

# TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS School Board

## Schools:

Ch'ooshgai Community School, Inc.

Dilcon Community School, Inc.

Greasewood Springs Community School, Inc.

Hunters Point Boarding School, Inc.

Kin Dah Łichí'í Olta, Inc.

T'iisyaakin Residential Hall, Inc.

Wide Ruins Community School, Inc.

Winslow Residential Hall, Inc.

---

*Pursuant to 10 NNC §200 (E), the general public is hereby notified that the Tsé Hootsoí II Navajo School Board will hold a **Regular Board Meeting** on **Wednesday, February 14, 2024 at 9:00 AM-DST** at T'iisyaakin Residential Hall, Inc., Holbrook, AZ.*

*Pursuant to 10 NNC §200 (E), the Tsé Hootsoí II Navajo School Board may go into **Executive Session** with regards to disciplinary matter, individual personnel matter, or litigation at any point in the agenda or as noted by asterisk. The Tsé Hootsoí II Navajo School Board reserves the discretion to take agenda items out of order either for the convenience of the board or upon request of the public attending.*

## TSÉ HOOTSOÍ II (FORT DEFIANCE) NAVAJO SCHOOLS REGULAR SCHOOL BOARD MEETING

WEDNESDAY, FEBRUARY 14, 2024

9:00 AM-DST

T'iisyaakin Residential Hall, Inc., Holbrook, AZ

### AGENDA

**ZOOM Login: 992 518 4487    Passcode: 7cRA7U**

#### I. Preliminaries:

- A. Call Meeting to Order
- B. Invocation
- C. Roll Call of Board Members
- D. Welcome & Recognition of Guests

#### II. Approval of the Agenda:

#### III. Accepting/Approving of Previous Meeting Minutes:

- A. January 09, 2024 – Regular School Board Meeting, Ch'ooshgai Community School, Inc., Tohatchi, NM.

#### IV. Call to the Public: (3 minutes)

- A. *No Public Comments submitted for this meeting.*

#### V. Old Business/Action Items:

##### A. Winslow Residential Hall, Inc.

1. Consideration, Discussion & Possible Action to Approve Amended SY 23/24 Budgets:
  - a. ISEP Funds for Total Amount of \$1,275,610.00
  - b. ISEP Transportation Funds for Total Amount of \$23,693.00
  - c. Tribal Grant Support Funds for Amount of \$293,920.00
  - d. 21<sup>st</sup> CCLC Funds for Total Amount of \$118,320.00
  - e. ARPA Funds for Total Amount of \$183,226.88

---

TSÉ HOOTSOÍ II (Ft. Defiance)  
SCHOOL BOARD

Hoskie Bryant, **Member** · Genevieve Jackson, **Member** · Sophia Attakai-Francis, **Member**  
VACANT, **Member** · VACANT, **Member**

**VI. New Business/Action Items:**

**A. Financial/Business Action Item(s) (Budget Approval, etc.)**

**1. Tsé Hootsoí II Navajo School Board**

- a. THII-2024-02-14-0001. Resolution to Appoint Raymond Smith, Jr. and Linda Youvella to the Tsé Hootsoí II Navajo School Board.

**2. Ch'ooshgai Community School, Inc.**

- a. CCSBE-2023/24-0029. Approving CCSBE Bus Driver Salary Schedule.
- b. CCSBE-2023/24-0030. Approving Ten (10) Short-Term Contracts for Staff to Attend the Council for Exceptional Children Conference in March 2024.

**3. Dilcon Community School, Inc.**

- a. Discussion, Discussion and possible action - Amend 009; 245 Facilities Operations Funds Budget in the amount of \$134,641.00.
- b. Discussion and possible action - Amend 009; 245 Facilities Maintenance Funds Budget in the amount of \$122,418.00.
- c. Discussion and possible action - Departmental Budget Transfer Request for February 2024.
- d. Discussion and Possible Action Regarding Approve/Disapprove to Take April 8, 2024 as a Snow Day due to Eclipse in the morning.

**4. Greasewood Springs Community School, Inc.**

- a. Consideration and Possible Action of Accounts Payable/Payroll Vouchers for January 2024.
- b. Consideration and Possible Action to Use Interest Funds for School-Wide Activities Scheduled for February to July 2024.

**5. Hunters Point Boarding School, Inc.**

- a. Discuss and Consider for Approval to Authorize A 7-Day Residential Program to Provide Immediate Shelter, Food, and Safety For Students In Need.
- b. Discuss and Consider Approval to Allow Us to Enter An Updated Lease For Two Student Buses. Competitive Bidding was Complete with Two Additional Quotes Submitted the Selection to Go with RWC was They are Our Current Vendor and Have Provided Consistent and Reliable Service For the School Transportation Needs.
- c. Hunters Point is Requesting a 14-Passenger Minibus for Sports Programs and Field Trips. We have Combatively Bid the Buses and Have Decided to go with Canyon State Bus Sales because of the Availability and Access to the Service Shops For this Bus.

