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# BEECHER JUNIOR HIGH SCHOOL
# STUDENT/PARENT HANDBOOK
# 2026-2027

## SECTION 1: INTRODUCTION & GENERAL INFORMATION

*MISSION STATEMENT OF BEECHER COMMUNITY UNIT SCHOOL DISTRICT 200U*

The mission of Beecher Community Unit School District 200U is to provide a quality education to all students, emphasizing college and career readiness and technology so that they are able to contribute toward the betterment of society. Through a safe and secure learning environment, the district will strive to encourage and support each student to achieve his/her greatest potential. The finances of the district shall be used efficiently to provide the widest possible range of learning opportunities and experiences to prepare students to meet the challenges of the twenty-first century.

*MISSION STATEMENT OF BEECHER JUNIOR HIGH SCHOOL*

The mission of Beecher Junior High School is to empower our students to become independent, life-long learners and productive, responsible citizens. We will promote individual growth by modeling respect and providing enriching learning experiences in a positive environment.

### PURPOSE

The procedures and other provisions set forth in the "Student-Parent Handbook" are not to be considered exclusive of any other remedy or disciplinary authority the Board of Education may exercise pursuant to the provisions of the Illinois School Code.

The Student-Parent Handbook's primary function is to inform and direct students in regard to the everyday efficient and safe operations of the school district. Scheduled dates of activities and athletic events may be changed due to weather, scheduling conflicts, or any other unforeseen event.

This handbook is not a contract with the student but rather; it is a document that reflects the current policies and guidelines as well as general information for the benefit of the students. It is subject to change at the direction of the Board of Education.

The Board of Education authorizes its administrative staff to make those interpretations, clarifications and modifications of student guidelines/rules that are necessary to carry out the effective functioning of the school district and to continue to enhance a safe learning environment.

### GENERAL INFORMATION

This handbook is a summary of the school's rules and expectations and is not a comprehensive statement of school procedures. The Board's comprehensive policy manual is available for public inspection through the District's website (www.beecher200u.org) or at the Board Office, located at:

Beecher Community Unit School District 200U
538 Miller Street
P.O. Box 338
Beecher, IL 60401-0338
Phone: (708) 946-2266 x1400
Fax: (708) 377-6849

The School Board has hired the following administrative staff to operate the school:
Dr. Jack Gaham, Superintendent of Schools
Dr. Michelle Kwasny, Principal
Mr. Kerry Pikal, Dean of Students
Mr. Brandon DuBois, Athletic Director

The school is located and may be contacted at:
Beecher Junior High School
101 E. Church Rd.
Beecher, IL 60401
Phone: (708) 946-3412 x 1200
Fax: (708) 377-6851

## VISITORS

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Beecher 200u is using the Raptor Visitor Management System in all of our schools to strengthen our program of campus safety for students and faculty. Part of keeping students and faculty safe is knowing who is in our buildings at all times, and the Raptor system will allow us to do that. The Raptor system will better allow us to screen visitors, contractors, and volunteers in our schools and provide us with a safer environment for our students and staff. Visitors should identify themselves and inform office personnel of their reason for being at school. Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as guests and place the tag to their outer clothing in a clearly visible location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school. Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior. Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period. No person on school property or at a school event shall perform any of the following acts:

- Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person.
- Behave in an unsportsmanlike manner or use vulgar or obscene language.
- Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
- Damage or threaten to damage another's property.
- Damage or deface school property.
- Violate any Illinois law or municipal, local or county ordinance.

- Smoke or otherwise use tobacco products.
- Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
- Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
- Use or possess medical cannabis, unless he or she has complied Illinois' Compassionate Use of Medical Cannabis Act and district policies.
- Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
- Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
- Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive.
- Engage in any risky behavior, including rollerblading, roller-skating, or skateboarding.
- Violate other district policies or regulations, or a directive from an authorized security officer or district employee.
- Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

## STUDENT VISITORS

Student visitors are generally not allowed. It is felt that no constructive educational purpose would be served by having a friend or relative of one of our students visit the school.

## TITLE IX SEX DISCRIMINATION PROHIBITED

Sex discrimination as defined in Title IX (Title IX Sex Discrimination) is prohibited. A District employee, agent, or student violates this prohibition whenever that person engages in conduct on the basis of sex that causes another person to be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any education program or activity operated by the District. Title IX Sex Discrimination includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.

## EQUALITY & SEX EQUITY

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religious beliefs, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy. No student shall, based on sex or sexual orientation, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Any student or parent/guardian with a sex equity or equal opportunity concern should contact the Superintendent at the District Office.

In light of the creation of these orderly procedures of dealing with student concerns, no students shall disrupt the educational process within Beecher Junior High.

## ANIMALS ON SCHOOL PROPERTY

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

## SCHOOL VOLUNTEERS

All school volunteers must complete the "Volunteer Information Form" and be approved by the school principal prior to assisting at the school. Forms are available in the school office. Some teachers utilize parent volunteers in the classroom. The individual teachers make this decision. Teachers who desire parent volunteers will notify parents. For school-wide volunteer opportunities, please contact the building principal. Volunteers are required to check in and out at the main office and receive a visitor badge before going to their destination.

## TREATS & SNACKS (CANDY, DRINKS, FOOD)

The above items are to be consumed in the lunchrooms ONLY with the exception of water. An exception is at the teacher's discretion. Open lids/cans and fast-food drinks may NOT be carried/consumed in classrooms, hallways, or stored in lockers.

## EMERGENCY SCHOOL CLOSINGS

In cases of bad weather and other local emergencies, please listen to any local radio or television station to be advised of school closings or early dismissals. School closings, for any reason, will be announced by the superintendent or district office. If bad weather or other emergencies occur during the day, please listen to local media stations for possible early dismissal information. For your child's safety, make certain your child knows ahead of time where to go in case of an early dismissal. If we dismiss early for an emergency, all after-school functions may be cancelled at the discretion of the administration.

## EMERGENCY INFORMATION

Parents are requested to complete an emergency card providing the school with telephone numbers for their home, place of employment for each parent, and for a neighbor or relative. These numbers will be called when a child is absent, and the school has not been notified or in the case of an emergency, illness, or early school closing.

## EMERGENCY PROCEDURES

Our school is equipped with warning equipment for severe storms and other emergency information. Regular fire and disaster drills are held in school, and every possible safety precaution is taken. If an emergency occurs during school hours, children will be supervised until the danger has passed. Parents are asked to refrain from calling the school during this time, unless a vital need exists.

## LEAVING SCHOOL GROUNDS

Beecher Junior High School is a "closed campus". Students are not allowed to leave the school grounds unless picked up by a parent or guardian, with the permission of the principal or their designee. Parents returning students to school must also check back in to the office. Parents who wish to pick up their child before closing hours are required to sign their child out in the

office. Parents or any other visitors are required to stop in the office when they come into the building for any reason.

## VIDEO & AUDIO MONITORING SYSTEMS

A video and/or audio monitoring system may be in use on school buses, and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

## ACCOMMODATING INDIVIDUALS WITH DISABILITIES

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

## STUDENTS WITH FOOD ALLERGIES

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the Main Office at (708) 946-3412 x 1200. Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.

## CARE OF STUDENTS WITH DIABETES

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school. Parents/guardians are responsible for and must:

- Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- Sign the Diabetes Care Plan.
- Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.
- For further information, please contact the Building Principal.

## SUICIDE & DEPRESSION AWARENESS & PREVENTION

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district. The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of school district's policy, is posted on the school district website. Information can also be obtained from the school office.

## ANNUAL ASBESTOS MANAGEMENT PLAN NOTICE

This is to inform you of the status of the Beecher School District 200UU asbestos management plan. It has been determined by the Illinois Department of Public Health and the Federal Environmental Protection Agency that asbestos is a potential hazard, and precautions should be taken to avoid disturbing any asbestos containing materials. As required, our buildings were initially inspected for asbestos in 1988. The AHERA law requires that a visual surveillance of asbestos containing areas be completed every six months, and a re-inspection conducted every three years. Any evidence of disturbance or change in condition will be documented in the Management Plan as required. The Inspection/Management Plan is available for public review in the District Office. Should you wish to review the plans, please call to make an appointment between the hours of 8 A.M. and 4 P.M., Monday through Friday.

## CHANGE OF ADDRESS

In order to update records, students who move during the school year must bring a current proof of residence (utility bill or rent receipt) as address verification to the District Office immediately upon moving.

## CLASSROOM VISITATION GUIDELINES

For any reason you feel you need to visit the classroom, please contact the principal.

## CONFERENCES

Conferences with teachers are encouraged whenever a parent feels it is necessary. To make arrangements for a conference, contact the respective teacher via phone message with the office or email. The principal is available to discuss any problems you feel warrant their attention. All school personnel are here to assist you and your child in any way possible.

## DAILY CLASS TIMES

| | | | |
|---|---|---|---|
| 7:54 | Warning bell | 11:20 – 11:50 | Period 5A Lunch/Study Hall |
| 8:00 – 8:47 | Period 1 | 11:53 – 12:23 | Period 5B Lunch/SH/Band/Chorus |
| 8:50 – 9:37 | Period 2 | 12:26 – 1:13 | Period 6 |
| 9:40 – 10:27 | Period 3 | 1:16 – 2:03 | Period 7 |
| 10:30 – 11:17 | Period 4 | 2:06 – 2:52 | Period 8 |

## LIBRARY PROCEDURES

CHECK OUT PROCEDURES

- Books may be signed out for a period of two weeks. All books, unless requested by another student, may be renewed.
- Fines will be charged on all overdue materials at a rate of (5 cents per day).
- Charges for lost or damaged materials will be based upon the current replacement prices.

- Students with overdue library books and/or fines will not be permitted to attend certain activities until such matters are resolved.

## RESIDENCY REQUIREMENTS

Residency is verified each year during registration. Beecher District 200U requires that all students attending school be legal residents. 105 ILCS 5/10-20.12b provides that legal residence and legal custody be defined by any of the following:

- Custody exercised by a natural or adoptive parent with whom the pupil resides.
- Custody granted by order of a court of competent jurisdiction to a person with whom the pupil resides for reasons other than to have access to the educational programs of the district.
- Custody exercised under a statutory short-term guardianship, provided that within 60 days of the pupil's enrollment a court order is entered that establishes a permanent guardianship and grants custody to a person with whom the pupil resides for reasons other than to have access to the educational programs of the district.
- Custody exercised by an adult caretaker relative who is receiving aid under the Illinois Public aid Code [305 ILCS 5/1-1 et seq.] for the pupil who resides with that adult caretaker relative for the purposes other than to have access to the educational programs of the district.
- Custody exercised by an adult who demonstrates that, in fact, he or she has assumed and exercises legal responsibility for the pupil and provides the pupil with a regular fixed nighttime abode for purposes other than to have access to the educational programs of the district.

## STUDY HALLS

- Each student in the study hall must have something with which to occupy themselves for studying purposes.
- Students are to obey rules/directions given by any supervising personnel.
- Magazines and other literature read in study hall will be subject to approval of the teacher.
- Study hall passes are allowed and should be kept at a minimum. You can lose your privilege of movement.
- Multi-tiered System of Supports (MTSS) is a strategy possibly used during study hall time for students to receive assistance in specific content areas based on academic performance and/or teacher recommendation. Teachers can provide skill review, skill development, and preparation for federal, state, or building assessments.

## TELEPHONE

The office telephones are for business purposes only and are not to be used for personal calls. Students are not called to the telephone, but in case of important messages, the office will contact the students. In case of emergency, students may use an office phone with the permission of the junior high school office personnel.

## TEXTBOOKS

Textbooks are to be kept covered at all times (teacher discretion). Charges will be assessed at the end of the year for damaged or lost books.

# SECTION 2: ATTENDANCE

## ATTENDANCE

Attendance plays a vital role in a student's success at school. The staff and administration consider attendance a vital and necessary part of a student's academic success and learning experience. We encourage parents to make every effort to have their children attend school on a regular and consistent basis. Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session. The administration reserves the right to refuse attendance on a field trip for excessive absence or discipline.

Perfect attendance, classified at Beecher Junior High, is that you will be in attendance all day-every day. To receive perfect attendance, *a student cannot be late to first period or miss anytime during the day for appointments, etc.*

## ATTENDANCE AT AFTER SCHOOL ACTIVITIES

In order to attend or participate in any activity (athletic contest, social/dance, play, field trip, etc.) sponsored by the school, students are required to be in attendance the day of the activity. Students must be present the final 1/2 of the school day to be considered in attendance to be able to participate.

## TARDINESS

It is the responsibility of students to be in their scheduled classes on time. A student is considered tardy anytime he or she is not inside the classroom before the bell rings. Students who are tardy must report directly to class. In cases of tardiness exceeding more than half the period, students may be detained in a designated location. Students late to school must sign in and report to the Main Office. Oversleeping, car trouble, held up by a train, and similar reasons will count as tardiness to school. Discipline for being late to school or class will start over each quarter.

## STUDENT ABSENCES -There are two types of absences: excused and unexcused

In the event of any absence, the student's parent or guardian is required to call the school at (708) 946-3412 x 1200 before 8:00 a.m. to explain the reason for the absence. *We must make parent contact for every student who is absent each day*. Voice mail is available 24 hours a day.

District 200U realizes that a teacher will never be completely relieved of the task of re-teaching missed concepts, but that the major responsibility for this absence lies with the family. Although the student will be graded on material covered during his/her absence, parents should realize that this missed class time could result in lower grades for the quarter due to missed classroom discussion.

## ATTENDANCE PROTOCOL

- After 5 total absences (excused or unexcused), the main office will send an attendance notification email to the parent/guardian.
- After 7 total absences (excused or unexcused), the social worker will check in with the students and/or family.
- After 10 total absences (excused or unexcused), a warning letter will be sent by administration to the parent/guardian.
- After 12 total absences (excused or unexcused), formal contact will be made by the school (some examples could be a home visit, second warning letter, phone call, etc.) The school attendance team will determine if and when the team decides to complete a Will County Truancy Referral, and parents will be notified. The student may be placed on social probation.

