

CALL TO ORDER A regular meeting of the NCOESC Board of Governors was called to order by President Pam Pinney at 7:36 p.m. at North Central Ohio Educational Service Center, Marion, Ohio.

ROLL CALL Roll call found the following members present: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney.

PUBLIC PARTICIPATION No public participation.

APPROVAL OF AGENDA AND ADDENDUM NCO-24-3 It was moved by Mr. Sayre and seconded by Mr. Snavelly to approve the agenda and addendum as distributed.

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney  
Nays: None

APPROVAL OF MINUTES NCO-24-4 Mr. Pelter made the motion, seconded by Mr. McFarland to approve the minutes of the December 19, 2023 Regular Board meeting.

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney  
Nays: None

TREASURER'S REPORT -Financial Report -Healthcare Trust Fund Report -Donations -Appropriations NCO-24-5 It was moved by Mr. Bumgarner and seconded by Mr. Koschnick to approve the following items contained in the Treasurer's Report:

**A. Financial Report for December, 2023**

**B. Healthcare Trust Fund Report for December, 2023**

**C. Approval of the following donations:**

\$250.00	Croghan Colonial Bank	to	SMYL
\$1,000.00	Palfinger	to	FCFC
\$1,000.00	Cheryl/Harold Coffman	to	FCFC
\$100.00	Jill Gosche	to	Friendship Club
\$100.00	Jill Gosche	to	SMYL
\$20.00	Jill Gosche	to	SMYL

**D. Approval of the following appropriations:**

<u>Appropriations</u>	<u>Description</u>	<u>Amount</u>	
001	General Fund – Overhead	\$ 13,707.34	<i>increase</i>
001	General Fund – Programs	\$ 812,092.70	<i>increase</i>
018	Activity Funds	\$ 330.86	<i>increase</i>
019	Other Local Grants	\$ 1,750.00	<i>increase</i>
022	District Agency	\$ 750.00	<i>increase</i>
451	Network Connectivity	\$ 1,800.00	<i>increase</i>
587	Early Childhood Special Education	\$ (5,479.11)	<i>decrease</i>
	<b>Total</b>	<b>\$ 824,951.79</b>	

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney  
Nays: None

COMMUNICATIONS Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland, Mrs. Pinney)

Tri-Rivers Career Center  
NCOESC Superintendent

- Everything is going well.
- There is a new addition on the Tri-Rivers Adult Education building (old Ponderosa) that will be a new nursing center. Tri-Rivers received a \$100,000 five-year grant from Ohio Health towards their nursing program.

NCOESC Superintendent's Report (Ms. Luhring)

- Ms. Luhring updated the board of the upcoming busy season for the ESC. We will be sending out service lists to all of our districts to plan for next year. We will also be meeting individually with each district to discuss their needs for next school year. It is also coming up on our busy hiring time.
- We had one of our twelve heating/cooling units go out last week, so we will need to get that replaced.
- Brianna Fox and Tim Weber have officially begun their positions at the Tiffin Campus.
- Ms. Luhring is continuing to look into the possibility of starting an Investigation department within the ESC. We are exploring the need for this service both within and outside of our service area. She hopes to have a proposal for the board at either the February or March board meeting.
- We received grant monies for career readiness, but we have not been able to secure a person for this position yet. Ms. Luhring would like to hire a part-time person next year with these monies and also in partnership with Vanguard-Sentinel.

NEW BUSINESS

-Purchased Service  
Contracts

-Program Contracts

-RDL Extension (Obj. 2)

-RDL Extension (Obj. 3)

COMMUNITY SCHOOL

-NCA Probation

-NCA Sponsorship

Renewal

NCO-24-6

Mr. Landon made the motion, seconded by Mr. Pelter to approve the following new business items:

A. Purchased Service Contracts:

- Bricker Graydon - SST7 Legal Update Presentation
- Rebecca Williams - SST7 Administrative Support

B. Program Contracts:

- Tri-Rivers Career Center - FY24 Long Term Substitute & Student Supervision Services
- North Union Local School - FY24 Special Education Director Services
- JDH Construction - FY24 Technology Services
- Teach Forward - FY24 Educational Consultant Services

C. Other:

- Approval of Regional Data Lead (RDL) Extension Grant (Objective 2) Service Agreement Addendums
- Approval of Regional Data Lead (RDL) Extension Grant (Objective 3) Service Agreement Addendums

D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- None

Other:

