

STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois

Regular Meeting – September 19, 2022

The Stark County Community Unit School District #100 Board of Education met Monday, September 19, 2022, at Stark County Elementary School. Members present were Matthew Nagode, Ann Orwig, Erin Price, Brian Rewerts, David Steward and Bruce West. Emily Holman was absent. Also present was Brett Elliott, Superintendent; Jenna Bibb, Elementary Principal; Megan McGann, Jr./Sr. High School Principal; Mike McGovern, Jr./Sr. High School Assistant Principal; Debbie Ford and Diana Gilles, teacher representatives; Mike Bunch, IT; Rebecca Lane, Unit Clerical/Payroll Clerk; citizens and students of the district; and a member of the press.

With a quorum present, the meeting was called to order by President, Mrs. Orwig, at 6:04 p.m.

The Pledge of Allegiance and the Mission and Vision statements were recited.

Mrs. Orwig introduced Mrs. Rebecca Lane, who was to be approved as Unit Clerical/Payroll Clerk later in the meeting.

Superintendent Elliott presented a few changes to the tentative budget presented at the August meeting. He stated that the additional emergency expenditures added were for salaries at each campus, maintenance, unit clerical, and transportation. These were added to provide additional funds for emergency situations throughout the year, to best budget for the new year. He also mentioned that there were funds remaining from the FY22 bonding for the building of the new high school and that those funds were planned to be expended during FY23 through the continuance of the Junior High/High School project including the potential reconstruction of the Junior High parking lot. A projected end of FY23 balance of \$10,123,561, total for all nine funds, is projected. Seeing no questions or comments on the FY23 budget changes, the meeting proceeded.

Motion was made by Mr. West, seconded by Mr. Nagode, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the August 15, 2022, minutes;
- Approval of the July/August Elementary Activity Funds, and July/August Imprest Fund;
- Approval of the August LEA checks as follows: City of Wyoming \$193.73, Midwest Bus Leasing LLC \$39,709.42, Stark County CUSD #100 \$119,462.18, Rogue Fitness \$13,624.24, State Bank of Toulon \$500,000.00, Guardian \$349.31, Guardian \$3,272.13, Guardian \$545.53, Guardian \$427.92, Triple D Roofing \$25,500.00, Peoria Charter \$1,951.00, State Bank of Toulon \$400.00, Stark County CUSD #100 \$128,805.08, Columbia Rug Carpet One \$29,810.00, VISA \$256.63, VISA \$425.00, VISA \$3,312.92, Illinois Dept. of Employment Sec. \$5,978.50, Greenview Landscaping Co. \$7,095.00, Harvest Right \$2,795.00, Newsela Inc. \$800.00, Stark County CUSD#100 \$1,700.00, Stark County CUSD#100 \$200.00, Heart Technologies \$1,899.00, Imprest Fund \$7,172.81.

Motion was approved by a 6-0 vote.

During the review of the September bills, Mr. Nagode asked the name of the new printer company. The District is switching from Xerox to GFI Digital, and all but one of the new printers have already been installed. Motion was made by Mr. Steward, seconded by Mrs. Price, to approve the September bills of \$1,387,453.74. Motion was approved by a 6-0 vote.

Mr. Elliott presented Pride and Excellence Recognition to Andy Hurst and Jack Colgan, two Stark County High School students who received awards for their excellent PSAT scores. Mr. Hurst was present at the meeting and was recognized by Mr. Elliott and High School principal, Ms. McGann for his outstanding achievement and hard work throughout the school year and as a summer student worker.

There were no visitor comments.

Committee Reports:

Finance Committee: Mr. West mentioned the FY23 Budget changes as discussed by Mr. Elliott earlier in the meeting, as well as the potential Junior High parking lot project. Seeing no questions, the meeting proceeded.

Stark County Education Foundation Report:

Superintendent, Mr. Elliott, provided an update from the Stark County Education Foundation September meeting including a successful 2022 Golf Outing and planning for the upcoming 2023 Scholarship Committee, Fall Trivia Night, and Family Meal Nights at selected basketball games. Seeing no questions, the meeting proceeded.

Board Elections Update:

President, Mrs. Orwig, presented the availability of the board election package from our local county clerk's office, and mentioned the upcoming deadlines to run for open boards seats in the spring of 2023. Starting tomorrow, September 20th, 2022, candidates may begin circulating petitions.