## EXCUSED ABSENCES (parent contact to the main office is required)

****If no reason is given, the absence will be UNEXCUSED.****

1. Student illness with a doctor's note; medical appointment with a doctor's note (all excused dates must be listed on the note; absences will only be considered excused if the doctor's note is received within 7 days of the student's return to school)
2. Death in the family
3. Family emergency
4. Observance of a religious holiday
5. Court appearance with documentation
6. Pre-approved college visit day (up to two a year)
7. Out-of-school suspension (treated as an excused absence for make-up work)
8. Mental health days (see below)
9. Prearranged vacation (see below)
10. Circumstances that cause reasonable concern to the parent/guardian for the student's safety or health emergencies beyond the control of the student.
11. Attending a military honors funeral to sound TAPS
12. A student will be excused for up to 5 days in cases where the student's parent/guardian is an active-duty member of the uniformed services and has been called to duty for, is on leave from or has immediately returned from deployment to a combat zone or combat-support postings
13. Any other situation, approved by the administration

**In the case of the above situations, written documentation from a third party will be required in order for the absence to be considered excused.**

***Vacations are <u>not</u> considered excused absences unless the prearranged absences guidelines are followed.***

## PREARRANGED ABSENCES

District 200U strongly discourages planned absences and vacations during the regular school year. However, we do realize that at times during the school year, it may be necessary for some children to be absent from school for either vacation or personal family business. Children who plan to be absent from school need to have a Pre-Arranged Absence Form completed in the office before they leave. Since these absences are pre-arranged, teachers will prepare assignments for the time period of the absence upon request, given 3 days' notice. The assignments will be due on the date the child returns to school, but special arrangements

shall be made with the teacher for the completion of tests and/or projects. Although the student will be graded on material covered during his/her absence, parents should realize that this missed class time could result in lower grades for the quarter due to missed classroom discussion.

For pre-arranged absences:

- Students are only allowed 1 pre-arranged absence up to 5 days.
- Any additional days above 5, within the same absence/event/vacation, will be considered unexcused.
- If a pre-arranged absence is less than 5 days, the remaining days cannot be transferred to another absence/event/vacation.
- A pre-arranged absence form must be turned in to the office 3 days prior to the absence.

**MENTAL HEALTH**

All students are entitled to 5 mental health days. If a mental health day is requested, it needs to be communicated when leaving a message or speaking with the office. If the office is contacted after the date of parent medical absences, the absences will be marked as unexcused, unless a note is provided by a doctor.

## MAKE-UP WORK

It is the responsibility of the student to obtain make-up work missed due to illness or other absences. If a student is absent from school or if a student is suspended from school, he/she will be permitted to make up any missed work, including homework and tests, for equivalent academic credit. The student will be permitted the same number of days as he/she was absent to turn in the make-up work. This period of time is not to exceed five (5) school days unless due to an excused absence approved by the principal. If the work is not made up in the allowed time, grades for the days missed will be counted as zeros. If the student is absent on the day of a major test, the teacher will designate a day for the make-up exam.

## TRUANCY

Pursuant to *105 ILCS 5/26-2a*, a student is considered a chronic or habitual truant if he or she is absent without valid cause from school for five percent (5%) or more of the past 180 regular days of student attendance. This equates to nine (9) or more unexcused absences for the academic year. A parent or guardian who knowingly and willfully permits a child to be truant may be convicted of a Class C misdemeanor, which carries a maximum penalty of thirty days in jail and/or a fine up to $1,500.00. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

## WILL COUNTY ATTENDANCE ASSISTANCE PROGRAM

The purpose of the Attendance Assistance Program is to help potential and chronic truants and behaviorally "at risk" students to overcome roadblocks to regular school attendance. If students accumulate several absences within any one nine-week grading period, that student

may be referred to the Attendance Assistance Program. The goal of the program is to improve student achievement through improved attendance.

# SECTION 3: ACADEMICS AND PROMOTION

## COURSE OFFERINGS

All students at Beecher Junior High School take the following core courses: Language Arts, Reading, Mathematics, Social Studies, Science, and Physical Education. In addition, students will participate in exploratory quarter courses depending on their schedule.
They are:

- Grade 6: Health, Art, Typing, Math Lab, Reading Lab
- Grade 7: Health, Art, Computers, Spanish, Math Lab, Reading Lab
- Grade 8: Art, Computers, Music, Spanish, Math Lab, Reading Lab (Health will be taught during 1 quarter of P.E.)

*All 6th grade students will take a quarter of Math Lab and/or Reading Lab.
*All 7th and 8th grade students will be required to take a quarter of Math Lab and/or Reading Lab if proficiency is not met on the state exam (IAR). Exceptions may be made for students with an IEP and 8th graders in year-round Spanish.

*The 8th grade Spanish class is year-round. Enrolled students will attend Spanish daily throughout the year and will therefore not be enrolled in any other exploratory courses. Space is limited, so enrollment is reserved for qualifying students. Any student who receives one quarter grade of "C" will be placed on academic probation in Spanish class. If the student receives another quarter grade of "C" (total of two) in Spanish class, he/she will be removed. If any student receives one quarter grade of "D"/"F" in a quarter, he/she can be removed from Spanish. Students who complete Spanish for the year will receive high school credit and will be eligible to enroll in Spanish 2 in high school.

Band and Chorus classes meet all four quarters. Students can take both Band and Chorus. Band and Chorus could have a sectional practice, which would be a required portion of their grade.

## GRADING SCALE

100-99 (A+, 4.333), 98-93 (A, 4.0), 92-90 (A-, 3.667)
89-87 (B+, 3.333), 86-83 (B, 3.0), 82-80 (B-, 2.667)
79-77 (C+, 2.333), 76-73 (C, 2.0), 72-70 (C-, 1.667)
69-67 (D+, 1.333), 66-63 (D, 1.0), 62-60 (D-, 0.667)
59 and Below (F, 0.0)

## GRADING, PROMOTION & RETENTION

For questions regarding grades, please contact the classroom teacher. Report cards for each of the four grading periods are available at any time on-line through PowerSchool (https://bcsd200u.powerschool.com/public). Parents and students wishing for a hard copy may pick one up from the Main Office. PowerSchool should be checked on a regular basis in order to keep up to date on student progress. It is the philosophy of the Beecher Board of Education to strive to ensure that students meet district goals and objectives and can perform at the

expected levels for their grades before being promoted.

Decisions to promote a student to the next grade level can/shall be based on the following criteria:

- Successful completion of the Grade Curriculum
- *Passing a minimum of 3 of 4 quarters in the following classes: Language Arts, Reading, Mathematics, Social Studies, and Science*
- Maintaining state level standards of performance on the Illinois Standardized Tests
- General Performance on school district standardized testing
- Attendance

Students not performing at a level that would lead to promotion will be required to participate in the school remediation program. That program can include one or more of the following: 1) using daily recess time for academic preparation (BES), 2) staying after school for academic preparation, 3) successful completion of an alternative course(s) during the school year, 4) successful completion of summer school program. No student shall be promoted to the next grade level based solely upon age or any other social reasons not related to the student's academic performance. The Administration shall develop standards for satisfying the criteria for promotion and shall develop and maintain appropriate remedial programs to assist students determined not to qualify for promotion to the next grade level. Promotion of a student having an individualized education program or receiving reasonable accommodations pursuant to 504 of the Rehabilitation Act, shall be determined by the student's educational team.

The 8th grade promotion ceremony is a privilege, not a right. In order to be eligible to participate in the ceremony, students must have no more than three (3) Out-of-school Suspensions during the school year, attend the duration of all required promotion practices, and all student fines must be paid. Administration has final approval over participation in all promotion activities.

## ACADEMIC PLACEMENT

The District provides an Accelerated Placement Program (ACC) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information. Beecher Junior High School places students in three accelerated classes (language arts, reading, and math) per grade based on several criteria. 7th/8th grade accelerated classes are weighted. A=4.5, B=3.5, C=2.5, D=1.5, F=0. Students with a passing grade in our 8th grade Algebra 1 class will receive BHS credit. Annually, the school will perform an audit for sex equity in honors/accelerated classes. In order for students to achieve placement in an accelerated class, the following criteria will be considered:

- Content Specific Placement Tests
- Standardized Test Scores (IAR & STAR)
- Teacher Recommendations
- Grades (All A's and B's)
- During the 1st Semester, the correct placement for your student will be evaluated. Any accelerated student that receives **one** quarter grade of "C" in the 1st or 2nd quarter will

be placed on academic probation for that accelerated class. If an accelerated student receives another quarter grade of "C" (total of two) in that class within the 1st Semester, they can be removed from that accelerated class. If any accelerated student receives **one** quarter grade of a "D"/"F" in the 1st or 2nd quarter, they can be removed from that accelerated class. Any change to the accelerated placement could occur in 1 of 3 ways: after 1st Quarter (D or F on student's report card); 1st Semester (2nd Quarter); or at the start of the next school year.

In order for students to transfer placements from regular to accelerated classes, the following criteria will be considered:

- Placement Test Score (if they chose to take the test to participate in the accelerated program)
- Standardized Test Scores (IAR & STAR)
- Teacher Recommendation
- Grades (All A's and B's)

## HONOR ROLL

The Junior High Honor Roll and High Honor Roll include *all* enrolled classes. To determine the Honor Rolls, each grade is given a numerical value and is summed amongst all classes; the total is then divided by the number of enrolled classes to reach their grade point average (GPA) for that quarter. A grade point average of 3.67 or above is needed to make the High Honor Roll and a 3.33 is needed to make the Honor Roll. Students must have no grade below a "B" to make the High Honor Roll and receive no grade below a "C" to make the Honor Roll.

## ASSESSMENTS

Our grading system is broken down into formative (30% of total grade) and summative (70% of total grade) assessments. There are no retakes or corrections on summative assessments.

## HOMEWORK POLICY

Homework is used as a way for students to practice what they have learned in the classroom. The time requirements and the frequency of homework will vary depending on a student's teacher, ability and grade level. Homework is an integral part of our school's academic program. It allows teachers the opportunity to cover material with the student beyond the scope or time frame of the class. In addition to the academic component of homework, homework is given to assist the student in becoming a mature and responsible person. Getting homework done on time and in a proper manner is totally the student's responsibility. Failure to do homework may result in a failing grade or make-up sessions with the teacher. On *Tuesdays after school*, staff is specifically available for students who need help with classwork/homework until 3:17 PM. The parent/guardian will need to provide a way home.

## INCOMPLETE OR MISSING HOMEWORK

Any student who does not complete and/or turn in the homework on time will be subject to consequences per the teacher's discretion. If you have a concern, communicate with their individual teachers.

## EXEMPTION FROM PHYSICAL EDUCATION REQUIREMENT (K-8)

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis. Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course. State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training activities, or competitions conducted outside the auspices of the School District.

## HOME AND HOSPITAL INSTRUCTION

A student who is absent from school, or whose physician, physician assistant or licensed advance practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction before the birth of the child when the student's physician, physician assistant, or licensed advanced practice nurse indicates, in writing, that she is medically unable to attend regular classroom instruction as well as for up to 3 months after the child's birth or a miscarriage.

## TRANSFERRING OR WITHDRAWING FROM SCHOOL

A parent transferring a student is requested to sign a consent form to release records to the receiving district. A student planning to withdraw from school should present a signed note from the parent indicating the reason for withdrawal and consent. Students withdrawing or transferring must obtain a withdrawal sheet from the Main Office and clear any outstanding obligations with the teachers and school offices. If a student withdraws from school at any time during a semester for attendance related reasons (parent withdrawal, lack of interest, nonattendance, etc.), the student will not be allowed to re-enter until the succeeding semester.

# SECTION 4: STUDENT FEES & MEAL COST

## FINES, FEES, AND CHARGES; WAIVER OF STUDENT FEES

The school establishes fees and charges to fund certain school activities. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose

parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver does not exempt a student from charges for technology fees, lost and damaged books, materials, supplies, and/or equipment or fees for athletics, extracurricular activities, and optional programs and services. Applications for fee waivers may be submitted by a parent or guardian of a student who has been assessed a fee. A student is eligible for a fee waiver if the student currently lives in a household that meets the income guidelines, with the same limits based on the household size, that are used for the federal free meals program. A fee waiver form must be completed each year and turned into the junior high office.

The district superintendent will give additional consideration where one or more of the following factors are present:

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Seasonal employment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The district superintendent will notify the parent/guardian if the fee waiver request has been denied, along with the appropriate appeal process. If you have questions regarding the fee waiver process, you may contact the District Office at 708-946-2266 x 1400. Students not eligible for fee waivers who have unsettled school debts, such as fees, may be withheld from social privileges, including but not limited to: field trips, dances/socials, and promotion.

## LUNCH PROGRAM

Lunch is served every day of school attendance, except when there is an 11:00 a.m. or earlier dismissal. A student may bring a sack lunch from home or may purchase a school lunch. Students are responsible for ensuring a positive, adequate fund balance. With a negative balance, you are not allowed "extras"/a la carte until you show a positive lunch balance. The school will not accept deliveries of outside food except by a parent or guardian during regular school hours. The principal has the final authority of what food products are brought in during lunch. Free or reduced-price meals are available for qualifying students. For an application, contact the Main Office.

## STUDENT INSURANCE

A student policy is available. This insurance is optional and covers the student in case of an accident at school or between the school and home. If you now carry a good hospitalization for your family, we do not recommend that you take this insurance. Athletic participants must buy this coverage or provide proof that they are adequately covered in case of accident during an athletic event. If a student has insurance and is injured while under school supervision, an accident report form must be completed immediately, whether or not medical attention is necessary. Should the accident occur in class or while under the direct supervision of a teacher, the student should report to the teacher who will assist in the completion of the accident report. If the accident occurs between classes or to and from school, the incident must be reported immediately to the Nurse's Office.

