00	323,886.00	306,637.59	1,299,487.00	975,601.00	301.2%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>640,393.00</b>	<b>731,808.00</b>	<b>317,876.04</b>	<b>1,700,961.00</b>	<b>969,153.00</b>	<b>132.4%</b>
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	50,000.00	55,000.00	20,369.36	55,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	202,453.82	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%





Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Local Revenue		8699	10,000.00	10,000.00	9,388.64	12,000.00	2,000.00	20.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>60,000.00</b>	<b>65,000.00</b>	<b>232,211.82</b>	<b>67,000.00</b>	<b>2,000.00</b>	<b>3.1%</b>
<b>TOTAL, REVENUES</b>			<b>7,542,050.00</b>	<b>7,994,386.00</b>	<b>1,783,243.08</b>	<b>9,308,503.00</b>	<b>1,314,117.00</b>	<b>16.4%</b>
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	2,648,821.00	2,974,028.00	903,313.44	3,203,105.00	(229,077.00)	-7.7%
Certificated Pupil Support Salaries		1200	68,959.00	77,324.00	23,278.35	77,876.00	(552.00)	-0.7%
Certificated Supervisors' and Administrators' Salaries		1300	265,408.00	324,687.00	93,981.98	275,146.00	49,541.00	15.3%
Other Certificated Salaries		1900	2,500.00	5,000.00	1,704.60	5,455.00	(455.00)	-9.1%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>2,985,688.00</b>	<b>3,381,039.00</b>	<b>1,022,278.37</b>	<b>3,561,582.00</b>	<b>(180,543.00)</b>	<b>-5.3%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	408,109.00	518,647.00	116,600.55	812,742.00	(294,095.00)	-56.7%
Classified Support Salaries		2200	410,809.00	554,481.00	137,165.77	486,635.00	67,846.00	12.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	153,710.00	165,619.00	58,964.83	166,788.00	(1,169.00)	-0.7%
Other Classified Salaries		2900	89,377.00	98,714.00	76,392.83	169,875.00	(71,161.00)	-72.1%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>1,062,005.00</b>	<b>1,337,461.00</b>	<b>389,123.98</b>	<b>1,636,040.00</b>	<b>(298,579.00)</b>	<b>-22.3%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	710,040.00	855,132.00	165,196.80	899,895.00	(44,763.00)	-5.2%
PERS		3201-3202	326,258.00	416,330.00	112,368.73	477,781.00	(61,451.00)	-14.8%
OASDI/Medicare/Alternative		3301-3302	147,107.00	171,706.00	50,931.17	200,180.00	(28,474.00)	-16.6%
Health and Welfare Benefits		3401-3402	886,071.00	979,209.00	186,910.60	901,449.00	77,760.00	7.9%
Unemployment Insurance		3501-3502	20,239.00	26,872.00	7,035.77	25,191.00	1,681.00	6.3%
Workers' Compensation		3601-3602	47,007.00	49,814.00	14,733.00	56,082.00	(6,268.00)	-12.6%
OPEB, Allocated		3701-3702	11,769.00	13,845.00	4,103.09	13,786.00	59.00	0.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>2,148,491.00</b>	<b>2,512,908.00</b>	<b>541,299.16</b>	<b>2,574,364.00</b>	<b>(61,456.00)</b>	<b>-2.4%</b>
<b>BOOKS AND SUPPLIES</b>								



2022-23 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Approved Textbooks and Core Curricula Materials		4100	0.00	78,648.00	0.00	26,554.00	52,094.00	66.2%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	312,322.67	454,016.00	230,546.63	568,357.00	(114,341.00)	-25.2%
Noncapitalized Equipment		4400	70,500.00	94,552.00	39,985.50	146,428.00	(51,876.00)	-54.9%
Food		4700	0.00	18,244.00	12,697.24	18,244.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>382,822.67</b>	<b>645,460.00</b>	<b>283,229.37</b>	<b>759,583.00</b>	<b>(114,123.00)</b>	<b>-17.7%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	17,400.00	17,000.00	2,738.66	20,050.00	(3,050.00)	-17.9%
Dues and Memberships		5300	12,500.00	12,500.00	8,546.28	12,500.00	0.00	0.0%
Insurance		5400-5450	55,000.00	55,000.00	48,273.00	55,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	200,000.00	200,000.00	65,959.59	200,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	88,500.00	88,500.00	18,504.53	126,350.00	(37,850.00)	-42.8%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	720,611.00	811,884.88	201,889.67	911,136.88	(99,252.00)	-12.2%
Communications		5900	25,000.00	25,000.00	1,729.38	25,000.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>1,119,011.00</b>	<b>1,209,884.88</b>	<b>347,641.11</b>	<b>1,350,036.88</b>	<b>(140,152.00)</b>	<b>-11.6%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	763,000.00	812,000.00	134,828.50	858,829.00	(46,829.00)	-5.8%
Buildings and Improvements of Buildings		6200	75,000.00	75,000.00	0.00	75,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	170,000.00	190,000.00	26,293.00	196,293.00	(6,293.00)	-3.3%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>1,008,000.00</b>	<b>1,077,000.00</b>	<b>161,121.50</b>	<b>1,130,122.00</b>	<b>(53,122.00)</b>	<b>-4.9%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	11,238.00	11,238.00	2,972.48	11,238.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%



2022-23 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			11,238.00	11,238.00	2,972.48	11,238.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	0.00	(6,142.00)	0.00	0.00	(6,142.00)	100.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	(6,142.00)	0.00	0.00	(6,142.00)	100.0%
<b>TOTAL, EXPENDITURES</b>			8,717,255.87	10,168,848.88	2,747,665.97	11,022,965.88	(854,117.00)	-8.4%
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%



2022-23 First Interim  
General Fund  
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Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>Long-Term Debt Proceeds</b>								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			(45,000.00)	(45,000.00)	0.00	(45,000.00)	0.00	0.0%





Resource	Description	2022-23 Projected Totals
2600	Expanded Learning Opportunities Program	.66
6300	Lottery: Instructional Materials	24,666.79
6547	Special Education Early Intervention Preschool Grant	41,224.00
9010	Other Restricted Local	6,019.90
Total, Restricted Balance		71,901.35



# Spence Fence Company Enterprises

1145 No. Miller Park Ct.

Visalia, CA 93291

Phone# (559) 651-2889 Fax# (559) 651-2890

License# 987483

# Estimate

Date	Estimate #
11/15/2022	11495

Name / Address
OAK VALLEY SCHOOL 24500 ROAD 68 TULARE, CA 93274

### Terms & Conditions

1. Owner is to be present when the crew arrives.
2. Owner is to verify the location of the fence to be removed & or installed.
3. Owner is required to inspect the job when completed.
4. Owner is required to pay the invoice in full to the crew leader on site.
5. Warranty: One year on workmanship, no warranty on wood products after the job is inspected, due to wood being exposed to the natural elements. (water, sun, etc.)
6. Spence Fence Company Enterprises is not responsible for underground pipes, wire, cables, gas lines etc. USA will be called by Spence Fence Company Enterprises before starting the job if it is located in the front of the house or utility easement.
7. Owner is to clear a two foot pathway along the fence line.

Contact

Description	Qty.	Rate	Total
INSTALL 1- SL3000 GATE OPERATOR 2- WIRELESS KEYPADS ADD CONCRETE TO EXISTING CONCRETE FOR OPERATOR PAD 3- REMOTE TRANSMITTERS JOB: 24500 ROAD 68 TULARE,CA 93274 ( OAK VALLEY SCHOOL ) **** JOB IS PREVAILING WAGE ****		7,952.00	7,952.00

Signature _____	<b>Total</b> \$7,952.00
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**Notice to Owner**

Under the Mechanics lien law, any contractor, subcontractor, laborer, materialman or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property " Under the law, you may protect yourself against such claims by filing, before commencing such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the county recorder of county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the claims of all persons furnishing labor, services, equipment or materials for the work described in said contract."

**\*\* WE ACCEPT ALL MAJOR CREDIT CARDS \*\***

Estimated price includes material, and labor to complete job as stated above, unless otherwise noted. Price may be adjusted to actual measured footage completed. Due to varying material cost, this estimate is valid 20 days from date.



BP 5141.21

The Board of Trustees believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should be able to participate in the educational program.

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.

(cf. 5141.24 - Specialized Health Care Services)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing parents/guardians to administer medication to their child at school, designate other individuals to do so on their behalf, and, with the student's authorized health care provider's approval, request the district's permission for the student to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

(cf. 1250 - Visitors/Outsiders)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

(cf. 6116 - Classroom Interruptions)

The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)

The Board authorizes the Superintendent or designee ~~shall~~ to make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose. (Education Code 49414.3)



Because of the conflict between state and federal law regarding the legality of medicinal cannabis, the Board prohibits the administration of medicinal cannabis to students on school grounds by parents/guardians or school personnel.

The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

#### Administration of Medication by School Personnel

When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.

(cf. 3530 - Risk Management/Insurance)

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)

(cf. 4119.43/4219.43/4319.43 - Universal Precautions)

The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, a school nurse, physician, or other appropriate individual.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of other designated school personnel.

Legal Reference:





EDUCATION CODE

48980 Notification at beginning of term

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49414.3 Emergency medical assistance; administration of medication for opioid overdose

49414.5 Providing school personnel with voluntary emergency training

49422-49427 Employment of medical personnel, especially:

49423 Administration of prescribed medication for student

49423.1 Inhaled asthma medication

49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

3501 Definitions

4119.2 Acquisition of epinephrine auto-injectors

4119.8 Acquisition of naloxone hydrochloride or another opioid antagonist

HEALTH AND SAFETY CODE

11362.7-11362.85 Medicinal cannabis

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974



1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 21

812 Schedules of controlled substances

844 Penalties for possession of controlled substance

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

COURT DECISIONS

American Nurses Association v. Torlakson, (2013) 57 Cal.4th 570

Management Resources:

AMERICAN DIABETES ASSOCIATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, rev. 2015

Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007

Program Advisory on Medication Administration, 2005

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

WEB SITES

CSBA: <http://www.csba.org>

American Diabetes Association: <http://www.diabetes.org>

California Department of Education: <http://www.cde.ca.gov/ls/he/hn>

National Diabetes Education Program: <http://www.ndep.nih.gov>

U.S. Department of Health and Human Services, National Institutes of Health, Blood Institute, asthma information: <http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

Policy OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT



adopted: April 14, 2020 Tulare, California



AR 5141.21

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

Other designated school personnel means any individual employed by the district, including a nonmedical school employee, who has volunteered or consented to administer medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Epinephrine auto-injector means a disposable delivery device designed for the automatic injection of a premeasured dose of epinephrine into the human body to prevent or treat a life-threatening allergic reaction. (Education Code 49414)

Anaphylaxis means a potentially life-threatening hypersensitivity to a substance, which may result from an insect sting, food allergy, drug reaction, exercise, or other cause. Symptoms may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing, hives, itching, swelling, shock, or asthma. (Education Code 49414)

(cf. 5141.23 - Asthma Management)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

Opioid antagonist means naloxone hydrochloride or another drug approved by the federal Food and Drug Administration that, when administered, negates or neutralizes in whole or in part the pharmacological effects of an opioid in the body and that has been approved for the treatment of an opioid overdose. (Education Code 49414.3)

Authorizing physician and surgeon may include, but is not limited to, a physician and surgeon employed by, or contracting with, a local educational agency, a medical director of the local health department, or a local emergency medical services director. (Education Code 49414.3)

Qualified supervisor of health may include, but is not limited to, a school nurse. (Education Code 49414.3)

Volunteer or trained personnel means an employee who has volunteered to administer an opioid antagonist to a person if the person is suffering, or reasonably believed to be suffering, from an opioid overdose, has been designated by a school, and has received appropriate training. (Education Code 49414.3)

Notifications to Parents/Guardians





At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

(cf. 5145.6 - Parental Notifications)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following requirements: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

When a student requires medication during the school day in order to participate in the educational program, the Superintendent or designee shall, as appropriate, inform the student's parents/guardians that the student may qualify for services or accommodations pursuant to the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794).

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

#### Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Submitting the parent/guardian written statement and the authorized health care provider's written statement each school year as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. The parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49423, 49423.1; 5 CCR 600, 626)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician, and updating the information when needed. (Education Code 49480)
3. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name



and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. (5 CCR 606)

#### Parent/Guardian Statement

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the health care provider's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer the medication or otherwise assist the student in its administration
4. Contain an acknowledgment that the parent/guardian understands the responsibilities to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment
5. Contain an acknowledgment that the parent/guardian understands the right to terminate the consent for the administration of the medication or for otherwise assisting the student in the administration of medication at any time

In addition to the requirements in items #1-5 above, if a parent/guardian has requested that the student be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to the student, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

#### Health Care Provider Statement



When any district employee is to administer prescribed medication to a student, or when a student is to be allowed to carry and self-administer prescribed medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49423, 49423.1; 5 CCR 602)
2. The name of the medication (Education Code 49423, 49423.1; 5 CCR 602)
3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that the student be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49414.5, 49423, 49423.1; 5 CCR 602)
5. For medication that is to be administered by unlicensed personnel, confirmation by the student's health care provider that the medication may safely and appropriately be administered by unlicensed personnel (Education Code 49423, 49423.1; 5 CCR 602)
6. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
7. Possible side effects of the medication
8. Name, address, telephone number, and signature of the student's authorized health care provider

For self-administration of inhaled asthma medication, the district shall accept a written statement from a physician or surgeon contracted with a health plan licensed pursuant to Health and Safety Code 1351.2. Such written statement shall be in English and Spanish, and shall include the name and contact information for the physician or surgeon. (Education Code 49423.1)

#### District Responsibilities

The Superintendent or designee shall ensure that any unlicensed school personnel authorized to administer medication to a student receives appropriate training from the school nurse or other qualified medical personnel.

