

# PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING  
PAULSBORO, NEW JERSEY

## MINUTES

**MONDAY, FEBRUARY 26, 2024**

**Paulsboro Junior / Senior High School Auditorium  
670 N. Delaware Street  
Paulsboro, New Jersey 08066**

6:00 p.m.

**Board of Education Executive Session**

7:00 p.m.

**Board of Education Meeting**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

### MISSION STATEMENT

*The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.*

### CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022, and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook, and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook, and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

### ROLL CALL

Theresa Cooper, Frank Damminger, Kyana Evans (Arrived at 6:02 PM), Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa (Arrived at 6:06 PM), Markee Robinson, Danielle Scott, Tyesha Scott, Greenwich Township Representative Roseanne Lombardo, and Student Member Austin Willetts (Absent).

### RESOLUTION:

A motion was made by Mrs. Scott and seconded by Mrs. Lombardo to approve Resolution #2-26-24-001 to invoke the Doctrine of Necessity.

A. Recommend approval of the following resolution:

**RESOLUTION OF THE PAULSBORO BOARD OF EDUCATION INVOKING THE DOCTRINE OF NECESSITY DUE TO CONFLICTS OF INTEREST OF CERTAIN MEMBERS OF THE BOARD IN ACCORDANCE WITH THE "RESOLUTION ON INVOKING THE DOCTRINE OF NECESSITY" ISSUED BY THE NEW JERSEY SCHOOL ETHICS COMMISSION ON FEBRUARY 25, 2003.**

**WHEREAS**, five (5) members of the Paulsboro Board of Education (“Board”) have conflicts of interest making them ineligible to participate in the review and decision regarding the Interview Process and approval of an Employment Agreement (“Contract”) with an Acting Superintendent of Schools; and

**WHEREAS**, those same five (5) members of the Paulsboro Board of Education (“Board”) have conflicts of interest making them ineligible to participate in the review and decision regarding the Interview Process and approval of an Employment Agreement (“Contract”) with a Superintendent of Schools; and

**WHEREAS**, the Board consists of ten (10) members due to a Send-Receive relationship with the Greenwich Township School District; and,

**WHEREAS**, prior to the enactment of the Accountability Regulations, certain of the Board members were permitted to participate in the review and decision regarding the employment of an Acting Superintendent of School and the permanent Superintendent of Schools; and,

**WHEREAS**, Ms. Danielle Scott has an Aunt-in-Law and two (2) Cousin-in-Laws who are employed as a Student Assistant Coordinator, Teacher’s Aide and Principal in the District; and,

**WHEREAS**, Ms. Tyesha Scott has an Aunt-in-Law and two (2) Cousins who are employed as a Nurse, Teacher’s Aide and Principal in the District; and,

**WHEREAS**, Mrs. Theresa Cooper has a Niece, Sister-in-Law and Cousin-in-Law Cousins who are employed as a Teacher’s Aide, Nurse and Principal in the District; and,

**WHEREAS**, Mr. Frank Damminger has a Cousin who is employed as a teacher in the District; and,

**WHEREAS**, Mr. Jack Henderson has a Grandson who is employed as a teacher in the District; and,

**WHEREAS**, as a result of said conflicts, the Board does not have a quorum and is therefore unable to discuss the Contract of the Superintendent of Schools; and

**WHEREAS**, the Doctrine of Necessity permits members of a public body who are otherwise in conflict to participate in the voting process where the public body would be unable to act without the participation of those members; and

**WHEREAS**, the New Jersey School Ethics Commission issued a “Resolution on Invoking the Doctrine of Necessity,” which permits Boards of Education to invoke the Doctrine of Necessity in situations involving the approval of collective bargaining agreements; and

**WHEREAS**, the Board is satisfied that it is unable to discuss the renewal or non-renewal of the Contract with the Superintendent of Schools or act the renewal or non-renewal of the Contract with the Superintendent of Schools; and

**WHEREAS**, the Board has been provided with an opinion from its Solicitor stating that it is appropriate to invoke the Doctrine of Necessity under these circumstances.

