

**Paulsboro Public Schools
Elementary and Secondary
District Wide Title I Program**

**Parent
Compact Handbook**

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Paulsboro Public Schools

Elementary and Secondary Title I Program Parent Handbook

INTRODUCTION:

The Billingsport Early Childhood Center, Loudenslager Elementary School, Paulsboro Junior High School, Paulsboro High School agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the challenging State academic standards.

The school-parent compact is in effect during school year 2022-2023.

DESIGN OF PROGRAM:

The Basic Skills Program is a supplemental instructional program in grades kindergarten through eight in the areas of Reading, Language, and Mathematics. Support is provided in and outside of the classroom by the classroom teacher, a basic skills teacher, and/or a classroom aide. The instruction is diagnostic, prescriptive, and individualized. The goal is to provide support in a small group or one-on-one setting.

The school will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's academic achievement standards. This is completed as follows:
 - a. The implementation of a 44-minute block of time for ELA (English Language Arts) and Math to aid students with identified gaps in achievement utilizing START Strong, NWEA MAP and iReady and LinkIt.
 - b. The implementation of the student-centered model to support student achievement.
 - c. The implementation of benchmark assessments, at least one per marking period, to identify areas in need of improvement to meet the state academic standards.
2. Hold parent-teacher conferences annually to discuss individual student achievement.
Title I Meetings & Conferencing
 - a. A general meeting for parents will be held every school year. This meeting will provide an over-view of the instructional programs of the district.
 - b. Individual meetings, that include teachers and parents, are scheduled during parent conference days in November and February. (See school calendar)
 - c. Teachers or parents may request meetings at any time during the school year to discuss student progress and performance. Parents may call the school to arrange a teacher conference.
 - d. The Principal and/or Director of Curriculum, Instruction and Assessment will meet with classroom and/or basic skills teachers at least once per marking period to review services, progress, and discuss curriculum implementation, and changes.
3. Provide parents with frequent reports on their child's progress.

Report Cards / Progress Reports

Each student's academic performance is reviewed at the beginning of the school year by the classroom teacher using various diagnostic assessment tools.

Student needs are identified and specific services are recommended.

Progress reports will be sent home as needed, keeping parents informed of student progress. (See school calendar for list of dates)

Student data/files are kept (electronically and/or hard copies) containing minimally:

- a. Individual student reports from all district and state testing – Pre and Post.
 - b. Any and all correspondence from parents
4. Provide parents reasonable access to staff.

Parents may engage with their students teachers in multiple ways;

- a. They may communicate via email, Google Classroom, and/or guidance staff
 - b. All teachers utilize the Google Classroom platform for lessons, activities and communication to students and parents
 - c. Many of our teachers utilize Class DoJo and/or Remind for real time communication
 - d. Parent meetings may be scheduled at parental request
 - e. Phones are provided throughout the schools for teacher use to contact parents
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

Parent Participation, Observation and Volunteering

If a parent wishes to volunteer, observe, or participate in his/her child's education he/she should call the principal to discuss available opportunities.

PARENT RESPONSIBILITIES

We, as parents, will support our children's learning in the following ways:

- Monitoring my child's attendance.
- Make sure that my child's homework is completed.
- Monitor the amount of television my children watch.
- Participate in decisions relating to my children's education.
- Promote positive use of my child's extracurricular time.
- Stay informed about my child's education and communicating with the school by promptly reading all notices from the school.
- Serve when possible, on the principal's advisory committee and / or the Title I advisory committee.
- Attend Title I parent meetings.

Complaint Policy and Procedures

Purpose:

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This procedure sets forth the process for resolving a complaint presented by any individual or organization that:

- (1) a school, school district, other agency authorized by a school district or the New Jersey Department of Education (NJDOE), an/or
- (2) NJDOE violated the administration of education programs required by the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA).

What is a complaint?

A complaint is a written allegation that a school, school district, or other agency authorized by a school district or the NJDOE, has violated the law in the administration of education programs required by the ESSA (Every Student Succeeds Act). An allegation may be submitted in writing or electronically. If a complaint is submitted electronically, a hard copy should also be sent to the NJDOE via regular mail.

What information should a complaint include?

A complaint shall identify:

1. The alleged ESSA violation
2. The facts supporting the alleged violation; and
3. Any supporting documentation.

How and where should a complaint alleging a violation by a school, school district, or other agency authorized by a school district or the NJDOE be filed?

Many problems and disagreements can be resolved by contacting the school principal or district superintendent of schools. If efforts at the local level are not successful, ask for a copy of the entire NJDOE complaint procedure. For a copy of the entire policy & procedure call the district's Director of Curriculum, Instruction and Assessment office at 423-2222 x1236.