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medication in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medication, and note on the list the type of medication and the times and dosage to be administered



4. Maintain for each student a medication log which may:

a. Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information

b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication

5. Maintain for each student a medication record which may include the authorized health care provider's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student

6. Ensure that student confidentiality is appropriately maintained

(cf. 5125 - Student Records)

7. Coordinate and, as appropriate, ensure the administration of medication during field trips and other school-related activities

(cf. 5148.2 - Before/After School Programs)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

8. Report to a student's parent/guardian and the site administrator any refusal by the student to take the medication

9. Keep all medication to be administered by the district in a locked drawer or cabinet

10. As needed, communicate with a student's authorized health care provider and/or pharmacist regarding the medication and its effects

11. Counsel other designated school personnel regarding the possible effects of a medication on a student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose

12. Ensure that any unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances

13. In the event of a medical emergency requiring administration of medication, provide immediate medical assistance, directly observe the student following the administration of medication, contact the student's parent/guardian, and determine whether the student should return to class, rest in the school office, or receive further medical assistance





14. Report to the site administrator, the student's parent/guardian, and, if necessary, the student's authorized health care provider any instance when a medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

#### Emergency Epinephrine Auto-Injectors

The Superintendent or designee shall provide epinephrine auto-injectors to school nurses or other employees who have volunteered to administer them in an emergency and have received training. The school nurse, or a volunteer employee when a school nurse or physician is unavailable, may administer an epinephrine auto-injector to provide emergency medical aid to any person suffering, or reasonably believed to be suffering, from potentially life-threatening symptoms of anaphylaxis at school or a school activity. (Education Code 49414)

At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer an epinephrine auto-injector and describing the training that the volunteer will receive. (Education Code 49414)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

The principal or designee at each school may designate one or more volunteers to receive initial and annual refresher training, which shall be provided by a school nurse or other qualified person designated by a physician and surgeon authorized pursuant to Education Code 49414 and shall be based on the standards developed by the Superintendent of Public Instruction (SPI). Written materials covering the required topics for training shall be retained by the school for reference. (Education Code 49414)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

A school nurse or other qualified supervisor of health, or a district administrator if the district does not have a qualified supervisor of health, shall obtain a prescription for epinephrine auto-injectors for each school from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or epinephrine auto-injector manufacturers. Elementary schools shall, at a minimum, be provided one adult (regular) and one junior epinephrine auto-injector. Secondary schools shall be provided at least one adult (regular) epinephrine auto-injector, unless there are any students at the school who require a junior epinephrine auto-injector. (Education Code 49414)

If an epinephrine auto-injector is used, the school nurse or other qualified supervisor of health shall restock the epinephrine auto-injector as soon as reasonably possible, but no later than two weeks after it is used. In addition, epinephrine auto-injectors shall be restocked before their expiration date. (Education Code 49414)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering epinephrine auto-injectors shall be provided to each volunteer and retained in the employee's personnel file. (Education Code 49414)



(cf. 4112.6/4212.6/4312.6 - Personnel Files)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414, including, but not limited to, the acceptance of epinephrine auto-injectors from a manufacturer or wholesaler. (Education Code 49414)

(cf. 3290 - Gifts, Grants and Bequests)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of epinephrine auto-injectors for a period of three years from the date the records were created. (Business and Professions Code 4119.2)

(cf. 3580 - District Records)

#### Emergency Medication for Opioid Overdose

The district may elect to make emergency naloxone hydrochloride or another opioid antagonist available at schools for the purpose of providing emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose. In determining whether to make this medication available, the Superintendent or designee shall evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to providing an opioid antagonist and training personnel to administer the medication. (Education Code 49414.3)

When available at the school site, the school nurse shall provide emergency naloxone hydrochloride or another opioid antagonist for emergency medical aid to any person exhibiting potentially life-threatening symptoms of an opioid overdose at school or a school activity. Other designated personnel who have volunteered and have received training may administer such medication when a school nurse or physician is unavailable, and shall only administer the medication by nasal spray or auto-injector. (Education Code 49414.3)

At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer naloxone hydrochloride or another opioid antagonist, describing the training that the volunteer will receive, and explaining the right of the volunteer to rescind the offer to volunteer at any time, including after receiving training. The notice shall also include a statement that no benefit will be granted to or withheld from any employee based on the offer to volunteer and that there will be no retaliation against any employee for rescinding the offer to volunteer. (Education Code 49414.3)

The principal or designee may designate one or more volunteer employees to receive initial and annual refresher training, based on standards adopted by the SPI, regarding the storage and emergency use of naloxone hydrochloride or another opioid antagonist. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by a school nurse or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49414.3)



Training regarding the administration of an opioid antagonist must include the following:

1. Techniques for recognizing symptoms of an opioid overdose;
2. Standards and procedures for the storage, restocking, and emergency use of an opioid antagonist;
3. Basic emergency follow-up procedures, including, but not limited to, a requirement for the school or charter school administrator or, if the administrator is not available, another school staff member to call the emergency 911 telephone number and to contact the pupil's parent or guardian;
4. Recommendations on the necessity of instruction and certification in cardiopulmonary resuscitation; and
5. Written materials that includes the above-referenced information for volunteers to keep. (Education Code 49414.3)

A school nurse, other qualified supervisor of health, or, if the district does not have a qualified supervisor of health, a district administrator shall obtain a prescription for naloxone hydrochloride or another opioid antagonist for each school from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414.3)

If the medication is used, the school nurse, other qualified supervisor of health, or district administrator, as applicable, shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, the medication shall be restocked before its expiration date. (Education Code 49414.3)

Notwithstanding any other law, a person who is trained per the standards above and administers an opioid antagonist, in good faith and not for compensation, to a person who appears to be experiencing an opioid overdose shall not be subject to professional review, be liable in a civil action, or be subject to criminal prosecution for his or her acts or omissions in administering the an opioid antagonist -- unless in a case of gross negligence or willful and wanton misconduct. (Education Code 49414.3)

The district shall ensure that each employee who volunteers under this policy will be provided defense and indemnification by the district for any and all civil liability, in accordance with, but not limited to, that provided in Division 3.6 (commencing with Section 810) of Title 1 of the Government Code. (Education Code 49414.3).

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering naloxone hydrochloride or another opioid antagonist for emergency aid shall be provided to each volunteer and retained in the employee's personnel file. (Education Code 49414.3)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414.3, including, but not limited to, the acceptance of the naloxone hydrochloride or another opioid antagonist from a manufacturer or wholesaler. (Education Code 49414.3)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of naloxone hydrochloride or another opioid antagonist for a period of three years from the date the records were created. (Business and Professions Code 4119.8)



Regulation OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

approved: April 14, 2020 Tulare, California





8.3

**We are pleased to submit the following HD Commercial Video System Proposal for:**



*Heather Pilgrim for:*

## **Oak Valley School**

24500 Road 68 • Tulare, CA 93274  
559.688.2908 office • 559.827.7731 mobile  
[H.Pilgrim@OakValleySchool.Org](mailto:H.Pilgrim@OakValleySchool.Org)

**Prepared by:**

### **Giotto's Alarm-Tech, Inc.**

Danny Giotto  
Danny@giottosalarmtech.com  
559.688.7618 office  
559.331.2031 mobile

**Giotto's Alarm-Tech, Inc.**

1100 Security Court  
 Tulare, CA 93274  
 559.688.7618 office  
 ACO7536

**System Design For:**

Oak Valley School  
 24500 Road 68  
 Tulare, CA 93274  
 559.688.2908 office

**B102212**

**• New Commercial HD Video Surveillance System Addition •**

1	A-Series 12 TB IP 2U Rackmount Server w/ 4 IP Licenses and exacqVision Pro ExacqVision IP04-12T-R2A	\$5,853.00
1	A series - i7 CPU Upgrade ExacqVision 500040361	\$1,807.00
1	Pre-Installed IP Camera License ExacqVision EVIP-01	\$222.00
1	4 Port USB KVM Switch w/ 2 Cable Sets TRENDnet TK423K	\$205.00
1	43" Full HD Direct-lit LED Commercial Display Viewsonic CDE4302	\$608.00
1	TV Wall Mount with Low Profile Design for 32-70 inch TVs ECHOGEAR EGLT1-BK	\$45.00
1	Dell OptiPlex 7000 i7 Micro Computer Dell OPTIPLEX7000	\$1,739.00
1	Wireless Touch Keyboard and Mouse Logitech K400+	\$60.00
3	8MP High Definition Color Dome Cameras w/ IR LTS CMIP7283	\$1,401.00
3	Dome Camera Sun/Rain Shields HX-SRS SRS	\$78.00
2	8 MP Panoramic Fixed Dual Turret IP Cameras LTS CMIP3C8PW	\$1,000.00
2	Dual Pano Backboxes LTS LTB722	\$40.00
1	8-Port PoE Gigabit Smart Managed Switch Newegg GS110TP	\$265.00
14	CAT-5 Ice Cube RJ45 Connectors LEVITON EZRJ45	\$14.00

**PROJECT SUMMARY**

<i>Equipment Total</i>	<b>\$13,337.00</b>
<i>Cable &amp; Hardware</i>	<b>\$2,505.38</b>
<i>Installation Total</i>	<b>\$3,365.50</b>
<i>Tax</i>	<b>\$1,100.30</b>
<b>TOTAL INSTALLED</b>	<b>\$20,308.18</b>

***This Job has been bid at current Prevailing Wage***

***\*\*\* Notice; We are currently 10-12 Weeks Out. Please take this into consideration when scheduling your Security System Install \*\*\****

***Minimum 3 mbps Internet Upload Speed will be required for remote access to cameras***

***\*\*\* This video server will ONLY accept HD cameras (No Analog) \*\*\****

***This server comes with 3 years Software Support and Updates included.***

***This proposal assumes that the existing equipment and wiring is in good working condition. Any repairs to existing equipment and/or wiring will be billed on time and material basis in addition to this proposal.***

*Please sign and return this proposal for acceptance & scheduling.*

**Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Product Details**



**A-Series 12 TB IP 2U Rackmount Server w/ 4 IP Licenses and exacqVision Pro IP04-12T-R2A**

IP 2U recorder with 4 IP cameras licenses (64 max), exacqVision Professional or Enterprise client, server, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win10 or Ubuntu Linux 16.04 on SSD, HDMI, DVI-I, DisplayPort (2 max simultaneous), Dual GB NICs. Keyboard and mouse included.



**4 Port USB KVM Switch w/ 2 Cable Sets**

**TK423K**

4 Ports Computer Connections  
1 Port Monitor Connections  
Video Resolution 2048 x 1536



**43" Full HD Direct-lit LED Commercial Display** **CDE4302**

The ViewSonic CDE4302 is a 43" commercial display with direct LED backlight technology. Featuring Full HD 1080p resolution, 350-nit brightness, and wide viewing angles, a display embedded media player for USB multimedia playback and 2 HDMI ports, VGA, RS232, VESA-compliant mounting capability.  
Dimensions: 38.1"w 22"h 2.4"d



**Dell OptiPlex 7000 i7 Micro Computer** **OPTIPLEX7000**

12th Generation Intel® Core™ i7-12700T (12 Cores/25MB/20T/1.4GHz to 4.7GHz/35W)  
Windows 10 Pro (Windows 11 Pro license included), English, French, Spanish  
Memory:16 GB, 1 x 16 GB, DDR4  
Harddrive: 512 GB, M.2 2230, PCIe NVMe, SSD, Class 35  
OptiPlex 7000 Micro with 35 W CPU



**Wireless Touch Keyboard and Mouse** **K400+**



**8MP High Definition Color Dome Cameras w/ IR** **CMIP7283**

Platinum, IP, Dome, 8MP@20fps, 2.8-12mm, MatrixIR2.0, H.265+, True WDR, IK10, IP67, MSDCard Slot, New version with Deep Learning, Junction Box Included.



**Dome Camera Sun/Rain Shield** **SRS**

Anticorrosive Composite Fiber Material  
Water Chute Design Prevents Rainwater Infiltration  
Protection against Direct Sunlight, Wind, Rain, and Low Temperatures  
\*Black model SRSB available



**8 MP Panoramic Fixed Dual Turret IP Camera** **CMIP3C8PW**

Platinum, 8 MP, Fixed Turret, Panoramic, 2x 1/1.8" Sensor, 4mm, Full Color, 130dB WDR, DC 12V/PoE



**Dual Pano Backbox** **LTB722**

Junction box for CMIP7283 and CMIP3C8P



**8-Port PoE Gigabit Smart Managed Switch** **GS110TP**

8 PoE (802.3af) Gigabit Ethernet ports  
2 SFP Gigabit fiber ports  
46w total PoE budget  
Comprehensive networking features

Oak Valley Union ESD | BP 6158 Instruction

### **Independent Study**

The Board of Trustees authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan and enabling students to reach curriculum objectives and fulfill graduation requirements. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

(cf. 0420.4 - Charter Schools)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6200 - Adult Education)

Except for students who, during the 2021-2022 school year could not participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19, a student's participation in independent study shall be voluntary. Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)

Parents/guardians of students who are interested in independent study shall contact the Superintendent/Principal or designee. The Superintendent/Principal or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom.

The minimum period of time for any independent study option shall be three or more ~~five~~ consecutive school days.

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

Beginning with the 2022-2023 school year, the requirements for tiered reengagement, synchronous instruction/live interaction, and a required plan to transition to return to in-person instruction from independent study shall not apply to students who participate in an independent study program for fewer than 15 school days in a school year and students enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse. Local educational agencies shall obtain evidence from appropriately licensed professionals of the need for students to participate in independent study pursuant to this provision.

The Superintendent/Principal or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student including, but not limited to, all of the following. (Education Code 51747):

- (1) The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent or guardian regarding a student's academic progress.
- (2) The objectives and methods of study for the student's work, and the methods used to evaluate that work.
- (3) The specific resources, including materials and personnel, that will be made available to the student. These resources shall include confirming or providing access to all students to the connectivity and devices adequate to participate in the educational program and complete assigned work.
- (4) A statement of the policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether or not the student should be allowed to continue in independent study.
- (5) The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
- (6) A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
- (7) A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the student's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), students in foster care or experiencing homelessness, and students requiring mental health supports.
- (8) The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no student may be required to participate. For the 2021-2022 school year, the statement shall not be required for a student's participation in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19. In the case of a student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction.
- (9) Beginning with the 2022-2023 school year, for a student participating in an independent study program that is scheduled for more than 14 school days, each written agreement shall be signed, before the commencement of independent study, by the student, the student's parent, legal guardian, or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having general responsibility for the special education programming of the student, as applicable.