**NOW, THEREFORE, BE IT RESOLVED**, by the Paulsboro Board of Education as follows:

1. The Board hereby declares that the Doctrine of Necessity must be invoked to permit the Board to take action on a pressing public issue and matters that the Board of Education are statutorily required to participate in and perform, the Interviews for employment of an Acting Superintendent of Schools, the approval of the Contract with the Acting Superintendent of Schools, the process of selecting and interviewing a permanent Superintendent of Schools and the approval of the Contract for the permanent Superintendent of Schools.
2. The Board hereby declares that there is no alternative forum available to engage in the actions listed in Paragraph 1 above and, participate in executive session to discuss the matter listed in Paragraph 1 above.
3. The Board further declares that it will be unable to act without the members in conflict and invoking the Doctrine of Necessity.
4. Upon adoption of this Resolution the Doctrine of Necessity, all members of the Board will be permitted to participate in the specific actions listed above.
5. All resolutions or parts of resolutions inconsistent with the provisions hereof are repealed to the extent of such inconsistency.
6. This Resolution shall take effect immediately.

**Resolution Number #2-26-24-001**

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**EXECUTIVE SESSION**

A motion was made by Mrs. Scott and seconded by Ms. Scott to go into Executive Session at 6:03 PM.

**BE IT RESOLVED:** The Paulsboro Board of Education will adjourn to the Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

Reopen from executive Session at 7:01 PM.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS:**

1. January’s *Raider Report* presented by Loudenslager Elementary School Teachers Krista Lange and Tara Stahl.
2. Student of the Month Awards for December 2023 and January 2024:

<b>Paulsboro Junior High School</b>	<b>Paulsboro High School</b>
<b><u>December Students of the Month</u></b>	<b><u>December Students of the Month</u></b>
Kayden Kato - Grade 7 Genesis Colon - Grade 8	Saeed Crite - Grade 9 Chasity Muniz - Grade 10 Noel Muniz - Grade 11 Brookelyn Graham - Grade 12
<b><u>January Students of the Month</u></b>	<b><u>January Students of the Month</u></b>
Jackson Solina - Grade 7 Evanzier Robles Rivera - Grade 8	Marcelo Jimenez - Grade 9 Cameron Hicks - Grade 10 Dylan Brar - Grade 11 Shana Veney - Grade 12

*Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.*

**RESOLUTIONS:** None at this time.

**PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION**

A motion was made by Mr. Haynes and seconded by Mrs. Cooper to open Public Comments.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

Public Comments: None at this time.

A motion was made by Mr. Haynes and seconded by Mr. Henderson to close Public Comments.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

**CORRESPONDENCE:** None at this time.

**NEW BUSINESS:** None at this time.

**OLD BUSINESS:** – None at this time.

**PENDING ITEMS:** – None at this time.

**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**REPORT OF THE SUPERINTENDENT**

**EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

**NEXT MEETINGS OF THE BOARD OF EDUCATION**

**SPECIAL BUDGET MEETING**

**Monday, March 18, 2024, at  
5:30p.m. in the  
Paulsboro High School Auditorium**

**Regular Meeting**

**Monday, March 25, 2024, at  
7:00p.m. in the  
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

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**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**RECOMMEND APPROVAL OF A – C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve the Report of the Board Secretary/Business Administrator Items A-C.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

**A. Approval of Minutes (Attachments)**

Regular Meeting	January 29, 2024
Executive Meeting	January 29, 2024
Special Meeting	February 9, 2024
Appointment of The Superintendent of Schools	
Executive Meeting	February 9, 2024

**B. Approval of the January 2024 transfers. (Attachment)**

**C. Approval for payment of the February bills that are duly signed and authorized. (Attachment)**

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE “UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

**PERSONNEL B - K:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mr. Damminger to approve Personnel Items B-K.

A. Informational: All people being recommended for employment and entities performing work for the Board of Education will make provisions to have their employees complete a Criminal History Background Review and meet certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend adoption of the Resolution of the Paulsboro Board of Education #2-26-24-002

**WHEREAS**, the Paulsboro Board of Education (“Board”) currently employs Employee #2330 as a Paulsboro Junior High Science Teacher and other employment with the Paulsboro Board of Education School; and

**WHEREAS**, the Acting Superintendent of Schools has recommended the termination of Employee #2330’s employment with the Board for those reasons set forth during executive session; and

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Acting Superintendent, that the employment of Employee #2330 is hereby terminated effect immediately; and be it further,

**RESOLVED**, that the Acting Superintendent of Schools is hereby authorized and directed to provide said individual with written notice of the Board's action, to be sent to her last known address on file in the Paulsboro Public School District.