**6. Kin Dah Łichí'í Ołta, Inc.**

- a. Discussion, Consideration and Possible Action Regarding Approval on KDLO's Request for a 5-Year Memorandum of Agreement between KDLO and Ft. Defiance Indian Health Board, Inc. to Provide School Health Education Services Utilizing Botwin Life Skills.

- b. Discussion, Consideration and Possible Action to Approve Rental Rate Adjustments to Remain the Same from Last School Year until Changed by the Governing Board.
- c. Discussion, Consideration and Possible Action Regarding Approval of KDLO's Composite Report of All Funds Ending January 2024.
- d. Discussion, Consideration and Possible Action Regarding Approval of KDLO's School Year 2023 External Audit as Un-Modified-Low Risk Auditee, Conducted by Donham & Associates, Certified CPA Accountants.

**7. *T'iisyaakin Residential Hall, Inc.***

- a. Approve/Disapprove Annual Report for AZ Corporate Commission 2023
- b. Approve/Disapprove TRH Residential Hall Calendar SY 2024-2025
- c. Approve/Disapprove Monthly Budget for December 2023 Expenditures.

**8. *Wide Ruins Community School, Inc.***

- a. Approve/ Disapprove January 2024 Payroll/Accounts Payable Vouchers.
- b. Approve/ Disapprove Amendment to Change Mutual of Omaha Investment Plan, Options for Amending to Add Loans.

**9. *Winslow Residential Hall, Inc.***

- a. Consideration, Discussion and Possible Action to APPROVE Amendments:
  - 1. #3: 21<sup>st</sup> Century in the Amount of \$23,320.00
  - 2. #4: Facilities Operations & Maintenance in the Amount of \$25,836.00 & \$23,493.00
  - 3. #5: ISEP Transportation in the Amount of \$416,930.00 & \$4,613.00
  - 4. #6: Facilities Operations & Maintenance in the Amount of \$59,236.00 & \$53,858.00
- b. Consideration, Discussion and Possible Action to APPROVE Monthly Expense Report.
- c. Consideration, Discussion and Possible Action to APPROVE [SY 23/24 Financial Policy](#).
- d. Consideration, Discussion and Possible Action to APPROVE [SY 23/24 Personnel Policy](#).
- e. Consideration, Discussion and Possible Action to APPROVE [SY 24/25 Employment Contract](#).

**B. Travel, Training / Work Session Action Item(s):**

**1. *Tsé Hootsoí II Navajo School Board***

- a. *No Travel, Training/Work Session Action Items Submitted.*

**2. *Ch'ooshgai Community School, Inc.***

- a. CCSBE-2023/24-0027. Approving CCSBE Out-of-State Travel to attend the Native American Schools Insurance Program: Risk

Management & Safety Conference at Wild Horse Hotel & Casino in Chandler, AZ on April 11-12, 2024.

- b. CCSBE-2023/24-0031. Approving Travel for Ten (10) Staff Members to Attend the Council for Exceptional Children Conference in March 2024.

**3. *Dilcon Community School, Inc.***

- a. Discussion and Possible Action Regarding Out-of-State Travel to Attend the 2024 Math Conference March 1<sup>st</sup> and 2<sup>nd</sup> in Sante Fe, New Mexico – For Middle School Math Teacher.
- b. Discussion and Possible Action Regarding Out-of-State Travel to attend the Adjudicators Retreat/Refresher Training in Albuquerque, NM April 16<sup>th</sup> and 17<sup>th</sup> for Human Resources and Business Technician.

**4. *Greasewood Springs Community School, Inc.***

- a. *No Travel, Training/Work Session Action Items Submitted.*

**5. *Hunter's Point Boarding School, Inc.***

- a. Discuss and Consider for Approval for 4-Residential Staff to Attend the "Look Across the Mountain VII" Conference on February 22-23, 2024, Isleta Resort, Albuquerque, NM.
- b. Discuss and Consider for Approval for HPBS Principal and One (1) Administrative Staff to Attend PSC Inc. Adjudicator's Retreat, Sandia Resort & Casino, Albuquerque, NM from April 16-17, 2024.
- c. Discuss and consider for approval for HPBS Principal and Two (2) Administrative Staff to Attend NASIP Risk Management & Safety Conference, Wild Horse Pass Hotel & Casino, Chandler, AZ from April 11-12, 2024.