Students participating in Independent Study for fifteen or more days may be required to have daily and/or weekly synchronous interaction with their teacher. For students in transitional kindergarten and grades 1-3,

inclusive, students will have a plan for daily synchronous instruction with their assigned teacher. For grades 4 - 8, students will have a plan for daily live interaction and weekly synchronous instruction with their assigned teacher. Teachers will maintain documentation and evidence of each student's participation and engagement in live interaction and synchronous instruction. This section shall not apply to students that participate in an independent study program for fewer than 15 cumulative schooldays in a school year. Beginning in the 2022-23 school year, this section shall also not apply to students enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse.

The written agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, independent study assignments shall be no more than one week for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent/Principal or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

When a participating student misses three assignments, an evaluation shall be conducted to determine whether it is in the student's best interest to remain in independent study. However, a student's written agreement may specify a lower or higher number of missed assignments that will trigger an evaluation when the Superintendent/Principal or designee determines it appropriate based on the nature of the assignments, the total number of assignments, and/or other unique circumstances.

Supervising teachers should establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Except in unusual circumstances, it is expected that the supervising teacher will meet, either in person or by electronic means, with each participating student at least once a week to discuss the student's progress.

(cf. 5147 - Dropout Prevention)

Missing appointments with the supervising teacher without valid reasons also may trigger an evaluation to determine whether the student should remain in independent study.

The District shall maintain a plan to transition students whose family wish to return the student to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days. This section shall not apply to students that participate in an independent study program for fewer than 15 cumulative schooldays in a school year. Beginning in the 2022-23 school year, this section shall also not apply to students enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse.

For the 2021-22 school year only, the District shall notify the parents and guardians of all enrolled students of their options to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall include written information on the District's website, including, but not limited to, the right to request a student-parent-educator conference meeting before enrollment pursuant to this section, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the synchronous and asynchronous instructional time that a student will have access to as part of independent study. If 15 percent or more of the students enrolled in the District speak a single primary language other than English, as determined from the census data submitted to the Department of Education pursuant to Education Code 52164 in the preceding year, the written information shall, in addition to being written in English, be written in the primary language.

For the 2021-22 school year only, upon the request of the parent or guardian of a student, before signing a written agreement, the District shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other school meeting during which the student, parent or guardian, and, if requested by the student or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

For the 2022-23 school year and beyond, before signing a written agreement, the parent or guardian of a student may request that the local educational agency conduct a telephone, videoconference, or in-person student-parent-educator conference or other school meeting during which the student, parent or guardian, and, if requested by the student or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

For the 2021-22 school year only, a local educational agency shall be eligible to receive apportionments for independent study for students that are subject to quarantine for exposure to, or infection with, COVID-19 pursuant to local or state health guidance, and the student cannot participate in classroom-based instruction due to the quarantine, and for school closures due to COVID-19 pursuant to Education Code 41422(c). Local educational agencies shall receive apportionment for these students for all schooldays that they participate in and meet all other apportionment requirements of independent study while in quarantine or during a school closure.

The Superintendent/Principal or designee shall annually report to the Board the number of students participating in independent study, the average daily attendance generated for apportionment purposes, the quality of these students' work as measured by standard indicators, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent/Principal or designee shall determine areas for program improvement as needed.

(cf. 0500 - Accountability)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

A written record of the findings of any evaluation shall be treated as a mandatory interim student record. The record shall be maintained for a period of three years from the date of the evaluation and, if the student transfers to another California public school, the record shall be forwarded to that school.

During the 2021-2022 school year, the Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade-level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. Beginning with the 2022-2023 school year, the Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade-level standards that is substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction.



2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction.
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction.

During the 2021-2022 school year, the Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who: (Education Code 51747)

1. Are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Are found to be not participatory pursuant to Section 51747.5 for more than the greater of three schooldays or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span
3. Are in violation of their written agreement

Beginning with the 2022-2023 school year, the Superintendent or designee shall ensure that the procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who: (Education Code 51747)

1. Are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Are found to be not participatory pursuant to Section 51747.5 for more than 50 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span, or
3. Are in violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student.
2. Notification to parents/guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation.
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary.
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.
5. Beginning with the 2022-2023 school year, local programs intended to address chronic absenteeism, as applicable.

### **Home-Based Independent Study**

The Superintendent/Principal or designee shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student and ensures that the student will be offered a standards-based education substantially equivalent in quality and quantity to the district's classroom instruction.

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities

41976.2 Independent study programs; adult education funding  
42238 Revenue limits  
44865 Qualifications for home teachers and teachers in special classes and schools  
46300-46307.1 Methods of computing average daily attendance  
47612.5 Independent study in charter schools  
48204 Residency based on parent employment  
48206.3 Home or hospital instruction; students with temporary disabilities  
48220 Classes of children exempted  
48340 Improvement of pupil attendance  
48915 Expulsion; particular circumstances  
48916.1 Educational program requirements for expelled students  
48917 Suspension of expulsion order  
51225.3 Requirements for high school graduation  
51745-51749.3 Independent study programs  
52206 Gifted and talented education; use of independent study to augment program  
52522 Adult education alternative instructional delivery  
52523 Adult education as supplement to high school curriculum; criteria  
56026 Individuals with exceptional needs  
58500-58512 Alternative schools and programs of choice

#### FAMILY CODE

6550 Authorization affidavits

#### CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

19819 State audit compliance

#### COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

## EDUCATION AUDIT APPEALS PANEL DECISIONS

Lucerne Valley Unified School District, Case No. 03-02 (2005)

Management Resources:

### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Independent Study Operations Manual, 2000 Edition

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

### WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Policy OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

adopted: November 17, 2015 Tulare, California



**Independent Study**

For the 2021–22 school year only, the governing board of the District shall offer independent study to meet the educational needs of students. Beginning in the 2022-23 school year, the District may choose whether to offer independent study.

**Educational Opportunities**

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction

(cf. 6143 - Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum

3. Prior to the 2021-2022 school year, individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum

4. Continuing and special study during travel

(cf. 5112.3 - Student Leave of Absence)

5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement

6. Individualized study for a student whose health would be put at risk by in-person instruction, as determined by the parent or guardian of the student, or a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance.

(cf. 0420.4 - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, vacation, or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

(cf. 6146.1 - High School Graduation Requirements)

## **Equivalency**

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Students participating in independent study shall have access to internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Providing access to internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747 or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

## **Eligibility for Independent Study**

Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 - District Residency)

An individual with exceptional needs, as defined in Section 56026, may participate in independent study if the student's individualized education program developed pursuant to Article 3 (commencing with section 56340) of Chapter 4 of Part 30 specifically provides for that participation. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the individualized education program team from determining that the student can receive a free appropriate education in independent study. For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation.

(Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Board of Trustees. (Education Code 46300.1, ~~46300.4~~)

(cf. 6200 - Adult Education)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

### **Master Agreement**

A written agreement shall be developed and implemented for each student participating in independent study for ~~five~~three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student. These resources shall include confirming or providing access to all students to the connectivity and devices adequate to participate in the educational program and complete assigned work.
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments, by grade level and type of program, which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year

6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion

7. A statement that independent study is an optional educational alternative in which no student may be required to participate

8. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

9. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the student's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), students in foster care or experiencing homelessness, and students requiring mental health supports.

\_\_\_(cf. 5144.1 - Suspension and Expulsion/Due Process)

10. Signatures of the student, the parent/guardian or caregiver of the student if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student, only for the 2021-2022 school year.

For the 2021-22 school year only, the District shall obtain a signed written agreement for an independent study program of any length of time from the student, or the student's parent or legal guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student no later than 30 days after the first day of instruction in an independent study program or October 15, whichever date comes later. (Education Code 51747; 5 CCR 11702)

Beginning in the 2022-23 school year, the District shall obtain a signed written agreement before the commencement of independent study signed by the student, the student's parent, legal guardian, or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable, for a student participating in an independent study program that is scheduled for more than 14 school days. (Education Code 51747; 5 CCR 11702)

Beginning in the 2022-23 school year, for a student participating in an independent study program that is scheduled for less than 15 school days, each written agreement shall be signed within 10 school days of the commencement of the first day of the student's enrollment in independent study, by the student, the student's parent, legal guardian, or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable. (Education Code 51747; 5 CCR 11702)

Written agreements may be signed using an electronic signature that complies with state and federal standards that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in



Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

### **Course-Based Independent Study**

The district ~~shall~~may offer a course-based independent study program for students in grades K-12 subject to the following requirements: (Education Code 51749.5)

1. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

(cf. 4112.2 - Certification)

2. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality as equivalent classroom-based courses and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California of the California State University as creditable under A-G admissions criteria. This certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses.

3. Students enrolled in these courses shall meet the applicable age requirements established pursuant to Education Code 46300.1 and 46300.4 and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 48204, and 51747.3.

4. Teachers shall communicate with each student in person, by telephone, or by any other live visual or audio connection at least twice per calendar month to assess whether the student is making satisfactory educational progress. For this purpose, satisfactory educational progress includes, but is not limited to, applicable statewide accountability measures and the completion of assignments, examinations, or other indicators that the student is working on assignments, learning required concepts, and progressing toward successful completion of the course, as determined by the teacher providing instruction.

Written or computer-based evidence of satisfactory educational progress shall be retained for each course and student, including, at a minimum, a grade book or summary document that lists all assignments, examinations, and associated grades for each course.

If satisfactory educational progress is not being made, the teacher shall notify the student and, if the student is under age 18 years, his/her parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether he/she should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

(cf. 5125 - Student Records)

5. Examinations shall be administered by a proctor.

6. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

(cf. 6162.51 - State Academic Achievement Tests)

7. A student shall not be required to enroll in courses included in this program.

8. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.

9. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

10. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.

11. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

(cf. 3260 - Fees and Charges)

12. A student shall not be prohibited from participating in independent study solely on the basis that he/she does not have the materials, equipment, or Internet access necessary to participate in the course.

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, his/her parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to this program

2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above

3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years

4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program

5. The specific resources, including materials and personnel, that will be made available to the student

6. A statement that the student is not required to enroll in courses in this program

7. Signatures of the student, the student's parent/guardian if the student is under age 18 years, and all teachers providing instruction

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

### **Monitoring Student Progress**

For the 2021-22 school year, the District shall ensure that measures are taken to re-engage students who were not generating attendance for more than three schooldays or 60 percent of the instructional days in a school week, or 10 percent of required minimum instructional time over four continuous weeks of a local educational agency's approved instructional calendar, students found not participatory pursuant to Education Code Section 51747.5 for more than the greater of three schooldays or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade level, or students who are in violation of their written agreement pursuant to Education Code section 51747(g), and BP/AR 6158.

Tiered reengagement strategies shall include all of the following:

1. Verification of current contact information for each enrolled student.
2. Notification to parents or guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation.
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary.
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement, and reconsider the independent study program's impact on the student's achievement and well-being, consistent with the policies adopted pursuant to Education Code 51747(g)(4).

Beginning in the 2022-23 school year, the District shall ensure that measures are taken to re-engage students who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of a local educational agency's approved instructional calendar, students found not participatory pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade level, or students who are in violation of their written agreement pursuant to Education Code Section 51747(g) and BP/AR 6158.

Tiered reengagement strategies shall include all of the following:

1. Verification of the student's current contact information.
2. Notification to parents or guardians of lack of participation within one school day of the recording of a nonattendance day or lack of participation. Notification will be by written, telephonic, or other forms of direct communication.
3. A plan for outreach to determine student needs, including connection with health and social services as necessary.
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement, and reconsider the independent study program's impact on the student's achievement and well-being, consistent with the policies adopted pursuant to Education Code 51747(g)(4).

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The In addition to the required tiered reengagement strategies referenced above, the following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

Tiered reengagement strategies shall not apply for students participating in an independent study program for fewer than 15 cumulative schooldays in a school year. Beginning in the 2022-23 school year, tiered reengagement strategies shall also not apply to students enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse.

When the student has missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

### **Responsibilities of Independent Study Administrator**

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study in conjunction with a student's individualized education program team, as applicable
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

### **Assignment and Responsibilities of Independent Study Teachers**

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee of the local educational agency who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300, registered as required by law, who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.  
(cf. 4131 - Staff Development)

### **Assessment and Documentation of Work Product and Participation**

The independent study by each pupil shall be coordinated, evaluated, and shall be under the general supervision of an employee of the District who possesses a valid certification document pursuant to Education Code Section 44865 or an emergency credential pursuant to Education Code Section 44300, registered as required by law.

Prior to enacting Assembly Bill 181 (2022), apportionment credit for independent study could be claimed only to the extent of the time value of pupil work products, as personally judged in each instance by a certificated teacher employed by the local educational agency

Beginning in the 2022-23 school year, apportionment credit for independent study may be claimed to the extent of the time value of pupil work products, as personally judged in each instance by a certificated teacher employed by the local educational agency, or the combined time value of pupil work product and pupil participation in synchronous instruction. It is the intent of the Legislature that teachers be given access to digital assignment tracking systems to reduce workload associated with evaluating and accounting for pupil work and synchronous instruction participation.