# SECTION 5: TRANSPORTATION & PARKING

## BUS TRANSPORTATION

The district provides bus transportation to and from school for all students living 1.5 miles or more from the school. A list of bus stops will be published at the beginning of the school year before student registration. Parents must, at the beginning of the school year, select one bus stop, but can have a secondary address, at which a student is to be picked up, and at which a student is to be dropped off. Students are not permitted to ride a bus other than the bus to which they are assigned. The building principal must approve exceptions in advance with a written notice from a parent or guardian. While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the school administration.

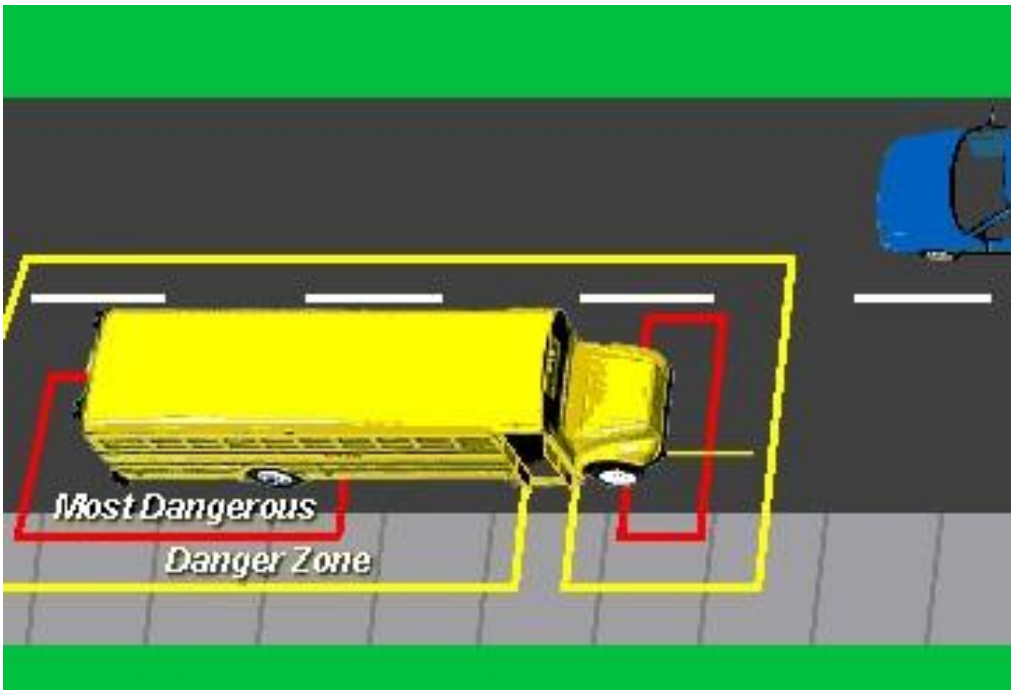
- If a parent needs to make a change in the way the student goes home, please call the main office ***before 2:00 p.m.*** to ensure time for a necessary message to be delivered. All such requests must be approved in the school office.
- A transportation accommodation form must be on file in the school office for any student to be transported to or from an address that is not their residential address. Only the transportation requests on the accommodation form will be granted.
- A secondary address will be allowed for all students to be picked up from or delivered on a daily bus route to a residence within the district for childcare purposes only. The childcare schedule must be consistent.
- Any student requiring transportation to or from the Beecher Learning Center for childcare purposes will be allowed. This transportation is for daycare students only.
- Should a parent need to make a permanent change to transportation, the parent must do so one week prior to the necessary date of the change by going to the school office and resubmitting the transportation accommodation form. This includes requesting bus service for an eligible bus student who is not currently transported by bus.
- If it necessary for a junior high or high school student who is transported to the elementary to walk an elementary school student home each day, a note is required to be on file at either the junior high or high school. This note must also be on file at the elementary school. This will only be allowed if it is a daily arrangement. This arrangement can't change daily.
- Junior high and high school students will not be allowed to get off the bus at the elementary school unless they provide a note from their school office approving the change.
- Parents of junior high and high school students may not request their students to be taken off the bus. For the safety of the students, NO exceptions can be made.
- The only daily change accepted is in the event a student is allowed to walk home or is picked up from their school by a parent/guardian.

A student who is suspended from riding the school bus and who does not have alternative transportation to school shall be allowed the opportunity to make up all missed work for equivalent academic credit. It is the responsibility of the student's parent or guardian to notify the school that the student does not have alternative transportation to school.

In the interest of the students' safety and in compliance with State law, students are also expected to observe the following:

- Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
- Arrive on time at the bus stop and stay away from the street while waiting for the bus.
- Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
- Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
- Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods, iPads, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
- Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
- Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.
- Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
- Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
- Never run back to the bus, even if you dropped or forgot something.
- Athletic footwear equipped with cleats or spikes are not allowed on the bus.
- Never tamper with, damage, or deface anything in or on the bus, or any of the bus or school equipment.
- Parents will be liable for any defacing or damage students do to the bus.

Video and audio cameras may be active on buses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus. For questions regarding bus route transportation routes or issues, contact the District Office.




**BUS CONDUCT**

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to ten (10) consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

- Violating any school rule or school district policy.
- Willful injury or threat of injury to a bus driver or to another rider.
- Willful and/or repeated defacement of the bus.
- Repeated use of profanity.
- Repeated willful disobedience of a directive from a bus driver or other supervisor.
- Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.
- The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

**Extra-curricular trips (Field Trips/Athletic Events):**

- The preceding rules and regulations will apply to any trip under school sponsorship.
- Pupils shall respect the wishes of any chaperones appointed by the school.

Students who leave the school and travel with a coach as supervisor should return to the school by the same mode of transportation unless released to the student's own parents. Those athletes are to sign a form provided by the athletic office indicating to the coach that their parents are

taking them home. Under no circumstances may a student be released to other adults or students unless written permission by the parent/guardian is obtained beforehand and approved through the office. This practice, however, should be limited strictly to a special family need or emergency.

The bus guidelines are just that – guidelines. In no way should they be considered all-inclusive. Riding the bus is a privilege – not a right. Any student who is disruptive on the bus, thereby endangering the driver and/or students, will be disciplined.

### PARKING AND DRIVEWAY REGULATIONS

There are NO PARKING ANYTIME (east side of Cardinal Creek Blvd.) and NO PARKING THIS SIDE OF STREET (west side of Cardinal Creek Blvd.) signs placed on Cardinal Creek Blvd. On the east side of the boulevard, you can only park south of the southern-most entrance to the school. You will not be able to park between the south entrance and the north exit.
The west driveway will be used for student drop-off and visitor parking. Vehicles may park on the drive to pick up or drop off their students. You are to leave promptly. For safety reasons, the drive is one-way, and parents should enter through the southern-most entrance from Cardinal Creek Boulevard. *If you are pulling into the west drive to pick up your student after school,* ***please pull all the way up the drive to the sign and close the gaps between vehicles***. If the west drive is completely full, please park in the west parking lot within the designated stalls and do not block someone's attempt to exit the lot. When leaving the north exit, there are two lanes going onto Cardinal Creek Blvd. You can turn north or south. **The north drive is for bus drop-off and faculty parking only.** There is no parking allowed on the service road located on the east side of the building. Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME. Bus lanes and fire lanes are clearly marked. Vehicles located in these locations may be ticketed and/or towed by the police. This is a clearly marked fire lane, and the school district is not responsible for any happenings to your vehicle.

## SECTION 6: HEALTH & SAFETY

### IMMUNIZATION, HEALTH, EYE AND DENTAL EXAMINATIONS

All students are required to present appropriate proof that the student received a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

- Entering Kindergarten or the first grade;
- Entering the sixth and ninth grades; and
- Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning.

Failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

**Eye Examination**
All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

**Dental Examination**
All children entering sixth grade must present proof of having been examined by a licensed dentist before May 15 of the current school year. Failure to present proof allows the school to hold the child's report card until the student presents: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

**Exemptions**
A student will be exempted from the above requirements for:

- Religious grounds if the student's parent/guardian presents to the building principal a completed State of Illinois Certificate of Religious Exemption by the parent/guardian AND the healthcare provider (MD, DO, NP, PA). This MUST be completed by the healthcare provider performing the health exam/physical. This MUST be completed at the time of the kindergarten, 6th grade, and 9th grade mandated exam/physicals.
- Health examination or immunization requirements on medical grounds if a physician provides written verification;
- Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
- Dental examination requirement if the student's parent/guardian shows an undue burden or lack of access to a dentist.

## STUDENT MEDICATION

Prudent to Beecher's Board of Education Policy 2:270, taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form".

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

**Self-Administration of Medication**
A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.
Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.
Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

**Administration of Medical Cannabis**
In accordance with the Compassionate Use of Medical Cannabis Program, qualifying students are allowed to utilize medical cannabis infused products while at school and school events. Please contact the building principal for additional information. Discipline of a student for being administered a product by a designated caregiver pursuant to this procedure is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

**Undesignated Medications**
The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medications.

**Emergency Aid to Students**
Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

## COUNSELING
The school provides a counseling program for students. The school's counselors/social workers are available to those students who require additional assistance.

## SAFETY DRILL PROCEDURES AND CONDUCT
Safety drills will occur at times established by the administration. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There

will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement drill, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. Drills will not be preceded by a warning to the students.

## EVACUATION DRILLS

*Fire* exit signs are posted in each room. When the fire bell sounds, the following instructions must be carried out immediately without exception. It is necessary to be prepared for all possible disastrous situations.

Instructions:

1. At the continuous sound of the bell:
    a. The class rises immediately.
    b. The nearest student opens the door.
    c. Students file in double time to the proper exit. There is to be no talking or running.
2. Teachers follow the last student from the room and see that windows and doors are closed and lights are turned off.
3. All students should remain clear of the building until the signal to return is given. All entrances are to be kept clear by at least 50-100 feet. No roadways should be blocked. All students are to report to the assigned area.
4. Everyone must leave the building.
5. Students should not return until the signal is given.
6. Any student involved in causing a false fire alarm will be suspended from school for up to 10 days, may be referred to the Board for possible expulsion and the police will be notified.

*Tornado* drills will be designated by a general announcement over the intercom. Signs are posted in each classroom as to where students are to go.

## CRISIS MANAGEMENT WARNING CODES

Please be advised of the following information concerning our warning system. If we were to make the following announcements, we would expect the following actions by our faculty and student body. In the event of a power outage, please stay in the classroom.

| Code | Situation | Action |
|---|---|---|
| Lockdown | Serious/dangerous situation | Follow EBRS protocols- Escape, Barricade, or Resist |
| Shelter In Place | A situation has occurred outside the building | Stay in locked classroom until notified. Review EBRS protocols, then continue instruction. |
| Hold | A situation outside or inside the building | Students stay in the locked classroom Normal instruction. |

## COMMUNICABLE DISEASES

The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

- Parents are required to notify the school nurse if they suspect their child has a communicable disease.

- In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian.
- The school will provide written instructions to the parent and guardian regarding appropriate treatment for communicable diseases.
- A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease. This letter will excuse the student's absences for the purpose of truancy.

## MEDICAL REQUIREMENTS FOR SCHOOL ENTRANCE

In concert with the rules of the Illinois Department of Public Health and the Illinois Office of Education, District 200U will strictly enforce the following policy. Failure to meet these mandates will result in students being excluded from school until they are in compliance.

All students entering the sixth and ninth grade must show proof of a physical exam done within twelve (12) months prior to attending this grade.

Students entering District 200U from another school district can enter by showing proof of having a physical at the time required by the Illinois state law.

The day, month and year of all immunizations, from birth through the present, must be recorded on the physical exam form. If more immunizations are needed a written schedule from the doctor or clinic will be required. If an immunization is medically contra-indicated a note from the doctor stating the reason must be submitted to the school.

The physical exam is to be done by a physician, physician's assistant, and/or Advanced Practice Nurse (APN). Dental exams are advised. All local physicians and dentists have the examination forms in their offices.

Students entering at the beginning of the school term must submit these requirements on or before the first day of school. In the case of a transfer student, a period of thirty (30) calendar days, beginning with the first day of enrollment in the District, shall be given to meet the inoculation and physical requirements. If exclusion from school is necessary, a child will be re-admitted to school by submitting a confirmed appointment date (appointment card from doctor's office) or proof of completed requirements.

If at any time during the school year there is a confirmed case (by a physician) of an infectious communicable disease for which a vaccination exists, any student who has not been immunized against said disease because of religious exemption or medical contraindication, will be excluded from school until acceptable proof of immunity is received from a physician or re-admittance to school is permitted by the Illinois Department of Public Health.

Parents - Please report cases of infectious communicable diseases to the Main Office as soon as possible.

**State of Illinois Immunization Requirements for School Entrance:**

- **D.P.T. (OR D.T.)**
  Initial series of three doses plus two boosters, the last of the two being given after age 4 years and prior to entering Kindergarten. For those starting immunizations later in

life an original series of two plus a booster is acceptable.

- **Polio**
  Original series of two or three plus a booster after age 4 years.
- **Measles Vaccine (Rubella, Hard Measles or Red)**
  Two doses are required with the first dose being given at twelve months or older.
- **Rubella** (3 day)
  To be given at 12 months or over (Report of having the disease must be confirmed by blood test).
- **Mumps**
  To be given at 12 months or over. (Report of having disease must be confirmed by physician).

PLEASE NOTE: Proof of appointment means an appointment card from a physician or clinic. Verbal dates will not be accepted.

### HEAD LICE

- Parents are required to notify the school nurse if they suspect their child has head lice.
- District 200U will follow the recommendations of the Illinois Department of Public Health regarding head lice.
- If a student is observed with live head lice at school, the school nurse will complete an assessment and his/her parents will be contacted.
- Parents will be required to pick the student up from school – he/she may not ride the bus home; student has the option of remaining in class until parents pick up.
- The school nurse will provide product kit to parents for treatment of head lice; student may not ride bus back to school until assessed by the school nurse.
- Day student returns, the school nurse will assess student; if no live head lice are observed and student only has nits, he/she will be permitted back to class and allowed to ride bus.

If, after assessment, the student still has live head lice, parents will be contacted and bullet points #4-6 above will be repeated.

