

DEMAREST BOARD OF EDUCATION

MINUTES – COW/REGULAR MEETING

January 20, 2015

I. OPENING

- A. The meeting was called to order at 7:00 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. Flag Salute.
- D. Roll Call: Cantatore, Geller, Kirtane, Verna, Woods and Holzberg were present. Molina was absent.
- E. It was moved by Woods, seconded by Geller and approved by unanimous voice vote to accept the minutes of the COW/Regular Meeting held on December 15, 2014.
- F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg welcomed everyone. She commented that January is New Jersey School Boards' month and how she is proud to work with the board.

III. SUPERINTENDENT'S REPORT

Mr. Fox commended the board for their work and all they do. He complimented Jon Regan for the STEAM Presentation. He noted there was various staff workshops held on Martin Luther King Day.

Presentation of Electronic Violence and Vandalism Report (Mid-Year Harassment, Intimidation and Bullying Report)

Dr. Codey presented a semi-annual Harassment, Intimidation and Bullying (HIB) Report to the board and public. The Electronic Violence and Vandalism Report (EVVRS) will be processed electronically to the New Jersey Department of Education.

Principals' Report

Dr. Codey presented a PowerPoint of activities at the middle school. PARCC tutorials and practice tests are ongoing. Report cards for the second marking period will be available on January 30th. She commented the turnout for the STEAM Symposium was excellent. She also commented on the competitions in BrainBusters and the Geography Bee and the winter concerts. The new lockers were installed over the holiday break. The Bag-a-Lunch fundraiser raised funds for 6,520 meals and the KARE Club visited the Bergen County Health Care Center. Upcoming events include Annie the Musical, PTO Book Fair, high school placement conferences, PARCC trial and the parent workshop on February 10 – 11 at Luther Lee Emerson School. The PARCC testing will begin March 2, 2015.

Mr. Mazzini shared activities of the elementary schools including Solar System, 3rd Grade Spelling Bee and a break dance assembly. He thanked the PTO for providing games to be utilized during lunch and indoor days to allow for more constructive social and interactive student time. The schools are also involved with GoMath and PARCC preparation; and investigating an outdoor classroom in the LLE courtyard.

IV. REVIEW OF AGENDA

- A. Board members reviewed the items.
- B. It was moved by Kirtane, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion.
- D. It was moved by Geller, seconded by Kirtane and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS**A. Instruction – Staffing**

- 1. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve guide movement for Colleen Appelblatt, Second Grade Teacher, from BA+16 to MA, Step 3, for the 2014/2015 school year, effective February 1, 2015, as recommended by the Chief School Administrator.
- 2. It was moved by Cantatore, seconded by Woods and approved by unanimous roll call vote to approve guide movement for Julia Verno, Basic Skills Teacher, from BA to BA+16, Step 2, for the 2014/2015 school year, effective February 1, 2015, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

- 1. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to adopt the 2015/2016 District Student Calendar, as recommended by the Chief School Administrator (as distributed).
- 2. It was moved by Kirtane, seconded by Geller and approved by unanimous roll call vote to accept donation of \$1,000 for use in the middle school library from Sung Joon Park, 7th grade student, as a result of winning first place in the Bully Prevention Essay Contest organized by the Charles Lafitte Foundation, as recommended by the Chief School Administrator.

C. Support Services – Staffing

- 1. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to approve an unpaid leave of absence for Marianne Bolduc, Lunchroom Coordinator, for the month of February 2015, as recommended by the Chief School Administrator.
- 2. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to approve the provisional employment of David Gold as a substitute teacher for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

D. Support Services – Board of Education

- 1. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Jonathan Regan, Supervisor of Curriculum, to attend the 2015 Techspo Conference in Atlantic City, New Jersey on January 29 – 30, 2015 with reimbursement for lodging, meals and travel at the statutory rates as per board policy, with Northern Valley Regional High School paying for registration fees, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

2. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Diane Holzberg, School Board President, to attend the NJ School Boards Association Leadership Conference in Princeton, New Jersey on February 7, 2015 at no cost with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.
3. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Amanda Kroff, Amanda Morris and Hyewon Mohanram, to participate in Online Braille training at a cost of \$50 each for certification, as recommended by the Chief School Administrator.
4. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Audrena Campagna, Media Specialist, to attend the NJAGC 24th Annual Conference in Somerset, New Jersey on March 6, 2015 at a cost of \$159 with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.
5. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Michelle Terzini-Hollar and Heather Mourao, Child Study Team, to attend the Master DSM-5's Key Changes workshop in Paramus, New Jersey on February 6, 2015 at a cost of \$159 each with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.
6. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to accept and submit the Mid-Year Electronic Violence and Vandalism Report (EVVRS) (Mid-Year Harassment, Intimidation and Bullying Report) for the 6-month period ending December 31, 2014, to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.
7. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the request of the Demarest Summer Recreation Camp, at a location to be determined, from 8:30 a.m. to 2:15 p.m., Monday – Friday from June 25, 2015 through August 7, 2015, as recommended by the Chief School Administrator.
8. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the request of Beyond Sports Management to use the County Road School cafeteria on March 7, 2015 from 10:20 a.m. to 2:20 p.m. at a fee of \$375, as recommended by the Chief School Administrator.
9. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to confirm emergency repair work to the water line at County Road School performed by JAC Mechanical Services Inc. at a cost of \$13,642.53, as recommended by the Chief School Administrator.
10. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve EI Associates, to prepare bid specifications for partial roof replacement at Luther Lee Emerson School at a cost not to exceed \$17,000, plus project-related reimbursable expenses, and submit to the State of New Jersey Department of Education for review and approval. This contract is awarded without competitive bidding as a "Professional Service" by a firm authorized to perform such services, under the provision of the Public School Contracts Law, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

11. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Demarest Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

12. It was moved by Geller, seconded by Woods and approved by unanimous roll call vote to approve Tori Zimmerman, Technology Coordinator, to attend the NJ EdTech Google for Education Summit in West Orange, New Jersey on March 14-15, 2015 at a cost of \$299 with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.

E. Support Services –Fiscal Management

1. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the December 16th – 31st, 2013 payroll in the amount of \$391,276.82

2. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm the January 1st – 15th, 2014 payroll in the amount of \$340,028.98

V. ACTIONS (Continued)

E. Support Services –Fiscal Management (Continued)

3. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the December 2014 bills in the amount of \$441,956.61

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$352,047.62
12 Capital Outlay	89,618.46
20 Special Revenue Funds	290.53

Erica Cantatore, Board Member, does hereby abstain as to her own payment for reimbursement of fingerprinting fees. Her vote herein shall constitute a vote as to payment of all other bills.

4. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of December 31, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of December 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to acknowledge receipt of November 30, 2014 Report of the Board Secretary, A-148 and Report of the Treasurer, A-149.

7. It was moved by Woods, seconded by Geller and approved by unanimous roll call vote to confirm account transfers for December 2014, to be distributed.

<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-270-503-0-0000-29	Transportation	4,000
11-000-240-610-1-6190-35	Office of the Principal	1,000
11-000-240-610-2-6190-35	Office of the Principal	1,000
11-000-291-280-0-0000-37	Benefits	2,000
11-000-291-290-0-0000-37	Benefits	100,000
		<u>\$ 108,000</u>

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-190-100-610-2-6190-08	Social Studies	2,000
11-000-270-511-0-0000-29	Transportation	4,000
11-000-291-270-0-0000-37	Benefits	102,000
		<u>\$ 108,000</u>

V. ACTIONS (Continued)

F. Other

1. It was moved by Cantatore, seconded by Woods and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 24, 2015 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

There were no reports this evening.

VII. PUBLIC DISCUSSION

A. It was moved by Geller, seconded by Kirtane and approved by unanimous voice vote to open the meeting to public discussion.

B. It was moved by Kirtane, seconded by Geller and approved by unanimous voice vote to close the meeting to public discussion.

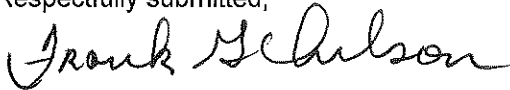
VIII. EXECUTIVE SESSION (IF NEEDED)

There was no Executive Session.

IX. ADJOURNMENT

A. It was moved by Woods, seconded by Verna and approved by unanimous voice vote to adjourn at 7:43 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary