

David A. Perdue Primary School



TITLE 1 Family Engagement Guidebook

Revision Date: 08/12/2026

Kathy Gibbs – Principal

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A Parent's Guide to Title I

What is Title I?

Title I, Part A is a federally funded program under the Every Student Succeeds Act (ESSA). The purpose of Title I under ESSA is to ensure that **all** children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments.

Which Houston County schools are Title I schools?

CB Watson Primary	Northside High	Thomson Middle
Centerville Elementary	Northside Middle	Tucker Elementary
Eagle Springs Elementary	Parkwood Primary	Warner Robins High
Huntington Middle	Pearl Stephens Elementary	Warner Robins Middle
Westside Elementary	David A. Perdue Primary	Northside Elementary
Miller Elementary	Quail Run Elementary	Shirley Hills Elementary
Morningside Elementary	Russell Elementary	Langston Road Primary



What support is provided through Title I?

The Title I Program offers a variety of supports which may include, but are not limited to, additional teachers, support staff, instructional materials and supplies, technology to support student learning, tutoring, professional development for school staff and capacity building events for families.

What role does family engagement play in Title I?

Family engagement is an integral part of the ESSA law. Districts and schools receiving Title I funding must:

- Ensure that high-quality academic assessments, accountability systems, teacher preparation and training, curriculum, and instructional materials are aligned with challenging State academic standards so that students, teachers, parents, and administrators can measure progress against common expectations for student academic achievement.
- Afford parents substantial and meaningful opportunities to participate in the education of their children.



Families,

You can have a tremendous influence on your child's success in school. By partnering with the school and participating in the Title I program, you will:

- show your child that you support and value his/her education.
- be able to closely monitor your student's progress.
- build stronger relationships between home and school.
- provide valuable input about schoolwide programs.

Research shows that students whose families are engaged perform better academically, socially and behaviorally. Be sure to become involved in your child's school by:

- communicating regularly with your child's teacher.
- attending academic-based family events and parent-teacher conferences.
- volunteering at the school.
- joining the Parent Action Team or School Council.
- Provide input concerning the Title I program at the school.

David A. Perdue Primary

THE CONNECTION

***Family-School Engagement Plan and Compact
2026-2027***



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www.hcbe.net

Revision Date: 08/10/2026

What is Title I?

David A. Perdue Primary is identified as a Title I school as a part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement plan and compact.

THE CONNECTION

What is it?

The Connection is a comprehensive document joining our School-Family Engagement Plan and Compact together with the purpose of strengthening the bond between school and home. The Engagement Plan describes how our school will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. The school will provide information and as many opportunities as possible for the participation of all family members. The Compact explains what teachers, parents and students each will do in an effort to work together to make sure that our students reach grade level standards. The Compact is discussed with families during parent-teacher conferences throughout the school year.

How is it revised?

The Connection is jointly developed and revised by our school's stakeholders. All families are invited to attend our annual Shared Decision-Making Meeting (SDM) held each spring. Families are asked to review and give feedback on the Engagement Plan, Compact, and budget including the 1% set aside. All feedback forms from the SDM Meetings are collected, reviewed, and used to revise this document and to improve program planning for the next school year. Families who are not able to attend the SDM Meeting have the opportunity to provide input by completing an online feedback form and completing the Title I Parent Satisfaction Survey that seeks suggestions regarding the plan, compact and budget.

Who is it for?

The Connection is for all students attending a Title I school and their families. We encourage and invite families to fully participate in the opportunities described in this document. Our school will provide full opportunity for the participation of parents and family members with limited English, with disabilities, of migratory children and caretakers of students served in Neglected and Delinquent Centers.

Where is it available?

The Connection is included in our Title I Family Engagement Guidebook that is provided to all parents and families at the beginning of the year or whenever a new student enrolls. The Connection is also available on our school website and in our Parent Resource Center. Families can request a copy at any time during the school year.

Let's Stay Connected

David A. Perdue Primary believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities. Here are the ways to stay connected and informed.

- Progress Reports and Report Cards
- HCSD App
- School Website
- Social Media
- Callouts
- Emails
- Parent-Teacher Conferences
- Digital Monthly Newsletters

Access to Staff

- Our school has an open-door policy.
- All teachers and staff are available through email. See the school webpage for contact information.
- Conferences may be scheduled directly with your child's teacher or through the Main office at (478) 218-7500.



ACTIVITIES TO BUILD PARTNERSHIPS

David A. Perdue Primary plans the following events to build the capacity for strong parent and family engagement and to support a partnership among the school, parents, and the community to improve student academic achievement. Meetings and events are scheduled at various times and in different formats to accommodate the needs of our families. These events may be held in person or virtually.

