

# Frazier School District

**Board of School Directors**  
**Regular Monthly Board Meeting for March 2023**  
**Held On: Tuesday, March 21<sup>st</sup>, 2023**  
**7:00 p.m.**

The regular monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of March was held on Tuesday, March 15<sup>th</sup>, 2022, and was called to order at 6:12 p.m. by Board President, Stacey Erdely. The meeting was held in the board room of the administrative offices at Frazier School District.

Present: Rick Adams, Tracy Angelo, Jill Devine, Jason Erdely, Stacey Erdely, Doug Clingan, Thomas Shetterly, Vicki Olexa  
Absent: Angie Ritz  
Others: Superintendent: Dr. William R. Henderson  
High School Principal: Mr. Jason Pappas  
Middle School Principal: Mr. Michael Turek  
Elementary School Principal: Mrs. Amanda Law  
Special Education Supervisor: Mr. Eric Johnson  
District Business Manager: Mr. Kevin Mildren  
Director, Technology: Mr. Scott Hazelbaker  
Cafeterias/Transportation Supervisor: Mrs. Suzanne Boni  
Solicitor: Attorney Jeremy Davis

At the completion of the roll call, conducted by the Board Secretary, all in attendance recited the Pledge of Allegiance, led by Board President, Stacey Erdely.

Motion to add the following language to items 6b, 6c and 6d: "Contingent upon all Federal rules and regulations." Also requesting to table motion 6m.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Comments from the Public on the Agenda: None

Motion by Olexa, second by Devine, to approve the following meeting minutes:

- Regular Monthly meeting held on Tuesday January 24<sup>th</sup>, 2023;
- Special Voting meeting on Tuesday, February 14<sup>th</sup>, 2023;
- Regular Monthly meeting held on Tuesday, February 21<sup>st</sup>, 2023.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to accept the letter of resignation from Angie Ritz, Board Member, effective immediately.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the appointment of Debra Vargo Alekson to the vacant Board seat to finish out Ms. Ritz's term which ends at the November 2023 board meeting.

Roll Call Vote: Yes – Adams, Devine, J. Erdely, S. Erdely, Clingan, Olexa  
No – Angelo, Shetterly  
Absent – Ritz

(Summary: Six yes. Two no. One absent. Motion carried.)



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Motion by Olexa, second by Devine to approve the Resolution in support of charter school funding reform to the Department of Education.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the reassessed value of property further identified as Tax Map No. 23-04-0051 in the amount of \$72,600.00 in accordance with the recommendation of Fayette County Chief Assessor, James A. Hercik. (It is a decrease in assessment.)

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the financial reports for February 2023, as presented.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the payment of bills due & payable and additional bills due and payable.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the IU1 General Operating Budget for the 2023-2024 school year in the amount of \$549,522.00. Frazier's contribution will be \$9,700.43 [Slight decrease over previous year].

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa  
Abstain – Shetterly  
Absent – Ritz

(Summary: Seven yes. One abstain. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Dr. Henderson to accept the 2023-2024 school calendar, as presented.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Shetterly, Olexa  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion to take 6b, 6c, and 6d as one motion, with a motion and second:

6b. General Construction Contract

The Board of School Directors of the Frazier School District by resolution approves awarding the General Construction contract for the Frazier High School Security Entrance project to Masscon, Inc for the Base Bid amount of \$297,500. DRAW Collective is directed to issue the Notice to Proceed letters to Masscon, Inc. **Contingent upon all Federal rules and regulations.**

6c. HVAC Construction Contract

The Board of School Directors of the Frazier School District by resolution approves awarding the HVAC Construction contract for the Frazier High School Security Entrance project to John Hall, Inc. for the base bid amount of \$21,435. DRAW Collective is directed to issue the Notice to Proceed letters to John Hall, Inc. **Contingent upon all Federal rules and regulations.**

6d. Electrical Construction Contract

The Board of School Directors of the Frazier School District by resolution approves awarding the Electrical Construction Contract for the Frazier High School Security Entrance project to Miller Electric Company for the base bid amount of \$19,450. DRAW Collective is directed to issue the Notice to Proceed letters to John Hall, Inc. **Contingent upon all Federal rules and regulations.**

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)



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Motion by Olexa, second by Devine, to approve the request to accept the 2023-2024 agreement between Mt. Aloysius and Frazier School District to provide dual enrollment courses for high school students to earn college credit. No cost to the district.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approval the following field trips / conferences:

