

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 7/14/2016**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board meeting on July 14, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President (absent)

Ms. Susan Fry, Board Member

Mr. Carlos Ruiz, Board Clerk

Mr. Jeffrey Neff, Board Member

Mr. Steven Auslander, Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

**3. REPORTS**

• **Superintendent's Report – Ms. Kimberly Sharp presented the following reports:**

➤ AzMERIT / TVUSD Progress

Overall the district did well. This was true last year as well. Letters to parents/legal guardians with test results will be distributed within the next month. AzMERIT test scoring is different from AIMS testing data – and the results look very different if you compare it to AIMS. This too will be communicated to our parents.

➤ Assessing Student Progress

The district has used Galileo as a student assessment tool for nearly ten years now. We are looking at other student assessment tools on the market and requesting quotes. We've received three quotes from three companies; these quotes are currently under review for consideration. Site principals have been involved in the in the process. The ultimate goal is to have an assessment tool that provides data that will make a difference in assessing our students so we can meet each student where he or she is. We are looking for an assessment tool that will allow us to:

- Analyze differentiated instruction for every student;
- Determine best intervention and educational needs for students;
- Ensure ease in navigation for our teachers when they are retrieving data.

➤ School Resource Officer – (SRO) Last School Year - Update

Ms. Sharp reported that she and Ms. Place met with Deputy Barnes for an end year synopsis of What Went Well, and What Needs to Change. We anticipate Deputy Barnes will continue into next school year, he has become a valued member of our team. He

indicated he enjoys working with our school district and hopes his assignment continues. During the meeting overall district security and safety were discussed and suggestions made.

➤ **Site Surveys, Next Steps**

Ms. Sharp shared the survey results will be available soon to the Governing Board, and to the public. The information will be reported to include chart graphs and the themes from the comments. Ms. Sharp expressed her appreciation to all who participated in the survey and indicated a thank you message would be posted to our website. We will use constant contact to inform parents the survey results are posted and where they may be viewed.

➤ **Administrative Staff / Governing Board Retreat**

At a recent Board and Administrative retreat, the Governing Board and Administrative team worked on updating district Goals for the 2016-17 school year. All agreed continue to involve the community, even more than we currently do, at the site levels. The Community will be invited to participate in the search for the next Superintendent. Also during the meeting, discussions surrounding 'Who we are' were explored and Next Steps were outlined. 'Who we are' topics to explore include: a potential preschool, the curriculum and delivery methods, and integrating STEAM opportunities. All of these initiatives are also opportunities to involve the TVUSD Community.

➤ **2016-17 Calendar Typo Correction:**

A typo appeared the 2016-17 school calendar

- October 19 – EGJH/TVHS changed to a late start
- December 13 and May 22 – TVHS Exam Schedule Early Release should be 12:30

• **District Report Card – Mr. Adam Hamm**

Mr. Hamm reported we are early into the year our district additional assistance is at 56%. Mr. Hamm is projecting the Tax Credit beginning balance as presented.

• **Legislative Update – Mr. Jeff Neff**

There is nothing to report at this time.

• **Facilities Update – Mr. Adam Hamm**

➤ **Transportation Bus update**

Mr. Hamm reported we will receive delivery of one new bus in October. Board members asked how many students the new bus will accommodate; Mr. Hamm said it is an 80 passenger bus. We are still searching for 'new to us' buses, without success.

Mr. Hamm asked if Board members would like a monthly update on district projects, they indicated he could provide them with an email progress update.

• **Board Comments – Mr. Carlos Ruiz**

Mr. Ruiz thanked Ms. Glennon for her summary on AzMERIT.

Mr. Neff reported he submitted his petition to run for School Board.

**5. CALL TO THE PUBLIC**

There were no comments from the public.

**6. CONSENT AGENDA** *(see attached)*

**MOTION:** Mr. Auslander made a motion to approve the consent agenda. Ms. Fry seconded; the motion carried unanimously.

**7. INFORMATION AND DISCUSSION ITEMS**

**A. Property Tax Rate Update - Mr. Adam Hamm**

Mr. Hamm reported tax rates are going down! As of July 13, our tax rate is going from \$5.3069 to \$5.1218; this due to the QTR going down and property values going up.