- C. Recommend approval for a paid leave of absence for Superintendent Dr. Roy Dawson III until June 30, 2024.
- D. Recommend approval of Dr. Phillip C. Neff, Jr. to continue to serve as the Acting Superintendent, pending approval of a Contract of Employment by the Executive County Superintendent of Schools.
- E. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers for them to work within the district.

- F. Recommend approval to grant the Acting Superintendent authority to use a letter of intent to hire staff, as needed, prior to the March 25, 2024, meetings of the Board of Education.

Informational: "Letter of Intent" authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- G. Recommend approval (via letter of intent issued by the Board of Education on January 31, 2024) to appoint Derek Gieschen to the nonunion position of Director of Facilities for the remainder of the 2023-2024 school year. Mr. Gieschen will earn prorated \$81,000.00. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review.

Informational: If approved, Mr. Gieschen replaces John Swanson who resigned on November 24, 2023. Interviews were conducted by Superintendent Dr. Roy J. Dawson, Director of School Safety & Security Brett Waller, Director of Curriculum, Instruction and Assessment Christine Lindenmuth, and Supervisor of Curriculum and Instruction Dr. Phillip Neff. Board of Education Members Joseph Lisa and Jack Henderson observed during the interviews.

- H. Recommend approval of New Jersey Family Leave Act (NJFLA) for Staff #2174 DOH 01/04/2021, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Intermittent Basis	Unpaid with benefits

- I. Recommend approval for Paulsboro High School English Teacher Holly Klein to complete her field experience in the Paulsboro Public Schools from January 2024 - March 2024.

Informational: Ms. Klein has completed her master's degree in School Leadership at Wilmington University in Delaware. Paulsboro High School Assistant Principal James Pandolfo will serve as the mentor for Ms. Klein.

- J. Recommend approval for University of the Arts Student Michell Faber to observe our Music Teachers and classrooms to complete her required 20 hours of observation by May 8, 2024. This recommendation is contingent on successful completion of a criminal history background review.

Informational: University of the Arts is a private arts university in Philadelphia, Pennsylvania. Its campus makes up part of the Avenue of the Arts in Center City, Philadelphia. Dating back to the 1870s, it is one of the oldest schools of art or music in the United States

- K. Recommend approval to change the resignation with the intent to retire for Secretary to the Superintendent Deborah Kappra from October 1, 2024, until October 1, 2025.

Informational: On October 30, 2023, the Board of Education approved Ms. Kappra's resignation with the intent to retire effective October 1, 2024. Ms. Kappra would like to remain with the Paulsboro Public Schools until October 1, 2025. She is respectfully requesting that the Board of Education approve this change.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes Sr. (No G Only), Jack Henderson, Joseph Lisa (No G Only), Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION PASSED

**PERSONNEL L - N:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Personnel Items L-N.

- L. Recommend approval to appoint Paige Doran to the position of Classroom Instructional Aide at Billingsport Early Childhood Center. Ms. Doran will earn prorated Step 1 - \$27,736.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris and Director of Special Services Stacey DiMeo.

- M. Recommend approval to accept the resignation of Loudenslager Elementary School Instructional Aide Tiaja Harrold effective date will be February 23, 2024.

Informational: Ms. Harrold has served the Paulsboro Public Schools for 4 years and has accepted a position with the Camden County Juvenile Department of Corrections at Lakeland Detention Center.

- N. Recommend approval to accept the resignation of Loudenslager Elementary School Instructional Aide Gerald Hodges effective date will be February 6, 2024.

Informational: Mr. Hodges has served the Paulsboro Public Schools during the 2023 - 2024 School Year.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**STAFF AND CURRICULUM DEVELOPMENT A - C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Lombardo to approve Staff and Curriculum Development Items A-C.

