

# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Workshop Meeting – August 14, 2025 Vernonia Schools, 1000 Missouri Avenue, Vernonia

- 1. CALL TO ORDER:** A Workshop of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 4:42 p.m. by Greg Kintz, Board Chair. MEETING CALLED TO ORDER
- Board Present:** Greg Kintz, Joan Jones, Tony Holmes, Javoss McGuire, Lisa Curry, Amy Cieloha, and Alicia Mahoney BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; and Barb Carr, Administrative Assistant. STAFF PRESENT
- Visitors Present:** None VISITORS PRESENT
- Board Member Roles and Responsibilities Training:** ROLES & RESPONSIBILITIES TRAINING  
The Superintendent / Board Operating Agreement was reviewed. It will be presented to the Board at the September meeting for approval.

OSBA's Basic Roles and Responsibilities Handout was shared and discussed.

1. School Board Best Practices:

- Division of duties
- Board meetings
- Typical duties of the board chair
- Email
- Executive session
- Ethics
- Policy Review
  - BBFA – Board Member Ethics and Conflicts of Interest
  - BBFB – Board Member Ethics and Nepotism
  - BBF – Board Member Standards of Conduct
  - BG – Board Staff Communications
  - BF – Policy Development

OSBA's Board Culture Packet was shared and discussed.

**ADJOURNED:** Workshop adjourned at 5:47 p.m.

Board Chair

District Clerk

ADJOURNED