

**Our Community School
Board of Directors Meeting
Wednesday, January 22, 2025 at 6:30 pm**

**SATELLITE MEETING LOCATIONS DUE TO STATE OF EMERGENCY
(required for board members joining remotely)**

INSIDE LA COUNTY:

OUR COMMUNITY SCHOOL, Executive Director's Office -
10045 Jumilla Ave, Chatsworth, CA 91311
4900 Topeka Drive, Tarzana, CA 91356
415 Glen Aire Dr., Glendale, CA 91202
30423 Canwood Ave., Agoura Hills, CA 91301
21208 Celtic Street, Chatsworth, CA 91311
9816 Calvin Ave., Northridge, CA 91324
9549 Jellico Avenue, Northridge, CA 91325

OUTSIDE LA COUNTY:

923 Puerto Place, Ventura, CA 93001

Community Members may choose to join in-person or via Zoom Meeting at:

[https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRlIGbTZYaHF
WTXNsemF3Zz09](https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRlIGbTZYaHFWTXNsemF3Zz09)

Meeting ID: 897 677 05493

Passcode: 810439

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 538-9313. All efforts will be made for reasonable accommodations.

Public Documents Folder:

<https://drive.google.com/drive/u/3/folders/1duoN6zJ4X-47ZewRoxY-Kl1xgBXyYJyA>

Meeting called to order: 6:36 pm

Board Members Present: Judy Kogan, Greg Knotts, Yi Ding, Tamara Schiff, David Connelly

Board Members Absent: Kelly Simon, Kimberli Robinson

School Staff Present: Carey Bartlow, Principal; Deja Munn, Faculty Advisors;

Community Advisors Present: Irina Castillo, ExEd; Ryan & Tina, Panda Partners

BOARD MEETING AGENDA

- I. **Review and Approve Board Findings Relating to Teleconference Meetings During State of Emergency (5 minutes)**

A. Board findings pursuant to Government Code Section 54953(e)

The Charter School Board of Directors will determine, in accordance with Government Code Section 54953(e)(1)(A), whether meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board will also consider the circumstances of the State of Emergency declared by the Governor on January 7, 2025, and will determine if the State of Emergency continues to directly impact the ability of the Directors to meet safely in person.

Motion to approve: Judy

Seconded: Greg

Approved by Roll Call Vote: Judy Kogan, Greg Knotts, Yi Ding, Tamara Schiff, David Connelly

- II. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board's jurisdiction during the public comment period. Those who wish to comment may either use the "raise hand" tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the board chair(s) via email unless directed otherwise.
- III. **Reading of the OCS Mission and Vision** (3 mins)
 - A. Mission Statement: Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.
 - B. Vision Statement: OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.
- IV. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 - A. **Approve** Minutes for November 20, 2024 Board Meeting
 - B. **Approve** Minutes for December 11, 2024 Board Meeting
 - C. **Approve** Agenda for January 22, 2025 Board Meeting

Motion to approve with amendment to remove VI. C: David

Seconded: Tamara

Approved by Roll Call Vote: Judy Kogan, Greg Knotts, Yi Ding, Tamara Schiff, David Connelly

- V. **Governance Committee** (10 mins) The Board will be given an opportunity to ask

questions about the report provided by the Governance Committee Chair

- A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.
- B. Board Member Recruitment
- C. Equity Task Force Update

VI. **Finance Committee** (20 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee

- A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
- B. **November and December Financials:** The Board will **review and vote** to approve the November and December Financials, including the financial dashboard as prepared by ExED, check register, and credit card register.

Motion to approve: David

Seconded: Tamara

Approved by Roll Call Vote: Judy Kogan, Greg Knotts, Yi Ding, Tamara Schiff, David Connelly

- C. **(Removed) OCS Health Insurance Costs:** The Board will receive an update on the summary of health insurance cost increases, and OCS staff out of pocket costs.
- D. **Review and Vote on Motion FIN#1.22.25** Establishing Employee Benefit Analysis Task Force

Motion to approve: David

Seconded: Judy

Approved by Roll Call Vote: Judy Kogan, Greg Knotts, Yi Ding, Tamara Schiff, David Connelly

- E. **OCS Investments:** The Board will receive update on the status of investments.

Investment shift from East West Bank is in process and will be completed by the end of this month

VII. **School Leadership Report from OCS Executive Director, Carey Bartlow** (40 mins)

The Board will be given an opportunity to ask questions about the Executive Director Report, summarizing any updates and actions taken during the month and any recommendations to the Board.

- A. Operational and Compliance Update
- B. Educational Program Update
- C. **Review and Vote on Motion ED#1.22.25** Establishing Special Education Options Analysis Task Force

Motion to approve: Judy

Seconded: David

Approved by Roll Call Vote: Judy Kogan, Greg Knotts, Yi Ding, Tamara Schiff, David

- VIII. **Board Chair Report** (10 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Strategic Plan Task Force Update
 - B. Staff Survey Task Force update
- IX. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.
- X. **Closed Session** (30 min.)
- Public Employee: Performance Evaluation: Executive Director.**
- Continuation of Mid Year Review of progress toward Executive Director Goals for the 2024/2025 school year.**
- XI. **Announcements and Adjourn**

8:03pm