

# DEMAREST BOARD OF EDUCATION

## COW and REGULAR MEETING AGENDA

Luther Lee Emerson School – Gym  
July 14, 2020  
6:30 P.M.

### I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.  
Absent:  
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
  - 1. Legal matter – Schinelli
  - 2. Personnel - CRS custodial position  
Maintenance position

- B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

### III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof

posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Present: Cantatore, Choi, Governale, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- June 16, 2020 COW and Regular Session Meeting Minutes
- June 16, 2020 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

- Notice of retirement

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

A. Move to open the meeting to public comment limited to agenda items.

B. Public comment.

C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

None at this time.

B. Instruction – Pupils/Programs

1. Move to approve the following contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for the 2020/2021 school year, as recommended by the Chief School Administrator:

Student ID	Level of Service	Cost
2273019823	Level 1	\$ 1,900.00

4538439360	Level 1	\$ 1,900.00
8491500919	Level 1	\$ 1,900.00

C. Support Services – Staffing

1. Move to accept notice of retirement from Thomas Perez, School Business Administrator/Board Secretary, effective September 30, 2020, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve technology shared service agreement with Northern Valley Regional High School for the 2020/2021 school year in the amount of \$80,337.00, as recommended by the Chief School Administrator.
2. Move to approve payment application #7 in the amount of \$30,343.46 for the DMS Music Room Addition, NJDOE # 03-1070-040-18-1000, to Mark Construction, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm June 19, 2020 payroll in the amount of \$414,087.90.
2. Move to confirm June 30, 2020 payroll in the amount of \$108,625.89.
3. Move to confirm the July 15, 2020 payroll in the amount of \$81,297.12.
4. Move to approve the June 30, 2020 in office checks in the amount of \$314,308.30 and June 30, 2020 budget checks in the amount of \$90,195.62 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$393,232.61
20 Special Revenue Fund	\$ 11,271.31
Total Bills:	\$404,503.92

5. Move to approve the July 14, 2020 budget checks in the amount of \$369,875.76 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$298,217.32
12 Capital Outlay	\$ 71,658.44
Total Bills:	\$369,875.76

6. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of June 30, 2020 no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

8. Move to acknowledge receipt of the May 2020 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

9. Move to confirm the following budget transfer for June 2020:

To:	Account	Amount
11-240-100-101	BSI Salaries	\$ 2
11-402-100-110	Athletics Salaries	1
11800-330-105	Community Services Salaries Secretary/Clerical	2
11-000-211-105	Attendance Clerical Salaries	120
11-000-218-105	Guidance Clerical Salaries	2
11-000-230-331	General Administration Legal	16,400
11-000-230-820	General Administration Judgements against BOE	15,000
11-000-240-103	School Admin Salaries Principals	9,400
11-000-240-105	School Admin Salaries Secretary/Clerical	2
11-000-261-105	Required Maintenance Salaries Secretary/Clerical	2
11-000-261-110	Required Maintenance Salaries Educ Facility Mgr	1,817
11-000-262-107	Custodial Salaries Lunch/Playground Aide	1,560
11-000-263-110	Care Upkeep Grounds Salaries	1,755
11-000-291-290	Employee Benefits Other Benefits	3,232
		<u>\$ 49,295</u>

From:	Account	Amount
11-240-100-890	BSI Other Objects	\$ 2
11-402-100-500	Athletics Other Purchased Services	1
11-800-330-592	Community Services Misc Purchased Services	2
11-000-213-110	Health Services Salaries	120
11-000-218-104	Guidance Salaries	2
11-000-230-1-5	General Admin Salaries Secretary/Clerical	1,800
11-000-230-334	General Admin Architect/Engineer Services	11,000
11-000-230-339	General Admin Other Professional Services	4,000
11-000-230-530	General Admin Communications	1,800
11-000-230-580	General Admin Travel	2,500
11-000-230-585	General Admin BOE Travel	3,300
11-000-230-592	General Admin Misc Purchased Services	5,200
11-000-230-610	General Admin General Supplies	800
11-000-230-630	General Admin In House Training Supplies	200
11-000-230-890	General Admin Other Objects	800
11-000-240-580	School Admin Travel	3,800
11-000-240-610	School Admin General Supplies	3,902
11-000-240-890	School Admin Other Objects	500
11-000-251-610	Central Services General Supplies	1,200

11-000-261-420	Required Maintenance Cleaning, Repairs, Maint	1,819
11-000-262-110	Custodial Salaries	1,560
11-000-263-420	Care Upkeep Grounds Cleaning, Repairs, Maint	1,755
11-000-291-280	Employee Benefits Tuition	<u>3,232</u>
		\$ 49,295

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday August 18, 2020 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.