

SCHOOL SITE COUNCIL

February 11, 2025 ♦ 6:00 pm, Via Zoom

Meeting Minutes

| | | | | | |
|---|------------------------------|---|----------------------------------|---|-------------------------------|
| X | Steve Campbell – Principal | X | Monica Garcia – Classified Staff | X | Omar Gonzalez |
| X | Kristian Hammond | X | Janna Silva - Teacher | | TBD |
| | Esperanza Romero - Parent | X | Carolina Camacho -Parent | X | Miguel Rodriguez - Parent |
| X | Gabriela Chavez – Parent Alt | X | Reyna Ramirez - Student | X | Nery Cerda-Espinoza - Student |
| X | Julissa Diaz - Student | X | Leonel Sanchez -Student Alt | | |

1. Meeting called to Order

- Meeting was called to order at 6:03 PM.
- Confirmation that the meeting is being recorded.

2. Approval of Previous Meeting Minutes

- Motion to approve October 7, 2025 meeting minutes: Miguel Rodriguez
- Seconded by: [Name]
- Motion carried with adjustments to attendance. Corrections to be made by M. Garcia
- Motion passed with unanimous approval by thumbs up.

3. Transition from Zoom to Microsoft Teams

- The district is discontinuing its Zoom subscription.
- Microsoft Teams will be the new platform for meetings.
- Discussion on challenges and transition concerns:
 - Concern about parents' ability to access Teams.
 - Research indicates Gmail accounts can be invited.
 - Testing will be conducted before the next meeting.
 - Parents may use students' accounts if needed.
- A test session will be scheduled before the next School Site Council meeting.

4. Meeting Schedule & Time Review

- Discussion on whether the current meeting time (6:00 PM) is convenient.
- No objections were raised.
- Decision: Meeting time remains at 6:00 PM.

5. Budget Review

- Summary of allocated and remaining funds:
 - Initial Budget: \$490,000 (October estimate)
 - Current Balance: ~\$300,000
- Discussion on allocation and spending:
 - Goal to prevent large carryover by end of the fiscal year.
 - Need for monitoring to ensure effective expenditure.
 - Estimated budget for next year: \$400,000.

6. Departmental Budget Reporting

- Suggestion to have departmental representatives present updates at meetings.
- Plans are to invite recipients of funds to provide financial updates of expenditures and progress.
- Specific case:
 - Adrian Salazar (ASB) has \$25,000 allocated for a student leadership conference in April.
 - Possible student presentation at an upcoming meeting.
 - General agreement that verbal reports are beneficial

7. Next Steps & Follow-Ups

- Testing of Microsoft Teams accessibility for all members.
- Continued monitoring of budget and expenditures.
- Scheduling of department budget reports for upcoming meetings.
- Next meeting date: March 10, 2025.
- Additional pre-meeting testing sessions for Microsoft Teams to be scheduled.

Meeting Adjourned at 7:12 PM

Minutes Approved: _____