

REVISED - DRAFT – Unofficial Until Approved
Meeting Minutes 2/21/2012

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session on February 21, 2012 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg #1, and Tucson, Arizona 85749. The meeting was called to order at 7:03 p.m.

1. ROLL CALL

Board Members present:

Mr. Jeffrey Neff, President

Mrs. Claire Place, Clerk

Mr. Steven Auslander, Board Member

Mr. Peter Livingston, Board Member

Dr. Wayne Peate, Board Member *(absent)*

Annie Kosky, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Livingston made a motion to approve the Agenda with exception. Mr. Livingston requested Announcements be moved before the Call to the Public. Mr. Auslander seconded; the motion carried unanimously.

3. ANNOUNCEMENTS

A. Charlene Atkinson – *Char's Art Fund*

Ms. Sally Glennon explained to Board members that an Art Fund has been established to benefit our elementary art students. Mr. George Atkinson as a surprise birthday present set this fund up to honor his wife Charlene Atkinson, who is a former Art teacher with TVUS.

4. CALL TO THE PUBLIC

There was no call to the public.

5. CONSENT AGENDA *(see attached)*

MOTION: Mr. Livingston made a motion to approve the Consent Agenda. Mrs. Place seconded; the motion carried unanimously.

6. INFORMATION ITEM

A. First Reading of Policies:

GDF - Support Staff Hiring

This existing policy was revised.

Additional language added to an existing policy to ensure Support Staff are noticed per policy about the pre-employment drug screen policy.

GDF-A – Hiring Support Staff Pre-employment Drug/Alcohol Testing Form

This is a new policy.

The same policy as the one for 'instructional' staff. This is not to replace that policy, it is an additional policy to address 'support' staff. Please ensure the correct policy number is attached to this newly added exhibit.

GDF-RA – Support Staff Hiring Pre-employment / Continued Emp. Disclosure

This is a new policy.

The same policy as the one for 'instructional' staff. This is not to replace that policy, it is an additional policy to address 'support' staff. Please ensure the correct policy number is attached to this newly added exhibit.

GDF-RB – Hiring of Support Staff Application for Support Staff

This is a fairly new policy that is simply being moved to a new location.

This is a new policy that should be moved into the "Support Staff" section of the policy manual. Please ensure the correct policy number is attached to this exhibit in its new location in the policy manual. Please make sure the correct policy number is adjusted on every page of this exhibit.

GDF-RC – Support Staff Hiring Notice of Employment

This existing policy was revised.

Policy was changed to no longer require the employee's signature, and to include the Governing Board President's signature instead of the Superintendent's signature. The policy number was adjusted to be appropriately placed in the flow of Support Staff Hiring policies

7. ACTION ITEM

A. 2012 Board Goals

MOTION: Mr. Livingston made a motion to table the 2012 Board Goals until the next Governing Board meeting. Mrs. Place seconded; the motion carried unanimously.

B. Second Reading Policies:

GDF - Support Staff Hiring

This existing policy was revised.

Additional language added to an existing policy to ensure Support Staff are noticed per policy about the pre-employment drug screen policy.

MOTION: Mr. Livingston made a motion to approve the GDF Support Staff Hiring policy. Mr. Auslander seconded; the motion carried unanimously.

GDF-A – Hiring Support Staff Pre-employment Drug/Alcohol Testing Form

This is a new policy.

The same policy as the one for 'instructional' staff. This is not to replace that policy, it is an additional policy to address 'support' staff. Please ensure the correct policy number is attached to this newly added exhibit.

MOTION: Mr. Livingston made a motion to approve the GDF-A Support Staff Hiring policy. Mr. Auslander seconded; the motion carried unanimously.

GDF-RA – Support Staff Hiring Pre-employment / Continued Emp. Disclosure

This is a new policy.

The same policy as the one for ‘instructional’ staff. This is not to replace that policy, it is an additional policy to address ‘support’ staff. Please ensure the correct policy number is attached to this newly added exhibit.

MOTION: Mr. Livingston made a motion to approve the GDF-RA Support Staff Hiring Pre-employment / Continued Emp. Disclosure policy. Mr. Auslander seconded; the motion carried unanimously.

GDF-RB – Hiring of Support Staff Application for Support Staff

This is a fairly new policy that is simply being moved to a new location.

This is a new policy that should be moved into the “Support Staff” section of the policy manual. Please ensure the correct policy number is attached to this exhibit in its new location in the policy manual. Please make sure the correct policy number is adjusted on every page of this exhibit.

MOTION: Mr. Livingston made a motion to approve the GDF-RB Hiring of Support Staff Application for Support Staff. Mr. Auslander seconded; the motion carried unanimously

GDF-RC – Support Staff Hiring Notice of Employment

This existing policy was revised.

Policy was changed to no longer require the employee’s signature, and to include the Governing Board President’s signature instead of the Superintendent’s signature. The policy number was adjusted to be appropriately placed in the flow of Support Staff Hiring policies.

MOTION: Mr. Livingston made a motion to approve the GDF-RC Support Staff Hiring Notice Of Employment. Mr. Auslander seconded; the motion carried unanimously

C. Kindergarten Tuition Increase Consideration for SY 2012- 2013.

MOTION: Mr. Auslander made a motion to increase Kindergarten Tuition for the SY 2012-2013. Mr. Livingston seconded; the motion carried unanimously.

