

LAGUNA DEPARTMENT OF EDUCATION

POSITION OPENING INTERNAL/EXTERNAL NOTICE

POSITION: **MULTI-FUNCTION EDUCATIONAL ASSISTANT. (FULL TIME POSITION)**

POSTED: **2/22/2022**

LAST DATE TO APPLY: **3/17/2022 OR UNTIL FILLED**

LOCATION: **Emergency Operation Center & LDOE**

WHO TO CONTACT: **Pancho Guardiola**
505-552-6008
Email: p.guardiola@lagunaed.net

QUALIFICATIONS: **Able to assist with general responsibilities related to need for safety and precautions due to COVID-19. Bus monitor, hall monitor, help sanitize, administer COVID testing, etc. Valid NM Driver's License. HS Diploma or equivalent. Job description available upon request.**

SALARY: **\$13.71/hr. up to \$18.11/hr., 40 hours per week.**

Applicants are encouraged to submit a letter of interest, a current resume, and an up-to-date application.



For information on applying for any position contact:

Human Resources
(505) 552-6008 ext. 1001
Fax (505) 552-6398
Email r.chino@lagunaed.net

Conditions of Employment: Able to comply with the immigration Reform and Control Act of 1986; obtain a successful Criminal History Background Check. Laguna-Native American Preference.

The Laguna Department of Education is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, disability, handicap, or military status in compliance with federal and state laws.