

Georgia Department of Education (GaDOE)
Title I, Part C – Education of Migratory Children
Local Identification and Recruitment (ID&R) Plan

School District: *Discovery Regional High School*

School Year: *2026-2027*

All school districts in Georgia follow the state and regional GaDOE MEP ID&R plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collection Handbook. The plan below describes how the school district will implement ID&R requirements aligned with the state and regional ID&R plans.

I. ID&R Planning and Implementation

1. How often will the MEP contact meet with local ID&R staff (recruiters and supplemental service providers or SSPs) to monitor the implementation of this ID&R plan (minimum of once a semester and summer)? *The Discovery Regional High School (DRHS) Migrant Education Program (MEP) Contact will meet with participating district Supplemental Service Providers (SSPs), assigned regional MEP staff, and recruiters through the Georgia MEP Region 1 Office at least once each semester and during the summer to monitor implementation of the ID&R Plan. Meetings may occur through phone conferences, virtual meetings, email communication, or in-person meetings. Discussions will include ID&R activities, identification procedures, referrals, Certificates of Eligibility (COEs), documentation requirements, staff training, and updates to state and federal guidance. Additional meetings will be scheduled as needed to support timely identification and recruitment efforts.*
2. Describe how the district will manage and coordinate year-round (regular school year and summer) and ongoing recruitment efforts for enrolled and out-of-school youth (OSY), including pre-school aged children? Describe how staff's schedules will be flexible during peak periods of agricultural activity, visits to seasonal and temporary work sites such as farms, packing sheds, and meat processing plants, such as poultry, beef, or lumber mills. Include a narrative that ensures the use of the ID&R Activities checklist to guarantee all ID&R activities are taking place at the appropriate time with required documentation. *Discovery Regional High School will implement year-round ID&R procedures through collaboration with the Georgia MEP Region 1 Office, assigned regional recruiters, participating school districts, and designated LEA staff. Because Discovery Regional High School is a regional charter completion school serving students from participating districts, recruitment activities will be coordinated through established MEP partnerships. The LEA MEP Contact will monitor identification activities, review referral processes, and ensure completion of the Georgia MEP ID&R Activities Checklist. Staff will consider enrollment cycles, summer activities, family schedules, and periods of increased agricultural employment when coordinating recruitment efforts. Potentially eligible students, out-of-school youth (OSY), and preschool-aged children identified through referrals will be promptly referred to Region 1 MEP staff for eligibility determination and COE completion.*
3. How will the district coordinate with regional and state MEP staff to identify and contact potentially eligible migratory families, target enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed as needed (within two days)?
The Discovery Regional High School MEP Contact will collaborate with the Georgia Migrant Education Program Region 1 Office, including the assigned regional coordinator and recruiter, to identify and contact potentially eligible migratory children and youth. When information indicates a possible qualifying move or eligibility concern, the LEA MEP Contact will notify regional MEP staff within the required timeline and provide available information to support follow-up. Region 1 MEP staff will assist with eligibility verification and completion of Certificates of Eligibility (COEs) within required timelines.

4. How will the district contact eligible migratory children and youth to determine if new qualifying moves have occurred and ensure COEs are completed as needed?

The Discovery Regional High School MEP Contact will collaborate with the Georgia MEP Region 1 Office and assigned regional recruiter to maintain communication with eligible migratory children and youth. Enrollment updates, Occupational Surveys, student registration information, and family communication will be reviewed to identify potential qualifying moves. When a possible qualifying move is identified, the LEA MEP Contact will promptly notify Region 1 MEP staff to support eligibility verification and completion or updates of Certificates of Eligibility (COEs) as required.

5. How will the district ensure the occupational survey (completed by all students during new student registration and back-to-school registration) is gathered, reviewed, and prioritized for further follow-up to identify potential migratory children and youth? Include a reference that MEP's contact or a designee will review to ensure that the form in use is the most recently updated version. Include a reference to training local school staff on the process.