Event	Focus	Date
Meet and Greet	Welcoming	July 31, 2026
Open House	Curriculum Standard	August 24, 2026
Annual Title I Meeting-Luncheon	Informational	August 27, 2026
The Greatest Booknic on Earth	Literacy & Testing	October 8, 2026
Parent-Teacher Conferences	Monitoring Progress	October 9, 2026
Family Scavenger Hunt: Math Night	Curriculum -Math	November 5, 2026
Parent Action Team Meeting	SDM	November 13, 2026
Title I Parent Action Meeting	SDM	October 13, 2026
Panda Power Up: Tech & STEM Night	Technology Curriculum-STEM	January 28, 2027
ESOL Parent University	ESOL	January 14, 2027
Title I Parent Satisfaction Survey	SDM	January 2027
Voices for the Vision	SDM	April 2027
Parent University	Transition- K & 3 rd	May 3, 2027

David A. Perdue Primary wants to help all our families participate in our family engagement activities. If you need assistance with childcare or transportation to attend the events listed in this plan, contact our Family Engagement Liaison for more information and assistance.

Juanita Larson
(478) 218-7500
juanita.larson@hcbe.net

Family Engagement Liaison

Our FEL is **Juanita Larson**. She is available to assist families in a variety of ways from finding resources, connecting with teachers and administrators, navigating Infinite Campus and providing opportunities for you to learn how to help your student at home.

Juanita Larson 478-218-7500
juanita.larson@hcbe.net

Parent Resource Center

Visit the Parent Resource Center in the Professional Learning Room to get pamphlets, brochures, and other resource materials to use at home with your child.

Room 224
Monday – Friday, 8AM -- 2:30PM



- PTO
- Special School Events
- We will host volunteer training several times throughout the year.
- Wednesday & Friday Volunteer Days

Our Pledge to our Parents and Families

David A. Perdue Primary will take the following measures to promote and support parents as equal partners in their child's education. In order to reach our goal of the highest quality of student achievement, David A. Perdue Primary pledges to support our students and their families as the foundation of the school. We will:

- ✓ Ensure that all information related to school and parent programs, meetings and other activities is published in both English and Spanish and posted on the website or on social media.
- ✓ Provide training for staff on the value and contribution of parents, on ways to improve communication, on ideas to build strong partnerships with families, on providing information in a friendly format and on responding to parent requests four times during the school year.
- ✓ Partner with organizations and early learning centers to provide resources to help prepare families and their students for successful school transitioning.
- ✓ Share information/materials related to school and parent engagement activities, meetings and workshops in English and Spanish.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events through school messenger, social media, school website, newsletters and flyers.
- ✓ Work with parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ✓ Provide information for parents to better understand Georgia Standards of Excellence and assessments for all grade levels.
- ✓ Collaborate with stakeholders and community/business leaders to increase awareness of family and community engagement programs.
- ✓ Connect families to classes or support groups to help further enhance our parent's various educational levels.
- ✓ Collect feedback from parents and family members after academic events in order to respond to parents' request for additional support for engagement activities.

2026-2027 District Goals

Increase by at least 3 percent the number of students performing at or above proficiency in core content areas in grades 3-11 as measured by Milestones assessment scores.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2026-2027 School Goals

Increase achievement percentile on MAP Reading Growth Assessment by 3% from Spring 2025 to Spring 2026.

Increase achievement percentile on MAP Math Growth Assessment by 3% from Spring 2025 to Spring 2026.

Grade Levels: K-2

Focus Areas for K

- Letter and Letter Sounds
- Decoding and Encoding CVC Words
- Phonemic Awareness
- Facts to 5
- Counting to 100

Focus Areas for 1

- Decoding skills
- Fluency skills
- Comprehension strategies
- Counting to 120
- Facts to 10
- Place value strategies

Focus Areas for 2

- Decoding skills
- Reading Comprehension strategies
- Facts to 20
- Place value skills
- Reading a clock

***Our Compact:** Teachers, Families and Students -Together for Success*

David A. Perdue Primary will

- Provide families with a monthly newsletter that features literacy and math activities covered in the classroom.
- Provide a weekly UFLI Learning at Home Activity sheet.
- Provide families with a bag of leveled books to help support and improve reading fluency, decoding skills and comprehension.
- Offer family events focused on academic supports in the areas of literacy, curriculum standards, ESOL, testing and technology.
- Provide families with a "Reading and Math Tool Kit" to help aid in student learning at home.

Family will

- Practice literacy and math skills with your child using the newsletters provided by the teachers.
- Complete the UFLI activity sheet weekly with your child.
- Listen to your child read from his/her bag of books nightly.
- Attend family events at school to learn strategies that can help your child in various academic areas.
- Help your child use his/her "Reading and Math Tool Kit" at home.

Student will

- Practice literacy and math skills nightly by using skills covered in the newsletters.
- Complete UFLI activity sheet with family each week.
- Read nightly for at least 20 minutes from their bag of books.
- Attend academic events at the school with their families.
- Utilize their "Reading and Math Tool Kit" at home.



Superintendent of Schools

Dr. Richard Rogers

Board Members

Dr. Rick Unruh, Chair

Dave Crockett, Vice Chair

Angel Brown

Mark Ivory

Clyde Jackson, Jr.

Lori Johnson

Jon Nichols

August, 12, 2026

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Dear Parent(s) or Legal Guardian(s),

In compliance with the requirements of the Every Students Succeeds Act, the Houston County School System would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/ or paraprofessional(s). The following information may be requested:

Whether the student's teacher—

- has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- is teaching in the field of discipline of the certification of the teacher.