Administrative Reports:

Stark County Elementary School Principal, Mrs. Jenna Bibb, shared an update of the current school improvement goals and progress at the elementary school. Marisa Romanelli from the BHS ROE has begun observing in math classrooms to set the foundation for our embedded math professional development. September PLCs are focused on ELA instructional and assessment cohesion. Mrs. Kunkel has been pushing in to our new teacher's classrooms to provide training for phonics instruction. We have held our full evacuation, two fire drills, and bus evacuation drills. We will have Fire Safety Week in October. We had a great Meet the Teacher Night and Back to School Picnic hosted by the SCES Parents' Club with great feedback from the families who attended! Attendance was not as good as we had hoped but the Parents' Club is working on ideas to help increase attendance next year.

Stark County Junior High/High School Principal, Ms. McGann, shared that several members of the ILT attended training at the ROE this summer to develop a concise and

focused SIP plan for our 2022-23 school year, setting two goals for the year: to focus on our academic success and personal growth. Attendance is up by approximately 50 students this school year. Professional Learning Communities kicked off with teacher led sessions discussing instructional strategies and student engagement. Several new teachers and courses have provided a burst of new energy at the Junior High and High School – getting our students excited about learning and owning their learning experience. Ms. McGann invited everyone to check out the Stark County News program presented by the students each week. The Innovation Lab has been a major support to our students who are working on Dual Credit, APEX, and Credit Recovery courses daily, in addition to providing interventions to students who need additional support. All student scheduling has been completed. Counselors are now working on setting up one on one meetings with Seniors and planning activities for College Application Month in October, as well as discussing any students' plans to enter the workforce or trade schools upon graduation. We started the year in a beautiful, brand new High School building that our students and staff take pride in each day. Our Junior High renovations are greatly appreciated as well and we are looking forward to future upgrades for our Junior High classrooms and hallways. We kicked off the year with our first assembly, recognizing Fall Sports and featuring the High School Football team on their first home game. Our first quarter initiative is in full effect (Student vs. Staff Dodgeball), with expectations set for grade levels, considering discipline referrals, and attendance incentives. We will also have a two week incentive each quarter (Food Truck Fridays) to promote and recognize students that continue to always rise above the expectations. Our new Spanish teacher, Mr. Vargas, is planning a Cultural Heritage Night to recognize and identify those students with diverse backgrounds and build acceptance and knowledge for international students.

Mr. Nagode asked if the Innovation Lab was being used for STEM, Ms. McGann responded that 70% of the usage is currently credit recovery. Students appreciate the extra time during the school day to help them catch up on school work related to credit recovery and dual credit classes. She also mentioned that STEM is currently included in the science and math classes offered.

Mr. Elliott announced that we had a successful opening of the new school year with much anticipation and excitement. Our early dismissal August calendar allowed us to have necessary meetings and safety drills to open the new year. Our staff participated in PLCs and our students were able to ease in to the school year prior to moving to full schedule after Labor Day. Along with our Ribbon Cutting ceremony, we will continue to work on construction and facility upgrades throughout the year. These upgrades include a new roof that has already been installed at the Athletic Complex. With our Student Improvement Day and a special all staff institute this week, we will have a guest speaker, Jonathan Alsheimer, presenting on "Next Level" teaching. This Friday, we will also introduce BIST, Behavior Interventions and Support Team, to all staff in the District who interact daily with students, with an all-day training. This will be followed up with periodic visits by the BIST trainers to provide live onsite professional development with our students to create the optimal learning environment that provides staff and students the necessary tools to successfully work through challenging behaviors. We thank the Board for supporting this initiative. We remind our parents that Friday, September 23rd is an Institute Day with no school for students.

We kicked off our 30th Anniversary of Stark County CUSD#100 with our Ribbon Cutting Ceremony for the new High School, followed up with Varsity Football Letterman's Night, and the 1997 State Runner Up Team Recognition and social. Our next anniversary celebration will be held on Thursday, October 20th at Glenn Buchert Gymnasium at 10:00 am, when we induct Toulon High School Graduate, Glenn Beall, into the Class of 2022 Stark County Hall of Fame. We are excited to announce, with the support of the Board of Education, we will offer live streaming of all athletics and major events located at SCHS Glenn Buchert Gymnasium, Stark County Athletic Complex, and Gary Johnson Field via two outlets: NFHS and Hudl. These subscriptions live broadcast our events and also provide our coaches and athletes many benefits including game films, stats, and recruiting video footage. Links to these subscriptions are available on our website. There have been a few kinks with Hudl but the Hudl company is working to resolve those issues. Also, a shout out to our Junior High Softball team who won the regional championship. 2022 Homecoming Week is September 26th – October 1st. Parent Teacher Conferences are Tuesday, October 18th and Thursday, October 20th from 4:00 – 7:00 pm at both campuses. Friday, October 21st is our fall break with no school that day.