## SECTION 7: DISCIPLINE & CONDUCT

### RIGHTS & RESPONSIBILITIES

Students, as citizens of the United States, are guaranteed certain individual rights and have corresponding individual responsibilities. Parents, teachers, and administrators have a responsibility to provide an atmosphere conducive to the teaching and learning process. The concept of balancing the rights of the individual with the rights of society is as valid in the educational community as in the larger community. There are certain special responsibilities required of a citizen who is a student in school:

- To become informed of and adhere to reasonable rules and regulations established by local boards of education and implemented by school administrators and teachers.

- Respect the rights and individuality of other students and school administrators and teachers.
- To refrain from libel, slanderous remarks, and unnecessary obscenity in verbal and written expression.
- To dress and groom in a manner that meets reasonable standards of health, cleanliness and safety.
- To be punctual and present in the regular or assigned school program to the best of one's ability.
- To refrain from gross disobedience or misconduct or behavior that materially and substantially disrupts the educational process.
- To maintain the best possible level of academic achievement.
- To respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in the school and at school sponsored activities.

## SCHOOL HOURS/GENERAL BUILDING CONDUCT

Office hours in the Main Office are 7:15 a.m. to 3:30 p.m. Students will be allowed in the building at 7:45 a.m. The students should proceed to the cafeteria. A warning bell rings at 7:54 a.m. and the tardy bell rings at 8:00 a.m. School is dismissed at 2:52 p.m. Students who are staying for extra-curricular activities are to be supervised by their coach or sponsor.

- Hats and bandanas shall not be worn in the building and shall be removed before entering. During school hours, no blue tooth headphones are to be worn/used.
- Students shall not run, talk loudly or yell in the hallways nor shall they push, shove or hit others.
- Students shall not write on walls, desks or deface or destroy school property.
- Bringing nuisance items or other items that disrupt the educational environment are not allowed.
- Water guns, play guns, and/or real guns are not permitted at school.
- Skateboards can be brought to school but kept in the school's main office until the end of the day.

## STUDENT DRESS CODE & STUDENT APPEARANCE

State educational authorities and court decisions have determined that hair and dress styles should enhance, not detract from the educational process as well as comply with state health and safety standards. Many national studies concerning schools list a positive school climate as a major characteristic of effective schools. Student dress is one of the factors that influence the school climate. District 200U encourages students to dress in a manner that reflects positive character, taste, and self-image. Parents and guardians are expected to monitor students' dress before their son(s)/daughter(s) leave home each day. Students are expected to wear clothing in a neat, clean, and well-fitting manner while on school property and/or in attendance at school-sponsored activities. Students are to use discretion in their dress and are not permitted to wear apparel that causes a substantial disruption in the school environment. The following rules apply to all students and will be strictly enforced.

- Shorts or skirts must be appropriate for the school environment and should be no shorter than mid-thigh. Skin and/or undergarments cannot be visible above mid-thigh, including exposure due to transparent and/or torn clothing.
- Shirts or tops that don't extend past the waist or cover the back, must have appropriate clothing underneath, cannot show cleavage, and are not allowed to show skin and/or undergarments beneath the arms. No tube tops allowed.

- Clothing with excessive holes or tears is not permitted. Pants, capris, and other garments with designed tears and/or holes must not show excessive skin, and the tears and/or holes must be mid- thigh length on the leg. Otherwise, other clothing must be worn under the student's pants, that cover the holes or tears.
- No student may wear any article of clothing or display any insignia or sign which shows disrespect for any race, creed, color, sex, nationality or display lewd, vulgar, obscene, occult, offensive language or symbols, including gang symbols.
- Clothing that displays anti-social, immoral, or illegal behavior, including pictures of alcoholic beverages, tobacco, narcotics, illegal drugs, drug paraphernalia, violent behavior, weapons, etc., is not permitted.
- Hats, coats, bandannas, sweatbands, sunglasses, or inappropriate headgear such as hoods may not be worn in the building. All overcoats are to be kept in the student's locker. Hats should be removed immediately upon entering the building and should not be put on until exiting through the doors outside the building. Sunglasses may be worn if medically prescribed or approved by the school nurse.
- Hairstyles, dress, and accessories that pose a safety or health hazard are not permitted in laboratories, during physical education, or if the learning situation is impaired.
- Garments made of sheer, lace, or other transparent material must have appropriate clothing underneath. No visible bra straps. Low riding pants are not to be worn. Pants must be worn at the hips.
- Form-fitting spandex shorts are not permitted unless longer than mid-thigh.
- For reasons of health and safety, appropriate footwear must be worn at all times. Slippers are not acceptable. Roller skate shoes (heelies) and shoes with heels of excessive height. Flip flops/slides are discouraged for outdoor activities. Gym shoes must be worn for all outdoor activities, including P.E. and recess.
- Chains that present a hazard or that could be used as a weapon may not be worn in school. This includes but is not limited to chains attached to keys or a wallet.
- **If there is any doubt about dress and appearance, the administration will make the final decision.**

**This dress code shall be in effect at all times during school hours.**

Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff, or others may be subject to discipline. At staff's discretion, a student may be asked to change for wearing distracting or disruptive clothing. The teacher and/or administration will deal with violations. Students will be unable to attend class until the violation is corrected. Disciplinary detentions and/or suspensions may be issued to offenders. Any student not attending their regularly scheduled classes may be ineligible for any extra-curricular activity that day.

## PHILOSOPHY

The basic purpose of Beecher Junior High is to provide a good academic program and a healthy learning climate for its students. The staff and administration feel that our expectations for the conduct of students are reasonable and suited to the situation. In general, students are expected to be courteous and considerate of teachers and fellow pupils. Parents will be contacted in the case of nonconformity with behavior codes. It should be understood by parents and students that damage to school property or equipment will result in the claim being made to the parent for payment of such damage. In summary, District 200U believes all students are capable of behaving appropriately in the classroom. No teacher will tolerate the

behavior of any student preventing the teacher from teaching and the other students from learning.

## STUDENT BEHAVIOR

### Prohibited Student Conduct

**Students may be disciplined for gross disobedience or misconduct, including but not limited to the following:**

- Using, possessing, distributing, purchasing, or selling or offering for sale tobacco or nicotine materials, including electronic cigarettes or e-cigarettes, vapes, vape pens or other vaping related products.
- Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
- Using, possessing, distributing, purchasing, selling, or offering for sale:
    - Any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish).
    - Any anabolic steroid or performance-enhancing substance not administered under a physician's care and supervision.
    - Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
    - Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
    - "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
    - Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.
    - Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.
- Using, possessing, controlling or transferring a "weapon" or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.

- Using or possessing an electronic paging device.
- Using a cellular telephone, smartphone, smart watch, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs or videos, especially in locker rooms or bathrooms; cheat; access any unfiltered, unprotected internet or data network connections; or otherwise violate student conduct rules or any applicable laws. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting." Unless otherwise banned under this policy or by the building principal, all cellular phones, smartphones and other electronic devices must be kept silent and out-of-sight during the regular school day unless: (a) the supervising staff member grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
- Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a staff member's request to stop, present school identification or submit to a search.
- Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.
- Engaging in bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other students to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment, or other comparable conduct.
- Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault.
- Engaging in teen dating violence.
- Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person's personal property.
- Entering school property or a school facility without proper authorization.
- In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
- Being absent without a recognized excuse.
- Being involved with any public school fraternity, sorority, or secret society.
- Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia.

- Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
- Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
- Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
- Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

**When and Where Conduct Rules Apply**
The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

- On, or within sight of, school grounds before, during, or after school hours or at any time;
- Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
- Traveling to or from school or a school activity, function, or event; or
- Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

## DISCIPLINARY MEASURES

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school

voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following measures:

- Notifying parents/guardians.
- Disciplinary conference.
- Withholding of privileges.
- Temporary removal from the classroom.
- Return of property or restitution for lost, stolen or damaged property.
- In-school suspension.
- After-school study or Saturday study provided the student's parent/guardian has been notified. (If transportation arrangements cannot be made in advance, an alternative disciplinary measure will be assigned to the student.)
- Community service.
- Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules.
- Suspension of bus riding privileges.
- Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds.
- Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), "look-alikes," alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

**Corporal Punishment**

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

**Weapons Prohibition**

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than 2 calendar years:

(1) A firearm, meaning any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the Unites States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

(2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined above. The expulsion requirement may be modified by the

superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

For purposes of this section, the term "weapon" means possession, use, control or transfer of any object which may cause bodily harm, including but not limited to a weapon as defined under applicable legal codes, knives, guns, firearms, rifles, shotguns, brass knuckles, clubs or "look-a-likes" thereof. Such items as baseball bats, pipes, bottles, locks, sticks, pencils and pens may be considered weapons if used or attempted to be used to cause bodily harm. A student who is subject to suspension or expulsion as provided in this section may be eligible for a transfer to an alternative school program in accordance with the School Code. Students involved in arson, extortion/intimidation, bullying, acts of gross disrespect, verbal or physical assault and/or battery shall be considered for immediate suspension, possible assignment to the Regional Alternative Safe School Program (RASSP) and/or may be referred to the Board of Education for Expulsion. The Board shall consider filing criminal charges in all matters where dangerous devices are used to injure, endanger or threaten any person on school premises, on school transportation, or at a school-sponsored activity.

**Gang & Gang Activity Prohibited**

Any public school secret society or gang is contrary to the best interests of Beecher Junior High School. The Board of Education has determined that the presence of gangs and gang related activities substantially disrupts and materially interferes with the District's educational process and programs. "Gang" is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. It shall be deemed an act of gross disobedience or misconduct for any student to join, become pledged to join or to solicit any student to join, promise to join or become a member of a public school secret society or gang and may result in suspension from school and possible assignment to the Regional Alternative Safe School Program (RASSP) or referral to the Board of Education for possible expulsion from school. "Gang" is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies, (5) or incite other students to act with physical violence upon any other person.

**Re-Engagement of Returning Students**

Students who are suspended out-of-school, expelled, and/or returning from an alternative school setting will be provided transition services upon returning to Beecher Junior High School. These may include but are not limited to: conferences with the student, parent/guardian, and school staff; counseling and social work sessions; transferring and continuing accommodations from academic and behavioral education programs; schedule, locker, and instructional delivery modifications; shadowing and staff supervision; and involvement of local law enforcement agencies. The goal of this meeting shall be to support the students' ability to be successful in school following a period of exclusion and shall include

an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

## ABUSIVE LANGUAGE

Demeaning, intimidating, racial or ethnic slurs, obscene, profane, or vulgar language will not be tolerated whether written, oral or expressed by symbols.

## ACADEMIC DISHONESTY (CHEATING)

The School Board and staff of Beecher District 200U expect academic honesty from all students at all times. Staff, students, and parents must understand what academic dishonesty is and what the results may be. Academic dishonesty by students degrades their character and reputation and interferes with the learning process. Any action to obtain credit for work that is not one's own is considered academic dishonesty. Such actions may include but not be limited to the following:

- Turning in someone else's work as your own.
- Obtaining or receiving a copy of a test or scoring device.
- Plagiarizing. (Copying from another's work or the Internet and passing it off as your own.)
- Impersonating another student, falsely claiming illness to avoid a test, or changing grades in grade book.
- Using AI (ChatGPT or other similar writing assistance service) generated content for all or any part of a written paper, assignment or other academic related content.

If you do something which is academically dishonest, you can expect:

- The teacher will have a conference with you regarding the problem and the teacher will notify your parents and the principal.
- Violating the academic dishonesty policy will result in disciplinary action, ranging from detention(s) to suspension with a possible alternative assessment with a % deduction, *or* a zero for the assignment, project, or exam grade.

## ALCOHOL AND OTHER DRUGS

It is the policy of the Beecher 200U that all District workplaces shall be free from drugs and alcohol. All students and employees shall be prohibited from:

- The unlawful manufacture, distribution, dispensing, possession, use or being under the influence of a controlled substance while on District premises, buses or while performing work for the District.
- The distribution, consumption, possession of or being under the influence of alcohol while on District premises, buses or while performing work for the District.

Any student who has consumed, is under the influence, distributes, or is in possession of alcohol or drugs while on school grounds, buses, or at a school-sponsored event may be suspended from school for a period of 10 days and the police will be notified. During the suspension the parents may be required to accompany the student to a conference with the administration to discuss additional consequences, which may include:

- Require the student to appear before the Board of Education for possible expulsion, OR
- Assign the student to the regional alternative education program, and/or
- Place the student on Social Probation.

This section includes counterfeit or "look alike" drugs as well as any drug related paraphernalia, unapproved medicines, inhalants, and the distribution/misuse of commercially available drugs, dietary supplements, and non-prescription medication. Students who possess drug graffiti may also be considered for suspension.

## ASSEMBLIES

Students are to conduct themselves in a manner considered proper for junior high school students. Proper applause, complete attention during the entire program, and remaining in the seating area until the completion of the program is expected of all students. Those students who do not observe these rules of common courtesy will be barred from assemblies and required to stay in a detention room.

## AUTHORITY OF STAFF

Students are advised that any administrator, any faculty member, or any auxiliary staff have the responsibility and the authority to direct the action of the students at any place or time on school property or at any school activity. Disrespect, defiance or directing abusive language toward any staff member will be grounds for suspension from school, removal from class with a loss of credit or possible expulsion.

## HALL CONDUCT

Safety is the key. Students should walk in the halls at all times. Any behavior that may cause injury to oneself or others will not be tolerated. Eating and drinking during passing periods is prohibited. Any student in the halls other than during regular passing periods should have a pass from a teacher or the office. Students are expected not to engage in public displays of affection on school grounds.

## HALLS AND PASSES

During class time, students are not to be in hallways without a pass. Only teachers and the office staff issue passes. If a student wishes to see a teacher during his/her planning period, the student must arrange for this in advance. That teacher must issue the student a pass granting permission to be excused from study hall. This regulation holds true for visiting more than one teacher during the same period. Students in the hall without a pass may result in disciplinary action.

## HAZING

Hazing and initiation acts interfere with the rights and freedoms of students. Anyone involved in such acts will be subject to discipline including possible suspension from school.