**B. Q & A Budget Update – Mr. Adam Hamm**

Mr. Hamm opened the discussion up the Governing Board; they indicated they had no questions at this time.

**8. ACTION ITEMS**

**A. JQ Student Fees, Fines and Charges – Ms. Kimberly Sharp**

**MOTION:** Mr. Neff made a motion to approve the 2016-17 SY Student Fees, Fines and Charges for Tanque Verde High School and Emily Gray Junior High as submitted. Ms. Fry seconded; the motion carried unanimously.

**B. Consider 2016-17 FY Budget Adoption – Mr. Adam Hamm**

**MOTION:** Mr. Auslander made a motion to adopt the 2016-17 FY Budget as submitted. Mr. Neff seconded; the motion carried unanimously.

**C. Approval of 2016-17 Governing Board and District Goals – Ms. Kimberly Sharp**

**MOTION:** Mr. Neff made a motion to approve the 2016-17 Governing Board and District Goals as submitted. Mr. Auslander seconded; the motion carried unanimously.

**9. ANNOUNCEMENTS**

New Teacher Induction is on Wednesday, July 20 starting at 8:00 a.m. in the Board room.  
Welcome Back event is on Tuesday, August 2 at 8:00 a.m. at TVHS in the MPR

**10. FUTURE BOARD AGENDA ITEMS**

**11. ADJOURNMENT**

Mr. Auslander made a motion to adjourn the meeting. Mr. Ruiz seconded; the meeting adjourned at 8:08 p.m.

Respectfully submitted by,  
Judy Bower, Governing Board Secretary

ABSENT

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Peter Livingston, Board President

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Susan Fry, Board Member

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Carlos Ruiz, Board Clerk

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Jeffrey Neff, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - July 14, 2016

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Sarah Barker	1st Grade Teacher	Obtained teaching certification - no longer TOSA	ACES	1.0	\$34,100.00	6/8/2016
<b>Certified Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Mindy McLemore	Food Service Assistant	Request to rescind resignation - approved 4-28-16	TVHS	0.375	\$9.71	8/2/2016
Amy Wortham	Snack Bar Coordinator	New	TVHS	0.241	\$10.00	8/2/2016
<b>Other Continuations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
See attached list	Athletics/Coaching	Continuing	Varies	Varies	Varies	SY 16-17
See attached list	Extra Duty Assignments	Continuing	Varies	Varies	Varies	SY 16-17
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Annelle Stevenson	Library Aide	Other Employment	EGJH	1.0	\$10.25	7/5/2016
Julie Seibert	Accountant, Associate	Personal - revised termination date	TVDO	1.0	\$20.36	7/10/2016
Tina Camp	Paraprofessional I	Pursuing higher education	EGJH	0.8	\$10.14	6/30/2016
Andrea Schalk	Paraprofessional II/III	Temp position ended	ACES	0.406	\$9.21	5/25/2016
Cynthia Cowell	Food Services Assistant	Other Employment	TVHS	0.375	\$8.73	6/29/2016
<b>TOSA Contracts</b>	Position	Reason	Site	FTE	Wage	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Annelle Stevenson	Head Girls Volleyball Coach	Other Employment	EGJH	Varies	\$1,434.00	6/24/2016
<b>Other New Hires</b>	Position	Reason	Site	FTE	Wage	Date
Eden Bartron	Head Dance Coach	New	TVHS	Varies	\$2,868.00	8/3/2016
Danielle Aguillar	Head Color Guard Coach	New	TVHS	Varies	\$2,868.00	8/3/2016
Sherilyn Cramer	Classified Substitute	New	Varies	Varies	Sub Pay	8/3/2016
Sarah Ramos	Substitute Teacher	New	Varies	Varies	\$75.00/Day	8/3/2016
Miranda Perez	Classified Substitute	New	Varies	Varies	Sub Pay	8/3/2016
Jenna Childers	Substitute Teacher	New	Varies	Varies	\$75.00/Day	8/3/2016
Kelly Jo Volin	Substitute Teacher	New	Varies	Varies	\$75.00/Day	8/3/2016
Cindi "Yoni" Pozner	Substitute Teacher	New	Varies	Varies	\$75.00/Day	8/3/2016
Aviva O'Neil	Substitute Teacher	New	Varies	Varies	\$75.00/Day	8/3/2016
Susan Baine	Substitute Teacher	New	Varies	Varies	\$75.00/Day	8/3/2016