- Approval of the following resolution for NCOESC, as the sponsor of the North Central Academy to take remedial action by placing North Central Academy on probation for the remainder of the 2023-2024 school year

**RESOLUTION TO PLACE NORTH CENTRAL ACADEMY ON PROBATION**

**(R.C. 3314.073)**

The Governing Board of the North Central Ohio Educational Service Center (hereinafter referred to as "the Board"), Tiffin, Ohio, met in regular session on the 16th day of January, 2024 at the offices of said Board with the following members present:

Bryan Bumgarner  
Jack Koschnick  
Mick Landon  
Jim McFarland

Ryan Pelter  
Dwain Sayre  
Steve Snively  
Dian West

Pamela Pinney

\_\_\_\_\_ moved the adoption of the following resolution:

WHEREAS, North Central Academy (hereinafter referred to as "Academy") is a public community school established and operating pursuant to R.C. Chapter 3314; and

WHEREAS, the Board serves as the Academy's sponsor and, as such, the Board and the Academy are parties to an Amended and Restated Community School Sponsorship Contract (hereinafter referred to as "Sponsorship Contract") entered into pursuant to R.C. 3314.03; and

WHEREAS, pursuant to R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract, the Board is authorized to place the Academy on probation for the remainder of the 2023-2024 school year if: (i) the Board determines that the Academy failed to meet student performance requirements, failed to meet generally accepted standards of fiscal management, violated the Sponsorship Contract, violated any law, and/or engaged in conduct constituting other good cause for probation; (ii) the Board provides the Academy with written notice that it is being placed on probation for such specified reasons; and (iii) the Academy provides the Board with reasonable assurances to the Board's satisfaction that the Academy can and will take actions necessary to remedy the conditions that have warranted its probationary status; and

WHEREAS, the Academy has engaged in the following actions and omissions which constitute a failure to meet student performance requirements stated in the Sponsorship Contract and other good cause for being placed on probation pursuant to R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract (hereinafter collectively referred to as "Actions and Omissions"):

- Poor academic achievement of its students.
- Inefficiencies in the leadership of its Director.

WHEREAS, in accordance with R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract, the Board's legal counsel provided the Academy with written notice on January 8, 2024 that the Board was placing the Academy on probation, effective immediately, due to the Academy's Actions and Omissions; and

WHEREAS, in accordance with R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract, the Academy subsequently provided the Board's Superintendent with reasonable assurances that the Academy can and will take actions necessary to remedy the conditions that have warranted its probationary status; and

WHEREAS, in accordance with R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract, the Board desires to take formal action placing the Academy on probation commencing on January 8, 2024 and ending on July 1, 2024 or on such earlier date as may be determined by the Board due to the Academy's Actions and Omissions.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the North Central Ohio Educational

Service Center, Tiffin, Ohio, that:

Section 1: The Board hereby determines and declares that the Academy's Actions and Omissions constitute a failure to meet student performance requirements stated in the Sponsorship Contract and other good cause for being placed on probation pursuant to R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract.

Section 2: The Board hereby authorizes, approves, and ratifies the written notice that the Board's legal counsel provided to the Academy on January 8, 2024 informing the Academy that the Board was placing the Academy on probation, effective immediately, due to the Academy's Actions and Omissions.

Section 3: In accordance with R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract, the Board hereby determines and declares that the Academy has provided the Board with reasonable assurances to the Board's satisfaction that the Academy can and will take actions necessary to remedy the conditions that have warranted its probationary status.

Section 4: In accordance with R.C. 3314.073(A) and Section 11.8 of the Sponsorship Contract, the Board hereby authorizes, approves, and ratifies placing the Academy on probation commencing on January 8, 2024 and ending on July 1, 2024 or on such earlier date as may be determined by the Board due to the Academy's Actions and Omissions.

Section 5: In accordance with R.C. 3314.073(B) and Section 11.8 of the Sponsorship Contract, the Board will monitor the actions taken by the Academy to remedy the conditions that have warranted its probationary status and, if at any time the Board determines that the Academy is no longer able or willing to remedy such conditions to the Board's satisfaction, the Board may take over the Academy's operations, suspend the Academy's operations, and/or terminate the Sponsorship Contract.

Section 6: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were done in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements.

\_\_\_\_\_ seconded the Motion and upon roll call, the vote resulted as follows:

Bryan Bumgarner  
Jack Koschnick  
Mick Landon  
Jim McFarland

Ryan Pelter  
Dwain Sayre  
Steve Snavelly  
Dian West

Pamela Pinney

Motion passed and adopted this 16th day of January, 2024.