## PUBLIC DISPLAYS OF AFFECTION

Students are asked to respect the rights of other people. Public displays of affection are considered in poor taste and will not be allowed. Students are not to be kissing and hugging on school grounds. Failure to abide by these guidelines will result in discipline for defiance of authority.

## SCHOOL INTERRUPTIONS

Any student causing an interruption of school due to a sit-in, walkout, mass defiance, or demonstration is subject to suspension and/or expulsion.

## STUDENT LOCKERS

The office assigns lockers. A lock will be purchased by the student from the school and that lock must be used. Locks not issued by the school will be removed. A replacement cost will be assessed to the students if they have lost their original lock.

- Lockers should be locked at all times, and the combination should not be shared with others.
- Students should not keep money or valuables in their locker.
- The school cannot assume responsibility for lost articles.
- Lockers should be kept clean and orderly so that they close properly.
- Anyone involved in a locker break-in could face disciplinary action, including possible suspension. This will not be considered a prank.
- Students who "MOVE IN" to an unassigned locker or allow unassigned students to move into their locker can face disciplinary action.
- Breaking or kicking lockers will be the financial responsibility of the student and will result in disciplinary action.
- No one is to write on the lockers or in the locker
- Lockers may not contain any inappropriate materials (i.e. obscene pictures and/or references to drugs and alcohol). Defacing lockers by students can result in disciplinary action and/or fine.
- Lockers are school property and may be searched by school officials, with or without the student's permission, when those officials have reason to believe illegal or dangerous materials may be hidden in a locker.

*There are to be no book bags in the classrooms – book bags should remain in the lockers.*

## TOBACCO VIOLATION

Students are not allowed to smoke or carry cigarettes, electronic cigarettes or e-cigarettes, other tobacco products, lighters, or matches in the building, on the school grounds, or at school-sponsored events. The same rules apply during extracurricular activities that occur during non-school hours. Students will be disciplined if caught smoking on school property. Any confiscated articles referenced above will be destroyed.

Law enforcement (SRO) may also issue local tobacco ordinance citations to those minors caught smoking on or off school zones before, during, and/or after school. Also, a possible citation from the Beecher Police Department could occur.

## VANDALISM

Vandalism is the willful or malicious destruction or defacement of property or of personal effects on school property. Any act of vandalism should be immediately reported to an administrator. Any person who commits such an act is subject to suspension or expulsion and prosecution to the full extent of the law. Students and their parents will be held financially liable.

**The following is an explanation of disciplinary actions that may be taken by the staff or administration during the school year:**

## TIME OUT

At the discretion of the activity supervisor, a student may be sent to the office for the remainder of a class period for minor rule infractions.

## DETENTION

Detention may be assigned for a variety of behavior problems. If a detention is issued, the student will see the referral with the violation stated, the date of the detention, and they will sign the referral. The main office will mail the referral home.

## DETENTION PERIOD

Detention Period is held on a day of the week determined by the administration between 3:00 and 3:45 p.m. The rules and regulations governing Detention Period are listed below:

- Students are expected to sit quietly and do homework, read a book, and/or listen to the directive(s) of the detention teacher. Failure to do so will result in a more severe consequence.
- Being tardy will not be accepted. Students must be in their seats by 3:00 p.m.
- Failure to appear for a scheduled detention or being removed from detention will result in more severe disciplinary actions.

## SOCIAL PROBATION

In some cases, as a means of further discipline, participation in or attendance at activities (socials/dances, athletics, band concerts, musicals, plays, clubs, organizations, field trips, etc.) will be forfeited for a period of time to be determined by the administration. Social probation applies to all school district activities in all school buildings. Any In-School or Out-of-School Suspension may carry with it a period of social probation. Once social probation is lifted, students are required to be accompanied by a parent/legal guardian at all extracurricular activities and must remain seated with them throughout the event.

## ISOLATION (In-School Suspension)

A student serving an isolation will be expected to turn in, on time, all class assignments. Full credit will be given for all work completed and turned in on time. There will be no reduction of grades as a direct result of the isolation.

## BUS SUSPENSION

Student behavior on the bus will be handled first by the driver. The driver can communicate with the parents. If the driver cannot effect a change in the student's behavior, the driver will refer the student to the principal. The principal will confer with the student and notify the parents/guardians of the nature of the problem. The student may attend school while serving a bus suspension.

## OUT OF SCHOOL SUSPENSION

A student may be suspended out of school for up to ten days for gross misbehavior. During a suspension the student is not permitted to be on school district grounds or at any school district activity. The student will be permitted to make up schoolwork during a suspension. Work is to be turned in on the day following the conclusion of the suspension. Tests and other projects will be completed on a schedule determined by the individual teachers. Students and their parent/guardian have a right to review (an appeal of) the suspension. Requests must be made immediately to the school Superintendent, Dr. Jack Gaham.

## EXPULSION

The administration may recommend to the Board of Education that a student be expelled for up to two calendar years for gross disobedience or criminal behavior. Only the School Board

has the authority to expel a student. Students have a right to an appeal of the expulsion before the designated Board of Education hearing officer. Hearing requests must be made immediately to the school superintendent, Dr. Jack Gaham.

## ACTS OF MISCONDUCT

This section describes a broad range of misconduct that is prohibited in Beecher Junior High School. Beecher Junior High has a progressive discipline policy; in which prior actions of the student are considered and repeated acts of misconduct receive more severe disciplinary consequences. The following sections listing acts of misconduct do not include all types of misconduct, the student who commits an act of misconduct not listed under the sections herein shall be subject to the discretionary authority of the classroom teacher and administration.

The policies and administrative procedures apply to actions of students during school hours, before and after school, while on school property, while traveling in vehicles funded by the Board of Education, and at all school sponsored events.

There are 5 groups of Acts of Misconduct. They are listed in order of increasing severity. ***Disciplinary consequences based on the frequency, severity, and duration of the misconduct may include but are not limited to these actions listed below.***

### Group 1-Acts of Misconduct

These acts of misconduct include inappropriate student behaviors in the classroom or on school grounds:

- 4th tardy: lunch detention
- 4th forgotten/uncharged chromebook: lunch detention
- Unsafe/disruptive hallway behavior
- Unsafe/disruptive lunchroom behavior
- Inappropriate language
- Dress code violations
- Disruptive classroom behavior/being removed from class
- Failure to abide by classroom rules

<u>Possible Disciplinary Actions</u>
Student warning
Parent contact
Conference
Detention
Multiple Detentions
1-Day Suspension (I.S.S./O.S.S.)
Social Probation

### Group 2-Acts of Misconduct

These acts of misconduct include disruptive student behaviors that interrupt the educational process:

- 8th tardy: after school detention
- 8th, 12th, 16th, etc. forgotten/uncharged chromebook: after school detention
- Insubordination
- Acts of cheating
- Profane language and/or verbal aggression

- Associated with social media aggression
- Defacing school property
- Forging signatures
- Failure to appear or removal from detention: ISS
- Repeated Group 1-Acts of Misconduct

Possible Disciplinary Actions
Parent contact
Conference
Detention
Multiple Detentions
Up to 3-Day Suspension (I.S.S./O.S.S.)
Social Probation

**Group 3-Acts of Misconduct**

These acts of misconduct include severe disruptive behaviors that mandate parent involvement:

- Excessive tardies (12 or more): I.S.S.
- Physical Aggression/intimidation
- Sexual Harassment
- Stealing
- Disrespect of school personnel and authority
- Repeated Group 2-Acts of Misconduct

Possible Disciplinary Actions
Parent Contact
Conference
Multiple Detentions
Up To 5-Day Suspension (I.S.S./O.S.S.)
Social Probation

**Group 4-Acts of Misconduct**

These acts of misconduct include illegal student behaviors:

- Gross Misconduct
- Vandalism
- Fighting
- Possession/use of tobacco/alcohol/drugs or paraphernalia on school property
- Theft
- Truancy
- Falsifying emergency situations
- Trespassing
- Gang activity/affiliation
- Threat or intent to harm school personnel or students
- Repeated Group 3-Acts of Misconduct

Possible Disciplinary Actions
Parent Contact
Conference
Up To 10-Day Suspension (I.S.S./O.S.S.)
Social Probation
Alternative Placement
Recommendation for expulsion

**Group 5-Acts of Misconduct**

These acts of misconduct include criminal behaviors, which warrant contact of proper authorities:

- Fighting with a weapon (Or object intended as a weapon)
- Possession of a weapon
- Distribution of illegal substances or "look alike" substances
- Arson

Possible Disciplinary Actions
Parent Contact
Conference
Up to 10-Day Suspension (I.S.S./O.S.S.)
Social Probation
Alternative Placement
Recommendation for expulsion

**Excessive Referrals**

- Four (4) lunch detentions will result in one (1) after-school detention.
- Four (4) after-school detentions will result in one (1) In-School Suspension (ISS).
- Four (4) In-School Suspensions (ISS) will result in one (1) Out-of-School Suspension (OSS).
- Multiple Out-of-School Suspensions (OSS) may result in possible alternative placement.

Each offense may result in:

- Utilization of School Resources.
- Community resources are available when desired and/or deemed appropriate.
- Excessive referrals may result in a behavior plan.

This list is not all-inclusive. The actual consequence used at each level is at the discretion of the Principal. Self-defense will be considered a factor in determining discipline.

## PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important school goals.

It is the policy of Beecher Junior High School to maintain a learning and work environment that is safe, nondisruptive, and free from bullying, intimidation, teen dating violence, and (sexual) harassment – activities that diminish a student's ability to learn and a school's ability to educate. It is an important school goal to prevent these disruptive behaviors, which are not acceptable in any form and will not be tolerated. It shall be a violation of this policy for any student, employee, or representative of District 200U to harass a student, employee, or representative of District 200U through conduct or communication of an intimidating or sexual nature and may result in suspension, expulsion and/or criminal charges.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation,

gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

- During any school sponsored education program or activity.
- While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school sanctioned events or activities.
- Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
- Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

*Bullying* includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

- Placing the student or students in reasonable fear of harm to the student's or students' person or property;
- Causing a substantially detrimental effect on the student's or students' physical or mental health;
- Substantially interfering with the student's or students' academic performance; or
- Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the district complaint manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

<u>Nondiscrimination Coordinator</u>
Dr. Jack Gaham, Superintendent of Schools BCUSD 200U
538 Miller Street
Beecher, IL 60401
(708) 946-2266 x1400

Complaint Manager
Dr. Michelle Kwasny, Principal
Beecher Junior High School
101 E. Church Rd.
Beecher, IL 60401
(708) 946-3412 x1200

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

## LUNCHROOM PROCEDURES & RULES

The lunch periods are 30 minutes in length. Students are expected to abide by the following rules subject to disciplinary action:

- Students are to report to the lunchrooms promptly at the beginning of each lunch period.
- All eating is to be done in the lunchrooms.
- Throwing food, paper, etc., will not be tolerated.
- Students should conduct themselves appropriately and talk at conversational levels.
- Students are to use the waste containers that are placed around the room and clean up after themselves.
- Students will not be allowed in the halls.
- Students are to obey directions given by any supervising personnel.
- Students may choose where to sit at designated tables unless otherwise instructed.
- Students shall not save places in line, cut in line, or otherwise cheat or intimidate their way into line for food service.
- Students shall not save seats for other students.

## FIELD TRIPS

Field trips are a privilege for students. Students must abide by all school policies during transportation and during field trip activities, and shall treat all field trip locations as though they are school grounds. Failure to abide by school rules and/or location rules during a field trip may subject the student to discipline.

All students who wish to attend a field trip must receive written permission from a parent/guardian and adults are always in charge of the children. Students may be prohibited from attending field trips for any of the following reasons:

- Failure to receive appropriate permission from parent/guardian or teacher;
- Failure to complete appropriate coursework;
- Failure to pay school fees or fines;
- Behavioral or safety concerns;
- Denial of permission from administration;
- Other reasons as determined by the school.

## CLASS FIELD TRIPS

Each grade will take a field trip in the spring. In order to participate, a student must have had no more than 2 isolations, suspensions, bus suspensions, or loss of the privilege due to a referral during a proceeding (on-site/off-site) activity within the school year. All school fees and fines are paid in full. In addition, individual teachers may arrange for class-connected field trips with the expenses of each trip defrayed by those in attendance.

## QUARTERLY REWARD ACTIVITIES

The school has the option of conducting an on-site or off-site activity during school time for students who qualify. These qualifications start over after each quarter's reward activity.
The qualifications to participate are as follows:

- No more than 1 disciplinary referral.
- No more than 2 "lunch" detentions.
- No disciplinary referrals on past (on-site/off-site) activities.
- No isolations, suspensions, or bus suspensions.
- No more than 5 zeros or late assignments.
- Not serving social probation at the time of the field trip.
- No more than 5 unexcused absences.

## ACCESS TO STUDENT SOCIAL NETWORKING PASSWORDS & WEBSITES

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

## STUDENT USE OF ELECTRONIC DEVICES

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to: cell phone, smart phone, smart watch, earbuds, audio or video recording device, personal digital assistant (PDA), iPod, iPad, laptop computer, tablet computer, or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the principal.

At all times, electronic devices must be kept silent and out-of-sight/in lockers unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Electronic devices may never be used in any manner that disrupts the educational environment or violates student conduct rules, the rights of others, or any applicable laws. This includes, but is not limited to, the following: (1) using the device to take photographs or videos, especially in locker rooms and bathrooms; (2) cheating; (3) accessing any unfiltered, unprotected internet or data network connections; and (4) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting). Students must use the Main Office phone to call their parents and may not contact them using a personal electronic device without permission from school staff.