Extra Duty Assignments SY 16/17

Last Name	First Name	Site	Job Title	Amount	GB Approval	Continuing
<b>ACES</b>						
Brauer	Amy	ACES	Extra Curricular Choir	\$1,200	8/14/14	Continuing
Nabours	Ronda	TVHS	Federal Programs	\$1,000	8/27/15	Continuing
Rietz	Christine	ACES	SpEd Site Leader	\$2,000	8/3/15	Continuing
<b>District Wide</b>						
Glennon	Sally	District Wide	Assessment Coordinator	\$2,000	4/23/2015	Continuing
Rosalik	Sherri	District Wide	504 Coordinator	\$2,500	4/23/2015	Continuing
<b>EGJH</b>						
Baechler	Brittany	EGJH	JH Yearbook Advisor	\$717	6/24/2014	Continuing
Crawford	Tom	EGJH	Student Council Advisor	\$717	8/14/2014	Continuing
Crawford	Tom	EGJH	JH Bands	\$1,434	8/14/2014	Continuing
Grisez	Jenine	EGJH	Art Club Sponsor	\$717	8/9/2013	Continuing
Hopkins	Londa	EGJH	Show Choir	\$750	8/14/2014	Continuing
Steiner	Adam	EGJH	Athletic Director	\$3,000	7/30/14	Continuing
Steiner	Adam	EGJH	Dean of Students	\$1,600	7/30/14	Continuing
Stetson	Leanna	EGJH	Science Olympiad Advisor	\$717	8/23/2012	Continuing
Voutsas	Chris	EGJH	National JH Honor Society	\$717	8/9/2013	Continuing

<b>Transportation</b>						
Lindflott	Amy	Transportation	Dispatcher	\$1,500	8/23/12	Continuing
<b>TVES</b>						
Mikitish	Monica	TVES	District Restraint Trainer	\$3,000	8/9/12	Continuing

<b>TVHS</b>						
Jayne	Sarah	TVHS	Sophomore Class Sponsor	\$500	8/27/15	Replace Jayme Adams

Extra Duty Assignments SY 16/17

Last Name	First Name	Site	Job Title	Amount	GB Approval	Continuing
Adams	Jayne	TVHS	Junior Class Sponsor	\$500	8/27/15	Continuing
Broccolo	Tom	TVHS	Jazz Band	\$2,840	8/9/12	Continuing
Broccolo	Tom	TVHS	Marching Band Director	\$2,840	8/9/12	Continuing
Christman	Kelly	TVHS	FBLA /Deca Advisor	\$1,500	8/9/12	Continuing
Dobson	Emily	TVHS	Art Club Advisor	\$717	6/23/15	Continuing
VACANT	VACANT	TVHS	Freshman Class Sponsor	\$500	8/27/15	Continuing Kalyca Spinler
VACANT	VACANT	TVHS	HS Student Council Sponsor	\$1,434	6/23/15	New
MacKinney	Deborah	TVHS	Theater Arts Performance	\$1,434	8/9/12	Continuing
Meyer	Terrill	TVHS	Skills USA Advisor	\$750	8/23/12	Continuing
Samoy	Jeremy	TVHS	Mock Trial	\$1,434	8/27/15	Continuing
Schonewald	Ben	TVHS	National Honor Society Sponsor	\$1,434	8/27/15	Continuing
Slanina	Trudy	TVHS	Organic Farming Club	\$1,750	6/27/2013	Continuing
Slanina	Trudy	TVHS	Organic Farm Program Coordinator	\$2,400	6/6/2013	Continuing
South	Jesse	TVHS	District Webmaster	\$3,500	8/14/14	Continuing
South	Jesse	TVHS	CTE Director	\$2,500	7/12/12	Continuing
South	Jesse	TVHS	HS Yearbook	\$1,434	8/9/12	Continuing
South	Jesse	TVHS	Skills USA Advisor	\$750	8/23/12	Continuing
VACANT	VACANT	TVHS	Senior Class Sponsor	\$500	8/14/14	Continuing
Zreda	Grazyna	TVHS	Science Club Advisor	\$717	8/23/12	Continuing