No questions were stated regarding the Administrators Report.

Unfinished Business:

At the beginning of the meeting, Mr. Elliott presented a few changes to the tentative FY23 Budget that was originally presented at the August meeting. He reported the updated FY23 Budget has a projected ending total balance in all 9 funds of \$10,123,561, if all expenditures are exhausted. A motion was made to approve the FY23 Budget by Mr. West, seconded by Mr. Nagode. Motion was approved by a 6-0 vote.

Superintendent Elliott reported that Ag View was the only fuel bid submitted at \$3.173/gallon for gasoline and \$4.247/gallon for diesel with an additional state tax in 2023 not included in those prices. He recommended approval of this bid. Motion was made by Mrs. Orwig to award the fuel bid to Ag View, as presented, for December 2022 through November 2023. Seconded by Mr. Rewerts. Motion was approved by a 6-0 vote.

Stark County Junior High/High School Assistant Principal, Mr. McGovern, provided Google Docs links to both the proposed new version and the old version of the Activities Code, which includes highlights and notes regarding the changes made. He explained that the format was cleaned up to make it easier to read, and that the language was cleaned up and streamlined to match our current practices and align to SB100. Following no questions on the proposed 2022-23 Activities Code, a motion was made by Mr. Steward and seconded by Mr. West, to approve the Activities Code as presented. Motion was approved by a 6-0 vote.

An Annual Review of the District Bullying Plan is now required. No changes have been made since the 2021 board adoption. President Orwig made a motion to accept the District Bullying Plan for 2022-23, seconded by Mr. Rewerts. Motion was approved by a 6-0 vote.

New Business:

Mr. Elliott provided an overview of the FY22 Administrative and Teacher Salary and Benefits Report. This is an annual presentation. No action taken.

Annual Approval is required for the Intergovernmental Agreement with Bradford. The dates on the agreement have been updated and #6 has been edited to "General State Aid". Motion was made by Mr. Steward to approve the Intergovernmental Agreement with Bradford through the 2024-25 school year as presented, seconded by Mr. West. Motion was approved by a 6-0 vote.

Mr. Elliott requested approval to let bids for snow removal for 2022-23. Motion was made by Mrs. Orwig, seconded by Mrs. Price, to let bids for snow removal for 2022-23. Motion was approved by a 6-0 vote.

Mr. Elliott presented the proposed Memorandum of Understanding between the Board of Education and teachers' union to provide the state mandated unlimited COVID19 administrative leave for vaccinated staff and up to 10 administrative leave days for COVID19 for all unvaccinated staff who meet the requirements. It was questioned as to how many other districts are approving COVID leave like this, and Mr. Elliott responded that approximately 50% of Illinois school districts have also adopted this paid leave plan. A motion was made by Mr. Nagode to adopt the MOU as presented, seconded by Mr. Rewerts. Motion approved by a 6-0 vote.

Mr. Elliott reported a steady enrollment with only a slight decrease of 16 students, 14 of which were noted at the Kindergarten enrollment. The reason for the Kindergarten enrollment drop is unclear at this time. Mrs. Orwig made a motion to approve the 2022-23 6-Day Enrollment Report as presented, seconded by Mr. West. Motion approved by a 6-0 vote.

Earlier in the meeting Mr. Elliott and Mr. West both mentioned the Junior High School parking lot expansion as discussed during their finance committee meeting earlier that evening. The need to upgrade and expand the Junior High School parking lot at an estimated \$230,000 - \$280,000 was discussed. An ISBE Matching Maintenance Grant is available for \$50,000 towards this project and the FY23 Budget reflects the expenditure. It was clarified that it is being requested to get bids now for work to be done in the spring. Mr. Steward made a motion to approve the superintendent to let bids for the Junior High parking lot project, seconded by Mr. Rewerts. Motion approved by a 6-0 vote.

With the approval to let bids for the Junior High parking lot project, we have an opportunity to apply for a \$50,000 Matching Maintenance Grant to apply towards the project. Mrs. Orwig made a motion to approve the superintendent to apply for the FY23 Matching Maintenance Grant. Mr. West second. Motion approved by a 6-0 vote.

