

## Colebrook School Board Meeting Minutes

<b>Date</b>	10/3/2023
<b>Time</b>	6:00 pm –Colebrook School Board Meeting
<b>Location</b>	Colebrook Academy & Elementary School Library
<b>Chairperson</b>	Nathan Label

### Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	Nathan Label	P	Joey Sweatt	P	Kim Wheelock	P	Debra Taylor
P	Deb Greene	P	Tim Stevens		<b>Asst. Principal</b>		
P	Rhonda Lyons	P	Tanya Young	P	Stephanie Cameron		
P	Robert Murphy				<b>Student Members</b>		
				P	Jamie McLain		
				P	Sandra Minigell		
<b>Public in Attendance:</b> Stacy Campbell, Kristin Brooks, Eric Brungot, Richard Cole, Jr., David Brooks, Lisa Brooks, Kathi Lawton-Haynes, Dawn Hall, Christine Sullivan, Tyler Snyder							

### Minutes

Item	Subject	Action
1.	<b>Roll Call:</b> Chairman Label called the meeting order at 6:00 pm. All members were present.	
2.	<b>Agenda Adjustments</b> -None	
3.	<b>Special Report –</b> Grant Acceptance of \$3,781.00 from First NH D.Greene/R.Murphy: Motion to accept the grant from First NH Donation Acceptance: D.Greene/R.Murphy: Motion to accept the Quilt Raffle Donation in the amount of \$1,080.00 to the Colebrook Facility Private Expendable Trust Fund with gratitude.	<b>VOTE: Motion Carries</b>  <b>VOTE: Motion Carries</b>
4.	<b>Reading of the Minutes:</b> <u>D.Greene/R.Murphy</u> : Motion to approve the Colebrook School Board Minutes of September 19, 2023.	<b>VOTE: Motion Carries</b>
5.	<b>Hearing of the Public (15 Minutes)</b> Chairman Label opened the Hearing of the Public at 6:13 pm. R. Murphy/D. Greene: Motion to conclude hearing of the public at 6:28 pm.	<b>VOTE: Motion Carries</b>
6.	<b>Principal Report –</b> Kim Wheelock Kim reviewed her written report. Student Board Member Report: Jamie and Sandra reported on clubs, student council and athletic events.	
7.	<b>Career and Technical Education –</b> Tia Cloutier Tia provided an oral report.	

8.	<p><b>Superintendent’s Report</b> – Debra Taylor</p> <p>Debra reviewed her report providing updates on plans and activities for the month of October in the district and SAU.</p>	
9.	<p><b>Business Report</b> -Debra Taylor</p> <ul style="list-style-type: none"> <li>• <b>Approve Snowplow Bids</b> Three bids were received. The Board selected the low bidder. D.Greene/R.Murphy: Motion to approve the snowplow bid from Yetti Yard Man in the amount of \$20,950.00 for the 23-24 season.</li> <li>• 2023-24 Tuition Rates The board reviewed the 2023-24 tuition rates. D.Greene/R.Murphy: Motion to approve the 2023-24 tuition rates as presented.</li> <li>• Convection Oven/Next Steps There were no bids received for the convection oven. R.Murphy/J.Sweatt: Motion to donate the convection oven per policy DID.</li> <li>• 2022-23 End of Year Financial Report Debra reported that the pre-audit fund balance of the 2022-23 school budget was \$799,422.54. This exceeds the estimated surplus amount noted at the annual school meeting by \$265,422.54. This results in a <b>decrease</b> in the estimated tax rate of <b>-\$1.77</b>. The Superintendent noted that this was very good news for Colebrook taxpayers.</li> </ul>	<p><b>VOTE: Motion Carries</b></p> <p><b>VOTE: Motion Carries</b></p> <p><b>VOTE: Motion Carries</b></p>
10.	<p><b>Building Expansion Committee Report</b></p> <ul style="list-style-type: none"> <li>• Committee Chair Nate Lebel reviewed the work of the building expansion committee at their September 21 meeting. He noted that Mr. Lance Whitehead, Principal Architect of Lavallee and Brensinger, provided a review of the history and overview of the project, incorporating facts and responses to questions concerning the project. He confirmed that this is a modest project which is right sized for the Colebrook School District. Next the committee reviewed and discussed the building aid process and allocation. It was noted that any substantial changes to the building design would require preapproval from the NHDOE. Any reduction in points received for deficiencies would result in reduced rank or loss of rank which would jeopardize the project’s eligibility for building aid funding in the future. A subcommittee for fund raising was formed. The committee agreed to engage the services of NH Listens of UNH to support their work on community engagement. The next meeting of the committee is scheduled for October 11 at 6:00 pm.</li> <li>• A copy of the meeting notes and recording of the meeting may be found on the Colebrook School Board web page.</li> </ul>	
11.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>• <b>Afterschool Program Extension Funding</b> R. Murphy/D. Greene: Motion to provide \$17,322.00 in local funding to extend the afterschool program for the remainder of the school year as grant funds are not available and local daycares have closed. (Vote: five in favor; two opposed – R. Lyons and J. Sweatt).</li> </ul>	<p><b>VOTE: Motion Carries</b></p>
12.	<p><b>New Business:</b> None</p>	

13.	<b>Information:</b> None	
14.	<b>Hearing of the Public (15 minutes)</b> The Chairman initiated the hearing of the public session at 6:45 pm. R Murphy/D. Greene: Motion to end 15-minute public session at 6:59 pm.	<b>VOTE:</b> Motion Carries
15.	<b>Meetings:</b> <ul style="list-style-type: none"> <li>• Next Colebrook School Board Meeting Tuesday, November 7, 2023, at 6:00 pm – CAES Library</li> <li>• Next Colebrook School Board Building Expansion Committee Meeting: October 11, 2023.</li> </ul>	
16.	<b>Adjournment:</b> T. Stevens/D. Greene: Motion to adjourn the meeting at 7:00 pm.	<b>VOTE:</b> Motion Carries

Respectfully Submitted,  
Debra J. Taylor  
Superintendent

Board Adopted: November 7, 2023