Beginning in the 2022-23 school year, for purposes of computing average daily attendance for each pupil enrolled in independent study pursuant to Education Code Section 51747, the following computations shall apply:

- (A) For each schoolday, add the combined equivalent daily time value of pupil work products, as personally judged by a certificated employee of the local educational agency;
- (B) For each schoolday, add the combined daily instructional minutes a pupil participated in synchronous instruction, as defined by Education Code Section 51745.5(d) and offered pursuant to subdivision Education Code Section 51747(e), for which evidence of pupil participation is furnished and maintained. Evidence of pupil participation may include, but is not limited to, pupil work produced or performed, as verified by a certificated employee and maintained by the local educational agency for each hour or fraction thereof of the synchronous instructional offering. (ii) Pursuant to paragraph (1), a local educational agency may claim apportionment credit in this paragraph insofar as a pupil's participation in a synchronous instructional offering augments the time value of pupil work product;
- (C) For each schoolday, add the sum of subparagraphs (A) and (B)

The average daily attendance computed for purposes of computing average daily attendance for each pupil enrolled in independent study shall not result in more than one unit of average daily attendance per pupil.

The District shall document each pupil's participation in live interaction and synchronous instruction pursuant to Education Code Section 51747 on each schoolday, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A pupil who does not participate in scheduled live interaction or synchronous instruction shall be documented as nonparticipatory for that schoolday for purposes of pupil participation reporting and tiered reengagement pursuant to Education Code Section 51747.

A local educational agency shall maintain written or computer-based evidence of pupil engagement that includes, but is not limited to, a grade book or summary document that, for each class, lists all assignments, assessments, and associated grades.

For purposes of these documentation requirements, a local educational agency shall not be required to sign and date pupil work products when assessing the time value of pupil work products for apportionment purposes.

## **Records**

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher

4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons

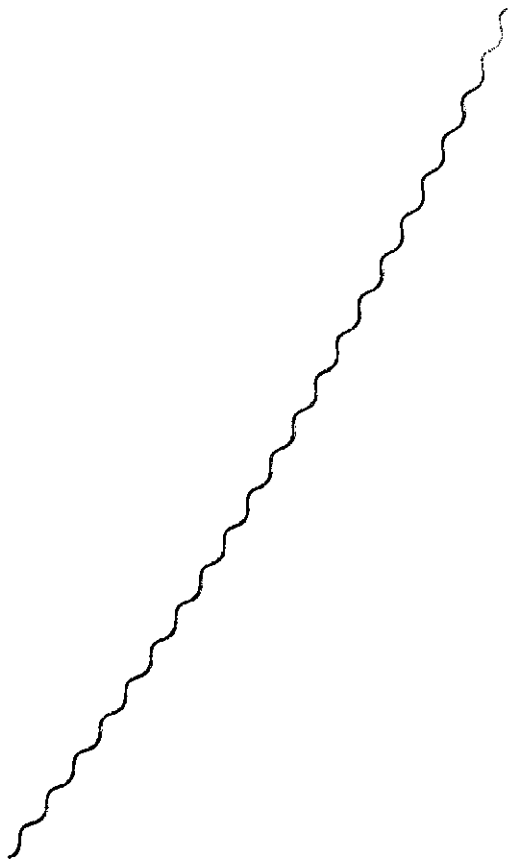
(cf. 3580 - District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Regulation OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

approved: September 13, 2016 Tulare, California







# Oak Valley Union Elementary School District

## Independent Study Request Form

### Master Agreement

Student Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Grade \_\_\_\_\_ Teacher: \_\_\_\_\_ Request Date: \_\_\_\_\_  
 Reason for Request:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Dates of Independent Study: \_\_\_\_\_ to \_\_\_\_\_ Total School Days: \_\_\_\_\_  
*Ed Code 46300 states there is a minimum of 3 consecutive days and a maximum of one year for Independent Study.*

Independent study is an optional educational alternative in which no student may be required to participate. If approved:

1. Teachers will provide course work materials during the independent study time that is equivalent to the work that is being taught in the regular classroom in the student's absence. Access to online connectivity and a laptop will be made available to the student if needed. The teacher will be made available to the student.
2. Students are responsible for all work that is assigned by the teacher of record. Students are required to turn in their completed independent study assignments within 2 days of their return to school.
3. Teachers will evaluate the students assignments based on instructional rubrics upon their return and notify administration of the percentage of assignments that were completed to satisfaction. The percentage of work completed will correlate with the attendance percentage.
4. Academic and other designated support areas such as ELD, SPED, foster or homeless, and socio-emotional needs will be provided to students when appropriate, either in person or virtually.
5. Students who are on IS for 15 days or more and are not engaging in at least 50% of the classwork, or are not generating appropriate attendance, or are in violation of this agreement will be subject to tiered re-engagement strategies.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.*

\*\*\*\*\*

#### Office Use Only

IEP Yes No If yes, need approval from IEP team to be placed on Independent Study

ELL Yes No

DRA level \_\_\_\_\_ Is the student two years or more below grade level? Yes No

Attendance: # of UNEX absences \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Administrator Signature \_\_\_\_\_

Reason for denial: \_\_\_\_\_



**OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT**  
**Arts, Music, and Instructional Materials Discretionary Block Grant**  
**Expenditure Plan**  
**2022-2023**

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*What is it?*

\$3.6 billion one-time funds for the establishment of a discretionary block grant to:

- (1) obtaining standards-aligned professional development and instructional materials for specified subject areas: Visual and performing arts, World languages, Mathematics, Science, ELA including early literacy, Ethnic studies, Financial literacy, Computer literacy, Media literacy;
  - (2) obtaining professional development and instructional materials for improving school climate;
  - (3) developing diverse, culturally relevant and multilingual school library book collections;
  - (4) operational costs, including retirement and health care cost increases; and
  - (5) COVID-19-related costs necessary to keep pupils and staff safe and schools open for in-person instruction.
- 

*What are the apportionments and how are they calculated?*

Funding Formula: Proportional allocation based on reported P-2 ADA for 2021–22.

The average daily attendance (ADA) for each state special school shall be deemed to be 97 percent of the enrollment as reported in the CALPADS as of the 2021–22 Fall 1 Submission.

The per-ADA funding rate is approximately \$666.08.

Oak Valley Apportionment: **\$353,087**    Dispersed: December 2022 50% & May 2023 50%  
 Encumbrance through June 30, 2026

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*OVUESD use of funds?*

Curriculum Adoptions

- Mathematics: 2023-24 Reveal Math (Pilot 2022-23)
- ELA/ELD: Spring 2023 Explore Options, Adopt 2023-24
- Science: Stemscopes K-8th (renewal of K, 3-8th and the addition of 1st/2nd), Supplemental Curriculum *Mystery Science*

Professional Development

- TCOE Writing
- Math Coaching
- ELD Coaching
- Socio-Emotional Learning
- Positive School Culture
- Next Generation State Standards (NGSS) & Frameworks

Instructional Materials and Supplies

- Physical Education Circuit Training
- Redesign of old school buses: Art Studio and Student Store
- Classroom furniture to foster student engagement





*At 955a, 08-7  
508 Dec 22  
508 May '23  
508 May  
Fund  
mp  
June*

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# Arts, Music, and Instructional Materials Discretionary Block

Assembly Bill 181, Sec 134

**CALIFORNIA DEPARTMENT OF EDUCATION**  
Tony Thurmond, State Superintendent of Public Instruction



**TONY THURMOND**  
State Superintendent  
of Public Instruction

# What is it? (1)

- \$3.6 billion for the establishment of a discrete block grant to
  1. Obtain standards-aligned professional development instructional materials in the following areas:
    - Visual and performing arts
    - World languages
    - Mathematics
    - Science
    - ELA, including early literacy
    - Ethnic studies
    - Financial literacy
    - Computer literacy
    - Media literacy



**TONY THURMOND**  
State Superintendent  
of Public Instruction

## What is it? (2)

- **\$3.6 billion for the establishment of a discretionary block grant to**
  2. obtain professional development on impi school culture;
  3. develop diverse and culturally relevant b collections;
  4. operational costs; and
  5. COVID personal protective equipment.



**TONY THURMOND**  
State Superintendent  
of Public Instruction

## **Arts & Music**

- **The grant allows spending for arts and programs.**
- **Bill language encourages the proportion of the money on arts and music programs within the aforementioned areas.**





**TONY THURMOND**  
State Superintendent  
of Public Instruction

# Allocation & Apportionment

**Eligible Entities**—County offices of education, school charter schools, state special schools

**Funding Formula**—Proportional allocation based on r ADA for 2021–22.

**Funding Availability**—Funds are available for encumbr through June 30, 2026.

**Allocations**—Allocations will be posted by late September  
**Apportionment (Payments)**—Funds are scheduled for two equal payments. The first in December 2022 and the second in May 2023.

School Fiscal Services Division will be responsible for apportionment (<https://www.cde.ca.gov/fg/aa/>).



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State Superintendent  
of Public Instruction

- # Plans for Expenditure of F-1
- The language of the bill requires local educational agencies to discuss and re approval for their plans to expend the f regularly scheduled public meeting of t governing board or body.



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State Superintendent  
of Public Instruction

# Recent Revision by Legislature

- **AB 181, Sec 134 is currently under review through AB 185, Sec 56.**
  - Environmental literacy was added to the social content area, and history—social science was added as a content area.
  - Originally, funds were to be apportioned per subject and now proposed to be apportioned by ADE. Daily Attendance reported at the second round of apportionment in the 2021–22 fiscal year.



**TONY THURMOND**  
State Superintendent  
of Public Instruction

## Next Steps

- AB 181 was signed into law on August
- Anticipated date of allocation of funds: will allocate 50% of the funds in December 2022 and 50% in May 2023
- CFIRD Guidance web page
- Upcoming guidance webinar to be held to allocation of funds



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State Superintendent  
of Public Instruction

# Resources

- Professional learning opportunities through California Department of Education
  - <https://www3.cde.ca.gov/prodevops/search>
  - Users can search by topic
- Curriculum Frameworks and Instruction Resources Division contact: [cfird@cde](mailto:cfird@cde)



**TONY THURMOND**  
State Superintendent  
of Public Instruction

# Questions?

**RESOLUTION OF THE GOVERNING BOARD OF  
OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT**

In the Matter of establishing )  
a School Facilities Fund – New Construction )

RESOLUTION NUMBER. 2022-15

**WHEREAS**, the school district has a need to set up a new fund for the School Facilities Fund Construction project # 70/72017-00-001. The new county fund number will be Fund #356 using Resource Number 77100 for accounting; and,

**WHEREAS**, there is need for a separate accounting for the state facilities apportionments;

**THEREFORE, BE IT RESOLVED** that the County Treasurer be requested to establish a separate fund called the School Facilities Fund for New Construction – Full Day Kinder Facility.

**THEREFORE, BE IT ALSO RESOLVED** that the district superintendent is authorized to make temporary cash flow loans from other funds of the district to the School Facilities Fund to be repaid upon receipt of state apportionments.

**THE FOREGOING RESOLUTION WAS ADOPTED** upon the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, at a regular meeting of the Governing Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 by the following vote.

**Ayes:** \_\_\_\_\_  
**Noes:** \_\_\_\_\_  
**Abstentions:** \_\_\_\_\_  
**Absent:** \_\_\_\_\_

\_\_\_\_\_  
Secretary/Clerk of said District Board





**MANGINI**

ARCHITECTURE  
INGENUITY

McLAIN BARENG MORRELLI SCOTT

**MANGINI ASSOCIATES INC.**  
4320 West Mineral King Avenue  
Visalia, California 93291

**www.mangini.us**  
(559) 627-0530 Office  
(559) 627-1926 Fax

Architect's Project No.: 23023

**AGREEMENT BETWEEN  
OWNER AND ARCHITECT FOR**

**NEW TK CLASSROOMS AT  
OAK VALLEY ELEMENTARY SCHOOL**

**AGREEMENT** made as of October 26, 2022

**BETWEEN** the **Owner** (hereafter referred to as Owner):

**OAK VALLEY UNION SCHOOL DISTRICT**  
24500 Road 68  
Tulare, CA, 93274

and the **Architect** (hereafter referred to as Architect):

**MANGINI ASSOCIATES INC.**  
4320 W. Mineral King Avenue  
Visalia, CA 93291

For the following **Project**:

**NEW TK CLASSROOMS AT OAK VALLEY ELEMENTARY SCHOOL**  
24500 Road 68  
Tulare, CA 93274

The Owner and the Architect agree as follows:



## **ARTICLE 1 - INITIAL INFORMATION**

**1.1** This Agreement is based on the Initial Information set forth in this Article 1.

### **1.2 THE OWNER'S PROGRAM (EDUCATIONAL SPECIFICATION) FOR THE PROJECT**

**1.2.1** The Architect will assist the Owner in developing the educational specification as part of Basic Services.

### **1.3 THE PROJECT'S PHYSICAL CHARACTERISTICS**

**1.3.1** A single-story wood frame building with an approximate floor area of 2,730 square feet and related on-site improvements at Oak Valley Elementary School in Tulare, California.

### **1.4 FINANCIAL INFORMATION**

**1.4.1** The Owner's budget for the Project is \$1,853,000 based on the Architect's preliminary Project Budget Summary dated 10/17/2022.

**1.4.2** The initial Cost of the Work for the Project as defined in Section 6.1 is based on \$1,478,077.00.

**1.4.3** The Owner will fund the Project through OPSC as a TK Facilities Grant Program.

### **1.5 SCHEDULE INFORMATION**

**1.5.1** The Owner intends to use the Project when completed.

### **1.6 PROCUREMENT INFORMATION**

**1.6.1** The Owner intends to procure the project by contracting with a single general contract based on a single lump sum open bid.

### **1.7 OTHER PROJECT INFORMATION**

**1.7.1** The Owner and the Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services, and the Architect's compensation.

## **ARTICLE 2 - ARCHITECT'S RESPONSIBILITIES**

**2.1** The Architect shall provide the professional services as set forth in this Agreement.

**2.2** In providing services under this agreement, the Architect shall exercise that degree of professional skill and care ordinarily used by other reputable architects, practicing in the same or similar locality and under similar circumstances. Nothing in this agreement shall be interpreted to require Architect to meet any higher standard or have any obligation in excess of what is required by said standard and this paragraph shall control over any such contrary provision.

### **2.3 COMPLIANCE WITH LAW**

**2.3.1** The Architect shall use due professional care to provide services in accordance with applicable Federal, State, and local laws, regulations and directives.



**2.3.2** With respect to Architect's employees, Architect shall comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment.