**6. *Kin Dah Łichí'í Ołta, Inc.***

- a. Discussion, Consideration and Possible Action Regarding Approval of KDLO's Request for the Principal to Attend the Certified Adjudicator Training Sponsored by National Native American Human Resource Association (NNAHRA) in Albuquerque, NM on February 20-22, 2024.
- b. Discussion, Consideration and Possible Action Regarding Approval on KDLO's Request for Travel to Adjudicator's Retreat, April 16-17, 2024 in Albuquerque, NM for Two KDLO Personnel (Personnel Technician and Business Manager).
- c. Discussion, Consideration and Possible Action Regarding Approval of KDLO Request for Food Service Lead to Attend Certified Food Service Training in Pinetop, AZ on March 26-28, 2024.
- d. Discussion, Consideration and Possible Action Regarding Approval of KDLO Offsite Day Trip for Kindergarten Class to Williams, AZ – Deer Farm on March 21, 2024 or April 18, 2024 (Two Trip Plans Submitted for Potential Weather Interruptions).
- e. Discussion, Consideration and Possible Action Regarding Approval on KDLO's Request for Travel to NASIP Risk Management & Safety Conference (Mahoney Group), April 11-12, 2024 in Chandler, AZ for Four KDLO Personnel (Business

Manager, Personnel Technician, Operations Manager and IT Technician).

- f. Discussion, Consideration and Possible Action Regarding to Approval Travel to the TriSec: Tribal Administrative Professionals Conference, April 23-25, 2024 in Las Vegas, NV for Registrar and Personnel.

**7. *T'iisyaakin Residential Hall, Inc.***

- a. Approve/Disapprove Staff Training & Travel - March 2024.
- b. Approve/Disapprove Overnight Travel for Food Service Training - March 2024.
- c. Approve/Disapprove Travel to attend Mahoney Group Insurance Conference - April 2024.

**8. *Wide Ruins Community School, Inc.***

- a. Approve/ Disapprove Travel & Training to Attend the Tyler Users & School ERP Group Meeting in Bloomfield, NM on April 23, 2024.
- b. Approve/ Disapprove Travel & Training to Attend the SITE 2024 Conference in Las Vegas, NV on March 25-29, 2024.
- c. Approve/ Disapprove Travel & Training to Attend the 2024 Grant School Conference on May 2-3, 2024.
- d. Approve/ Disapprove Travel & Training to Attend the 2024 CEC Special Education Convention in San Antonio, TX on March 13-16, 2024.
- e. Approve/ Disapprove Travel & Training to Attend the AAPT 2024 Bus Rodeo in Phoenix, AZ on March 9, 2024.

**9. *Winslow Residential Hall, Inc.***

- a. Consideration, Discussion and Possible Action to APPROVE Staff to Participate in the Following Professional Development:
  - 1. DBOSBA Legislative Session in Gallup, NM on February 16, 2024.
  - 2. SNA of Arizona School Nutrition Industry Conference 2024 in Flagstaff, AZ on February 22-24, 2024.
  - 3. Certified Food Manager's Training in Pinetop, AZ from March 25-28, 2024.
  - 4. Risk Management & Safety Conference in Chandler, AZ from April 11-12, 2024.
  - 5. Native American Schools Health & Welfare Trust Meeting at Twin Arrows on May 20, 2024.
  - 6. SHRM24 Conference & Expo in Chicago, IL from June 23-26, 2024.
  - 7. Advanced Background Investigator's Training in Albuquerque, NM from July 17-18, 2024.
- b. Consideration, Discussion and Possible Action to APPROVE Honors Field Trip (28 Students & 3 Staff) to Phoenix Suns vs Houston Rockets in Phoenix, AZ on March 2-3, 2024.
- c. Consideration, Discussion and Possible Action to APPROVE College Field Trips for Students:

1. (7 Students & 1 Staff) to Ft. Lewis College & American Indian Art Institute on February 28-29, 2024.
2. (20 Students & 2 Staff) to University of Arizona & Eastern Arizona College on March 4-5, 2024.
3. (18 Students & 2 Staff) to Haskell Indian Nations University on March 27-29, 2024.
4. (20 Students & 2 Staff) to Southwestern Indian Polytechnic Institute & Navajo Technical University on April 29-30, 2024.

**C. Human Resource/Personnel Report(s):**

**1. Ch'ooshgai Community School, Inc.**

- a. *Personnel Action Items to be Discussed in Executive Session.*

**2. Dilcon Community School, Inc.**

- a. *Personnel Action Items to be Discussed in Executive Session.*

**3. Greasewood Springs Community School, Inc.**

- a. Consideration and Possible Action to Hire FACE Adult Education Teacher in School Year 2023-2024 and School Year 2024-2025.
- b. Consideration and Possible Action to Hire School Counselor in School Year 2023-2024 and School Year 2024-2025.
- c. Consideration and Possible Action of Voluntary Resignation by FACE Co-Teacher.

