



Chapter Bylaws
Mary G. Montgomery High School Chapter
of the
National Honor Society
Adopted: August 2024

ARTICLE I: NAME

The name of this chapter shall be the **Mary G. Montgomery High School Chapter of the National Honor Society**.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Mary G. Montgomery High School.

ARTICLE III: POWERS

Section 1: This chapter operates under the direction of the National Constitution of NHS and the guidelines of Mobile County Public Schools for NHS.

Section 2: The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3: Final authority on all activities and decisions of the chapter resides with the school principal.

Section 4: Nondiscrimination: Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, gender identity, sexual orientation and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character.

Section 2. Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Alumni and honorary members have no voice or vote in chapter affairs.

Section 3. Eligibility:

- a. Candidates eligible for selection to this chapter must be members of the junior or senior class and physically attend Mary G Montgomery High School.
- b. To be eligible for selection of membership in this chapter, the candidate must have been enrolled and physically in attendance for a period equivalent to one semester at Mary G. Montgomery High School.
- c. Candidates eligible for election into the chapter shall have an overall unweighted 3.5 GPA in regular or honors classes.
- d. Candidates cannot have any B, C, D, or E discipline offenses.
- e. Candidates must have four teacher recommendations from teachers chosen by the sponsor that are currently teaching the student, or they have previously taught the student.
- f. Candidates can have no more than three Class A discipline offenses during their high school tenure.
- g. Candidates cannot have more than 5 unexcused absences the previous year, or 5 unexcused tardies the previous year.
- h. Upon meeting the grade level requirements, enrollment eligibility, discipline requirements, and GPA standards, candidates shall then be considered based on their service, leadership, character, and citizenship for NHS.

ARTICLE V: SELECTION OF MEMBERS

Section 1. The selection of members to this chapter shall be by a majority vote of the faculty council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, nonvoting, *ex officio* member of the faculty council.

Section 2. The selection of new members shall be held once a year during the first semester of the school year.

Section 3. Prior to the final selection, the following shall occur:

- a. Students' academic and discipline records shall be reviewed to determine eligibility.
- b. All students who are eligible based on academics and discipline shall be notified and asked to complete and submit the application form for further consideration.
- c. The faculty shall be requested to evaluate those candidates submitting application forms using the official input form provided by the chapter adviser.
- d. The faculty council shall review the candidate application form, faculty input, service form, and other relevant information to determine those who fully meet the selection criteria for membership.
- e. The student must have all paperwork correctly completed, signed, and submitted by the due date set by the advisor to be considered for selection.

Section 4. Candidates become members when inducted at a special ceremony.

Section 5. An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.

Section 6. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1. Dues for this chapter shall be \$75. Dues will be payable to the chapter within 30 days of induction. If a member is suspended or dropped for any reason, their membership fee will not be refunded.

Section 2. NHS members who are seniors in good standing shall be granted the privilege of wearing the gold honor cords and tassels provided by the chapter advisor at graduation.

ARTICLE VII: OFFICERS

Section 1. The officers of the chapter shall be President, Vice President, Secretary, Treasurer, and Parliamentarian.

Section 2. Student officers shall be elected at the last meeting of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any member who is eligible can be nominated or submit their name as a candidate for office.

Section 3. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the President to preside at the meetings of the chapter and serve as the official representative of the chapter at school and community functions.

Section 5. The Vice President shall preside in the absence of the President and shall also keep a record of members' contributions to leadership and service.

Section 6. The Secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.

Section 7. The Treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

Section 8. The Parliamentarian is to ensure the meetings are orderly and civil and to help the chapter operate according to its constitution and bylaws.

Section 9. Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

ARTICLE VIII: MEETINGS

Section 1. Regular meetings of this chapter shall be monthly before school in the auditorium. Special meetings can be called by the President with approval of the adviser.

Section 2. This chapter shall conduct its meetings according to *Robert's Rules of Order*.

Section 3. Members are expected to attend all chapter meetings and will be placed on probation if excessive meetings are missed with possibility of dismissal. When a member misses a meeting due to an emergency, the advisor or a board member should be notified.

ARTICLE IX: ACTIVITIES

Section 1. The chapter shall determine one or more service projects for each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in an individual service project which reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

Section 5. The chapter shall publicize and promote its projects in a positive manner.

ARTICLE X: DISCIPLINE AND DISMISSAL OF MEMBERS

Section 1. Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the **Mary G. Montgomery High School chapter of the National Honor Society**. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2. If a member's cumulative grade point average falls below an unweighted 3.5, he /she will be given a written warning and a reasonable time period for improvement. If the cumulative grade point average remains below a 3.5 at the end of the warning period/probation, the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.

Section 3. Violations of the law or school regulations can result in immediate consideration of the dismissal of a member (see Section 5 below). These violations include, but are not limited to

DWI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities or in the community.

Section 4. Offenders of the school conduct code (such as use of profanity, failure to comply, excessive unexcused absences, excessive tardiness, etc.) will receive written warning notification and placed on probation. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

Section 5. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 6. In all cases of dismissal:

- a. The member fee is nonrefundable.
- b. The student will not be given a gold honor cord or tassel at graduation, regardless of dues being paid.
- c. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

Approved on

October 1, 2024

Chapter President

Madalynn Steward

Secretary

Christina Pree

Adviser

Katrina Wooten Lori Blair

David Davis
Principal