



**SHIPPENSBURG AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
August 11, 2025**

The Shippensburg Area Board of School Directors met on August 11, 2025  
in the Senior High School Library beginning at 8:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**Board of School Directors**

Mrs. Steph Eberly  
Mr. Daren Donovan  
Mr. Jim Bard  
Mr. Mike Carey  
Mr. Levi Cressler

Mr. Kirk Naugle - ABSENT  
Dr. Nathan Goates  
Dr. Michael Lyman  
Mr. Fred Scott

**Administrative Staff**

Mr. William August, Superintendent  
Mrs. Leslee DeLong, Assistant to the Superintendent  
Mr. Caleb Barwin, Business Administrator/Board Secretary  
Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment  
Dr. Troy Stevens, Director of Technology

**1.f AGENDA APPROVAL**

Donovan made a motion, seconded by Scott, to approve the agenda as presented.  
The motion passed unanimously.

**2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -**

None

**3. REPORTS:**

**3.a. STUDENT REPRESENTATIVES REPORT**

None

**3.b. SUPERINTENDENT'S REPORT**

**3.b.a. Enrollment Report**  
**3.b.b. Donation Report**

**4. CONSENT AGENDA:**

Carey made a motion, seconded by Lyman, to approve items 4A - 4K except 4f, 4.k.26, & 4.k.27 of the Consent Agenda.

- 4.a. Approval Minutes**
- 4.b. Finance**
- 4.c. Disposal items - SAIS**
- 4.d. Language Essentials for Teachers of Reading and Spelling (LETRS) licenses**
- 4.e. SASD 2025-2026 Handbooks**
- 4.f. Field Trip Manual - 2025-2026**
- 4.g. Grant Approval - Partnership for Better Health - James Burd**
- 4.h. Grant Approval - Partnership for Better Health - SAIS**
- 4.i. Policies Number Changes**
- 4.j. Bus Drivers 2025-2026**
- 4.k. Personnel - Professional and Support**

**The motion passed unanimously.**

**Scott** made a motion to amend 4f and add Harrisburg and Chambersburg Holiday Parades to the list, seconded by **Lyman**, to amend 4f of the Consent Agenda

**4.f. Field Trip Manual - 2025-2026**

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Scott**, to approve items 4F of the Consent Agenda as amended.

**4.f. Field Trip Manual - 2025-2026 - AMENDED**

**The motion passed unanimously.**

**Donovan** made a motion, seconded by **Carey**, to approve items 4.k.26 of the Consent Agenda as amended.

**4.k.26 Personnel - Professional and Support**

**On roll call vote, all present voted yes except for Bard who abstained; motion passed. 7-0**

**Goates** made a motion, seconded by **Bard**, to approve items 4.k.27 of the Consent Agenda as amended.

**4.k.27 Personnel - Professional and Support**

**On roll call vote, all present voted yes except for Donovan who abstained; motion passed. 7-0**

**Donovan** made a motion, seconded by **Cressler**, to approve items 4L of the Consent Agenda as amended.

**4.l. Personnel - Administration**

**The motion passed unanimously.**

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## **5. ACTION AGENDA:**

**Carey** made a motion, seconded by **Scott**, to approve item 5a of the Action Agenda.

### **5.a. Approval of the 2025-2026 Bus Routes**

**The motion passed unanimously.**

**Bard** made a motion, seconded by **Goates**, to approve item 5b of the Action Agenda.

### **5.b. Schedule of Fees for Athletic Events**

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Lyman**, to approve item 5c of the Action Agenda.

### **5.c. Memorandum of Understanding (MOU) with the Shippensburg Area Education Association (SAEA)**

**The motion passed unanimously.**

**Lyman** made a motion, seconded by **Carey**, to approve item 5d of the Action Agenda.

### **5.d. Head Start Sponsor-to-Sponsor Agreement 25/26**

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Donovan**, to approve item 5e of the Action Agenda.

### **5.e. Agreement with Skybound Pediatric Therapy for Speech Services**

**The motion passed unanimously.**

**Donovan** made a motion, seconded by **Carey**, to approve item 5f of the Action Agenda.

### **5.f. School Messenger Contract 2025-2026**

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Cressler**, to approve item 5.g.a of the Action Agenda.

### **5.g. Job Descriptions**

#### **5.g.a. District Registrar**

**The motion passed unanimously.**

**Donovan** made a motion, seconded by **Carey**, to approve item 5.g.b of the Action Agenda.

#### **5.g.b. Business and Operations/Maintenance Office Assistant**

**The motion passed unanimously.**

**Donovan** made a motion, seconded by **Carey**, to approve item 5.g.c of the Action Agenda.

**5.g.c. Transportation Secretary**

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Cressler**, to approve item 5h of the Action Agenda.

**5.h. High School Cafeteria Freezer**

**The motion passed unanimously.**

**Goates** made a motion, seconded by **Lyman**, to approve item 5i of the Action Agenda.

**5.i. FCL Joint Authority Membership**

**The motion passed unanimously.**

**Donovan** made a motion, seconded by **Cressler**, to approve item 5j of the Action Agenda.

**5.j. Blue Mountain Excavating Inc.**

**On roll call vote, all present voted yes except for Bard who abstained & Scott who voted no; motion passed. 6-1**

**Donovan** made a motion, seconded by **Carey**, to approve item 5k of the Action Agenda.

**5.k. Change Order - Paving Replacement**

**The motion passed unanimously.**

**Carey** made a motion, seconded by **Lyman**, to approve item 5l of the Action Agenda.

**5.l. Track Settlement Repair PCO11**

**On roll call vote, all present voted yes except for Bard, Scott, & Eberly who voted no; motion passed. 5-3**

**Bard** made a motion, seconded by **Scott**, to approve item 5m of the Action Agenda.

**5.m. Memorial Park Agreement**

**The motion passed unanimously.**

**6. DISCUSSION AGENDA – For approval at the August 25th, 2025 Meeting:**

**6.a. Curricula: AP Psychology, Design & Discovery, and CreaTech**

**6.b. Textbook and Manuals Disposal - SAIS**

**6.c. Request for Early Graduation**

**6.d. TREW HR Proposal - Employee Handbook**

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- 6.e. School Board Meeting Dates - January - June 2026
- 6.f. Mental Health Counselling - SU and SASD MOU
- 6.g. Vaping Prevention Program - Cumberland-Perry Drug and Alcohol Commission and SASD MOU
- 6.h. SASD Teacher Equity Plan
- 6.i. Job Description: Maintenance Supervisor
- 6.j. PSBA Compensation Analysis and Market Assessment Proposal
- 6.k. Municibid Online Auction
- 6.l. Stadium Fence Proposal - Nealy Fence LLC

## **7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:**

None

## **8. BOARD COMMENTS:**

**Mr. Scott** - Asked Dr. Donat a question surrounding the grading of graduated seniors.  
**Mr. Cressler** - Gave an update on athletics  
**Mr. Bard** - Mentioned the upcoming event of Live Like Levi  
**Dr. Goates** - Asked a question about the Memorial Park Agreement  
**Dr. Lyman** - Asked a question about the grading system in the student handbook

## **9. INFORMATION:**

9.a. Date Saver

**August 14 - Facilities Committee**

**August 25 - Committee of the Whole/Planning/Action Meeting**

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Redacted text line

**August 21 - First day of school for students**

## **ADJOURNMENT**

The meeting was adjourned at 9:28PM

  
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 Caleb Barwin, Board Secretary