- A. Recommend approval for Paulsboro Junior / Senior High School Athletic Director John Giovannitti to attend New Jersey Athletic Directors Conference on Tuesday, March 12, 2024 through Friday, March 15, 2024 in Atlantic City, New Jersey. The total cost to the District will be \$625.00.

Informational: The New Jersey Athletic Directors Conference provides updated professional development. This is an annual workshop that supports the growth, development, and professional relationships of New Jersey High School Athletic Administrators. The DAANJ

works closely with the New Jersey State Interscholastic Athletic Association (NJSIAA) to promote interscholastic athletic programs in the state. The information received at this workshop will be shared with District coaches and administration.

- B. Recommend approval for Student Assistance Coordinator Rose Clark to attend The Association of Student Assistance Professional (ASAP) of New Jersey's Annual conference: "Re-Imagining the Three R's; Reset, Revive, Regain." This workshop will take place on Thursday, February 29, 2024, and Friday, March 1, 2024, from 7:30am – 3:45pm at the Holiday Inn, East Windsor, New Jersey. The total cost to the district for this two-day event will not exceed \$500.00.

Informational: The ASAP-NJ conference is essential for the networking and development of a qualified and integrated workforce of Student Assistance Professions, Mental Health Professional, Alcohol & Drug Providers, and Educators in New Jersey. The total cost includes fees for registration, mileage and a 1-day hotel stay.

- C. Recommend approval for Paulsboro Junior/Senior High School English as a Second Language (ESL) Teacher Jessica LaPorta to attend the NJ TESOL Spring Conference. This in-person workshop takes place on Thursday, May 30, 2024, from 8:00am – 4:00pm at the Hyatt Regency Hotel in New Brunswick.

Informational: TESOL refers to teaching English to non-native English speakers. The TESOL 2024 Spring Conference entitled, "Systems of Support for Multilingual Learners", will explore how to address the needs of English learners, develop socially just curricula, and implement culturally and linguistically responsive pedagogy. The cost of this workshop is \$325.00 and will be paid for through the ARP ESSER sub-grant Accelerated Learning Coaching and Educator Support.

- D. **Informational** – Mid-Year Report of Paulsboro Junior-Senior High School Student Assistance Counselor Rose Clark. (**Attachment**)

Please find attached a copy of the above-mentioned report for the period September 1, 2023 – January 31, 2024. The report highlights the nature and number of challenges faced by students. Ms. Clark assists students with issues ranging from anger to depression to family relationships to grief to legal matters, etc., etc.

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**STAFF AND CURRICULUM DEVELOPMENT E - H:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Henderson to approve Staff and Curriculum Development Items E-H.

- E. Recommend approval for Preschool Intervention and Referral Specialist Lisa Kuhnel-Morrison to attend the workshop entitled, "Essentials for Treating Anxiety Disorders in Children and Adolescents". This workshop is virtual and will take place Thursday, April 11, 2024, and Friday, April 12, 2024, from 8:00am – 4:00pm. The cost of the workshop will be paid for through the ARP ESSER sub grant for Accelerated Learning Coaching and Educator Support. The total cost to the district will be substitute fees for these two days.

Informational: The Professional Education Systems Institute (PESI) is conducting a two-day certification training in, "Essentials for Treating Anxiety Disorders in Children & Adolescents". This workshop aims to develop effective panic-management plans, promote interpersonal competence, reframe debilitating worry and negativistic self-talk to foster optimism in students. This staff member is willing to give turn-key information to colleagues.



- F. Recommend approval for Billingsport Early Childhood Center Teachers Linda Coleman, Kai Myers, Stephanie Bucco, Cara Goggin, and Jacqueline Marcucci to be reimbursed for their time outside of contracted hours for participation in the on-site professional development workshop on Wednesday, February 17, 2024, from 1:30pm – 4:30pm for Wit & Wisdom. Reimbursement will not exceed \$600.00 and will be paid for utilizing funds from the ARP ESSER sub-grant for Accelerated Learning and Educator Coaching.

Informational: Wit & Wisdom by Great Minds is the English Language Arts series implemented by grade 1 staff based on the 5-year curriculum revision cycle. This workshop will review how to successfully launch Wit & Wisdom and utilize its resources. This three-hour workshop is scheduled during the half day teacher in-service on Wednesday, February 17, 2024, and will continue beyond the contracted school day. This item seeks to reimburse staff for their time after the end of the school day.