Discovery Regional High School will ensure the Georgia MEP Occupational Survey is included as part of the registration process for new and returning students. The LEA MEP Contact or designee will review the survey annually to ensure the most current GaDOE-approved version is being used. Enrollment personnel, registrars, counselors, and appropriate staff will receive training regarding administration of the survey, identification indicators, referral procedures, confidentiality requirements, and documentation expectations. Completed surveys will be reviewed regularly, and potential referrals will be prioritized and forwarded to Georgia MEP Region 1 staff for follow-up and eligibility determination within required timelines.

6. How will the district coordinate with other agencies and organizations and/or gather resources to build a recruitment network to identify potentially eligible migratory participants?

Discovery Regional High School will collaborate with the Georgia MEP Region 1 Office, participating school districts, community organizations, social service agencies, health providers, faith-based organizations, and other community partners to support identification of potentially eligible migratory children and youth. The LEA will maintain referral procedures and encourage staff and community partners to share information regarding potential eligibility. These partnerships will strengthen Discovery's ability to identify and connect eligible migratory students and families with appropriate educational services while maintaining confidentiality requirements.

II. School District/Local Agricultural Information

1. How will the district create and/or maintain a current local agricultural or employment locations map containing profiles of employers, if applicable, agricultural activities, crops, and/or growing seasons in your area? Please explain how this information will be updated during the year (each semester minimum).

Discovery Regional High School will collaborate with the Georgia MEP Region 1 Office and participating school districts to maintain current agricultural and employment information within the service area. Because Discovery serves students from multiple participating districts, agricultural activity information, employer profiles, seasonal employment patterns, and related resources will be maintained through regional MEP partnerships. Information will be reviewed and updated at least once each semester and maintained for identification and recruitment purposes.

2. How will the district create and/or maintain a local residential map that includes the areas/neighborhoods and labor camps/apartment complexes where migratory families may reside? Please explain how this information will be updated during the year (each semester minimum).

Discovery Regional High School will collaborate with participating districts and Georgia MEP Region 1 staff to maintain information regarding areas where potentially eligible migratory families may reside. Residential information may include identified communities, apartment complexes, temporary housing locations, or other areas identified through MEP recruitment activities. Information will be reviewed and updated at least once each semester and maintained for internal identification and recruitment purposes only. Confidential student and family information will be protected in accordance with FERPA requirements.

3. What is the district's plan for contacting employers within its boundaries regarding hiring practices, crops, and growing seasons to identify potentially new eligible migratory families?
Discovery Regional High School will collaborate with the Georgia MEP Region 1 Office and participating school districts to maintain awareness of local employment trends, agricultural activities, and seasonal employment patterns. When appropriate, information from employers, community partners, and regional MEP staff will be used to identify potential migratory families and support recruitment efforts. Employer information will be reviewed periodically and updated as needed to support ID&R activities.
4. The district's list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Please ensure to keep all this information current and on file).
All Title I, Part C Migrant Education Program documentation, including ID&R records, agricultural information, employer resources, residential information, referral documentation, and related materials, will be maintained electronically through Discovery Regional High School's secure Federal Programs documentation system. Access will be limited to authorized personnel with a legitimate educational interest. Records will be updated regularly and maintained for review by the Georgia Department of Education Migrant Education Program staff upon request.

DISCLAIMER

The Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook is the primary source of information for all aspects of ID&R.

Reminders

- All quality control procedures must follow the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* quality control descriptors. Please visit: [Title I, Part C - Identification & Recruitment](#) page and click on the *Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook* link.
- You may use the Georgia MEP State Agricultural Activities map as a starting point when creating your local agricultural map: [Georgia Online Agricultural Map](#)
- Remember that your local agricultural map must include information unique to your area and complement the Georgia MEP State agricultural map with information not currently identified/found in it.

Agreement

X I agree that all the information provided in this ID&R Plan is true and up-to-date to the best of my knowledge and will be readily available for the Georgia MEP staff for use, research, resources, and/or monitoring purposes throughout the current school year.

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