\_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Treasurer

- Approval of 1 year renewal of sponsorship agreement between North Central Ohio ESC and North Central Academy for the 2024-2025 school year

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney  
Nays: None

EMPLOYMENT AND PERSONNEL

- Certified Staff
- Substitute Teachers
- Non-Certified Staff
- Supplemental Contracts
- Substitute Aides
- Salary Schedule
- Resignations
- Retirements
- NCO-24-7

It was moved by Mr. McFarland and seconded by Mr. Landon to approve the following employment and personnel items:

**A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:**

**1. Certified staff:**

- *Paula Brunton* - Interim Director of Special Education (North Union) - \$528/day - up to 100 days - effective 01/04/2024 - 07/31/2024
- *Michael Lyons* - Long Term Substitute & Student Supervision (Tri-Rivers Career Center) - \$250.00 day - up to 50 days - effective 01/02/2024 - 07/31/2024

**2. Substitute Teachers for the 2023-2024 school year:**

- *Scott Crider*
- *Makenzie Damsa*
- *Wanda Fruth*
- *Janessa Lopez*
- *Ashley Myers*
- *Sabrina Whitmer*
- *Shelby Hemminger*

**3. Classified/Non-certified Staff:**

- *Ashley Havens-Kramer* - Paraprofessional (Fremont City) - effective 01/02/2024 – 07/31/2024
- *Gina Kirwin* - Paraprofessional (Fremont City) - effective 01/02/2024 - 07/31/2024
- *Tonya Haubert* - Bus Aide (Fremont City) - effective 01/16/2024 - 07/31/2024
- *Adrienne Franklin* - Preschool Teacher - effective 01/17/2024 - 07/31/2024
- *Autumn Schafer* - Preschool Paraprofessional - effective 01/17/2024 - 07/31/2024

**4. Supplemental Contract(s):**

- *Chris Solis* - Tri-Rivers LPDC Committee Duties - \$400.00 - effective 07/01/2023 – 06/30/2024
- *Mary Teglovic* - Teach Forward Virtual Instructional Coach Manager Services – effective 08/01/2023 - 05/31/2024

**5. Approval of Substitute Educational Aides for the 2023 - 2024 school year:**

- *Janessa Lopez*
- *Ashley Myers*
- *Michael Paolella*
- *Randy Roberts*
- *Autumn Schafer*

**6. Approval of Leave(s) of absence:**

- None

**7. Approval of Salary Schedule(s):**

- REVISED FY24 Paraprofessional
- | LEVEL | HRLY RATE |
|-------|-----------|
| 0     | \$10.45   |
| 1     | \$10.92   |

2	\$11.49
3	\$12.06
4	\$12.70
5	\$13.29
6	\$13.84
7	\$14.26
10	\$14.52
11	\$14.96
12	\$15.40
15	\$15.80
17	\$16.22
20	\$16.63

Substitute \$85.00/day

**8. Resignation(s), Retirement(s) and Reductions in Force (RIFs):**

**Resignations:**

- *Lynzi Thoss* - Paraprofessional (Fremont City) - effective 12/29/2023
- *Hannah Morber* - Teacher (GSECLC) - effective 12/28/2023

**Retirement:**

- *Filomena Kizer* - Paraprofessional - effective 07/31/2024
- *Patricia Knipp* - Paraprofessional (Fremont City) - effective 12/21/2023

**RIFs:**

- None

**Non-Renewal:**

- None

**Terminations:**

- None

**9. Other:**

- None

**10. Community School – Employment and Personnel**

**Certified Staff:**

- None

**Non-Certified Staff:**

- None

**Substitute Teachers for the 2023-2024 School Year:**

- None

**Supplemental Contract(s):**

- None

**Salary Schedule(s):**

- None

**Leave of Absence(s):**

- None

**Resignation(s):**

- None

**Retirement(s):**

- None

**RIF(s):**

- None

**Other:**

- None

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,  
Mr. Snavelly, Mrs. West and Mrs. Pinney  
Nays: None

**NEXT MEETING**

The next regular meeting will be held on Tuesday, February 20, 2024 at 7:00 p.m. at North Central Ohio ESC (Tiffin Campus), 928 West Market Street, Tiffin, OH.

**ADJOURN**

Mr. Sayre made the motion to adjourn, seconded by Mr. Pelter.

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,  
Mr. Snavelly, Mrs. West and Mrs. Pinney  
Nays: None

Meeting was adjourned at 8:09 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer