

Clatskanie School District 6J  
PO Box 678  
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING  
December 14, 2020, 6:30 pm via Zoom  
(see our main page at [www.csd.k12.or.us](http://www.csd.k12.or.us) for instructions on joining the meeting via Zoom)

## BOARD MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins, Katherine Willis, Kathy Engel

Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-Director of Student Support & Innovation, Kara Burghardt-CES Principal, Kim Oblack-CMHS Principal

Guests: Rick Becker-McKinstry, Dawn Warren, Lucius Jones, Yvonne Krause, Ryan Tompkins

- I. CALL TO ORDER: 6:30 pm
  - A. Agenda Review: No changes
  - B. Approve Agenda

**A motion was made to approve the agenda as it stands.**

**KE/IW - UNANIMOUS**

## II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None  
*This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.*
- B. Student Body Report: None
- C. Oregon School Employees Association Representative Report: Y. Krause doesn't really have anything to report. They have a union meeting tomorrow and wished everyone Happy Holidays.
- D. Clatskanie Education Association Representative Report: L. Jones reported that the teachers want to do their best and be proactive and have a good positive relationship working with the district. There may have been a couple of hiccups in the last month and he reached out to the district office to apologize. That wasn't his intent and all are taking steps in the right direction. The teachers have really good intent and want to work together and be better.
- E. COVID Safety Update - Ryan Tompkins: As all are probably aware, the schools aren't doing cohorts this week because of the extreme risk category that the county is in at this time. The district has also not been doing sports since the extreme risk guidance came out two or three weeks ago. All is dependent on where we are at risk wise. All sports have been pushed back to February 22nd. Our cohorts are averaging about 50 kids per week at CMHS within about 16 different cohorts, but those are all on hold now. The air purifiers have been distributed in the building, teachers are very positive about those. We will be getting hand sanitizer from the ethanol plant so we will have a supply when the students return.

## III. OLD BUSINESS

- A. Presentation of Revised Budget: M. Bergthold informed the board that due to some technical difficulties with the software, he does not have it ready this evening. There was a discrepancy in revenue in the software, not in actual revenue, just in the software. The software company did not work the weekend and it took them until this afternoon to figure out what happened. He will be going through and checking every fund he will be sending it out for your review within the week. K. Engel asked a question regarding salaries on his report and if

the encumbrances were taken into account. The encumbrance includes what we have committed to. The actual salaries and benefits are included. Items like substitutes or stipends, the budget is there but it is not encumbered, that is where the difference is. After he gets the revised budget out, he might be able to run a few reports that would help. Please let him know what kind of reports you would like to see. He also let the board know that the funds are there to fund the 2% raise for the District Office Confidential Staff that is listed in the consent agenda. This is the same raise that the certified and classified received.

B. Approval of Alternate Construction Contracting Procedure

**BE IT RESOLVED that the Clatskanie School Board of Directors (i) adopts and approves the findings of this document , (ii) grants a specific exemption from competitive bidding requirements of ORS 279C.335(1), and approves and directs the use of the Design-Build contracting method, for the Clatskanie School District Bond Program, and (iii) requires that the procurement be in accordance with the Attorney General Model Rules applicable to Design-Build.**

**KH/KE - UNANIMOUS**

C. Hate symbol policies - 2nd reading

1. ACB
2. ACB-AR

**A motion was made to approve policy ACB and ACB-AR.**

**IW/KH - UNANIMOUS**

IV. NEW BUSINESS

- A. Policy Committee: I. Wiggins is proposing to have K. Willis take his place on the policy committee. Ian learned so much by being on the policy committee and is suggesting Katherine join the policy committee and Ian would take her place on whatever union negotiating committee that she is on. Ian gave a brief overview of the policy committee process. K. Willis agreed she would join the policy committee.

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. CES went to distance learning today and it is hard to not have the kids in the building. The staff is rallying around them to get materials out to tomorrow to have some kind of closure before the winter break. K. Engel thanked K. Burghardt for helping set her up to observe four different classrooms at different grade levels including special ed. It was awesome to see how hard our teachers are working and how challenging it is for them to engage these kids online.
- B. 7-12 Principal Report: Written. K. Oblack discussed CMHS having their first case of COVID in the building this past week. Staff that were in contact are being quarantined. Nurse Annie has been working very hard, she is doing the contact tracing, cohort logs and contacting families. She deserves a lot of recognition right now. K. Engel asked about the barriers that she is finding with students regarding attendance. A lot of kids at home don't have the support they need, a lot of families have working parents, so it is their responsibility to get up and get online for their classes. There is a ton of outreach done to these families, the attendance team is constantly calling these kids and families.
- C. Student Services Report: Written. J. Helmen wants to recognize the K-12 staff for being able to pivot so quickly and asked to turn their educational platforms around in a 24 hr period and still manage to make it work.
- D. Superintendent Report: Written. C. Hurowitz had her superintendent weekly meeting with Michael Paul. Our test positivity rate has gone down this week, so that is good. We are still in the red zone as a county, but the numbers appear to be leveling off. He encouraged the districts to get the word out to not travel over the break. She discussed the district's possible plans for January, which will be doing what we are doing now (Limited in person instruction for those that need it and CDL for others). The data does not support K-3 coming back after winter break. C. Hurowitz also discussed the possibility of rapid COVID tests in the schools. Only are reliable if there are symptoms, not for those that are asymptomatic. She signed up to have our district participate. One bit of good news, she was in a county recovery meeting and all of the different organizations were there. She mentioned that she was worried about feeding our families during the winter break. The next day, she got an email from the United Way. They want to help Clatskanie families during the winter break, so on Thursday, when lunches are being distributed, the United Way will have food boxes for families that need it. This was all put together in three days, we are very grateful. There was a brief discussion about Columbia County being considered a large county and possible vaccine scenarios in schools.
- Financial Report: Written