**2.3.3** The Architect shall be properly licensed as an architect under the laws of the State of California during the term of this Agreement and shall be qualified to provide the services required by the Owner pursuant to this Agreement.

## **ARTICLE 3 - SCOPE OF ARCHITECT'S BASIC SERVICES**

### **3.1 BASIC SERVICES**

**3.1.1** The Architect's Basic Services consist of those described in Article 3, and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in Article 3 are Additional Services.

**3.1.2** The Architect represents that the Architect's drawings and specifications shall comply with the California Building Code and shall be submitted to the Division of the State Architect (DSA) and the California Department of Education (CDE) as required. The Architect shall assist the Owner and its consultants to apply for funding for the Project from OPSC and the Architect shall be responsible for all submittals required of the Architect by the DSA, OPSC and CDE in connection therewith.

**3.1.3** The Architect shall mutually coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information. Upon the Owner's reasonable request, the Architect and the Architect's consultants shall cooperate with the Owner and the Owner's consultants in verifying that the Architect's plans, specifications, studies, drawings, estimates or other documents relating to the Project are constructible and otherwise comply with the Construction Documents. The Architect has no duty to discover errors, omissions or inconsistencies in the services provided by the Owner, the Owner's consultants or others.

**3.1.4** The Architect shall not be liable for claims resulting from an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made without the Architect's approval.

**3.1.5** The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

**3.1.6** The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for approval of governmental authorities having jurisdiction over the Project. The Architect shall be responsible for any design submittals which are required by said governmental authorities in connection with the Owner's filing of such documents.

### **3.2 SCHEMATIC DESIGN PHASE SERVICES**

**3.2.1** The Architect shall review the program and all other information furnished by the Owner to ascertain the requirements of the Project, and shall review the laws, codes, and regulations applicable to the Architect's services and shall arrive at a mutual understanding of such requirements with the Owner.

**3.2.2** The Architect shall prepare a preliminary evaluation of the Owner's program, schedule and budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall promptly notify the Owner in



writing of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

**3.2.3** The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project that may reduce the cost of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

**3.2.4** Based on the Projects' requirements agreed upon with the Owner, the Architect shall prepare and present for Owner's approval a preliminary design illustrating the scale and relationship of Project components.

**3.2.5** Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents, including a site plan, if appropriate, and preliminary building plans, sections, and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction material shall be noted on the drawings or described in writing.

**3.2.6** The Architect shall submit to the Owner a preliminary Statement of the Probable Cost of the Work prepared in accordance with Section 6.3 and a written schedule for the performance of the Work.

**3.2.7** The Architect shall submit the Schematic Design Documents to the Owner, and request Owner's approval. If Owner incorporates any recommended changes, then Architect shall revise the Schematic Design Documents, including but not limited to the written statement of Probable Cost of the Work and written schedule for the performance of work, as necessary until Owner's governing board approves them. Architect shall attend, and present at, as many meetings of the Owner's governing board as may be necessary to obtain the board's approval of the Schematic Design Documents.

### **3.3 DESIGN DEVELOPMENT PHASE SERVICES**

**3.3.1.** Following the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's review and approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including but not limited to site and floor plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and shall outline the specifications of the entire Project as to kind and quality of materials, and other elements as may be appropriate.

**3.3.2.** The Architect shall update the Statement of Probable Cost of the Work.

**3.3.3** The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the Statement of Probable Cost of the Work, and request Owner's approval.

**3.3.4** The Architect shall provide at no expense to the Owner one complete set of preliminary plans for the review and approval of the Owner and one set for each public agency having approval authority over such plans for their review and approval at no expense to the Owner.

### **3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES**

**3.4.1** Following the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe further development of the approved Design Development Documents and shall consist of customary working drawings and specifications setting forth in detail sufficient for construction of the Work to be done and the materials, workmanship,





finishes and equipment required for the architectural, structural, mechanical, electrical system, and other requirements for the construction of the Work. The Owner and the Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including shop drawings, product data, samples, and other submittals, which the Architect shall review in accordance with Section 3.6.4.

**3.4.2** The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

**3.4.3** During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary, and other Conditions). The Architect shall also compile a project manual, which manual shall be subject to the Owner's review and approval, that includes the Conditions of the Contract for Construction and specifications that may include bidding requirements and sample forms.

**3.4.4** The Architect shall update the Statement of Probable Cost of the Work.

**3.4.5** The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the Statement of Probable Cost of the Work, take any action required under Section 6.5, and request Owner's approval.

### **3.5 AGENCY APPROVAL PHASE SERVICES**

**3.5.1** The Architect will submit the Construction Documents to DSA and local jurisdictions as may be required and make the necessary corrections to secure approval. The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for approval with CDE, OPSC, and other governmental authorities having jurisdiction over the Project.

### **3.6 BIDDING PHASE OR NEGOTIATION PHASE SERVICES**

**3.6.1** Following DSA and the Owner's written approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or proposals, as the owner shall direct; (2) confirming responsiveness of bids or proposals; (3) determining successful bid or proposal, if any; and (4) awarding and preparing contracts for construction.

**3.6.1.2** If, in the Owner's discretion, the Owner will seek total or partial State funding for this Project, then if so requested by the Owner the Architect shall, in addition to the above, publish the invitation to bid in the appropriate regional trade papers and publications devoted to Disabled Veteran Business Enterprises. If so requested by the Owner, the Architect shall also prepare and submit the appropriate documentation to the OPSC.

**3.6.1.3** If the Owner decides to seek competitive bids for construction of the Project, then Section 3.6.2 and following shall apply to Architect's services under the "Bidding Phase or Proposal Phase" of said services. However, if the Owner decides to seek proposals for construction of the Project, then Section 3.6.3 and following shall apply to Architect's services under the "Bidding Phase or Proposal Phase" of said services.

#### **3.6.2 Competitive Bidding**

**3.6.2.1** Bidding Documents consist of bidding requirements and proposed Contract Documents.

**3.6.2.2** The Architect shall assist the Owner in bidding the Project by (1) procuring the reproduction of Bidding Documents for distribution to prospective bidders; (2) distributing Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and



of the amounts of deposits, if any, received from and returned to prospective bidders; (3) organizing and conducting a pre-bid conference for prospective bidders; (4) preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and (5) organizing and conducting the opening of the bids, and subsequently documenting and distributing bid results, as directed by the Owner.

**3.6.2.3** The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

### **3.6.3 Proposals**

**3.6.3.1** Proposal Documents consist of proposal requirements and proposed Contract Documents.

**3.6.3.2** The Architect shall assist the Owner by (1) procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process; (2) organizing and participating in selection interviews with prospective contractors; and (3) participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

## **3.7 CONSTRUCTION PHASE SERVICES**

### **3.7.1 General**

**3.7.1.1** The Architect shall provide administration of the Contract between the Owner and the Contractor as forth below and in the General Conditions of the Contract for Construction. In the event of conflicts between this Agreement and the General Conditions of the Contract for Construction, this Agreement shall govern with respect to Architect's responsibilities. Duties, responsibilities and limitations of authority of the Architect shall not be restricted, modified or extended without written agreement of the Owner and Architect.

**3.7.1.2** All instructions to the Contractor shall be forwarded through the Architect. The Architect shall timely provide Owner with copies of all correspondence between the Architect and the Contractor. The Architect shall advise, consult with, and serve as the Owner's representative in the general administration of the Contract for Construction and in the Owner's dealings with the Contractor, however, the Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. The Architect shall not be responsible for the Contractor's failure to perform the Work in accordance with the Contract Documents, unless such failure is caused by Architect's negligent acts or omissions in breach of this Agreement, the applicable standard of care, or law. The Architect shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor, or of any other persons performing portions of the Work.

**3.7.1.3** Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services shall commence on the date stated in the official Notice to Proceed and, solely for purposes of payment of the Architect, shall be deemed complete upon the Owner's written approval of the Architect's final Certificate for Payment to the Contractor, provided that such certification and payment shall not constitute an admission by Architect or Owner that the Project has been completed in accordance with the Contract Documents or in conformance with this Agreement.

### **3.7.2 Evaluations of the Work**

**3.7.2.1** The Architect shall visit the site at intervals appropriate to the stage of construction, both as the Architect deems necessary and as required by the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed will be in accordance with the Contract Documents. On the basis of the site visits, the Architect shall keep the Owner promptly informed of the progress and quality of the portion of the Work



completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, (2) defects and deficiencies observed in the Work, and (3) any default by the Contractor in the orderly and timely prosecution of the Project.

**3.7.2.2** The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. The Architect shall also recommend substitution of materials or equipment when, in the Architect's reasonable judgment, such action is necessary to the accomplishment of the intent and purpose of the Contract Documents. Such actions as are described in this paragraph shall be taken with reasonable promptness. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons performing portions of the Work.

**3.7.2.3** The Architect shall also make such regular reports as shall be required by agencies having jurisdiction over the Project and keep the Owner informed in writing of the progress of the Project.

**3.7.2.4** The Architect shall provide advice to the Owner on apparent deficiencies in construction during the construction phase.

**3.7.2.5** The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness. The Owner will be the final interpreter of the requirements of the Contract Documents and the judge of the performance thereunder by the Contractor. The Owner shall not disregard the Architect's interpretation without good cause.

**3.7.2.6** Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for the results of interpretations or decisions rendered in good faith.

**3.7.2.7** The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

### **3.7.3 Certificates of Payment to Contractor**

**3.7.3.1** The Architect shall review and certify the amounts due the Contractor and shall issue certifications in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's observations at the site as provided in Section 3.7.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Notice of Completion, (2) to results of subsequent tests and inspections, (3) to minor deviations from the Contract Documents correctable prior to completion, and (4) to specific qualifications expressed by the Architect.

**3.7.3.2** The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work beyond the scope required by Section 3.7.2, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.



### **3.7.4 Submittals**

**3.7.4.1** The Architect shall timely review and take appropriate action upon Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action shall be taken with such reasonable promptness as to cause no delay in the Work or in the construction of the Owner or of separate contractors, while allowing sufficient time to permit adequate review.

**3.7.4.2** Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities or for substantiating instructions for installation or performance of equipment or systems which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions, or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's review of a specific item shall not indicate approval of an assembly of which the item is a component.

**3.7.4.3** If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review shop drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon such the accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

**3.7.4.4** Subject to the provisions of Section 4.3, the Architect shall timely review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that includes the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within the time frames agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

### **3.7.5 Changes in the Work**

**3.7.5.1** The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involving an adjustment in the Contract Sum or an extension of the Contract Time.

**3.7.5.2** The Architect shall prepare change orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

### **3.7.6 Project Completion**

**3.7.6.1** The Architect shall conduct reviews to determine the date of Notice of Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties, guaranties, instruction books, diagram, chart, and related documents required by the Contract Documents and assembled by the Contractor; and shall issue a final Certificate for Payment based upon a final review indicating the Work complies with the requirements of the Contract Documents.

**3.7.6.2** The Architect's reviews shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

**3.7.6.3** When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid to the Contract, including the amount to be retained from the Contract Sum,





if any, for final completion or correction of the Work. The Architect shall also forward to the Owner warranties, operation and maintenance manuals, record drawings and other closeout documents prepared by the Contractor.

### **3.7.7 Evaluation of Claims**

**3.7.7.1** Notwithstanding anything else in this Agreement, as a part of its Basic Services, the Architect shall assist the Owner in evaluating and responding to claims, disputes and other matters in question between the Contractor and the Owner, including but not limited to claims made against the Owner as a result of alleged or claimed wrongful acts or omissions, and shall in all instances provide such truthful testimonial assistance as may be required by the Owner.

## **ARTICLE 4 - ADDITIONAL SERVICES**

**4.1** The Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if authorized or confirmed in writing by the Owner prior to such services being rendered. Compensation for Additional Services shall be as provided in Section 11.3, in addition to compensation for Basic Services.

**4.2** Additional Services may be provided after execution of this agreement, without invalidating the Agreement, provided that such Additional Services are approved by Owner prior to such services being rendered. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Article 4 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

**4.2.1** Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide Additional Services until the Architect receives the Owner's written authorization.

### **4.3 Additional Services**

**4.3.1** Services necessitated by a material change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project, including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method.

**4.3.2** Services necessitated by concealed or unknown conditions encountered during the progress of the Work.

**4.3.3** Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws, or regulations or official interpretations subsequent to Owner's approval of the Contract Documents.

**4.3.4** Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner.

**4.3.5** Services necessitated by the Owner's request for extensive environmentally responsible design alternatives, such as unique systems designs, in-depth material research, energy modeling, LEED or CHPS certification, or DSA HPI approved unless such alternatives were requested prior to the effective date of this Agreement.

**4.3.6** Providing financial feasibility or other special studies.

**4.3.7** Providing special surveys, environmental studies and submissions required for approval of governmental authorities having jurisdiction over the Project, other than those identified in Article 3.

**4.3.8** Providing services relative to future facilities, systems or equipment.



- 4.3.9** Providing services to investigate existing conditions or facilities or to make measured drawings thereof, or to verify the accuracy of drawings or other information furnished by the Owner.
- 4.3.10** Making investigations, inventories of materials or equipment, or valuations and detailed appraisals of existing facilities.
- 4.3.11** Providing planning surveys, site evaluations or comparative studies of prospective sites.
- 4.3.12** Providing services for planning tenant or rental spaces.
- 4.3.13** Providing services in connection with the work of a construction manager or separate consultants retained by the Owner, unless said manager or consultant was engaged prior to the effective date of this Agreement.
- 4.3.14** Providing detailed estimates (as defined by Section 6.3) of Construction Cost.
- 4.3.15** Preparing a set of reproducible record drawings showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.
- 4.3.16** Providing analyses of owning and operating costs.
- 4.3.17** Providing coordination of Work performed by separate contractors or by the Owner's own forces.
- 4.3.18** Providing on-site project representation during construction beyond Basic Services.
- 4.3.19** Providing building commissioning services, including assistance in the utilization of equipment or systems, such as testing, adjustment and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.
- 4.3.20** Providing coordination of construction performed by separate contractors or by the Owner's own forces and coordination of services required in connection with construction performed and equipment supplied by the Owner.
- 4.3.21** Providing detailed quantity surveys or inventories of material, equipment and labor.
- 4.3.22** Attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is a party thereto.
- 4.3.23** Preparing Drawings, Specifications and supporting data and providing other services in connection with change orders unless such change orders are required due to errors or omissions of the Architect.
- 4.3.24** Consultation concerning replacement of any Work damaged by fire or other cause during construction, and furnishing services as may be required in connection with the replacement of such Work.
- 4.3.25** Providing services made necessary by the default of the Contractor, or by major defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner or Contractor under the Contract for Construction.
- 4.3.26** Providing services after issuance to the Owner of the final Certificate for Payment, or in the absence of a final Certificate for Payment, more than sixty days after the Date of Notice of Completion of the Work.
- 4.3.27** Providing services of consultants for other than the normal architectural, civil, structural, mechanical and electrical engineering services for the Project.
- 4.3.28** Providing services of consultants for electrical load testing of existing site or building infrastructure.