**4. Hunters Point Boarding School, Inc.**

- a. Discuss and Consider for Approval SY 2024-2025 Employee Policy and Procedures Manual.
- b. Discuss and Consider for Approval SY 2024-2025 Academic Calendar.
- c. Discuss and Consider for Approval SY 2024-2025 Salary Scales.
- d. Discuss and Consider for Approval SY 2024-2025 Organizational Chart.
- e. Discuss and Consider for Approval SY 2024-2025 Position Description.
- f. Discuss and Consider for Approval Salary Adjustment for the Support Service Director.
- g. Discuss and Consider for Approval Short-Term Contract for Residential, Academic, Food Service and Security Staff to Provide Coverage on the Weekends Residential Program.
- h. Discuss and Consider for Approval to Provisionally Hire a Diné Language & Culture Teacher for SY 2023-2024.

**5. Kin Dah Łichí'í Ołta, Inc.**

- a. *No HR/Personnel Action Items Submitted.*

**6. T'iisyaakin Residential Hall, Inc.**

- a. *No HR/Personnel Action Items Submitted.*

**7. Wide Ruins Community School, Inc.**

- a. Approve/Disapprove to Hire Bus Driver.

- b. Approve/ Disapprove Retro Pay All 10-Month Classified Employees Holiday Pay for December 25, 2023.
- c. Approve/ Disapprove Employee Probationary Status Regular-Time Employment.
- d. Approve/ Disapprove Short-Term Contracts for Transportation Personnel for March 11-15, 2024 (5 days).
- e. Approve/ Disapprove Short-Term Contracts for SPED Personnel for March 11-15, 2024 (5 days).
- f. Approve/ Disapprove Short-Term Contracts for Residential Personnel for March 11-14, 2024 (4 days).
- g. Approve/ Disapprove Employee Resignation: Parent Educator, FACE, WRCS.

**8. Winslow Residential Hall, Inc.**

- a. Consideration, Discussion and Possible Action to APPROVE the Business Manager’s Coaching.
- b. *Personnel Action Items to be Discussed in Executive Session.*

**D. Executive Session, (If Needed):** *Executive Session for Legal Advice and/or Personnel Matters: The Board may vote to go into executive session (1) for legal advice, discussion, and/or consultation with the school’s attorney regarding policies and/or personnel matters and/or (2) for personnel matters. The school’s attorney may appear telephonically. No final action, decision, or vote shall be taken in Executive Session.*

**1. Tsé Hootsoí II Navajo School Board**

- a. Discussion and Possible Action to Approve THII Principal/Administrator’s Mid-Year Evaluations for SY 2023/24.

**2. Ch’ooshgai Community School, Inc.**

- a. CCSBE-2023/24-0028: Approving Personnel Action Recommendation, Herein Attached as “Exhibit A”.

**3. Dilcon Community School, Inc.**

- a. Discussion and Possible Action Regarding end of probations for Residential Assistant (Gwendolyn Charley and Teacher Assistant Shalaine Gorman).
- b. Discussion and Possible Action Regarding CDL Program at Dilcon Community School with Stipend.
- c. Discussion and Possible Action Regarding Approval for In-house Transfer to Culture Teacher.
- d. Discussion and Possible Action Regarding Approval to hire a Residential Aide – Male.
- e. Discussion and Possible Action Regarding to hire Business Technician.
- f. Discussion and Possible Action Regarding to Hire Culture Teacher.

**4. Winslow Residential Hall, Inc.**

- a. *(Tabled from January 9<sup>th</sup> Meeting):* Consideration, Discussion and Possible Action to Approve 7-Day Operation:
  - i. Action to Approve the WRHI Salary Scale to Support 7-Day Operation.

- ii. Action to Approve Payment Adjustments for Staff to Carry-Out 7-Day Operation.
  - iii. Action to approve ISEP Budget to Support 7-Day Operation.
- b. Consideration, Discussion and Possible Action to APPROVE Report on Labor Commission Hearing.

**E. Reports (*Administrators -Reports should be scanned and sent via email*):**

- 1. *Ch'ooshgai Community School, Inc.*
- 2. *Dilcon Community School, Inc.*
- 3. *Greasewood Springs Community School, Inc.*
- 4. *Hunters Point Boarding School, Inc.*
- 5. *Kin Dah Łichí'í Ołta, Inc.*
- 6. *T'iisyaakin Residential Hall, Inc.*
- 7. *Wide Ruins Community School, Inc.*
- 8. *Winslow Residential Hall, Inc.*

**VII. Date, Time & Location of Next Regular Meeting:**

- A. March 12, 2024: Regular School Board Meeting @ *Dilcon Community School, Inc., Dilcon, AZ @ 9:00 AM-DST.*

**VIII. Adjournment: @ \_\_\_\_\_ AM/PM**

Concurrence by Sophia Attakai-Francis, THII Board President, on February 07, 2024.