

**JEFFERSON DAVIS PARISH SCHOOL BOARD
DECEMBER 20, 2018**

The Jefferson Davis Parish School Board met in regular session at Elton Elementary School, 614 Powell Street, Elton, LA 70532, on Thursday, December 20, 2018 at 10:00 a.m., with the following School Board members in attendance: President, Phillip Arceneaux, Vice-President, David Troutman, Members, Jason Bouley, Charles Bruchhaus, Donald Dees, David Doise, Malon Dobson, Vickie Hernandez, James Segura and Jody Singletary. Absent: Greg Bordelon, David Capdeville and Robert Menard.

The meeting was opened by, President Arceneaux, with an invocation by Elton Elementary Student, Mr. Jacsyn Martinez, in the Coushatta language, followed by the Pledge of Allegiance to the U.S. flag led by Elton Elementary 5th grade student of the year, Miss Isabel Carbalan.

Motion by Mr. Troutman, seconded by Mr. Hernandez and unanimously carried to approve the School Board minutes of the regular meeting on November 15, 2018.

Motion by Mr. Bouley, seconded by Mr. Doise and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed.

RECOGNITION OR PRESENTATIONS:

1. Welcome by Elton Elementary Principal, David Harper.
2. 4th and 5th grade students sang Silent Night and We Wish You a Merry Christmas.

4th grade students

Nina A., Clayton B., Kaya F., Ariana F., Sophie G., Genesis H., Kelby I., Liam L., Olivia L., Quincey L., Graisy M., Carmen M., Nevaeh R., Samuel R., Ariel S., Presley S., Sadie V., Gracie B., Anaiyah B., Daylen B., Lainey C., Joseph F., Zackery F., Derek G., Dynver G., Wyatt H., Chasing S., Brayden L., Makelin L., Ryan M., Asher M., John M., Maddison O., D Marion P., Nariah S., Davin S., Darius W., Lizzie W. and Lyric W.

5th grade students:

Dylan B., Derrian B., Ramsey B., Madelyn F., Tori G., Jamyra J., Alexis L., Kaley L., Trenton L., Katie M., Jaczyn M., Jazelle S., Jaylin T., Samuel U., Alana A., Olivia A., Brianna B., Isabel C., Keilan C., Jeramiah F., Emerald H., Jeremiah H., Hayden L., Miah M., Quentin M., Derek R., Carrie R. and Ayden S.

FINANCE COMMITTEE:

The following motions were made by Mr. David Troutman, Finance Committee Chairman, that the School Board:

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Grant permission to JWES to purchase 48 security cameras from CTI Security Solutions at a cost of \$13,632.86. Other quotes received from Total Quality Services, Inc. (\$16,677.21) and Life Safety Source (\$17,195.80). To be paid from Ward II Maintenance. Motion seconded by Mrs. Hernandez and unanimously carried. Motion by Mr. Segura, seconded by Mr. Dees and unanimously carried to amend motion to add cameras in all rooms (approximately 40 more). Original motion unanimously carried as amended.

Grant permission to Welsh High School Football to accept a \$400.00 donation from BWT Farms. Funds to be used to purchase supplies. Motion seconded by Mr. Bouley and unanimously carried.

Grant permission to Danielle Simien, CTE Supervisor to purchase 6 site renewal licenses for ACT WorkKeys Curriculum at a cost of \$9,000.00 (\$1,500.00 each), for each of the high school campuses. ACT WorkKeys Curriculum is used at each high school in the Career Success Skills course to adequately prepare students to be successful on the Workkeys test which directly affects School and district performance scores. To be paid from General Fund. Motion seconded by Mr. Doise and unanimously carried.

Grant permission to JHS Basketball program to accept a donation of \$1,500.00 from Jennings Girls Little Dribblers Organization. Funds to be used to help out the Basketball Program. Motion seconded by Mr. Dees and unanimously carried, with Mr. Arceneaux recused from voting.

Grant permission to JHS Band to accept a donation of \$2,846.00 from Band Boosters of Jennings, Inc. Funds to be used to help out with expenses. Motion seconded by Mr. Segura and unanimously carried.

Grant permission to JWES to accept a \$1,500.00 donation from the Jennings Girls' Lil Dribblers. Funds to be used by SWPBIS to issue rewards to students. Motion seconded by Mr. Dees and unanimously carried with Mr. Arceneaux recused from voting.

Grant permission to FES to accept a \$100.00 donation from Fenton PTC. Funds to be used for CAI lab and for student incentives. Motion seconded by Mr. Singletary and unanimously carried.

POLICY COMMITTEE:

The following motion was made by Mr. Jody Singletary, Policy Committee Chairman, that the School Board:

Approve the following new or revised policies brought to us by Forethought Consulting resulting from the 2018 Louisiana Legislative Session.

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A. Behavioral Health Services for Students File: JGCF (New)

Private behavioral health service providers are allowed to have access to students at school during the school day if the parent or legal guardian has requested such services.

Procedures and forms for this policy have been developed. Effective January 1, 2019

B. Dismissal of Employees File: GBN

Act 238 amends this policy addressing the dismissal of tenured bus operators by following the same procedures as tenured certificated personnel. These procedures are included in *Employee Discipline File: GBK*.

Act 634 also amends this policy calling for the dismissal of an administrator, teacher, or substitute teacher submitting fraudulent documentation to BESE or LDOE in an application for a teaching certificate and/or cheating on a state assessment as determined by BESE. Act 634 became effective July 1, 2018.

C. Employee Discipline File: GBK

Act 238 revises this policy providing bus operators with the same hearing procedures as tenured teachers. A subheading in this policy has been added to identify the location of the hearing procedures.