- G. Recommend approval for Paulsboro Junior High School Teacher Donna Backus, to attend the High-Level Practices workshop at Ramapo College of New Jersey. This workshop is sponsored by the New Jersey Council for Exceptional Children on Monday, March 18 from 8:00am to 3:00pm.

Informational: The NJ Council for Exceptional Children organizes an annual spring conference for teachers in Special Education, Social Science and Human Services. This year’s workshops will center around instructional strategies, social emotional learning and mindfulness, inclusion, classroom management, and related services. The cost of the workshop is \$180.00 and will be paid utilizing the Individual with Disabilities Education Act (IDEA) grant.

- H. Recommend approval for Paulsboro Junior High School Principal Monica Moore-Cook to attend the workshop entitled "The Principal/AP/VP’s Survival Guide” on Wednesday, March 20, 2024, from 9:00am through 3:00pm at the William Davies Middle School in Hamilton, New Jersey.

Informational: This workshop will provide resources and strategies that focus on interventions for students, strengthen parent engagement, how to share leadership and building meaningful relationships. The registration cost of this workshop is \$150.00 and will be paid utilizing ARP ESSER funds.

**I. Informational - Enrollment and Class Size:**

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - February 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Pre- School Age 3 & 4	57	69	62	78	82	51	57	70	84
K	104	98	93	101	93	79	78	81	72
1	111	86	87	83	84	85	84	74	70
2	79	84	80	79	79	81	85	73	77
3	56	64	102	90	81	88	89	97	86
4	65	70	59	99	81	82	95	84	93
5	64	59	69	62	97	84	86	90	76
6	53	83	61	69	56	98	86	82	91
7	73	72	92	68	71	61	101	90	78
8	62	81	67	90	66	73	66	100	92
Self-Contained Special Education Billingsport/Loudenslager*	26*	28	20	19	23	13	21	28	23
<b>Grand Totals</b>	<b>750</b>	<b>794</b>	<b>792</b>	<b>838</b>	<b>813</b>	<b>795</b>	<b>848</b>	<b>869</b>	<b>842</b>

\* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – February 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	63	80	93	92	107	102	114	100	121
10	82	78	77	83	82	100	98	107	96
11	80	77	64	78	73	75	84	92	95
12	78	95	85	63	82	83	76	96	96
<b>TOTAL</b>	<b>303</b>	<b>330</b>	<b>319</b>	<b>316</b>	<b>344</b>	<b>360</b>	<b>372</b>	<b>395</b>	<b>408</b>

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of February 15, 2024					
	Pre-School	14	13	12	15	15
Kindergarten	18	18	18	18		
1	18	18	17	17		
2	20	20	19	18		
3	19	24	21	20	2	
4	23	22	24	22	2	
5	15	17	18	22	4	
6	22	20	24	21	4	
Special Education	6	12	5			

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**INSTRUCTIONAL SERVICES A - E:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Instructional Services Items A-E.

- A. Recommend approval to operate an Extended School Year (ESY) program for students, grades 7-12, classified with educational disabilities as required by their Individualized Education Plans (IEP). The program will be conducted at Paulsboro Junior/Senior High School from Monday, June 17, 2024, through Tuesday, July 23, 2024. Paulsboro Junior/Senior High School administration will collaborate with the Director of Special Services Stacey DiMeo to implement and supervise this program.

Informational: The Individuals with Disabilities Education Act (IDEA) requires schools to provide ESY programs for those students who will suffer significant learning losses if they do not continue their schooling through the summer months. The need for ESY is specifically stated and justified in the student's IEP.

- B. Recommend approval to operate an Academic Enrichment Program for students in grades 7-12 at Paulsboro Junior/Senior High School from Monday June 17, 2024, through Monday, July 22, 2024, Paulsboro Junior/Senior High School administration will collaborate to implement and supervise this program.

Informational: The purpose of the summer enrichment program is to provide experiences for students that are unique and engaging to prevent the learning loss that occurs when children are not in school. This program will be funded through ARP ESSER grant monies.