Students who violate this policy will be subject to disciplinary consequences, including a mandatory device pick-up by a parent/legal guardian upon the second violation. The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school. Students may be required to reimburse the district due to intentional damage or neglect of district property. This may include repair and/or replacement of items.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

# SECTION 8: INTERNET, TECHNOLOGY, & PUBLICATIONS

## COMPUTER ACCEPTABLE USE

We have the ability to enhance students' education through the use of computers, networks within the school and through an Internet connection. With this educational opportunity also comes responsibility. Access to the computer systems is a privilege designed for educational use only and the school reserves the right to monitor the use of the computer system. Any and all files and contents therein are subject to review by the district. Using the systems for any illegal activity; for personal financial gain; wastefully using resources; gaining unauthorized access to resources; invading the privacy of individuals; using another user's account; and electronic communications that are obscene, defamatory, threatening, sexually oriented, or in other ways harassing are examples of misuse that may result in the loss of computer access and school disciplinary action.

All use of electronic network use must be consistent with the school's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These rules do not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. **The failure of any user to follow these rules will result in the loss of privileges, disciplinary action, and/or appropriate legal action.**

**Acceptable Use** - Access to the electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

**Privileges** - The use of the electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.

**Unacceptable Use** - The user is responsible for his or her actions and activities involving the network. Some examples of unacceptable uses are:

- Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
- Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
- Downloading of copyrighted material for other than personal use;
- Using the network for private financial or commercial gain;
- Wastefully using resources, such as file space;

- Hacking or gaining unauthorized access to files, resources, or entities;
- Invading the privacy of individuals, that includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature including a photograph;
- Using another user's account or password;
- Posting material authored or created by another without his/her consent;
- Posting anonymous messages;
- Using the network for commercial or private advertising;
- Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
- Using the network while access privileges are suspended or revoked.
- Downloading and installing software of any kind unless specifically directed by a teacher to do so.
- Attempting to access a blocked website or access proxy avoidance systems.

**Network Etiquette** - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- Be polite. Do not become abusive in messages to others.
- Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
- Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
- Recognize that email is not private. People who operate the system have access to all email. Messages relating to or in support of illegal activities may be reported to the authorities.
- Do not use the network in any way that would disrupt its use by other users.
- Consider all communications and information accessible via the network to be private property.

**No Warranties** – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
**Indemnification** – The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures. **Security** – Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
**Vandalism** – Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.

**Telephone Charges** – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

**Food & Drink** – Students may not have food or beverages in the computer labs or when using electronic devices owned by the District, including desktops, laptops, Chromebooks, and iPads. Students may receive disciplinary consequences and parents will be held financially liable for damages to school property as a result of food or drink.

**Copyright Web Publishing Rules** – Copyright law and District policy prohibit the re-publishing of text or graphics found on the web or on District websites or file servers without explicit written permission.

- For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of "public domain" documents must be provided.
- The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.

**Use of Email** – The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the School District. The School District provides email to aid students as an education tool.

- The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited.
- Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- Electronic messages transmitted via the School District's Internet gateway carry with them an identification of the user's Internet *domain*. This domain is a registered name and identifies the author as being with the School District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the School District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- Use of the School District's email system constitutes consent to these regulations.

## GUIDELINES FOR STUDENT DISTRIBUTION OF NON-SCHOOL-SPONSORED PUBLICATIONS

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines:

- The student(s) must notify the building principal of the intent to distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required.
- The material may be distributed at times and locations selected by the building principal, such as before the beginning or ending of classes at a central location inside the building.
- The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school endorsed.
- Distribution must be done in an orderly and peaceful manner, and may not be coercive.
- The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds.
- Students are prohibited from accessing and/or distributing at school any pictures, written material, or electronic material, including material from the Internet or from a blog, that:
    - Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
    - Violates the rights of others, including but not limited to, material that is libelous, invades the privacy of others, or infringes on a copyright;
    - Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and Student Handbook;
    - Is primarily intended for the immediate solicitation of funds; or
    - Is reasonably viewed as promoting illegal drug use; or
    - Is primarily prepared by non-students and distributed in elementary and/or middle schools.
- Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification.

A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.

**POSTERS AND ANNOUNCEMENTS**
Students who wish to have posters or written announcements placed on the bulletin boards in the building must secure the approval of the High School Office.

# SECTION 9: SEARCH & SEIZURE

**SEARCH & SEIZURE**
In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

**School Property and Equipment as well as Personal Effects Left There by Students**

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The administrator or designee may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

**Student Searches**

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

**Seizure of Property**

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

**Questioning of Students Suspected of Committing Criminal Activity**

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

# SECTION 10: ATHLETICS & EXTRACURRICULAR ACTIVITIES

Beecher 200U follows all IESA by-laws.

## AVAILABLE ACTIVITIES

Beecher Junior High students have an opportunity to participate in a wide variety of activities outside of the classroom. Athletics offered by our school include:

| | |
|---|---|
| Fall: | Baseball, Softball, & Cross-Country |
| Winter: | Basketball (Boys and Girls) & Cheerleading |
| Spring: | Volleyball, Track & Soccer (1 Team; not IESA sanctioned) |

The following academic teams and organizations are also offered at Beecher Junior High:

| | | |
|---|---|---|
| Spelling Team | Math Team | Environmental Club |
| Speech | Scholastic Bowl | Art Club |
| Student Council | Bobcat PRIDE | Coding Club |

Beecher Junior High School is a member of the Kan-Will Conference, which includes seven other schools. Also, we are members of the Illinois Elementary School Association.

## REQUIREMENTS FOR ATHLETES

Prior to tryouts or participation on a Beecher Jr. High athletic team, a student is required to present to the coach or office:

1. A medical statement signed by a physician within the past year approving the student's participation.
2. A completed and signed health insurance certification form.

## ATHLETIC RULES & CODE OF CONDUCT

The Athletic Code applies to all students who want to participate in athletics. Athletics include competitive sports, extracurricular activities, cheerleading. This code applies in addition to other rules and regulations concerning student conduct and imposes additional requirements on student athletes and cheerleaders.

Participation in athletics is a privilege. Those who participate in athletics have a responsibility to favorably represent the school and community. Student athletes are expected to conduct themselves both in and out of school in a manner appropriate to their responsibilities as representatives of the school and district. If a student fails to comply with the terms of this code, the privilege to participate in athletics may be lost in accordance with the terms of this Athletic Code.

IESA

Eligibility for most athletics is also governed by the rules of the Illinois Elementary School Association and, if applicable, these rules will apply in addition to this Athletic Code. In a case of a conflict between IESA and this Athletic Code, the most stringent rule will be enforced.

**Beecher School District 200U**

**Extracurricular Code of Conduct**

On behalf of the administration, teachers, coaches, let me welcome you to Beecher athletics and extracurricular activities! Beecher School District 200-u considers athletics and other extracurricular activities to be an important aspect of a student's school experience. These activities help to enhance the student's involvement in the school culture and also contribute to physical, emotional, and social development. Students who participate in any extracurricular activity represent our school and the community of Beecher by their actions and conduct. Extracurricular activities are a privilege and not a right. By electing to join an extracurricular activity, students are choosing to adhere to a distinct set of expectations set by the school district. **This code of conduct is considered to be in effect at all places and times, 24 hours per day, 12 months per year.**

The primary objective of this handbook is to disseminate information regarding athletics and extracurricular activities to student-athletes enrolled in the Beecher School District and their parents or guardians. Please keep this handbook as a reference guide for use during your athletics/extracurricular career in Beecher Schools.

The athletic department, school administration, coaches, and staff welcome you to the Beecher School District athletic/extracurricular program. We hope that your involvement as a participant and spectator is a positive one that leads to memories that last a lifetime. It is a pleasure to continue to foster quality programs in the Beecher School District, and I look forward to seeing you in the stands.

Sincerely,

Mr. Brandon DuBois
Beecher Athletic Director

**Objective of Participation**

Extracurricular activities serve as an extension of the classroom and provide an environment in which every willing participant can improve his/her talents to the best of his/her abilities. These activities cultivate the development of positive qualities that are highly valued by classroom teachers, by institutions of higher learning, and by employers.

As a result of their participation in extracurricular activities, student-athletes will be able to:

- Develop their physical talents and desirable personal health habits
- Exemplify good sportsmanship as a means for learning good citizenship
- Work with others who share common goals and objectives
- Experience both winning and losing
- Respect the integrity and judgment of officials, coaches, and school personnel
- Engage in activities with students whose backgrounds are dissimilar from their own
- Develop the ability to use and manage their time effectively
- Experience a feeling of self-worth and self-confidence
- Observe adherence to the Code of Conduct, including academic standards, substance use, and appropriate behavior
- Learn from experience that consequences follow the violation of rules
- Enjoy the involvement and participation in extracurricular activities

**Athletic Registration**
All student-athletes are required to register for athletic teams through Athletics2000 parent dashboard. The link to the dashboard is https://schools.snap.app/Beecher. Participation fees and all parent and student-athlete information will be collected during the registration process through Athletics2000. Insurance/medical waivers, IHSA mandated drug-testing and State of Illinois mandated concussion forms will be electronically signed and accepted by student-athletes and their parent(s). Student-athletes will not be allowed to try out for a team without completely registering for their respective teams. Students will also have to have a current physical on file prior to being cleared to try out for an athletic team.

**Participation Information**
Athletic Participation Fees:
Junior High athletics will cost $50 per sport per student with the exception of golf which is $70. High School athletics will cost $100 per sport per student. Boys and Girls High School Golf will cost $120 per student. Fee waivers will not be accepted for athletic participation. **There will be a family cap of $200 per season**. All fees MUST be paid prior to participating in an athletic contest.

**Emergency Medical/Athletic Registration**
Parent(s)/Guardian(s) will provide Emergency Medical information to the school office or the Athletic Director prior to participating in a scheduled athletic practice and/or event. The information provides coaches, administrators, athletic trainers, and any other medical professionals with necessary information in the event of an injury. This information is collected during online athletic registration process.

**Physical Examination**
All student-athletes must have a physical examination by a licensed physician annually. The physical examination each year is good for thirteen (13) months from the date of the exam, and the physician's report must be on file with the school office in order for an athlete to participate in tryouts.

**Insurance**
Students must be covered by the school insurance, or the parents/guardians must sign a waiver stating that they have adequate insurance coverage of their own before the student will be allowed to participate/practice. This information is collected during online athletic registration.

**Drug Testing Form**
All student-athletes and their parent/guardian electronically sign a Drug Testing Consent Form sanctioned by the IHSA. This electronic form is required to complete the registration process.

**Concussion Form**
All student-athletes and their parent/guardian electronically sign and agree to the terms of our overnight agreement policy. This electronic form is required to complete the registration process.
**Code of Conduct**
Beecher School District 200-u encourages all students to become involved in extracurricular activities. However, participation in extracurricular activities is a PRIVILEGE and not a RIGHT. This privilege may be suspended or revoked when a student's actions or behavior violates this Code of Conduct. By participating in any extracurricular activity, the student

agrees and promises to abide by all of the requirements of this Code of Conduct, and with the understanding that violation of this Code of Conduct shall cause the student's ineligibility to participate in extracurricular activities to the extent explained hereafter.

The Code of Conduct applies year-round beginning the first day or practice allowed by the IHSA/IESA for Fall sports, and any violations shall accumulate during the years of attendance at Beecher Junior High School or Beecher High School independently. Incoming and transfer students will also comply with this Code of Conduct.

It is to be understood that the consequences listed below are the minimum consequences a student may expect. Consequences will be issued based upon the collective judgment of the respective head coach/sponsor and administrative team (Superintendent, Principal, and Athletic Director) in the best overall interest of the student, activity, and the school. All accusations or allegations of serious violations will be investigated thoroughly. Hearsay information may lead to further investigation of code violation, but it will not be used as the sole basis for the establishment of guilt.

Students who violate the Code of Conduct may not earn individual or team awards for the season during which the violation occurs or during the period of any suspension. Students will be encouraged to practice and travel with their team to athletic contests, but will remain in either street clothes or team warm-ups.

On returning from a suspension, the student has no guarantee that he/she will have the same position or role on the team as before.

Documentation of offenses that occur on school grounds and/or school activities could be either through a police report, appropriate school personnel, or student admission. Documentation of offenses that occur off school grounds and/or during non-school activities could be either through a police report or student admission.

Consequences involving students participating in IHSA/IESA sanctioned activities must be served in that activity or another IHSA/IESA sanctioned activity if the offense occurs in the off-season or if the consequence goes beyond the length of the season in which the offense occurs.

Each discipline situation is unique and will be dealt with on an individual basis. There is an established procedure which provides for the appeal of disciplinary action as follows:

- The complaint shall first be brought to the coach/sponsor
- If the problem cannot be resolved, it should be brought to attention of the Athletic Director.
- If the problem still cannot be resolved, it should be brought to the attention of the Principal.
- The complaint may refer the issue to the Superintendent by requesting an appointment for review and decision.
- If the above steps do not resolve the concern of the complaint, he/she may request a review by the board appointed hearing officer, or by the Board of Education if necessary.

**Definition of Possession of Tobacco Products**
In the case of tobacco, a student will be deemed to be in possession of tobacco if the student has control over tobacco. This means that the student has the tobacco (a) on his or her person; (b) in his or her locker; (c) in his or her book bag, gym bag, purse, or other container; (d) in his or her vehicle; (e) similarly has control over the access to the tobacco so that it is readily available for the student's consumption or usage. It is not relevant whether the student intends to use or control the tobacco.

- Tobacco:
    - Any student who is in possession of or uses a tobacco product (tobacco cigarettes, tobacco cigar, pipe tobacco, chewing tobacco, hookah smoke, herbal smoke, e-cigarette or other look-a-likes) shall face the following consequences.

1st offense: Suspension from the squad, team or activity for one (1) game, event, or meeting on the schedule. The student may practice with the team during suspension, but he/she may not attend any of the games, events, or meetings during such suspension.
2nd Offense: Suspension from the squad, team, or activity for five (5) games. If there are less than 5 games remaining in the current school year, the suspension will carry over into the next school year/season.
3rd offense: Suspension/removal from extracurricular activities for the remainder of the season in which the student-athlete is participating. The athlete will not be eligible for any end of season awards/recognition.
4th Offense: Suspension from extracurricular activities for the remainder of the school year.