**4.3.29** Providing services of consultants for fire flow testing for city or county infrastructure.

**4.3.30** Providing services for evaluation and design criteria reports of existing facilities as required by governmental agencies (DSA) and/or the California Administrative Code.

**4.3.31** Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

## **ARTICLE 5 - OWNER'S RESPONSIBILITIES**

**5.1** Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints, and criteria, including space requirements and relationships, flexibility and expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, or such additional time as may be commercially reasonable under the circumstances, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

**5.2** The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and Architect shall thereafter meet and confer in an effort to modify the Project's scope and quality.

**5.2.1** The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Contractor to remove and replace previously installed Work. If the Owner selects in writing an accelerated, phased, or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

**5.3** The Owner shall identify a representative authorized to act in the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

**5.4** The Owner shall furnish surveys reasonably necessary to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal description shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wet-lands; adjacent drainage; flood plain designations; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data pertaining to existing buildings, other improvements and trees; and information concerning available utility services and lines both public and private, above and below grade, including inverts and depths. All information on the survey shall be referenced to a Project benchmark.

**5.5** The Owner shall furnish the services of geotechnical engineers and other such consultants when such services are reasonably required by the scope of the Project and are requested by the Architect. Such services may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluations, ground corrosion and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

**5.6** The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the



Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance appropriate to the services provided.

**5.7** The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials, which the Owner shall own.

**5.8** The Owner shall furnish all legal, insurance, and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

**5.9** The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

**5.10** The Owner shall furnish required information and services and shall render approvals and decisions as expeditiously as necessary for the orderly progress of the Architect's services and of the Work.

**5.11** The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

## **ARTICLE 6 - COST OF THE WORK**

**6.1** For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct of all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

**6.2** The Owner's budget for the Cost of the Work is provided in the Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary statement of the Probable Cost of the Work, and updated Statements of Probable Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or price proposals will not vary from the Project budget for the Cost of the Work or from any Statement of Probable Cost of the Work prepared by the Architect.

**6.3** In preparing Statements of Probable Cost of the Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the scope of the Project; and to include in the Contract Documents alternate bids to adjust the Probable Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's opinion of the Probable Cost of the Work shall be based on current area, volume, or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

**6.4** If the Bidding or Negotiation Phase has not commenced within 90 days after the Owner approves the Construction Documents, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market, if applicable.

**6.5** If at any time the Architect's opinion of the Probable Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner reasonably shall cooperate with the Architect in making such adjustments.





**6.6** If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or price proposal, the Owner shall:

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance the terms of this Agreement;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

**6.7** If the Owner's budget for the Cost of the Work is exceeded by the lowest bona fide bid or price proposal by more than 10%, and the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. Except for the cost of such modifications, Architect shall not be responsible for any increase in the Cost of the Work.

**6.8** If the Owner's budget for the Cost of the Work is exceeded by the lowest bona fide bid or price proposal by less than 10%, and the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with said bid or proposal, or the budget as adjusted under Section 6.6.1 and be compensated for modifications to the Construction Documents as Additional Services as provided under Section 11.3.

## **ARTICLE 7 - OWNERSHIP AND USE OF DOCUMENTS**

**7.1** Drawings, specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project, except as otherwise provided in Section 7.2 below. The Architect's Instruments of Service shall be the property of the Owner as provided by Education Code Section 17316, provided that the Owner shall comply with all obligations, including prompt payment of all sums when due, under this Agreement.

**7.2** This Agreement creates a non-exclusive and perpetual license for Owner to copy, use, modify, reuse, or sub-license any and all copyrights, designs, and other intellectual property embodied in the Architect's Instruments of Service, including drawings, specifications, studies, estimates, and other documents, or any other works of authorship fixed in any tangible medium of expression, including, but not limited to, physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by Architect pursuant to this Agreement. This transfer of rights pertains not only to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) but as they relate or may relate to other projects, provided that any invalidity of such license in relation to such other projects shall not affect the validity of such license in relation to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project under Education Code Section 17316. This Agreement is an express transfer of rights as specified in Education Code Section 17316(b).

**7.3** Architect represents and warrants that Architect has the legal right to license any and all copyrights, designs and other intellectual property embodied in the Architect's Instruments of Service that Architect or its consultant's prepares or causes to be prepared pursuant to this Agreement. The Architect shall indemnify and hold the Owner harmless pursuant to Section 7.2 of this Agreement for any breach of this Article 7. The Architect makes no such representation and warranty in regard to previously prepared designs, plans, specifications, studies, drawings, estimates, or other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings, that were prepared by design professionals other than Architect and provided to Architect by the Owner.

**7.4** The parties acknowledge the Architect's Instruments of Service are not represented to be appropriate for re-use without modification. Any reuse by Owner of documents prepared under this Agreement, without employing the



services of Architect, shall be at Owner's own risk. In the event the Owner reuses or modifies the Architect's Instruments of Service developed by the Architect pursuant to this Contract for purposes other than that for which they are contemplated, the Owner shall indemnify, defend, and hold harmless the Architect, its employees and consultants for damages and expenses caused by the Owner's use or modification of the Architect's Instruments of Service, and the parties agree that the provisions of this Article shall be the terms and conditions for the reuse as authorized by Education Code Section 17316(c).

**7.5** The Architect will provide the Owner with a customary set of reproducible designs, plans, specifications, studies, drawings, estimates and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement, and will retain, on the Owner's behalf, the original documents or reproducible copies of all such original documents, however stored, in the Architect's files for a period of no less than fifteen (15) years. The Architect shall promptly make available to Owner any original documents it has retained pursuant to this Agreement upon reasonable request by the Owner.

## **ARTICLE 8 - CLAIMS AND DISPUTES**

### **8.1 GENERAL**

**8.1.1** The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or relating to this Agreement within the period specified by applicable law.

**8.1.2** The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, with limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Article 9.

### **8.2 MEDIATION**

**8.2.1** If a dispute arises out of or relating to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation or some other dispute resolution procedure, unless the parties mutually agree otherwise. The mediator shall be mutually selected by the parties, but in case of disagreement, the mediator shall be selected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be shared equally by the parties, otherwise each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within 60 days, either party may pursue litigation to resolve the dispute.

**8.2.2** Demand for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. A demand for mediation shall be made within reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such a claim, dispute or other matter in question would be barred by California statutes of limitations.

## **ARTICLE 9 - TERMINATION OR SUSPENSION**

**9.1** The right to terminate this Agreement under this provision may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under the Agreement.

### **9.2 TERMINATION WITHOUT CAUSE**

**9.2.1** The Owner may terminate this Agreement upon not less than 7 days' written notice to the Architect for Owner's convenience and without cause. Upon the Owner's request and authorization, the Architect shall perform any and all Basic Services and Additional Services reasonably necessary to wind up the work performed to the date of termination.



### **9.3 SUSPENSION OF THE PROJECT**

**9.3.1** If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. If and when the Project is resumed, the Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

**9.3.2** If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect or the Architect's consultants, the Architect may terminate this Agreement by giving not less than 7 days' written notice.

### **9.4 TERMINATION WITH CAUSE**

**9.4.1** Either party may terminate this Agreement upon not less than 7 days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

**9.4.2** Failure of the Owner to make payments to the Architect in accordance with this Agreement shall be considered substantial nonperformance and cause for termination.

**9.4.3** If the Owner fails to make payments to the Architect in accordance with this Agreement, other than those payments withheld pursuant to Section 11.7.1, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give 7 days' written notice to the Owner before suspending services. Before resuming services, the Architect shall be paid all sums due prior to suspension services and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fee for the remaining services and the time schedules shall be equitably adjusted.

### **9.5 EFFECTS OF TERMINATION**

**9.5.1** In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due.

**9.5.2** The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7.

## **ARTICLE 10 - MISCELLANEOUS PROVISIONS**

**10.1** This Agreement shall be governed by the law of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Tulare County, California.

**10.2** The Owner and the Architect, respectively, bind themselves, their partners, successors, permitted assigns and legal representatives to this Agreement. Neither the Owner nor Architect shall assign this Agreement without the written consent of the other.

**10.3** If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review within a reasonable period of time prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

**10.4** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.



**10.5** Unless otherwise provided in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to, hazardous materials or toxic substances in any form at the Project site. Notwithstanding the foregoing, in the event the Owner or the Architect is or becomes aware of the presence of, or exposure of persons to hazardous materials or toxic substances, or the substantial risk thereof, each shall have a duty to immediately notify the other in writing.

**10.6** The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

**10.7** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

**10.8** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties.

**10.9** Each individual executing this Agreement on behalf of the Architect hereby represents and warrants that Architect is a duly formed and existing entity qualified to do business in the state in which the Project is located and that Architect has full right and authority to execute and deliver this Agreement and that each person signing on behalf of Architect is authorized to do so.

**10.10** Owner recognizes that circumstances may occur beyond the reasonable control of either the Owner or the Architect and extensions for such delays shall be made to the schedule. Notwithstanding anything stated herein to the contrary, any time during which the Architect is delayed in the Architect's work by acts of Owner or its employees or those in a direct contractual relationship with Owner or by acts of nature or other occurrences which were not or could not have been reasonably foreseen and provided for, and which are not due to any wrongful acts or omissions, shall be added to the time for completion of any obligations of the Architect.

## **ARTICLE 11 - COMPENSATION**

### **11.1 BASIC SERVICES**

**11.1.1 Percent of Construction Cost:** For the Architect's Basic Services described in Article 3, the Owner shall compensate the Architect on the basis of a percentage of the Cost of the Work, using the OPSC Sliding Scale as follows:

9.0% of the first	\$	500,000.00
8.5% of the next	\$	500,000.00
8.0% of the next	\$	1,000,000.00
7.0% of the next	\$	4,000,000.00
6.0% of the next	\$	4,000,000.00
5.0% of costs in excess of	\$	10,000,000.00

**11.1.2 Initial Basic Services Compensation:** The calculation of the Initial Basic Services Compensation shall be based on the application of the initial Cost of the Work to the OPSC Sliding Scale as follows:





COMPENSATION CALCULATION				
Fee Basis	% Fee	Const. Cost	Fee	
500,000	9.0%	\$ 500,000.00	\$	45,000.00
500,000	8.5%	\$ 500,000.00	\$	42,500.00
1,000,000	8.0%	\$ 478,077.00	\$	38,246.16
4,000,000	7.0%	\$ -	\$	-
4,000,000	6.0%	\$ -	\$	-
Remainder	5.0%	\$ -	\$	-
Probable Construction Cost →		\$ 1,478,077.00		
Fee Sub-total →			\$	125,746.16
* Fire Sprinkler Design (Square Footage x \$6/sf x 5% x 1.2)		0 SF	\$	-
Initial Basic Services Compensation →			\$	125,746.16

*\* This fee reflects DSA Policy 10-01, effective July 1, 2010, which requires the Architect to design automatic fire sprinkler systems in lieu of the Contractor providing the design as part of a deferred approval.*

#### 11.1.3 Adjustments to Basic Services Compensation:

- .1 At the end of the Schematic Design, Design Development, Construction Documents, and Agency Approval phases, Initial Basic Services Compensation shall be adjusted to the latest Probable Cost of Construction.
- .2 Initial Basic Services Compensation shall be adjusted after receipt of bids to the amount of the Contract Sum of the awarded construction contract, which shall be the basis for calculating compensation during the construction phase.
- .3 Basic Services Compensation shall be finally adjusted at the completion of the Project to the final Contract Sum of the construction contract, as documented in approved change orders.
- .4 Change Orders items determined to be caused by Architect error or omission shall not increase the Architect's compensation.
- .5 Change Order items which reduce the Contract Sum shall not reduce Compensation.
- .6 When any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.2.1, based on (1) the lowest bona fide bid, or (2) if no such bid or proposal is received, the most recent Statement of Probable Construction Cost for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for services performed whether or not the Construction Phase is commenced.
- .7 When additive alternate bids are provided, and the Owner decides not to accept them after bidding, the Architect shall be compensated based on 75% of 8% of the actual awarded bidders bid for such alternate bids, thereby compensating the architect for design and preparation of the alternate item.
- .8 When deductive alternate bids are provided, and the Owner decides to accept them after bidding, the Architect shall be compensated based on 75% of 8% of the actual difference between the awarded bidder's bid for such alternate bids, thereby compensating the Architect for design and preparation of the alternate item.



## 11.2 PROGRESS PAYMENTS

11.2.1 Progress payments for each phase of Basic Services shall be as follows:

Schematic Design Phase:	10%
Design Development Phase:	20%
Construction Documents Phase:	35%
Agency Approval Phase:	5%
Bidding Phase:	5%
<u>Construction Phase:</u>	<u>25%</u>
<b>Total Basic Compensation:</b>	<b>100%</b>

## 11.3 ADDITIONAL SERVICES

11.3.1 For approved Additional Services that may arise during the course of the Project, the Owner shall compensate the Architect on the basis of a stipulated sum agreed to by the parties in advance of the services being performed, or on an hourly basis, plus compensation for reimbursable expenses.

