

# Houston County School District

## 2023-2024 APPLICATION TO REQUEST HB251 PUBLIC SCHOOL TRANSFER

**MUST BE POSTMARKED BY AUGUST 21, 2023**

(Georgia Department of Education House Bill 251 2009)

Please complete an application for EACH individual student and MAIL by 08/21/2023 to:

Dr. Cheryl Thomas, Assist. Superintendent  
Houston County School District  
1100 Main Street  
Perry, GA 31069

Applications will not be accepted at the school site. Faxed or scanned applications will not be accepted.

Under a 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district if space is available. If you would like to request a transfer, please complete the information below.

### STUDENT INFORMATION

Student's Name: \_\_\_\_\_ Grade Entering: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

School child is zoned to attend: \_\_\_\_\_

Special Education Placement? ☐ YES or ☐ NO If yes, what is exceptionality? \_\_\_\_\_

Name of Custodial Parent/Guardian Requesting Transfer: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### PARENT REQUEST FOR SCHOOL TRANSFER

I am requesting a transfer for my child to attend one of the following schools in the Houston County School District. I fully understand that this request will only be approved if space is available at that time.

Parent/Guardian Ranked List of Schools for Transfer:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date