Athletic Assignments  
SY 16/17

**MOST CURRENT LIST**

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
<b>Coaching Assignments: Synopsis</b>						
<b>Volleyball / TVHS</b>						
Varsity Girls Volleyball Head Coach - TVHS	Malis	Michelle	Ext EE	\$2,868		Replace Matt Cox
Varsity Girls Volleyball Asst Coach - TVHS	Strunk	Jennifer	Ext EE	\$2,008		Replace Emily Gregg
Frosh Girls Volleyball Asst Coach - TVHS	Lovering	Kari	TVHS	\$1,434		Replace Kaileen Milligan
Volunteer Volleyball Coach	Vacant	Vacant	Ext EE	\$0		Replace Belinda Tellez
<b>Football / TVHS</b>						
Varsity Boys Football Head Coach - TVHS	Johnson	Jeremiah	TVHS	\$2,868		Continuing
Varsity Boys Football Asst Coach - TVHS	Griffith	Qwinton	Ext Ee	\$2,008		Replace Jordan Merchant
JV Boys Football Head Coach - TVHS	Samoy	Jeremy	TVHS	\$2,008		Replace Jonathan Prellwitz
JV Boys Football Asst Coach - TVHS	Vacant	Vacant	Vacant	\$1,434		Replace Chris Polit
<b>Cross Country / TVHS</b>						
Vars Co-Ed Cross Country Head Coach - TVHS	Stock	Michael	EGJH	\$2,868		Continuing
<b>Swimming / TVHS</b>						
Varsity Co-Ed Swimming Head Coach - TVHS	Arnold	Art	Ext Ee	\$2,868		Continuing
Varsity Co-Ed Asst Swimming Coach - TVHS	Dasse	Judy	TVHS	\$2,008		Continuing
Varsity Co-Ed Asst Swimming Coach - TVHS	Vacant	Vacant	TVHS	Volunteer		Replace Janet Mitchell
<b>Basketball / TVHS</b>						
Varsity Girls Basketball Head Coach - TVHS	Edwards	Michael	Ext Ee	\$2,868		Continuing
Jr Varsity Girls Basketball Head Coach - TVHS	Goley	Paul	Ext Ee	\$2,008		Continuing
Varsity Boys Basketball Head Coach - TVHS	Gaxiola	Mark	Ext Ee	\$2,868		Continuing
Jr Varsity Boys Basketball Head Coach - TVHS	Even	James	Ext Ee	\$2,008		Continuing
Assistant Girls Basketball Coach - TVHS	Wild	Kelly	Ext Ee	\$0		Volunteer
<b>Soccer / TVHS</b>						
Varsity Girls Soccer Coach - TVHS	Olayvar	Shana	Ext Ee	\$2,868		Replace Kelly Shupe
Asst. Varsity Girls Soccer Coach - TVHS	Allen	Lauren	Ext Ee	\$2,008		Replace Shana Olayvar