Act 238 became effective May 2018 upon signature of the Governor.

Motion seconded by Mr. Dobson and unanimously carried.

The following committees had no reports to present:

Insurance - David Doise, Chairman

Building & Grounds - James Segura, Chairman

Transportation- Greg Bordelon, Chairman

16th Section - Charles Bruchhaus, Chairman

Ward II (Ad Hoc) - Donald Dees, Chairman

Legislative Liaison - Donald Dees, Chairman

Food Service Committee - Malon Dobson, Chairman

The Sales Tax report was given by Mrs. Amber Hymel, Tax Collector.

NEW BUSINESS:

Motion by Mr. Bouley, seconded by Mr. Troutman and unanimously carried to approve the following Out-of-State travel request:

1. WHS Dazzlers, teachers, parents and chaperones to travel to Houston, TX from January 25-26, 2019 for a dance competition. At no expense to the Board.

Motion by Mr. Doise, seconded by Mr. Dees and unanimously carried to grant permission to the child nutrition program to surplus the following items and send to the next available public auction:

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1. Beverage Air Double Door Reach In Refrigerator (Model Number KR48-1AS)
2. Cres Cor Warmer (KAC-J21653-222)

Motion by Mr. Singletary, seconded by Mr. Bouley and unanimously carried to approve the following resolution regarding Board Member Robert Menard:

RESOLUTION

WHEREAS, Robert Menard has faithfully served the public as a member of the Jefferson Davis Parish School Board from April 20, 2000 to December 31, 2018, and

WHEREAS, his service and dedication to fulfilling his responsibilities have been inspirational to his fellow Board Members and to the administrative personnel with whom he has worked, and further, his spirit of Public Service has been in the finest tradition of democratic government;

NOW THEREFORE, BE IT RESOLVED by the Jefferson Davis Parish School Board in regular session of the 20th day of December, that said Board recognizes and commends Robert Menard, School Board District 4, for a job well done.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

Phillip Arceneaux
President

Kirk Credeur
Superintendent

Motion by Mr. Dees, seconded by Mr. Singletary and unanimously carried to approve the following resolution regarding Board Member Vickie Buller Hernandez

RESOLUTION

WHEREAS, Vickie Buller Hernandez has faithfully served the public as a member of the Jefferson Davis Parish School Board from September 21, 2017 to December 31, 2018, and

WHEREAS, his service and dedication to fulfilling his responsibilities have been inspirational to his fellow Board Members and to the administrative personnel with whom he has worked, and further, his spirit of Public Service has been in the finest tradition of democratic government;

NOW THEREFORE, BE IT RESOLVED by the Jefferson Davis Parish School Board in regular session of the 20th day of December, that said Board recognizes and commends Vickie Buller Hernandez, School Board District 10, for a job well done.

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The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board.

Phillip Arceneaux
President

Kirk Credeur
Superintendent

PERSONNEL CHANGES:

The following personnel changes are an Informational Item:

A. Personnel changes:

APPOINTMENTS

1. B. Lopez, WES Pre-K Paraprofessional, 12/14/18, re: new position.

TRANSFER

1. S. Doucet, JWES Principal to WEIC Homebound Teacher 09/24/18.
2. C. Warden, JWES Sped Ed Para to JWES CAI Lab Manager 01/07/19.

LEAVE

1. N. Reed, WAR Cafeteria Tech, 12/03/18 to 03/26/19.
2. E. Kershaw, LAHS Custodian, 12/17/18 to 12/21/18.
3. C. Young, JES Teacher, 11/07/18 to 12/4/18.
4. R. Maples, LAES Teacher, 12/01/18 to 01/07/19.

SABBATICAL LEAVE

1. R. Maples, LAES Teacher, 01/07/19 to 05/25/19.

MATERNITY LEAVE

1. S. Thibodeaux, WES Teacher, 03/23/19 to 04/21/19.
2. A. Valdez, EHS Clerical Aide, 12/16/18 to 02/11/18.

RESIGNATION

1. L. West, WHS Cafeteria Tech, 11/27/18.
2. L. Monceaux, Jennings Schools Bus Driver, 01/01/19.
3. J. Richardson, WHS Teacher/Coach, 01/06/19.

President Arceneaux turned the meeting over to Elton Elementary Staff.

1. **Counselor, Mrs. Kim Edwards sang Jesus Born on this Day.**
2. **ELTON ELEMENTARY -**
 1. **Music selection by Counselor, Mrs. Kim Edwards**
 2. **Acknowledgements by Principal David Harper**
 - A. **Junilla Byrne - Teacher of the Year**
 - B. **Natalie Courville - Support Person of the Year**
 3. **Music selection by Principal, David Harper**

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

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EXECUTIVE SESSION

It was moved by Mr. Bouley, seconded by Mr. Singletary and carried to enter into executive session to discuss Tax Department External Auditor Contracts. President Arceneaux and Superintendent Credeur asked the following individuals to remain for executive session:

Board Members

Superintendent Credeur

Executive Secretary, Debbie Abshire-Sonnier

Tax Collector, Amber Hymel

Attorney Michael Cassidy

It was moved by Mr. Doise, seconded by Mr. Bouley and carried to return to regular session.

It was moved by Mr. Doise, seconded by Mr. Bouley and carried to grant permission to Superintendent Credeur and Legal Counsel, Mr. Cassidy to take any necessary legal action necessary to collect and enforce External Audit Contracts.

There being no other business to come before the Board, it was moved by Mr. Segura, seconded by Mr. Dobson and unanimously carried, to adjourn.

/s/ Phillip Arceneaux, President

ATTEST:

/s/Kirk Credeur, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.