11.3.2 When compensation for Additional Services is on an hourly basis, compensation for Additional Services of the Architect's consultants will be computed at a rate of 1.10 times the amount billed to the Architect for such services.

11.3.3 For Reimbursable Expenses incurred in the furnishing of Additional Services, compensation will be computed at a rate of 1.10 times the amount of expenses incurred by the Architect and the Architect's Consultants.

## 11.4 HOURLY BILLING RATES

11.4.1 The hourly billing rates for services of the Architect are set forth below:

**Standard Hourly Billing Rates Schedule:**

Principal Architect	\$	225.00
Architect III		185.00
Architect II		160.00
Architect I		140.00
Construction Administrator III		165.00
Construction Administrator II		145.00
Construction Administrator I		120.00
Business Manager		165.00
Project Manager		150.00
Interior Designer II		100.00
Interior Designer I		80.00
Drafting Technician IV		110.00
Drafting Technician III		100.00
Drafting Technician II		90.00
Drafting Technician I		70.00
Administrative Asst. II		90.00
Administrative Asst. I		70.00

The above rates are effective through December 31, 2022. Work continuing beyond December 31, 2022, shall be subject to increases in the above noted schedule based on Engineering News Record's, "Cost of Living Index Adjustment", until this agreement is modified.



## **11.5 COMPENSATION FOR REIMBURSABLE EXPENSES**

**11.5.1** Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include reasonable expenses incurred by the Architect and Architect's consultants directly related to the Project, as follows:

- .1 Transportation in connection with the project shall be compensated at the yearly established rate as permitted and published by the Internal Revenue Service for compensated mileage.
- .2 Expense of out of region meals and lodging in connection with the Project.
- .3 If authorized in advance by the Owner, expense of overtime work requiring higher than regular rates for non-exempt employees.
- .4 Expense of renderings, models and mock-ups requested by the Owner.
- .5 Expense of additional insurance coverage or limits, including professional liability insurance, requested by the Owner in excess of that required by Article 12.
- .6 Expense of reproductions, postage and handling of Drawings, Specifications, and other documents required for approval, bidding, and construction of the Project in the Owner's interest, excluding reproductions for the office use of the Architect and the Architect's consultants.

**11.5.2** For Reimbursable Expenses, compensation will be computed at a rate of 1.10 times the amount of expenses incurred by the Architect and the Architect's Consultants.

## **11.6 PAYMENTS TO THE ARCHITECT**

**11.6.1** For services satisfactorily performed, payment for Basic Services, Additional Services and Reimbursable Expenses shall be made on a monthly basis after receipt and approval by the Owner of the Architect's properly documented and submitted invoices. To be "properly documented and submitted," an invoice shall be timely, be accompanied by all necessary documentation, list all activities performed, and for each activity performed list the person performing it and the person's billing rate. Architect's invoice shall be submitted within ten (10) days of the end of the monthly billing period. Invoices, receipts and other documentation to establish the validity of all Reimbursable Expenses shall be a prerequisite to Owner payment of such expenses. If Owner disputes a portion of a properly submitted invoice, it shall notify Architect of the dispute and, upon Architect's request, arrange for a meeting to confer about, and potentially resolve, the dispute. Prior to this meeting, Architect shall provide all documentation requested to support disputed portions of a properly submitted invoice. Regardless of any such dispute about an invoice or payment, both parties shall continue to provide all services required by this Agreement and law until the end of the Project, even if Owner and Architect cannot resolve all such disputes. Payments of undisputed portions of a properly submitted invoice shall be made within 60 days of receipt of the invoice.

**11.6.2** Amounts unpaid 30 calendar days after the 5th of the month shall bear interest at the rate of 1-1/2%.

## **11.7 PAYMENTS WITHHELD**

**11.7.1** The Architect's compensation shall be paid notwithstanding a Contractor-caused delay in completion of the project or reduction of final construction cost by reason of penalties, liquidated damages, or other amounts withheld from the Contractor. However, Owner may withhold from payments to Architect to the extent that Basic and Additional Services remain to be performed, including but not limited to those required for project closeout and payments to Contractor. If the total amount invoiced by Architect reaches the not-to-exceed Basic Services amount before Architect's Basic Services under this Agreement are complete, Architect must complete the Basic Services without submitting additional invoices, or receiving additional payment, for Basic Services.

## **11.8 ARCHITECT'S ACCOUNTING RECORDS**

**11.8.1** Architect shall maintain complete and accurate records showing all hours worked with respect to the services rendered and the costs incurred under this Agreement, including but not limited to Reimbursable Expenses and expenses pertaining to Additional Services. In addition, the Architect shall maintain complete and accurate records



with respect to any payments to employees or subcontractors. Architect shall also be responsible for Architect's consultants keeping similar records. All such records shall be prepared in accordance with generally accepted accounting procedures, shall be clearly identified, and shall be kept readily accessible. Upon request, Architect shall make such records available within Fresno County to the Auditor of Owner and to its agents and representatives, for the purpose of auditing and/or copying such records for a period of 5 years from the date of final payment under this Agreement.

## **ARTICLE 12 - INSURANCE PROVISIONS**

**12.1 Insurance Requirements:** Architect shall maintain at its own costs and expense the following minimum insurance coverage and shall provide a certificate of insurance and any required endorsements to Owner. The certificate of insurance and required endorsements shall be provided prior to commencement of any work and prior to the expiration of each renewal of the policy. Owner may request and Architect shall, upon request, provide a true and certified copy of each policy. No payment will be issued until Owner has received acceptable insurance documentation.

**12.2** In addition to the requirements outlined below for each insurance policy, Architect agrees that it will have each insurance policy endorsed to provide:

1. The policy shall be endorsed to provide thirty (30) day notice of cancellation, except ten (10) day notice for nonpayment of premium to Owner.
2. When required, the Commercial General Liability, Automobile Liability, and Aviation Liability insurance policies shall be endorsed to include as additional insured for on-going operations, products completed operations and ownership, operation or use of automobiles and aircraft, Owner and any other person or organization which Architect is required to include as additional insured under an Agreement and their respective owners, directors, officers, employees, agents and volunteers.
3. When required, the Workers Compensation insurance policies shall be endorsed to provide a waiver of subrogation in favor of the Owner and any other person or organization to which Owner is required in a written agreement to provide a waiver of subrogation.
4. If any insurance policy includes a cross suits endorsement or an insured vs. insured exclusion endorsement, the endorsement may not exclude a claim by an additional insured against the named insured or a claim by an additional insured against another additional insured.

**12.3 General Liability Insurance:** Without limiting Architect's indemnification, Architect shall secure and maintain in full force and effect, at its sole cost and expense during the term of this Agreement, a comprehensive general liability insurance policy with combined single limits of \$2,000,000.00 per occurrence, with a General Aggregate limit of \$4,000,000.00.

**12.3.1** The policy shall include contractual liability. The policy may not include any limitation, exclusion or coverage restriction for explosion, collapse or underground hazards. The policy shall not include an exclusion for job site safety or injury to employees of independent contractors. If the policy includes an exclusion of professional services, the exclusion shall not include job site safety as part of the definition of professional services. The certificate of insurance shall include a statement that the policy does not exclude claims alleging job site safety.

**12.3.2** Should any of the required insurance be provided under a claims-made form, Architect shall maintain coverage continuously throughout the term of this Agreement, and without lapse, for a period of at least ten (10) years beyond this Agreement expiration or the filing of a Notice of Completion (whichever is later), to the effect that, should occurrences during the Agreement term give rise to claims made after expiration of the Agreement, such claims shall be covered by such claims-made policy. Nothing herein shall in any way limit or diminish Architect's obligations to the Owner under any provision, including any duty to indemnify and defend the District.

**12.4 Worker's Compensation and Employer's Insurance:** Architect shall furnish to the Owner satisfactory proof that the Architect and all engineers, experts, consultants and employees for the period of this Agreement, is providing workers' compensation insurance with \$1,000,000.00 coverage for all persons whom they may employ in carrying out





the Work contemplated under this Agreement in accordance with the Workers' Compensation Laws of the State of California. If the Architect employs any engineer, expert consultant or subcontractor which it did not intend to employ prior to commencement of services, it must furnish such proof of insurance covering said engineer, expert, consultant or subcontractor to the Owner immediately upon their employment. Such insurance shall be maintained in full force and effect during the period covered by this Agreement including any extensions of time.

**12.5 Professional Liability Insurance:** Architect shall furnish to the Owner satisfactory proof that the Architect has Professional Liability Insurance (errors and omissions) with limits of \$1,000,000.00 per claim/\$2,000,000.00 annual aggregate. This insurance shall be maintained in force during the entire period of time the Architect renders service to the Owner under this Agreement. Each of the Architect's professional sub-contractors shall comply with this Section, and Architect shall include such provisions in its contracts with them.

**12.6 Commercial Automobile Liability:** Commercial Automobile Liability Insurance including coverage for all owned, non-owned and hired automobiles. The limit of liability shall not be less than \$2,000,000 each accident. The policy shall include contractual liability.

**12.7 Aviation Liability:** To the extent drones are used, Architect will carry liability insuring bodily injury and property damage arising out of the use of owned and non-owned unmanned aircraft.

## **ARTICLE 13 - SPECIAL PROVISIONS**

### **13.1 INDEMNIFICATION**

**13.1.1** The Architect agrees, to the extent permitted by law, to hold harmless and indemnify but not defend the Owner, its Governing Board, each member of the Board, and their officers and employees harmless from any liability for damages to the extent actually caused by the Architect's negligent acts, errors, omissions, or recklessness, or willful misconduct in the performance of professional services arising out of this Agreement and those of his or her officers, employees, consultants or sub-consultants or anyone for whom the Architect is legally responsible (collectively, the "Architect's Parties"). The Architect is not obligated to indemnify the Owner and employees or any other third party in any manner whatsoever for their own negligence.

**13.1.2** This indemnification specifically includes any claims that may be made against Owner or against Architect by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement. The Architect specifically agrees to hold harmless and indemnify the Owner for any and all claims arising out of any injury, disability, or death of the Architect's employees or agents to the extent that the above are caused by the negligent acts, errors, or omissions of the Architect. This indemnification obligation shall continue beyond the term of this Agreement as to any negligent acts or omissions occurring under this Agreement or any extension of this Agreement, subject to the applicable statute of limitations.

### **13.2 FINGERPRINTING**

**13.2.1** Pursuant to California Education Code Section 45125.1, before any agents or employees of Architect may enter school grounds where they may have any contact with pupils, Architect shall submit fingerprints of its agents and employees in a manner authorized by the California Department of Justice, together with a fee determined by the Department of Justice. Architect shall not permit any of its agents or employees to come in contact with pupils of the Owner until the Department of Justice has ascertained that the Architect's agents or employees have not been convicted of a felony as defined in Education Code Section 45122.1.

**13.2.2** Architect shall provide Owner with a written list of the names of its agents or employees who may come in contact with pupils before commencement of work. Architect shall certify, in a form provided by Owner, under penalty of perjury, that it has complied with the requirements of Education Code Section 45125.1, and that none of its agents or employees who may come in contact with pupils have been convicted of a felony as defined in Education Code Section 45122.1, based upon the information Architect has received from the Department of Justice.



**13.2.3** If Architect believes that its agents or employees will have only limited contact with pupils and should therefore be exempted from these requirements, Architect must contact the Owner with its request for exemption within 15 days prior to the commencement of work. The request for exemption must specify the grounds for such proposed exemption, considering the totality of circumstances, including but not limited to the length of time Architect will be on school grounds, whether pupils will be in proximity to the site where the Architect's employees are working, and whether the Architect's employees will be working by themselves or with others. Whether to grant or deny the exemption is within the sole discretion of the Owner's governing board.

### **13.3 ASSURANCES OF NON-DISCRIMINATION**

**13.3.1** Architect expressly agrees that it will not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.

### **13.4 INDEPENDENT CONTRACTOR STATUS**

**13.4.1** This Agreement is entered into by both parties with the express understanding that Architect will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute the Architect or any of its agents, employees or officers as an agent, employee or officer of Owner. Architect agrees to advise everyone it assigns or hires to perform any duty under this Agreement that they are not employees of Owner. Subject to any performance criteria contained in this Agreement, Architect shall be solely responsible for determining the means and methods of performing the specified services and Owner, except to the extent stated otherwise in this Agreement, shall have no right to control or exercise any supervision over Architect as to how the services will be performed. As Architect is not Owner's employee, Architect is responsible for paying all required state and federal taxes. In particular, Owner will not (1) withhold FICA (Social Security) from Architect payments, (2) make state or federal unemployment insurance contributions on Architect's behalf, (3) withhold state or federal income tax from payments to Architect, (4) make disability insurance contributions on behalf of Architect, (5) obtain unemployment compensation insurance on behalf of Architect. Notwithstanding this independent contractor relationship, Owner shall have the right to monitor and evaluate the performance of Architect to assure compliance with this Agreement.

### **13.5 MANUFACTURER'S PRODUCT DATA**

**13.5.1** To the extent the Architect collects product manufacturer materials disclosing product contents; the Owner acknowledges that it is not relying on the Architect for any analysis of material composition or the human or environmental health impacts of specific material selections. Any assessments or evaluations of this kind should be conducted by a toxicologist or other trained professionals retained by the Owner.

### **13.6 NOTICE**

**13.6.1** All notices, certificates, or other communications hereunder shall be deemed given when personally delivered or mailed by certified mail, postage prepaid, to the parties at the address set forth below:

**Owner:** Oak Valley Union School District  
Attn: Heather Pilgrim  
24500 Road 68  
Tulare, California 93274

**Architect:** Mangini Associates, Inc.  
Attn: Michael Scott  
4320 W. Mineral King Avenue  
Visalia, California 93291



**ARTICLE 14 - SCOPE OF THE AGREEMENT**


**14.1** This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the terms set and agreed upon as of the day and year first written above.

