

REQUEST FOR PROPOSALS FRANKSTON ISD

TITLE: HVAC RFP 2021

COMPETITIVE SEALED PROPOSALS WILL BE RECEIVED UNTIL 2:00 P.M., WEDNESDAY, NOVEMBER 10,2021.

RETURN PROPOSALS TO: Frankston ISD
Randi Westbrook
100 W. Perry St.
Frankston, TX
75763

All proposals must be submitted in a sealed envelope on the enclosed proposal form and received on or before the time specified above. The proposal envelope must be marked **“HVAC RFP 2021”**

SCOPE

Frankston ISD is now accepting competitive sealed proposals for the replacement and upgrade of HVAC units located at 100 W. Perry St., Frankston, Texas 75763. The project will consist of replacing older units with new units that include air filtration systems (non- ozone scrubbers), adding air filtration systems (non-ozone scrubbers) to existing units that are in good condition, installing CO₂ monitors with fresh air dampers in classrooms, and cleaning, repairing, or replacing ductwork as necessary. A \$10,000 contingency should be established to the account for cleaning, repairing, or replacing ductwork as needed. All work shall be performed at times to minimize the exposure to students and staff. All work shall be completed by June 30, 2022. The proposal will be a turnkey price which includes labor, curb adapters, and all other materials.

SPECIFICATIONS

- ✓ Replacement Units - 14 SEER American Standard or Equivalent
 - SS-G
 - 1 – 3-ton SS unit with air scrubber, CO₂ Monitor, Fresh Air Damper
 - 2 – 3.5-ton SS units with air scrubbers, CO₂ Monitor, Fresh Air Damper
 - 2 – 5-ton SS units with air scrubbers, CO₂ Monitor, Fresh Air Damper
 - SS-E
 - 1 – 1.5-ton SS unit with air scrubber, CO₂ Monitor, Fresh Air Damper
 - 1 – 4-ton SS unit with air scrubber, CO₂ Monitor, Fresh Air Damper
 - 3 – 5-ton SS units with air scrubbers, CO₂ Monitor, Fresh Air Damper
 - RTU-G
 - 1 – 2.5-ton RTU unit with air scrubber, CO₂ Monitor, Fresh Air Damper
 - 1 – 5-ton RTU unit with air scrubber, CO₂ Monitor, Fresh Air Damper
 - 2 – 7.5-ton RTU units with air scrubbers, CO₂ Monitor, Fresh Air Damper
 - 2 – 10-ton RTU units with air scrubbers, CO₂ Monitor, Fresh Air Damper
 - 2 – 20-ton RTU units with air scrubbers, CO₂ Monitor, Fresh Air Damper
- ✓ Air Scrubbers – 97 Non-ozone to existing units
- ✓ Clean, Repair, Replace Air Ducts as Needed

Prospective vendors may inspect the site by contacting Mark Ryals at (903) 876-5980.

All work must be approved by the above-named person prior to commencement.

SELECTION CRITERIA

Criteria for selection of vendor will include:

- 80% - Purchase Price
- 5% - Projected Timeline for Completion of Project
- 5% - Reputation of the Vendor and the Vendor's goods and services
- 5% - The Vendor's Past Relationship with the District
- 5% - Local Area Vendor

CONTRACT

The selected vendor reserves the right to charge any price desired as long as it does not exceed the proposal price. All invoices will be paid on a net 30-day basis.

INVOICES

Invoices must be sent to:

Frankston ISD Business Office
P.O. Box 428
Frankston, TX
75763

The undersigned affirms they have familiarized themselves with the local conditions under which the work is to be performed and have satisfied themselves of matters that may be incidental to the work before submitting a proposal. The selected vendor must submit their proposals on the attached forms and the forms must be originally signed.

Faxed or e-mailed proposals will not be accepted.

By submitting and signing the attached proposal forms, each vendor is indicating that he has read and understood the instructions, terms, conditions, specifications, and invitation to proposal and agrees to comply with and be bound by its precepts. Submission of a proposal form shall constitute an offer on such terms that shall remain open and irrevocable until such time as a proposal submitted on same has been accepted by the Frankston ISD.

Continuing non-performance of the vendor in terms of specifications shall be basis for termination of the contract by Frankston ISD. Frankston ISD shall not pay for work, equipment, or supplies that are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies. However, this shall in no way be construed as negating the basis for non-performance termination.

Frankston ISD reserves the right to accept and/or reject any and all proposals for any reason whatsoever.

APPLICABLE DATES AND TIMES

The proposals will be opened in the Frankston ISD Business Office, 100 W. Perry St., Frankston, TX 75763, at 2:00 p.m., Wednesday, November 10, 2021. Proposals are expected to be considered for award on or before November 19, 2021.

TITLE

The proposal must be submitted in a sealed envelope with the following written on the outside lower left-hand corner of the envelope: **"HVAC RFP 2021"**

**FRANKSTON
ISD
HVAC REPLACEMENT PROPOSAL
DUE - 2:00 P.M., November 10, 2021**

Vendor Name: _____
Company Name: _____
Address: _____
City/State/Zip: _____
Phone Number: () _____ Fax Number: () _____
Contact Person: _____

Price (Attach item detail to this page)	\$ _____
Contingency for cleaning, repairing, or replacing ductwork	\$ _____
Total price including contingency	\$ _____

PROFESSIONAL LIABILITY INSURANCE
Describe limits per project _____
Describe limits in aggregate _____
Describe deductible _____
Have you had claims asserted against you within the last five years? _____
If yes, provide details of each claim.

Signature: _____
Printed Name and Title: _____
Date: _____

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, section 44.034, Notification of Criminal History Subsection (a), states, "a person or business entity that enters into a contract with a School District must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony." The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states, "a school District may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in services performed before the termination of the contract.

This notice is not required of a publicly held corporation

Please complete the information below:

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been received by me and the following is true to the best of my knowledge.

Vendor's Name: _____

Authorized Company Official's Name (Please Print or Type) _____

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Company Official: _____ Date: _____

B. My firm is not owned nor operated by anyone who has been convicted of a felony.

Signature of Company Official: _____ Date: _____

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Name of Felon(s) _____

Details of Conviction(s) _____

Signature of Company Official: _____ Date: _____