

The Regular Board Meeting of Minerva Central School Board of Education held on November 13, 2025 was called to order by President Nellie R. Halloran at 6:31 pm.

Present: Nellie R. Halloran, Nichole Griffen, Jessica West, Hayley Killon, Ron Sanalidro, Michelle Ordway, Candice Husson, Eric McCauliffe, Cortney McCauliffe, and Lynn Green

2 Staff Members

1 Community Member

Motion by Mrs. West seconded by Mrs. Griffen to enter into Executive Session at 6:32 pm.

Carried 3-0

Mr. Sanalidro and Mrs. Killon joined Executive Session at 6:34 pm.

Motion by Mr. Sanalidro seconded by Mrs. Killon to exit Executive Session at 6:57 pm. Carried 5-0

Public Comment – Mr. P. Taylor asked about land use donation, J. West reported on the PTO fruit fundraiser and thanked April Williams for the \$100 donation in honor of all the sports students, Mrs. Taylor commented on all the clubs and how wonderful she thought that was.

Mrs. Husson gave the Superintendent's Report including: Subs, transportation issues, buildings and grounds, railings on the new ramp, Christmas tree, Capital Project, roof leak and plugged drain pipes, fire alarm issues, ramp work, Capital Outlay, Student activities, Honors awards, clubs, Minerva spotlights, weekly updates, upcoming dates, Cordelia Williams pajama day petition, and Open House attendance.

Mr. McCauliffe gave the Coordinator of Student Services report including: the Craig Scott assembly, upcoming Veterans visit, AIS and WIN enrichment opportunities, bench marks and progress tracking, not being the new face in the building anymore and needing a 75 to get out of AIS.

Ashley Ordway gave the Curriculum and Instruction report including: 3 year subscription to Wonders, materials budget, summer curriculum development, in-person in the fall, K-6 competition and prices.

Michelle Ordway gave the Student BOE report including: CASMA, Open House, Halloween parade, field trips to aquarium, Barnes and Noble, the Hawk presentation, Magpie creating a song and performing, It's About Thyme Farm pumpkin picking, lots of clubs and start of winter sports.

Motion by Mr. Sanalidro seconded by Mrs. West to approve the Reading and Approval of Minutes of the Regular Meeting held November 13, 2025. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. Griffen to approve the Financial / Treasurer's Items including: Treasurer's Report, Warrant # 10 for \$225,267.28, Budget Status – General Fund, Revenue status – General Fund, Extra Classroom report \$43,719.99. Carried 5-0

Correspondence: FMLA Request Letter – J. Wood, Request E. LeVeille

Motion by Mrs. West seconded by Mr. Sanalidro to approve New Business items a-d:

- a. Action to adopt the 2026-2027 Budget Development Calendar.
- b. Action to appoint Pete Taylor as Assistant Head Custodian effective July 1, 2025.
- c. Action to approve the FMLA request from Joanna Wood.

- d. Action to approve the updated Substitute List.

Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. West to approve New Business item e:

- e. BE IT RESOLVED that the Board of Education hereby accepts the recommendation of the Superintendent to amend the appointment of Kathleen Riley from a term position in the Technology tenure area to a regular four (4) year probationary appointment in the Technology tenure area (Masters Step 4), Effective September 1, 2024, and terminating no later than August 31, 2028.

Carried 5-0

Motion by Mrs. Griffen seconded by Mrs. West to approve recommendations from the committee on Special Education.

Carried 5-0

Open Public Comment – Mrs. Griffen commented about the marquee.

Motion by Mrs. Griffen seconded by Mrs. West to adjourn meeting at 7:32 pm.

Carried 5-0

Lynn Green
District Clerk
11-18-2025