**Definition of Possession of Alcohol, Cannabis, Controlled Substances, Inhalants, or Drug Paraphernalia**
In the case of alcohol, cannabis, or controlled substances (drugs) or drug paraphernalia, a student will be deemed to be in possession of these items if the student has control over the items or knows that other students in his or her presence have control over the items. The student has control over the alcohol, cannabis, or controlled substance (drugs) or drug paraphernalia if the student has the items (a) on his or her person; (b) in his or her locker; (c) in his or her book bag, gym bag, purse or other container; (d) in his or her vehicle; (e) similarly has control over the access to the alcohol, cannabis, or controlled substances (drugs) or drug paraphernalia so that it is readily available for the student's consumption or usage. A student will be deemed to know that other students in his or her presence have control over alcohol, cannabis, or controlled substances (drugs), or drug paraphernalia if the student is in the same vehicle, in the same room, at the same social gathering or is otherwise aware of the presence of said items. If you are in a vehicle, in a room, or at a social gathering and alcohol, cannabis, or controlled substances (drugs), or drug paraphernalia is present, or someone arrives with any of these items, you should leave immediately. Failure to do so may result in a determination that you were in possession of said items. If you are unable to remove yourself from the situation, you must report the situation and your desire to be removed immediately to your sponsor, coach, administrator, parent/guardian or civil authority. Otherwise, you will be found to be in possession.
Note: The consequences for violations of rules 2, 3, and 4 are the same and are listed after rule 4.

- Alcohol: Any student who is in possession of or consumes any intoxicating liquor shall face the following consequences; (See under #4)
- Cannabis, Controlled Substances (drugs) and Inhalants: Any student who is in possession of cannabis, a controlled substance or prescription medication not his/her own, under the influence of cannabis or controlled substance, or is involved with the

selling of cannabis or a controlled substance shall face the following consequences: (See under #4)

- Drug Paraphernalia: Any student who is in possession of a hypodermic syringe, a hypodermic needle or any instrument adapted for the use of cannabis or a controlled substance shall face the following consequences:

**Consequences for violations of Rules 2, 3, and 4**

1st Offense: Suspension from the squad, team or activity for 50% of the games, events or meetings on the schedule. The student may practice with the team during the suspension and will be allowed to travel with the team to games/events, but will be required to dress in street clothes or team warm-ups. In addition, before reinstatement to the activity, he/she must enroll in and satisfactorily work toward completion of an educational substance abuse program that has been approved by the District 200-u administration. Students are strongly encouraged to enroll within seven (7) calendar days of the start of the suspension. The cost of the program will be incurred by the student and his/her parent/guardian. If the student fails to complete the educational substance abuse program, the consequence will be the same as the consequence for a 2nd offense.

2nd Offense: Suspension from extracurricular activities for 180 school days. If there are less than 180 school days remaining in the current school year, the suspension will carry over into the next school year. In addition, before reinstatement to the activity, he/she must enroll in and satisfactorily work toward completion of an education substance abuse program that has been approved by the District 200-u administration. Beecher School District strongly recommends that students enroll in an educational substance abuse program during this suspension period.

3rd Offense: Suspension from extracurricular activities for the remainder of the student's attendance at either Beecher Junior High School or Beecher High School.

**Voluntary Admission**

If a student voluntarily admits an infraction of the alcohol and cannabis/controlled substances rules, a suspension of 33% of the scheduled activities on his/her most recent or future athletic/extracurricular activity shall be imposed. In addition, before reinstatement to the activity, he/she must enroll in and satisfactorily work toward completion of an educational substance abuse program that has been approved by the District 200-u administration. Any student not enrolling in said program within seven (7) calendar says of his/her suspension or completing said program after having agreed to do so will be penalized according to Rules 2, 3, and 4 above. This provision is written to allow a student the opportunity to seek help. Voluntary admission may be used by a student only once during his/her attendance at Beecher High School/Beecher Junior High School and will count as a first offense. Students may not receive a reduced consequence for second or third offenses.

**Arrests and/or Charges for Criminal Acts Including Ordinance Violations**

Any student who is arrested and/or charged with an act that violates any state criminal law or local municipal ordinance may be suspended from extracurricular games, events, or meetings from the time that the Beecher School District Administration becomes aware of such charges, pending resolution of the charges. If the arrest and/or charges involve the use or possession of alcohol, cannabis, controlled substance(s), or drug paraphernalia, the consequences for violations of Rules 2, 3, and 4 shall supersede this paragraph. If the student is convicted, he/she shall not participate in extracurricular games, events, or meetings until the penalty is

paid or served. If the penalty is probation, the student may resume participation in extracurricular activities, unless superseded by the consequences for violating Rules 2, 3 or 4. When these consequences apply, the student may resume participation as soon as any consequences have been met. The starting point for the consequences in such a case will be from the original removal from the squad, team, or activity.
Note: It is the obligation of the student and his/her parents or guardian to inform the Beecher School District Administration within seven (7) calendar days if the student has been involved in an incident which involves the student's arrest and/or charges for the violation of a state law or local municipal ordinance.
** Note: A more severe penalty may be imposed if the criminal act is of a serious or repetitive nature.

**Other Offenses**
Students may also be suspended/disciplined for the willful destruction or defacing of school property, theft involving school or personal property, inappropriate social media use, gross misbehavior such as sexual misconduct or any act or behavior deemed of a serious nature, including weapons of any sort, by the Beecher School District Administration and/or coach. Suspensions or Removal from the activity for the actions shall be determined by the BHS/BJHS Administrative Team based on the severity of the action.

**Out of School Suspensions**
Students serving out of school suspensions will not be allowed to participate in extracurricular activities (games/meets/practices) during the duration of the suspension but may be the basis for the removal from the activity. Students who have multiple disciplinary out-of-school suspensions will face loss of games equal to the number of days a student has been suspended. If a student was suspended one-day OSS for vaping and then 3 days for gross misconduct, the student-athlete would then serve a 4-game suspension culminating from the 2 separate out-of-school suspensions.

**Students Still Subject to School Discipline**
This Code of Conduct governs only a student's participation in extracurricular activities. Students remain subject to the school's discipline policies for all students as described in the Parent and Student Handbook. Additionally, students receiving discipline for offenses covered under the Student/Parent Handbook may receive consequences affecting their participation in extracurricular activities at the discretion of the school's administration.

**Coach/Sponsor's Authority and Rules**
A coach/sponsor will have rules for his/her specific sport/activity which will be in effect during that particular season. Student/Athletes must comply with these rules as well as the District Code of Conduct.

**Transportation**
Beecher School District 200-u will provide transportation to and from all athletic contests. All student-athletes are required to use school transportation. Student-athletes may not participate in an away contest if they drive themselves to the event or if they use alternate transportation without prior consent from the respective coach and district administrator. Parents requesting a transportation change must complete one of the following procedures:

- Complete an Athletic Contest Travel Release form and receive BHS/BJHS Administrative Team approval prior to the contest. A copy will be kept on file in the Athletic Director's office, and a copy will be given to the coach.

- Complete the required Sign Out Form at the contest prior to leaving. Student-Athletes will not be allowed to ride with someone other than a parent/guardian unless pre-arranged with the BHS/BJHS Administrative Team.
- Members of the golf team (and a parent) can sign a waiver granting permission to drive to and from practices that will be held at Balmoral Woods Country Club. Athletes will only be allowed to drive themselves and immediate family members. Waivers will be made available in the Athletic Office.

**Sportsmanship Expectations of the Student-Athlete**

- Accept and understand the privilege of representing the school and community.
- Learn the rules of the game thoroughly and discuss them with parents, fans, fellow students, and elementary students. This will assist both them and you in the achievement of a better understanding and appreciation of the game.
- Treat opponents the way you would like to be treated, as a guest or friend. Who better than yourselves can understand all the hard work and team effort that is required of your event? Never direct remarks at opponents in a taunting manner.

- Wish opponents good luck before the game and congratulate them in a sincere manner that you would like to be greeted following either victory or defeat.
- Respect the integrity and judgment of game officials. The officials are doing their best to help promote you and your event. Treating them with respect, even if you disagree with their judgment, will only make a positive impression of you and your team in the eyes of the officials and all people at the event.

**Sportsmanship Expectations of Spectators**

- Remember that extracurricular activities are learning experiences for students and that mistakes are sometimes made. Praise student-athletes in their attempt to improve themselves as students, as athletes and as people.
- A ticket is a privilege to observe the contest, not a license to verbally assault others and be generally obnoxious.
- Learn the rules of the game so that you may understand and appreciate why certain situations take place.
- Show respect for the opposing players, coaches, spectators, and support groups. Treat them as you would treat a guest in your own home.
- Respect the integrity and judgment of game officials. Understand that they are doing their best to help promote the student-athlete and admire their willingness to participate in full view of the public.
- Recognize and show appreciation for an outstanding play by either team, and use only cheers that support the teams involved.
- Refrain from the use of any controlled substances (alcohol, drugs, etc.) and tobacco products before and during contracts, and afterwards on or near the site of the event (tailgating).

**Parent/Coach Relationship**

Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide greater benefits to children. When your child becomes involved in our program, you, as parents, have the right to understand what expectations are placed on your child. This begins with clear communication from the coaching staff.

**Communications You Should Expect from Your Child's Coach/Sponsor**

- Philosophy of the coaching staff
- Expectations the coach has for your child as well as for all of the members on the squad
- Locations and times of all practices and games
- Team requirements (fees, special equipment, off-season conditioning, dates, etc.)
- Procedures should your child become injured during participation
- Discipline action resulting in the denial of your child's participation

**Communications Coaches Expect from Parents**

- Concerns expressed directly to the coach
- Notice of any schedule conflicts well in advance
- Specific concerns regarding the coach's philosophy and/or expectations

**Appropriate Concerns to Discuss with Coaches**

- The treatment of your child, physically and/or mentally
- Ways to help your child improve
- Concerns about your child's behavior

It is very difficult to accept your child not playing as much as you may hope. Coaches are professionals. They make decisions based on what they may believe to be the best for all student-athletes involved. As is evident from the previous list, certain topics can be and should be discussed with your child's coach. Other issues, such as those that follow, must be left to the discretion of the coach.

**Issues Not Appropriate to Discuss with Coaches**

- Playing time
- Team Strategy
- Play Calling

**If you have a Concern to Discuss with a Coach, the Following Procedures Should be Followed:**

- Call to set up an appointment with your child's coach. Contact the head coach if your child participates at a lower level.
- If the coach cannot be reached, contact the Athletic Director at (708) 946-2266 x1306. The AD will set up an appointment for you with the coach.
- Please bring your son/daughter to the meeting with the coach. This will provide your child with valuable lessons about problem solving, the effects of open communication, and resolving differences.
- Please do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and coach. Meetings of this nature do not promote resolution so Beecher 200-u adheres to a 24-hour policy. Please wait 24hours after the game or practice before contacting the coach.

**Squad Selection**

At the high school level, Beecher fields teams (depending on the sport) for Freshman, Junior Varsity, and Varsity. All student-athletes in grades 9-12 are allowed to play at the Varsity and Junior Varsity level in all sports offered at Beecher High School. Juniors and Seniors are not

allowed to play below the Junior Varsity level without having a meeting with the Athletic Director.

Freshmen and Sophomores may be selected to play at the Junior Varsity and Varsity level, but parental permission should be secured prior to placement. Sixth grade students are eligible to try out for basketball, volleyball, cheerleading, baseball, softball, track and cross-country.

**Squad Cuts**
Cuts may be made after tryouts conclude. Cuts may be based on criteria developed by the respective coaches concerning skill level, competitiveness, work ethic, being coachable, knowledge of the game and attitude. Coaches will notify participants who have not made their respective teams.

**Practices**
All practices must be held during the legal calendar dates set forth by the IHSA and IESA for that individual sport. Practices on Sundays and holidays are discouraged, and attendance at such practices cannot be made mandatory unless cleared by either the building principal and/or the Athletic Director AND a 1-week advance notice has been given to athletes and their parents. Coaches and the Athletic Director will convene a meeting prior to each sports season to devise practice schedules and a facilities usage plan to ensure fair allotment of practice time in all high school, junior high, and elementary school facilities.

**Athletic Uniforms/Equipment**
The Beecher School District will provide game uniforms for all athletes who participate in team sports offered by the district. Any and all costs involved with purchase and cleaning/maintenance of personalized jerseys will be the responsibility of the student-athlete and their parents/guardians unless other arrangements have been made by the respective coaching staff or Athletic Director. Cleaning and maintenance of school-issued uniforms will be the responsibility of student-0athletes and their parents/guardians unless other arrangements are made by the respective coaching staff or Athletic Director. Practice jerseys/equipment will vary from sport to sport. This information will be provided to student-athletes and their parents/guardians in pre-season meetings or through other communications. Student-athletes and their parents/guardians are financially responsible for all uniforms and equipment that are issued to them from the time of their initial issue until their satisfactory return at the end of the season or termination of participation.

**Admission policy**

**Admission fees for Volleyball, Girls and Boys Basketball will be:**

| | BHS | BJHS |
|---|---|---|
| Adults | $4.00 | $4.00 |
| Students Grades 1-12 | $3.00 | $3.00 |
| Beecher Student w/ID | Free | Free |
| Senior Citizens (62+) | Free | Free |
| District Athletic Family Pass | $60.00 | $40.00 |

- Note: This does not pertain to Invitational Tournaments or IHSA/IESA Tournaments hosted by BHS/BJHS. There will be no charge to freshman contests at BHS. District-

wide individual season passes are available at registration and during the school year and will be valid for one school year.

**Extracurricular Eligibility**

**Attendance (School)**

- You must represent only the school you attend.
- You must be enrolled and attending classes in your high school/junior high school no later than the beginning of the 11th school day of the semester.
- If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters you are allowed for athletic eligibility during your high school career.
- If you are absent from school for ten (10) or more consecutive school days during a semester, you are subject to ineligibility for the rest of the semester.
- Students must be in attendance at school for at least ½ day to be eligible to compete in a practice, contest, or event. Students must be in attendance during the afternoon hours; time at school must run concurrently with the extracurricular activity. If a doctor appointment is in the afternoon the athlete must submit a note to their coach and/or the main office in order to be cleared to practice or play that day.