1. Vince Rafail, Middle School Student Government Sponsor  
AMF Bowling Lanes - Wednesday, May 24<sup>th</sup>, 2023  
Number in Group 26  
Transportation paid for by Student Government  
One (1) Substitute Needed - \$110.00  
**Total cost to the district: \$110.00**
2. Karen Babyak, High School Teacher  
PA GIS Conference - Wednesday, April 12<sup>th</sup>, 2023  
The Penn Stater Hotel and Conference Center  
Travel Reimbursement - \$89.74  
One (1) Substitute - \$110.00  
**Total cost to the district: \$199.74**
3. Rachel Lindey, Vince Rafail, Georgann Shepler – Jr. Class Sponsors  
Jr. Class Prom – Rizzo’s Malabar Inn, Crabtree, PA  
Thursday, May 18<sup>th</sup>, 2023  
No Substitutes Needed  
(3) Three Coach Buses - \$900/ea = \$2,700  
**Total cost to the district: \$2,700**
4. Kindergarten Classes - Number in Group – 66  
(4) Teachers, (16) Chaperones, and (3) Paraprofessionals  
Monday, May 15<sup>th</sup>, 2023  
Roundhill Park, Elizabeth, PA  
PTO paying for transportation  
**No cost to the district**
5. 2<sup>nd</sup> Grade – Number in Group 68  
(4) Teachers, (15) Chaperones, and (2) Paraprofessionals  
Living Treasures Zoo – Friday, May 12, 2023  
Registration cost covered by the students  
Transportation covered by PTO  
No substitutes needed  
**No cost to the district**
6. Lori Kirchner, Learning Support Teacher  
Number in Group – 15-20 students  
Sons of Italy Bowling Alley  
Friday, March 31, 2023  
Transportation - School Van or Walk  
No substitute needed  
Registration/Snack - \$100  
**Total cost to the district not to exceed - \$100**

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)



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Motion by Olexa, second by Devine, to approve the purchase of 18 championship rings from Baron's for Varsity Volleyball at a total cost of \$3,513.90.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the Electronic Data Storage policy, as required by PA Act 51 to reduce the risk of data breaches.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the five (5) year Dual Enrollment Affiliation Agreement with Penn State University to allow coursework for qualified high school students prior to graduation.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to hold the Camp Commodore program here at Frazier School District during the Summer of 2023. Teachers will be hired and paid through the Intermediate Unit One. Staff needed includes (1) Coordinator and (4) Teachers.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Cameron Roebuck to utilize the high school gymnasium on Sunday's in March 2023 from 9:30 to 11:30 a.m. Group II – Rental Fee - \$100 to be paid prior to usage.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request by Dr. Henderson, to create an Elementary Autistic Classroom beginning the 2023-2024 school year.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Library Shelving Motion Tabled

Motion by Olexa, second by Adams, to approve the election of Jeremy Sellev as a volunteer for Softball.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa  
No – Shetterly  
Absent – Ritz

(Summary: Seven yes. One no. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve Miranda Filak to the approved list of substitutes for 2022-2023.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by a professional staff member to take an intermittent Family Medical Leave of Absence (FMLA) for 12 weeks beginning Wednesday, March 22, 2023.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)



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Motion by Olexa, second by Devine, to approve the election of John Clay, Jr. to the 6-hour custodian position at the contracted rate of pay and benefits in accordance with the Non-Professional Bargaining Agreement. Effective date to be determined.

Roll Call Vote: Yes – Adams, Angelo, Devine, J. Erdely, S. Erdely, Clingan, Olexa, Shetterly  
Absent – Ritz

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to elect the following staff for Kindergarten screening at the contracted rate of pay:

- Ashley Zocco - Teacher
- Heather McManus – Teacher
- Jena King – Professional
- Bethann Utz – Nurse
- Matt Bednar – Speech

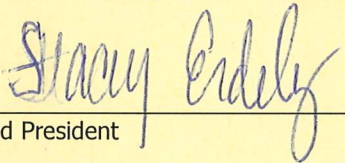
Roll Call Vote: Yes –Angelo, Devine, J. Erdely, S. Erdely, Olexa, Shetterly  
Abstain – Adams, Clingan  
Absent – Ritz

(Summary: Six yes. Two abstain. One absent. Motion carried.)

Comments from the Public on Agenda: Debi Tidholm asked why her request was not on agenda for the digital sign and the mural painting inside the library.

Motion by Olexa, second by Devine, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Tuesday, March 21<sup>st</sup>, 2023, adjourned at 7:20 p.m.

  
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Board President

  
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Board Secretary

VO:dts