Athletic Assignments  
SY 16/17

**MOST CURRENT LIST**

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
Varsity Boys Soccer Coach - TVHS	Clark	John	Ext Ee	\$2,868		Continuing
Asst. Varsity Boys Soccer Coach - TVHS	South	Jesse	TVHS	\$2,008		Replace Timothy Venne
Assistant Soccer Coach				\$0		Volunteer
<b>Softball / TVHS</b>						
Varsity Girls Softball Head Coach - TVHS	Borboa	Henry "Beau"	Ext Ee	\$2,868		Replace Chris Voutsas
Assistant Softball Coach - TVHS	Lovering	Kari	Ext Ee	\$2,008		Replace Bruck Novak
Varsity Girls Softball Asst Coach - TVHS	Griffiths	Curt	Ext Ee	\$0		Volunteer
Varsity Girls Softball Asst Coach - TVHS	Camp	Jerry	Ext Ee	\$0		Volunteer
<b>Baseball / TVHS</b>						
Varsity Boys Baseball Head Coach - TVHS	Lawwill	Jim	Ext Ee	\$2,868		Continuing
JV Boys Baseball Head Coach - TVHS	Elias	Rick	Ext Ee	\$2,008		Continuing
Varsity Boys Baseball Asst Coach - TVHS	Cudaback	Nick	Ext Ee	\$0		Volunteer
Volunteer Baseball Coach - TVHS	Coldiron	Sean Walter	Ext Ee	\$0		Volunteer
<b>Golf / TVHS</b>						
Varsity Co-Ed Golf Head Coach - TVHS	Livermore	Mike		\$2,868		Replace Bill Kipling
Volunteer Assistant Golf Coach	Puiia	John	Ext Ee	Volunteer		Volunteer
<b>Tennis / TVHS</b>						
Head Boys Tennis Coach-TVHS	Alexander	Collin	Ext Ee	\$2,868		Replace Jared Isaacson
Head Girls Tennis Coach - TVHS	VACANT	VACANT	Ext Ee	\$2,868		Replace Jared Isaacson
<b>Spiritline / TVHS</b>						
Varsity Spiritline Advisor - TVHS	Heck	Andrea	TVHS	\$2,868		Continuing
Varsity Spiritline Assistant Coach - TVHS	Vacant	Vacant		\$717		Replace Madeline Carlton
<b>Dance / TVHS</b>						
Head Dance Coach	Bartron	Eden		\$2,868		New
<b>Color Guard / TVHS</b>						
Head Color Guard Coach	Aguilar	Danielle	Ext Ee	\$2,868		New

Athletic Assignments  
SY 16/17

**MOST CURRENT LIST**

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
<b>Volleyball / EGJH</b>						
Girls Volleyball Head Coach - EGJH	Vacant	Vacant		\$1,434		Replace Annelle Steveonson
Girls Volleyball 'B' Team Coach - EGJH	Lopez	Kamie	Ext Ee	\$717		Replace Barry Beitz
Girls Volleyball 'C' Team Coach - EGJH	Barker	Sarah	Ext Ee	\$717		Replace Kelsey Poag
<b>Flag Football / EGJH</b>						
Co-Ed Flag Football Head Coach - EGJH	Novinski	Garrett		\$1,434		Replace Chris Lundgren
Co-Ed Flag Football Asst Coach - EGJH	VACANT	VACANT		\$717		Replace Jordan Chardukian
Co-Ed Flag Football Asst Coach - EGJH	VACANT	VACANT		Volunteer		VACANT
<b>Cross Country / EGJH</b>						
Co-Ed Cross Country Head Coach - EGJH	Smith	Annamarie	ACES	\$1,434		Replace Lindsay Ventola
B Team Cross Country Coach - EGJH	Groce	Julie	TVES	\$717		Replace Annamarie Smith
Volunteer Coach	Behmer	Nicole	Ext EE	Volunteer		New
<b>Basketball / EGJH</b>						
Girls Basketball Head Coach - EGJH	Hengemuehler	Julie Ann	Ext Ee	\$1,434		Replace Joanna Vega
Girls Basketball Asst Coach - EGJH	Katrina	Colvin	VACANT	\$717		Replace Helena Bish
Boys Basketball Head Coach - EGJH	Voutsas	Chris	EGJH	\$1,434		Replace Pat McClanahan
Boys Basketball Asst Coach - EGJH	McClanahan	Pat	Ext Ee	\$717		Replace George Radnothy
<b>Soccer / EGJH</b>						
Boys Head Soccer Coach - EGJH	VACANT	VACANT		\$1,434		Replace Matt Panipinto
Girls Head Soccer Coach - EGJH	VACANT	VACANT		\$1,434		Replace Matt Panipinto
<b>Softball / EGJH</b>						
Girls Softball Head Coach - EGJH	VACANT	VACANT	EGJH	\$1,434		Replace Cynthia Perkins
Girls Softball Assistant Coach - EGJH	VACANT	VACANT	Ext Ee	\$717		Replace Kelsey Poag

Athletic Assignments  
SY 16/17

**MOST CURRENT LIST**

Athletic Coaching Assignment	Last Name	First Name	Work Site	Pay Amount	Board Approved	Notes
<b>Baseball / EGJH</b>						
Boys Baseball Head Coach - EGJH	Lee	Bryan	Ext Ee	\$1,434		Continuing
Boys Asst Baseball Coach - EGJH	Novinski	Garrett	All Sites	\$717		Continuing