**Attendance (Athletic)**

- Students are expected to attend all practices and games during the athletic season they have joined.
- Coaches should be properly notified in advance of any excused absences (death in the family, illness, doctor, etc.)
- Vacations are not accepted as excused absences. Consequences are at the discretion of the coach.

**Scholastic Standing (High School/Junior High)**

- IHSA bylaws state that high school students must pass twenty (20) credit hours of high school work per week. The bylaw further states that it relates to the grade that would be issued if that student were to transfer to another school. During the second and fourth quarters the semester average will be used. At Beecher High School, this equates to passing six (6) out of seven classes. IESA by-laws state that junior high students must be passing every course they are enrolled in on a weekly basis. This rule applies to all events for school athletics and activities whether IESA/IHSA-sanctioned or not.
- Weekly grade checks are taken on Thursday. Eligibility runs the following Monday through Saturday.

**Multiple Extracurricular Involvement**

- Prior to a student attempting multiple extracurricular activities in one season, the student and the sponsor/coach must agree on the reliability, dependability, and commitment to succeed in multiple extracurricular activities.
- If/When a student is involved in multiple extracurricular activities in one season, a performance or competition will take precedence over a practice. When the student is faced with a performance or competition versus a performance or competition, the student will make the choice.

- No disciplinary action will be administered by the sponsor/coach to the student involved in multiple extracurricular activities for attending a performance or competition in lieu of practice.

**Unexcused Absences**

- Coaches should be properly notified in advance of any excused absences (death in the family, illness, doctor, etc.)
- Vacations are not accepted as excused absences. Consequences are at the discretion of the coach.

**Travel (non-school) teams**

- Junior high students are allowed to participate on travel teams during the same sport that is in season. The athletic policy states the school team will take priority over the travel team. If a school practice or game is missed for a travel team practice or game, it will be an unexcused absence.
- High School students are allowed to participate on travel teams as long as it is not in the season as the school team. For example, a student cannot participate on a travel baseball team during the high school baseball season.

**Helpful Sites/Information**

Beecher School District 200-u Athletic Website
https://schools.snap.app/Beecher
This site provides daily announcements for games, schedules for athletic contests, results from games, and notice of game cancellation. This website also includes an Athletics/Extracurricular link which contains the online Code of Conduct, IHSA/IESA Forms, directions to away contests, and other participation forms. Additionally, contact information for teachers, sponsors, and coaches may be found here.

**Sportsmanship**

www.ihsa.org/addatude/handbook/index.htm
This site provides an explanation of the good sportsmanship expectation that the IHSA asks of parents, coaches, and players.

**Illinois Elementary School Association**

www.iesa.org
This site provides information about all junior high school sports in Illinois. Choose the sport from the menu and view information regarding times, dates, and locations of state series. Additionally, using the Member School Search, you will be able to locate contact information and locations of all IESA registered junior high schools in Illinois.

## ELIGIBILITY

In order for a student to be eligible to participate in extra-curricular activities, he / she must be doing passing work in all subjects. Grades shall be accumulative for the nine-week grading period. *Work shall be checked on a weekly basis (normally Friday) to determine eligibility for the following Monday through Saturday.* Eligibility for fall sports will start following the first full week of the school year. Any student failing in one subject may practice and travel with the team, but cannot play in any games. Any student failing in more than one subject cannot play, practice or travel.

## EVENT RULES FOR STUDENT SPECTATORS

Arrangements for attendance at games and transportation home are to be made before coming to school on the day of the game. Students attending home girls and/or boys basketball games and volleyball games need to leave the building after school and can return for games at 4:20 p.m. Spectators are to remain in the gym during playing time. Once a student leaves an activity, they may not re-enter and is to leave school property. Students who are disruptive at school activities will be subject to social probation in addition to other disciplinary actions.

## SPORTSMANSHIP

Beecher Junior High School and the IESA believes that sportsmanship is a core value and its promotion and practice are essential. This code of conduct applies to all parents/spectators involved in interscholastic activities:

- Parents/Spectators will promote academics, and the emotional, physical and moral well-being of the student participants above the desires and pressures to win.
- Parents/Spectators will teach, enforce, advocate, model, and promote the development of good sportsmanship and character to include: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship.
- Parents/Spectators will respect participants, officials, opponents and all others associated with the event.
- Parents/Spectators will promote fair play and uphold the spirit of the rules in the activity.
- Parents/Spectators will model appropriate behavior at all times.

## DANCES/SOCIALS

Student Council and Bobcat Pride will sponsor two socials during the year. Socials are open to Beecher Junior High School students only. In order to participate, a student must have no more than 1 isolation, suspension, or bus suspension since the first social. Any student who is on social probation will not be permitted to attend.

Attendance at school-sponsored socials is a privilege. Only students who attend the school may attend. All school rules, including the school's discipline code and dress code are in effect during school-sponsored socials. In particular, students shall not:

- Use, possess, distribute, purchase, or sell tobacco materials.
- Use, possess, distribute, purchase, or sell alcoholic beverages.
- Use, possess, buy, sell, barter, or distribute any illegal substance or paraphernalia;
- Use, possess, buy, sell, barter, or distribute any object that is or could be considered a weapon or any item that is a "look alike" weapon.
- Vandalize or steal;
- Haze other students;
- Behave in a manner that is detrimental to the good of the school; or
- Be insubordinate or disrespectful toward teachers and chaperones.

Students who violate the school's discipline code will be required to leave the social immediately, and the student's parent/guardian will be contacted. The school may also impose other discipline as outlined in the school's discipline code.

## STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies, and bylaws of the Illinois High School Association (IHSA)/Illinois Elementary School Association (IESA) before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including, without limitation, the School District's return-to-play and return-to-learn protocols.

# SECTION 11: SPECIAL EDUCATION

## SPECIAL SERVICES Provision of Information

Specific special services are available to identified Special Populations Students enrolled in targeted programs in our school and the regional career center. These services are structured to promote the success of these students in their targeted vocational courses. Certain criteria must be met to be eligible for these services which could include (but are not limited to), tutorial services, financial assistance, resources, materials, counseling and assessments. Special Population Students should contact their counselor for specific information concerning special services available for them while enrolled in targeted programs.

## Non-Discriminatory Statement

Beecher Junior High School does not discriminate on the basis of age, color, race, national origin, sex, religion or disability.

## EDUCATION OF CHILDREN WITH DISABILITIES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services.

The school provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office.

## DISCIPLINE OF STUDENTS WITH DISABILITIES Discipline of Special Education Students

The District shall comply with the Individuals with Disabilities Education Improvement Act of 2004 (IDEA) and the Illinois State Board of Education (ISBE)'s *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

**Behavioral Interventions**
Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

## PHYSICAL EDUCATION EXEMPTIONS FOR STUDENTS WITH DISABILITIES

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program (IEP).

## REQUEST TO OBSERVE SPECIAL EDUCATION CLASSROOM OR PERSONNEL

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child.

## RELATED SERVICE LOGS

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

For further information, please contact the Special Education coordinator, Mrs. Dawn Compton (708) 946-2202 (Ext. 1110).

# SECTION 12: STUDENT RECORDS & PRIVACY

## SURVEYS BY THIRD PARTIES

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member,

or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the building principal.

## SURVEYS REQUESTING PERSONAL INFORMATION

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items:

- Political affiliations or beliefs of the student or the student's parent/guardian.
- Mental or psychological problems of the student or the student's family.
- Sexual behaviors or attitudes.
- Illegal, anti-social, self-incriminating, or demeaning behavior.
- Critical appraisals of other individuals with whom students have close family relationships.
- Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
- Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
- Income other than that required by law to determine program eligibility.

The student's parent/guardian may inspect the survey or evaluation upon, and refuse to allow their child to participate in the survey. The school will not penalize any student whose parent/guardian exercised this option.

## STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:

1. **The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.**

   The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copyrights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the

parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges $.35 per page for copying, but no one will be denied their right to copies of their records for inability to pay this cost.

These rights are denied to any person against whom an order of protection has been entered concerning the student.

2. **The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, irrelevant, or improper.**

   A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought.

   If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.**

   Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

   Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

   Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

   Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile

authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

4. **The right to have one or more scores received on college entrance examinations included on the student's academic transcript.**

   Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included.

5. **The right to a copy or any school student record proposed to be destroyed or deleted.**

   The school maintains the following two types of records about each student:

   **Permanent Records**
   The law requires permanent records to contain basic information (students' and parents' names and addresses, birth date and place, and gender), the academic transcript (grades, class rank, graduation date, grade level achieved, and score on college entrance examinations), attendance records, accident reports and health records, and a record of release of permanent, record information. The law also permits but does not require that the permanent records contain honors and awards received, information concerning participation in school-sponsored activities and athletics, or offices held in school-sponsored organizations. No other information shall be placed in the student's permanent record.

   **Temporary Records**
   These consist of all information not required to be in the permanent record and may include the following: family background information, individual or group intelligence test scores, aptitude test scores, reports of psychological evaluations including information on intelligence, personality, and academic information obtained through test administration, observations or interviews, elementary and secondary achievement level test results, participation in extra-curricular activities including any offices held in school-sponsored clubs or organizations, honors, and awards received, teacher anecdotal records, disciplinary information, special education files (including the report of the multi-disciplinary staffing on which placement or nonplacement was based, and all records and tape recordings relating to special education placement hearings and appeals), verified reports or information from non-educational persons, agencies or organizations, other verified information of clear relevance to the education of the student, and a record of release of temporary record information.

   The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first.

6. **The right to prohibit the release of directory information.**

   Throughout the school year, the District may release directory information regarding students, limited to:

   - Name
   - Address
   - Grade level
   - Birth date and place
   - Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
   - Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
   - Academic awards, degrees, and honors
   - Information in relation to school-sponsored activities, organizations, and athletics
   - Major field of study
   - Period of attendance in school

   Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.

7. **The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

8. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

   The name and address of the Office that administers FERPA is:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington DC 20202-4605

# SECTION 13: PARENTAL RIGHTS & NOTIFICATIONS

## STANDARDIZED TESTING

Students and parents/guardians should be aware that the State and District require students to take certain standardized tests, including the following PSAT, IAR (old PARCC), ISA, STAR Math, and STAR Reading. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially

dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following:

- Encourage students to work hard and study throughout the year;
- Ensure students get a good night's sleep the night before exams;
- Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein;
- Remind and emphasize for students the importance of good performance on standardized testing;
- Ensure students are on time and prepared for tests, with appropriate materials;
- Teach students the importance of honesty and ethics during the performance of these and other tests;
- Encourage students to relax on testing day.

## HOMELESS CHILD'S RIGHT TO EDUCATION

The Beecher School District 200U shall provide an educational environment that treats all students with dignity and respect. Every homeless student shall have equal access to the same free and appropriate educational opportunities as students who are not homeless. This commitment to the educational rights of homeless children, youth, and youth not living with a parent or guardian, applies to all services, programs, and activities provided or made available, as prescribed in the McKinney-Vento Homeless Assistance Act.

In an effort to comply with the McKinney-Vento Homeless Assistance Act, Beecher School District 200U affirms that all Homeless students will not be denied the benefits of, or be subject to, discrimination under any educational program or activity as students who are not homeless. When a child loses permanent housing and becomes a homeless person as defined at law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

(1) continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
(2) enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Assistance and support for homeless families includes educational organizations and schools, food bank and meal programs, local service organizations (Goodwill, Salvation Army, etc.), family shelters, and medical services. For additional information, contact the high school guidance counselor, Mr. Steve Sarsany, who is our homeless liaison, at (708) 946-2266 x 1308.

## FAMILY LIFE & SEX EDUCATION CLASSES

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason

for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course. Also, a letter will be sent home at least five days in advance of education on sex abuse.

## ENGLISH LEARNERS

The school offers opportunities for English Language Learners to develop high levels of academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain. Parents/guardians of English Learners will be: (1) given an opportunity to provide input to the program, and (2) provided notification regarding their child's placement in, and information about, the District's English Learners programs.

For questions related to this program or to express input in the school's English Leaners program, contact the Main Office at (708) 946-3412 x 1200.

## SCHOOL VISITATION RIGHTS

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings, and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

## PESTICIDE APPLICATION NOTICE

The district maintains a registry of parents/guardians of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact Cara Stanula in the District Office at (708) 946-2266 x 1402. Notification will be given before application of the pesticide. Prior notice <u>is not required</u> if there is imminent threat to health or property.

## MANDATED REPORTERS

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

## UNSAFE SCHOOL CHOICE OPTION

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because each grade is in only one attendance center. A student, who would otherwise have qualified for the choice option, or the student's parent/guardian, may request special accommodations from the building principal.

## STUDENT PRIVACY

The District has adopted and uses several policies and procedures regarding student privacy, parental access to information and administration of certain physical examinations to students. Copies of these policies are available upon request.

## SEX OFFENDER & VIOLENT OFFENDER COMMUNITY NOTIFICATION LAWS

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

- To attend a conference at the school with school personnel to discuss the progress of their child.
- To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
- To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. A violation of this law is a Class 4 felony.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at: http://www.isp.state.il.us/sor/.

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at: http://www.isp.state.il.us/cmvo/.

## PARENT NOTICES REQUIRED BY THE EVERY STUDENT SUCCEEDS ACT

### TEACHER QUALIFICATIONS

Parents/guardians may request, and the District will provide in a timely manner, the professional qualifications of your student's classroom teachers, including, at a minimum, whether:

- The teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- The teacher is teaching under emergency or other provisional status.
- The teacher is teaching in the field of discipline of the certification of the teacher.
- Paraprofessionals provide services to the student and, if so, their qualifications.

If you would like to receive any of this information, please contact the district office.

### ANNUAL REPORT CARD

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and certain other information required by federal law. When available, this information will be placed on the District's website at www.beecher200u.org.

THE PRINCIPAL HAS FULL JURISDICTION ON ANY MATTERS NOT SPECIFICALLY COVERED IN THE HANDBOOKS AND THIS IS ***SUBJECT TO CHANGE.***