Superintendent Elliott explained that in the new budget, there are additional facility upgrades including having both main gyms painted. He stated that the gymnasiums are the part of our facilities most attended by visitors and have not been painted in over 20 years. Motion made by Mrs. Price, seconded by Mr. Steward, to let bids for painting the High School and Stark County Athletic Complex gymnasiums. Motion was approved by a 6-0 vote.

Mr. Elliott asked for permission to apply and participate in the IASA Leadership Cohort beginning in January 2023 through 2024 at a cost of \$6,250 which can be split into two annual payments for professional development. He explained that they are Friday, Saturday events and great for networking. Mrs. Orwig stated that she looked at the dates listed and was pleased that they would not be taking the superintendent away from the District too often, as well as this being a great opportunity for the Superintendent and District. Mr. Rewerts made a motion to grant permission for Mr. Elliott to apply and participate in the IASA Leadership Cohort at a total cost of \$6,250, seconded by Mr. West. Motion was approved by a 6-0 vote.

Items for Next Meeting:

Possible FY22 Auditor Presentation by Gorenz; Award Snow Bids: Award Junior High parking lot bid; possible press updates; possible approval of gym painting bids.

Executive Session:

Motion was made by Mr. Steward, seconded by Mrs. Price, to adjourn to Executive Session for the purpose of discussing employee compensation, performance, resignations, retirements, and employment at 6:55 p.m. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to reconvene from Executive Session at 7:20 p.m. and to hold the Executive Session minutes, Not for Release. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve the Executive Session Minutes of August 15, 2022, Not for Release. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Steward, to approve Bart Frey for 2022-23 Yearbook Sponsor. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to approve the retirement of Angie Roark at the conclusion of the 2022-23 school year. Motion was approved by a 6-0 vote.

Mr. Nagode announced the resignation of Amanda Davis, SCES Cafeteria staff, effective August 17, 2022.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve Shawna Cassidy as school nurse for the 2022-23 school year. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to approve Rebecca Lane as Unit Clerical/Payroll Clerk 2022-2023. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve Rebecca Lane as District Treasurer for 2022-2023. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Price, to approve Rebecca Lane as IMRF Authorized Agent for 2022-2023. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Rewerts, to approve Rebecca Lane as TRS District Data Entry Manager for 2022-2023. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to approve Melissa Jackson for Freshman Class Sponsor for the 2022-2023 school year. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve Katina Hegwood for Freshman Class Sponsor for the 2022-2023 school year. Motion was approved by 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Steward, to approve Kane Mastin for Sophomore Class Sponsor for the 2022-2023 school year. Motion was approved by a 6-0 vote.

Mr. Nagode announced the resignation of Melissa Jackson as Junior High Student Council Sponsor effective immediately.

Motion was made by Mr. Nagode, seconded by Mr. Rewerts, to approve Brooke Lancaster as Junior High Student Council Sponsor for the 2022-23 school year. Motion was approved by 6-0 vote.

Motion was made by Mr. Nagoda, seconded by Mr. West, to approve Tyler Brown as Volunteer High School Volleyball coach for 2022-23. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Steward, to approve Jeff Webster as Volunteer Junior High Baseball Coach for 2022-23. Motion was approved by a 6-0 vote.

Mr. Nagode announced the resignation of Toulon Crossing Guard, Karen Roberts effective immediately.

Motion was made by Mr. Nagode, seconded by Mr. Rewerts, to approve Karen Roberts as kitchen staff for 2022-23. Motion was approved by a 5-0 vote. Mr. West abstained.

Motion was made by Mr. Nagode, seconded by Mrs. Price, to approve Caitlyn Meaker for Band Supervision for girls and boys basketball for the 2022-2023 school year. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve Tim Wagner for Band Supervision for 2022 varsity football games. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to approve the board clerk rate increase to \$100 per board meeting. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve the following employees as lunch supervisors for SCJSH for the 2022-2023 school year: Tyler Jones, Clint Terwilliger, Dusty Browning, Trey Swanson, Jade Noard, Jim Langdon, and Cesar Vargas. Motion was approved by a 6-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to adjourn at 7:35 p.m. Motion was approved by a 6-0 vote.

Ann Orwig
President

Matt Nagode
Secretary

Approved 10/17/2022