Lick Creek CCSD# 16

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Home of the Eagles!
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E-Learning Plan

PURPOSE:

E-Learning is designed to ensure that students continue to receive quality instruction during situations that prevent in-person learning. These may include:

- Severe or inclement weather
- Facility closures
- Public health emergencies (e.g. pandemic)
- Other unforeseen circumstance

Lick Creek C.C.S.D. #16 is fully prepared to implement E-Learning days as needed.

E-LEARNING FORMAT:

Students will work independently on assignments within a given timeframe, without real-time interaction with teachers.

Details:

- Assignments will be posted by 8:00 a.m. on Google Classroom or ClassDojo.
- Students may complete assignments at any time during the day.

Student/Parent Expectations:

- Parents/guardians of students in grade K-5 may request a physical (paper) packet.
- All assignments must be completed by the end of the E-Learning day/paper packets are due upon returning to school.
- Every effort will be made by the students to complete assignments independently.
- Special education and 504 students will be provided the same accommodations and modifications outlined in their IEP. Special education teachers will work with regular education teachers to determine the appropriate modifications for any electronic/home based learning materials.

Junior High School:

- Assignments will be posted via Google Classroom or packets will be sent home per teacher discretion.

Elementary School:

- Assignments will be given in the form of paper packets.
    - Chromebook assignments will be given per teacher discretion.

Staff Expectations:

- Teachers are available by email from 8:00 a.m. -1:00 p.m.
- Teachers must be at school or home (only allowed at school if it is safe to do so).
- Teachers will check-in and out via email with their building principal.
- Educational support personnel: Assignments may vary depending on the nature of duties.

MEALS:

- Meal Pick-Up Location: Lick Creek School
- Contact: Sherri Houseman, Food Service Director
    - shouseman@lickcreekschool.com
    - 618-833-2545 (school)

COMMUNICATION PLAN:

Families will be notified of school closures and E-Learning days via:

- Phone Call
- Text Message
- E-mail
- Lick Creek C.C.S.D. #16 website
- Local Media Outlets (e.g.: WSIL; KFVS)

TECHNOLOGY ACCESS:

If your household has limited or no internet connectivity, please contact your child's school to make alternative arrangements.

ADAPTIVE PAUSE PROTOCOL:

This plan also applies to any **district, county, or state-mandated "adaptive pause"** related to public health concerns, including pandemics.

Administration and staff will provide updated information to students and families to carry out specific details of completing the assignments.

E-Learning Program:

E-Learning Program Proposal Pursuant to Public Act 101-0012, Lick Creek C.C.S.D. #16 will ensure access for all students, ensure that the specific needs of all students are met, including special education students and English learners, ensure that all mandates are still met, and contain provisions designed to be reasonable and practical to accomplish the following:

● Ensures and verifies at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day.
　　○ 8:00-1:00 English Language Arts, Math, Social Studies/Science

● Ensure access from home or other appropriate remote facilities for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program.
　　○ One-to-One Chromebooks
　　○ Mobile Hotspots
　　○ Expanded Parking Lot Wifi Accessibility

● Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.
　　○ Educational classroom packets and material are made available upon request

● Ensure appropriate learning opportunities for students with special need
　　○ Elementary teachers/Resource teachers will accommodate student needs based on Individualized Education Plans (IEPs) and 504 plans

● Monitor and verify each student's electronic participation
　　○ Google Suite/Classroom
　　○ Electronic Curricula-Wonder's Language Arts, Zearn Math/MobyMax, Savvas Science/Social Studies

● Address the extent to which student participation is within the student's control as to the time, pace, and means of learning
　　○ Video lessons/assignments are created prior to e-learning day and posted by 8:00 a.m on Google Classroom
　　○ Google Meets
　　○ Teachers will ensure the timelines/deadlines are prepared and established prior to the e-learning day

● Provide effective notice to students and their parents or guardians of the use of particular days for e-learning

○ District Calendar
○ District Phone Call to All Designated Contacts

● Provide staff and student with adequate training for e-learning days' participation
  ○ Professional development training days for teachers and staff scheduled with in person & virtual learning opportunities

● Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program
  ○ District-issued Chromebooks
  ○ Google access to district Google Suite
  ○ Online curricula and textbooks

● Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and would be affected in the event of an e-learning day
  ○ Provided by District Administration

● Review and revise the program as implemented to address difficulties confronted
  ○ District Administration, Parent/Guardian(s) and Teacher Building Representatives

● Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day
  ○ Principal
  ○ Superintendent