Whether the child is provided with services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/ or paraprofessional's qualifications, please contact your child's school or you may contact Dana Morris, Director of Federal Programs, at the Houston County Board of Education at (478) 988-6200 ext. 3449 or at email dana.h.morris@hcbe.net.

Thank you for your interest and involvement in your child's education.

Sincerely,

Dana Morris, Director of Federal Program

Copyright Piracy Awareness Notification

Title I, Part A, Section 1116 of Every Student Succeeds Act (ESSA) states that Title I schools shall provide information and resources to help parents and families work with their children to understand the harms of copyright piracy. In keeping with this requirement, definitions of relevant terms, as well as links to websites that may be helpful in educating children concerning copyright piracy regulations, are included below.

Copyright-a form of protection given to creators and authors of literary, dramatic, musical, and artistic works. A copyright means that the author has the right to do or let others do any of the following things:

- Make copies
- Distribute copies
- Perform work publicly
- Display work publicly
- Make modifications or adaptations

Generally, it is illegal for anyone to do any of the things listed above without the creator's permission. However, there are some exceptions and limitations to this right. One major limitation is the Doctrine of Fair Use.

Copyright Piracy-Unauthorized reproduction for sale or use of copyrighted work such as a book, lyric or software.

Online Resources:

<https://www.commonsensemedia.org/videos/teaching-kids-about-copyright-piracy>

<http://www.copyrightkids.org/>

If additional assistance or more information is needed, the media specialist at your child's school can help.

Title I Complaint Procedures

Although the below steps are recommended for the most efficient resolution at the lowest level, the parent/student has the right to bypass these steps at any time and request an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program, or placement. The parent and the student may take part in the hearing and have an attorney represent you at your own expense. The impartial Hearing Officer will be selected by the district. Hearing requests must be made to the Title Coordinator identified in Step II below.

Step I

The complaint shall be presented orally or in writing to the school principal within ten (10) calendar days after the most recent incident upon which the complaint is based. Any witness or other evidence should be provided at this time. The administrator will investigate and render a written decision within ten (10) calendar days of the filing of the complaint.

Step II

A complainant dissatisfied with the decision of the school principal may appeal to the System Title I/Title II Coordinator by submitting a written statement of complaint to the System Title I/Title II Coordinator. This statement must be filed within ten (10) calendar days after the complainant receives the decision from the school principal. The complaint should be mailed to:

Mrs. Dana Morris, Federal Programs Director
Houston County Board of Education
Post Office Box 1850
Perry, GA 31069
Phone: (478) 988-6200
dana.h.morris@hcbe.net

Upon receipt of the written statement, the Title I/Title II Coordinator will schedule a meeting to attempt resolution of the concerns. The System Title I/Title II Coordinator will render a written decision within ten (10) calendar days after the meeting.

Step III

A complainant dissatisfied with the decision of the System Title I/Title II Coordinator may appeal to the Houston County Board of Education by filing a written request to the Office of the Superintendent. The complaint should be mailed to:

Dr. Richard Rogers
Office of the Superintendent
Houston County Board of Education
Post Office Box 1850
Perry, GA 31069

The appeal must be filed within ten (10) calendar days after the complainant receives the decision from the System Title I/Title II Coordinator. The Board of Education will act on the complaint at the next scheduled BOE meeting.

PBIS

	P PRACTICE SAFETY	A ACT RESPECTFULLY	N NICE AND KIND	D DESIRE TO LEARN	A ALWAYS BE RESPONSIBLE
LEARNING ENVIRONMENT (VARIES)	Hands, Feet, and Objects to Yourself	Treat Everyone with Respect	Use Kind Word and Actions	Try Your Best in All that You Do	Listen and Follow All Directions
HALLWAY (LEVEL 0)	Walking Feet and Eyes Forward Stay in Your Personal Space	Voice Level is at 0 Walk on the Blue Line	Keep Your Hands and Feet to Yourself	Always Listen to the Adult	Go to Where You are Supposed to Go
RESTROOM (LEVEL 0)	Walking Feet and Feet on the Floor	Voice Level is at 0 Give Your Friends Privacy	Clean Up After Yourself	Finish Quickly and Return to Class	Flush the Toilet and Wash Your Hands
CAFETERIA (LEVEL 0-1)	Sit on Your Bottom and Stay Seated	Keep Your Hands, Feet, and Objects to Yourself	Use Good Table Manners and Clean Up After Yourself	Use Your Time to Eat and Always Listen to Grown-ups	When Music is On, Voice Level is at 0.
PLAYGROUND (LEVEL 3-4)	Play with the equipment correctly	Take Turns with Equipment Be Ready To Line Up When it's Time to Go	Use Kind Words and Include Everyone	Play by the Rules Always Listen to the Adult	Pick Up Your Trash and Solve Problems Calmly
BUS (LEVEL 1)	Walk in a Line and Stay Seated & Face Forward	Use Whisper Voice on the Bus	Keep Your Hands, Feet, and Book Bags to Yourself	Listen and Follow All Directions	Go Directly to the Bus at Dismissal Time