D. Consideration of Revenue Proposals from Budget Committee

1. Close classrooms and other instructional space on each campus – July 2012 to save on Utility costs
2. Continue to add enrollment addition per Board Policy
3. Seek advertising primarily on school buses

MOTION: Mr. Auslander made a motion to approve #1, #2 and #3 revenue proposals from the Budget Committee. Mrs. Place seconded; the motion carried unanimously.

E. Determine Excess Capacity SPED SY 2012-2013 per Policy JFB

MOTION: Mr. Auslander made a motion to approve the Excess capacity for SPED as proposed in policy JFB for SY 2012 -2013. Mr. Livingston seconded; the motion carried unanimously.

F. *Consider Kindergarten Class Size Goal of 1:18 to 22 in Policy Regulation IIB-R*

MOTION: Mr. Livingston made a motion to approve Kindergarten class size as proposed in policy IIB-R for SY 2012 -2013. Mrs. Place seconded; the motion carried unanimously.

G. *Consider Excess Capacity for Kindergarten SY 2012-13 per Policy JFB*

MOTION: Mr. Livingston made a motion to approve the Excess capacity for Kindergarten as proposed in policy JFB for SY 2012 -2013. Mrs. Place seconded; the motion carried unanimously.

H. Out of State Travel Request – Annual Emily Gray Junior High CIMI Trip

MOTION: Mr. Livingston made a motion to approve the annual Emily Gray Junior High School out of state CIMI trip. Mrs. Place seconded; the motion carried unanimously.

MOTION: Peter made a motion to amend the Agenda and move Item Number 8 (Future Board Agenda Items) to this point, to precede the Executive Session. Claire Place seconded; the motion carried unanimously.

8. FUTURE BOARD AGENDA ITEMS

- A. ACES 6th Grade Writers Recognition (3-22-12)
 - B. EGJH Social Studies Teacher of the Year Chris Voutsas
 - C. Latest Galileo Results
 - D. Presentation on Common Core Standards
 - E. Presentation/Update Marzano PD
 - F. Recognition of Marsha Baird for Energi Systems Grant
 - G. World by Me
 - H. Consideration of Special Programs Override
 - I. "Writing" (composition) as part of the K-12 Curriculum (added by Steven Auslander)
 - J. Marketing Committee established (not a 'Board' committee, but separate, added by Doug Price).
 - K. Technology and ways to access 'Science' (added by Doug Price).
- (Note: The Board discussed doing items A, B, and F above first.)

I. EXECUTIVE SESSION

MOTION: Mr. Auslander made a motion to adjourn to executive session pursuant to A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent's Evaluation

Mr. Livingston seconded; the motion carried unanimously.

The board adjourned at 7:44 p.m. to executive session.

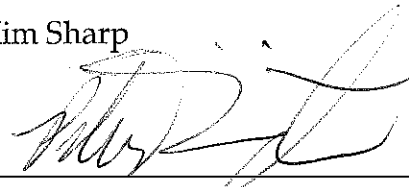
The board reconvened at 8:28 p.m.

9. ADJOURNMENT

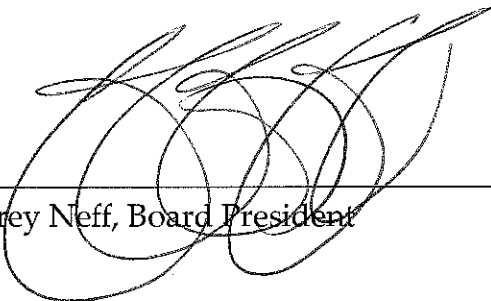
Mr. Auslander made a motion to adjourn. Mrs. Place seconded; the motion carried unanimously. The meeting adjourned at 8:29 p.m.

Respectfully submitted by,

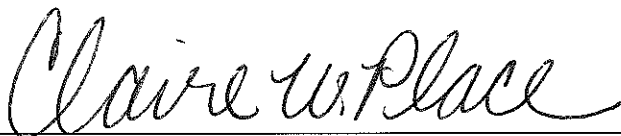
Kim Sharp



Peter Livingston, Board Member



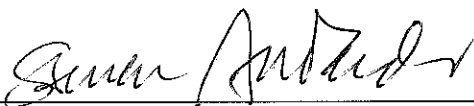
Jeffrey Neff, Board President



Claire Place, Board Clerk

Absent

Dr. Wayne Peate, Board Member



Steven Auslander, Board Member

Personnel Items - Board Meeting - February 21, 2012

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Administrator Resignations	Position	Reason	Site	FTE	Salary	Date
Certified Resignations	Position	Reason	Site	FTE	Salary	Date
Classified Agreements	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Other Resignations						
Mindi Daniel	Paraprofessional	Not provided on resignation note	TVES	0.825	\$9.04	2/7/2012
OTHER						
Janine Grisez	Art Club Sponsor	new position	EGJH	varies	\$717.00	Spring 2012
Kim Elias	Assistant Tennis Coach	new position	TVHS	varies	\$1,434.00	Spring 2012
Brian Canady	JH Head Baseball Coach	Voluntary Resignation	EGJH	varies	\$1,434.00	1/4/2012
Delores Eilert	Certified Sub	new position	varies	varies	sub pay	Spring 2012