**OWNER**  
**OAK VALLEY UNION SCHOOL DISTRICT**

**ARCHITECT**  
**MANGINI ASSOCIATES INC.**

By: \_\_\_\_\_  
Heather Pilgrim Ed.S., Superintendent

By:  \_\_\_\_\_  
Michael J. Scott, Officer, C34290





# TOPOGRAPHIC SURVEY PROPOSAL

Date: November 29, 2022  
Client: Oak Valley Union School District  
Attn.: Heather Pilgrim, Superintendent  
Project: Oak Valley Elementary School New TK Classroom  
Location: 24500 Road 68  
Tulare, CA 93274

## SCOPE OF SERVICES

The fee noted below includes services for the following items:

### 1) Topographic Survey

- The topographic survey will locate visible physical features on the site such as buildings, fences, gates, vaults, manholes, cleanouts, trees, parking areas, pavements, and ground elevations for the area as shown in Exhibit 'A'. Elevations will be measured at approximately a 50 foot grid, but additional measurements will be obtained as necessary to depict existing improvements.
- Horizontal coordinates provided will be on CA state plane coordinates Zone 4 and the vertical datum will be NAVD 88 as established by California Survey and Drafting Virtual Survey Network.
- The drawing will be prepared in AutoCAD Civil 3D 2023 (R2018 .dwg format) at a suitable scale for design purposes. We will coordinate with the Project Architect for desired sheet orientation and scale.
- Underground utilities locations such as gas, telephone, cable television, electric company, etc. and water are included in this proposal to the extent that they can be plotted based on surface evidence and the review of record drawings provided by the School District.
- Some of the information for underground utilities within the site (such as utility depths and inverts) may not be accessible without pot holing the utility and measuring depths and inverts of the exposed piping. If pot holing is necessary, outside sources will be required to excavate and expose utilities. This work, if required, will be billed on a time and materials basis per the attached fee schedule.

## FEE

1) Topographic Survey ..... \$6,500

**\*Fee includes prevailing wage rates for field work as required by law and compliance reporting as required by Department of Industrial Relations.**







Items Excluded:

- Marking and/or potholing of underground utilities
- TIN surface model
- Boundary Survey
- ALTA Survey
- Easements or other encumbrances
- Post-Contract/Construction Services (As-built drawings, etc.)
- Construction Surveying
- Agency Fees or application fees
- Printing and reproduction costs except for office use work in progress
- Any work not specifically noted in the scope of services

**ADDITIONAL NOTES**

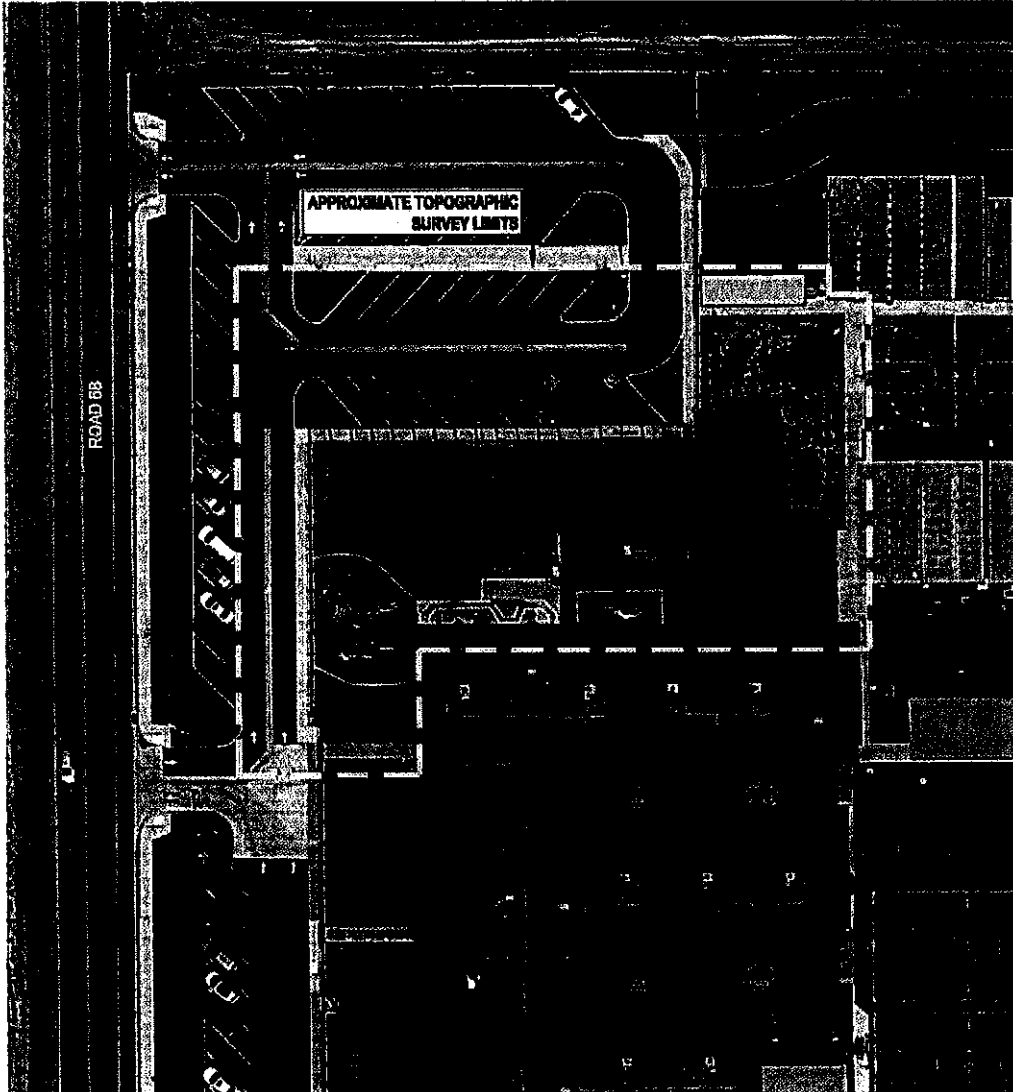
- 1) The scope of professional services contained herein is based on a site plan provided by Mangini Associates dated 10/25/2022.
- 2) All drawing files prepared by Lane Engineers, Inc. will be AutoCAD R2018 drawing file format. Lane Engineers, Inc. drawings standards will be used.
- 3) Fees for additional services, if required, will be based on the attached fee schedule or the most current fee schedule at the time services are performed. Any additional services shall be approved by Client in writing.
- 4) Proposal is valid for 90 days.





## EXHIBIT 'A'

Approximate topo limits shown within boundary.



NORTH







## LANE ENGINEERS, INC.

Civil • Structural • Surveying  
979 North Blackstone Street  
P.O. Box 1059  
Tulare, CA 93275-1059  
Phone: (559) 688-5263 / Fax: (559) 688-8893

### PREVAILING WAGE FEE SCHEDULE HOURLY RATES EFFECTIVE JANUARY 1, 2022

#### COURT APPEARANCE, DEPOSITIONS AND EXPERT TESTIMONY

Registered Engineer or Licensed Land Surveyor .....\$ 398.00

#### CIVIL ENGINEERING

Principal Civil Engineer .....\$ 209.00  
Senior Civil Engineer .....\$ 194.00  
Associate Civil Engineer .....\$ 170.00  
Civil Engineer .....\$ 155.00

#### LAND SURVEYING

Principal Land Surveyor .....\$ 194.00  
Senior Land Surveyor .....\$ 170.00  
Associate Land Surveyor .....\$ 154.00  
Land Surveyor .....\$ 140.00

#### STRUCTURAL ENGINEERING

Principal Structural Engineer .....\$ 214.00  
Senior Structural Engineer .....\$ 194.00  
Associate Structural Engineer .....\$ 154.00  
Structural Engineer .....\$ 140.00

#### SUPPORT SERVICES

Assistant Engineer / Surveyor III .....\$ 138.00  
Assistant Engineer / Surveyor II .....\$ 125.00  
Assistant Engineer / Surveyor I .....\$ 111.00  
Engineering / Surveying Technician III .....\$ 125.00  
Engineering / Surveying Technician II .....\$ 117.00  
Engineering / Surveying Technician I .....\$ 105.00  
Engineering Aide .....\$ 75.00  
1-Man Survey Crew (Travel Rate) .....\$ 205.00  
2-Man Survey Crew (Travel Rate) .....\$ 247.00  
3-Man Survey Crew (Travel Rate) .....\$ 300.00  
1-Man Survey Crew .....\$ 313.00  
2-Man Survey Crew .....\$ 385.00  
3-Man Survey Crew .....\$ 512.00  
1-Man GPS Survey Crew w/ 1 Rover .....\$ 300.00  
2-Man GPS Survey Crew w/ 1 Rover .....\$ 435.00  
2-Man 3D Scan Survey Crew\* .....\$ 500.00  
Construction and/or Building Inspector .....\$ 214.00  
Clerical .....\$ 93.00

#### REIMBURSABLES

20lb B&W Bond Prints (24" x 36"; 18" x 26") .....\$ 2.05/per sheet (plus tax)  
20lb B&W Bond Prints (30" x 42") .....\$ 3.40/per sheet (plus tax)  
Vellum B&W Prints (24" x 36"; 18" x 26") .....\$ 6.45/per sheet (plus tax)  
Vellum B&W Prints (30" x 42") .....\$ 7.85/per sheet (plus tax)  
Mylar B&W Prints (18 x 26) .....\$ 9.75/per sheet (plus tax)  
Mylar B&W Prints (24 x 36) .....\$ 10.85/per sheet (plus tax)  
Mylar B&W Prints (30 x 42) .....\$ 15.60/per sheet (plus tax)  
B&W Copies (8 ½" x 11") .....\$ 0.25/per sheet (plus tax)  
Color Copies (8 ½" x 11") .....\$ 0.55/per sheet (plus tax)  
B&W Copies (8 ½" x 14; 11" x 17") .....\$ 0.40/per sheet (plus tax)  
Color Copies (8 ½" x 14; 11" x 17") .....\$ 0.90/per sheet (plus tax)  
Subconsultants .....Cost + 15%  
Other Direct Costs (i.e. Equipment Rental, Postage, and Shipping) .....Cost + 15%  
\* Equipment costs will be billed as a Reimbursable Expense .....Cost + 15%



**ANNUAL REPORT OF DEVELOPER FEES  
AS REQUIRED BY GOVERNMENT CODE SECTIONS 66001 AND 66006**

**School District Name:** OAK VALLEY UNION SCHOOL DIST

**Reporting Period:** July 1 2021- June 30, 2021

**Date Report Made Available to the Public:** November 24, 2022

**Date Report Presented to the Board:** December 13, 2022

**DESCRIPTION OF THE TYPE AND AMOUNT OF THE FEE**

This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated March 24, 2020. These resolutions were adopted under the authority of Government Code Section 65995 for the purpose of funding the construction or reconstruction of school facilities.

The purpose of the fees imposed and collected on new residential, commercial and industrial development within the District is to fund additional school facilities required to serve the students of the District generated by that new development. There is a proportional, reasonable relationship between the new development upon which the fees are charged and the need for additional school facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing school facilities to accomodate these new students. The School Facilities Needs Assessment and Fee Justification Study dated February 2020 establishes this relationship.

The amount collected by this District is \$4.08 per square foot of assessable space of residential construction; and \$.66 per square foot of covered and enclosed space of commercial/industrial construction; but subject to the District's determination that a particular project is exempt from all or part of these fees.

Pursuant to Education Code Section 17623 and an agreement with the District(s) sharing territory with the District, generally only 66.6% of the maximum fee specified above is distributed to this District.





**ANNUAL DEVELOPER FEE REPORT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED JUNE 30, 2022**

DESCRIPTION	ACCOUNT CODE	TOTALS	PROJECT NO. 1	PROJECT NO. 2	PROJECT NO. 3	PROJECT NO. 4	PROJECT NO. 5
<b>BEGINNING BALANCE</b>		44,320.70	-	-	-	-	-
<b>REVENUE</b>							
Mitigation/Developer Fees (Schedule A)	8681	6,199.79	-	-	-	-	-
Interest Income	8660	(433.97)	-	-	-	-	-
Other Income	8699	-	-	-	-	-	-
<b>TOTAL REVENUE</b>		5,765.82	-	-	-	-	-
<b>EXPENDITURES</b>							
Salaries & Benefits Administration	1000-3999	-	-	-	-	-	-
Services, Other Operating Expenses Travel & Conference	5000-5999	5,750.00	-	-	-	-	-
Rentals, Leases and Repairs		-	-	-	-	-	-
Other Services & Operating Expenses		-	-	-	-	-	-
Capital Outlay	6000-6599	-	-	-	-	-	-
Sites & Improvements of Sites Buildings & Improvements		-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		5,750.00	-	-	-	-	-
<b>OTHER FINANCING SOURCES/USES</b>							
Transfers Out (Schedule C)	7610-7629	21,566.92	-	-	-	-	-
Uses	7630-7699	-	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>		21,566.92	-	-	-	-	-
<b>ENDING BALANCE</b>		<b>\$ 22,769.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>







**Annual Developer Fee Report  
Project Status Report  
Project Name: #1  
Project Number: 57/72017-00-003**

Estimated Start Date:	June-23
Estimated Completion Date:	January-24
Estimated Cost:	1,740,000
Are funds currently available to complete the project? (Circle One)	YES
	NO

**PROJECT DESCRIPTION** - Describe in detail the nature and scope of the public improvement project (e.g., "construction of one new classroom of approximately 1000 square feet at Lincoln Elementary School').

Modernization of classrooms and restrooms.

**FUNDING SOURCES/REQUIREMENTS** - Indicate funding sources and requirements for the public improvement project.

Funding Sources	Estimated Amounts	%	Estimated to be Received by	Collections to Date
Developer Fees	50,000			50,520
State Funds	1,044,900			
General Obligation Bonds				
Other:	656,600			
Other:				
Other:				
<b>Total</b>	<b>\$ 1,751,500</b>	<b>0%</b>		<b>\$ 50,520</b>

**Comments:**

District received in June 2020 \$202,874 in design funds.





