

**OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT**  
**REGULAR MEETING of the GOVERNING BOARD**  
**Tuesday, March 12, 2024**  
**MINUTES**

**TIME:** 4:06pm

**PLACE:** Main Office Conference Room

**CALL TO ORDER AND ROLL CALL**

**BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

**PLEDGE OF ALLEGIANCE**

**(1.0) APPROVAL OF AGENDA**

Motion by J. Mendonca      Second J. Benevedes      ACTION (5-0)

**(2.0) APPROVAL OF MINUTES**

The minutes of the regular meeting held on February 20, 2024 are presented for Board approval.

Motion by M. Nunes      Second J. Meneses      ACTION (5-0)

**(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

*Jesse Tobias, Technology Coordinator was introduced by Supt. Pilgrim.*

**(4.0) CORRESPONDENCE:**

Letter dated February 28, 2024 from Malia M. Cohen, State Controller, RE: Certification of Fiscal Year 2021-2022 Audit Report and Appeal Rights for Apportionment Significant Findings

*Supt. Pilgrim shared that the Audit Report for the 2021-2022 year was received and marked complete by the state controller's office. Steps to follow if an appeal was thought necessary for the finding of insufficient instructional minutes were also provided in the letter.*

**(5.0) ADMINISTRATORS' REPORTS**

**1. *Superintendent Report***

*Supt. Pilgrim informed the board that TK construction was still on schedule. She also shared an updated school infographic for the 2023-2024 year that will be available at parent conferences.*

**(6.0) BUSINESS SERVICES**

**1.) Approval authorization to pay vouchers as presented.**

Motion by J. Benevedes      Second M. Nunes      ACTION (5-0)

**2.) Approval of Budget Revisions as presented.**

*Gabriela Gutierrez, Business Manager stated that the budget revisions presented were due to the 2<sup>nd</sup> interim adjustments.*

Motion by J. Mendonca      Second J. Benevedes      ACTION (5-0)

**3.) Approval of 2023-2024 2<sup>nd</sup> Interim Report**

*Gabriela Gutierrez, Business Manager reviewed the second interim with the board in depth showing what has been spent and what is still allocated.*

Motion by J. Meneses      Second M. Nunes      ACTION (5-0)

**(7.0) DISTRICT ADMINISTRATION**

**1.) Approval of MOU with Tulare County SELPA releasing ERMHS funds to the SELPA.**

*Supt. Pilgrim presented the MOU releasing the ERMHS funds from the LEA to the SELPA.*

Motion by J. Meneses      Second J. Benevedes      ACTION (5-0)

**2.) Approval of CSBA Policy Updates for September 2023.**

*Supt. Pilgrim presented the September 2023 CSBA policy updates for board consideration and approval.*

Motion by J. Meneses      Second J. Mendonca      ACTION (5-0)

**3.) Approval of the 2024-2025 School Calendar**

*Supt. Pilgrim presented the 2024-2025 school calendar for approval.*

Motion by M. Nunes      Second J. Meneses      ACTION (5-0)

4.) Approval of OV Governing Board Priorities

*Supt. Pilgrim formally presented the updated Board Priorities that were discussed at the last board meeting.*

Motion by J. Mendonca                  Second M. Nunes                  ACTION (5-0)

5.) Approval of 2024-2025 Budget Hearing Planning Form.

*Supt. Pilgrim presented the dates for the annual proposed budget and LCAP public hearing to take place on June 11, 2024, documents made available on June 6, 2024, and board adoption on June 25, 2024.*

Motion by M. Nunes                  Second J. Mendonca                  ACTION (5-0)

6.) Approval of the selection of M. Green and Company LLP as the district auditors for 2023-2024.

Costs: Not to exceed \$30,000

Funding Source: GF

*Supt Pilgrim recommended M.Green & Company for the audit selection for the 23/24 school year. The same as last year.*

Motion by J. Benevedes                  Second J. Mendonca                  ACTION (5-0)

7.) Approval of TCOE bid for internet services effective 7/1/24 thru 6/30/27.

Costs: 12,000 annual service fee

Funding Source: GF

*Supt. Pilgrim recommended to continue internet services through TCOE.*

Motion by J. Mendonca                  Second J. Benevedes                  ACTION (5-0)

8.) Approval of ERATE bid for network electronics to replace 20 year old switches.

Costs: 176,626.63

Funding Source: ERATE 72,000, Learning Recovery grant 104,626.63

*Jesse Tobias, Technology Coordinator presented the ERATE bid to update old network ports and replace the ones that currently do not work.*

Motion by J. Meneses                  Second M. Nunes                  ACTION (5-0)

**(8.0) CLOSED SESSION**

1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

2.) TITLE: Conference with Real Property Negotiators: Government Code § 54956.8.  
PROPERTY: APN 148-050-054 (portion)  
CONTACT PERSON/AGENCY NEGOTIATOR: Heather Pilgrim, Superintendent  
NEGOTIATING PARTIES: Oak Valley Farms, a general partnership  
UNDER NEGOTIATION: Price and Terms.

**(9.0) RECONVENE IN REGULAR SESSION**

1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Classified Resignation: Emily Herrera, PE Instructional Aide  
Classified Hire: Bernadette Regalado, ELOP Camp Lead, 2.25hrs

Motion by J. Benevedes Second M. Nunes ACTION (5-0)

2.) TITLE: Conference with Real Property Negotiators: Government Code § 54956.8.  
PROPERTY: APN 148-050-054 (portion)  
CONTACT PERSON/AGENCY NEGOTIATOR: Heather Pilgrim, Superintendent  
NEGOTIATING PARTIES: Oak Valley Farms, a general partnership  
UNDER NEGOTIATION: Price and Terms.

Discussion of next steps to consider in the possibility of acquiring land south of the District.

**(10.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

**(11.0) ADJOURNMENT @ 5:40pm**

Motion by J. Meneses Second J. Benevedes ACTION (5-0)

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**  
**April 9, 2024 @ 4:00pm School Office conference room**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.