- C. Recommend approval to operate a Credit Recovery Program for students in grades 7-12 at Paulsboro Junior/Senior High School from Monday, June 17, 2024, through Wednesday, July 24, 2024. Paulsboro Junior/Senior High School administration will collaborate to implement and supervise this program.

Informational: The purpose of the credit recovery program is to allow students to make up for previously failed course credit with additional support to keep students on track for promotion to the next grade level. This program will be funded through ARP ESSER grant monies.

During the Credit Recovery Program in 2023: 94 students enrolled of which 81 students benefited from this program.

- D. Recommend approval of a Memorandum of Understanding (MOU) that provides the beginning framework for the creation of a Collegiate High School Partnership between Rowan College of South Jersey (RCSJ) and Paulsboro High School (PHS).

Informational: Rowan College of South Jersey endeavors to work with 28 high schools in Gloucester and Cumberland counties in the creation of a Collegiate High School Partnership. Essentially, this partnership is a rebranding and repackaging of the current High School Options and Dual Credit Programs Paulsboro Public Schools district currently makes available to its high school students. The MOU requires a commitment from PPS to provide funding for at least 6 credits for students who are qualified to participate. At a maximum reduced tuition rate of \$75.00 per credit for six (6) credits, the financial commitment of the District is approximately \$450.00 per participating student. Currently, PPS partners with the Pegasus Education Foundation (PEF) in a matching funds grant that provides tuition assistance. With a local budget commitment of \$7,500.00 and an additional \$7,500.00 from PEF, PPS would have \$15,000.00 available to students. This would allow approximately 33 students to take six (6) credits in an academic year.

- E. Recommended approval to provide homebound for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
272843	11	The student was placed on Administrative Homebound Instruction for 10 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/09/2024- End Date TBD
273377	10	The student was placed on Medical Homebound Instruction until out of district placement can be determined. This student will receive instruction from Inspira Memorial Hospital Adolescent Behavioral Health Brookfield staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 0/17/2024 - End Date TBD
250778	10	The student was placed on Medical Homebound Instruction for 60 days. This student will receive instruction from Inspira Memorial Hospital Adolescent Behavioral Health Brookfield staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 0/17/2024 - End Date TBD

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**INSTRUCTIONAL SERVICES F - I:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Damminger to approve Instructional Services Items F-I.

- F. Recommended approval to operate an Extended School Year (ESY) program for students classified with educational disabilities as required by their Individualized Education Plans (IEP). The program will be conducted at Billingsport Early Childhood Center from Monday June 17, 2024, through Tuesday July 23, 2024, for students in grades Preschool through Sixth Grade. The Director of Special Services will be the lead for this program. Billingsport Early Childhood Center Principal Tina Morris and Loudenslager Elementary School Principal Matthew Browne will share the supervisory responsibilities for this program.

Informational: The Individuals with Disabilities Education Act (IDEA) requires schools to provide Extended School Year (ESY) programs for those students who will suffer significant learning losses if they do not continue their schooling through the summer months. The need for ESY is specifically stated and justified in the student's IEP.

- G. Recommended approval to operate a Summer Academic Program for students who were identified as being behind grade level based on the results of the Spring I-Ready Assessment. This program will be conducted at Billingsport Early Childhood Center from Monday, June 17, 2024, through Tuesday, July 23, 2024, for students in Kindergarten through 6th Grade. Billingsport Early Childhood Center Principal Tina Morris and Loudenslager Elementary School Principal Matthew Browne will share the coordinating and supervisory responsibilities for this program.

Informational: This program will provide support to those students who qualify for Tier III Intervention Services based on the I-Ready Assessment Data and will focus on building student capacity in areas where they demonstrated below-grade level progress. Students participating in this program will receive 3 hours of academic support each day for 20 days. Funding for this program is state-approved and will be paid for through School Improvement Funds (SIA).

- H. Recommended approval for the JOY Making A Difference Program to conduct a Summer Enrichment Program at Loudenslager Elementary School for grades 3-6 during the months of June and July. Loudenslager Technology Teacher, Shaun Darby will serve as the Site Coordinate for this program.

Informational: The JOY Making A Difference Program collaborates on a 21st Century Learning Grant with the Paulsboro Public School District. As part of this grant, it is required that the program operates a summer enrichment program for up to 30 students. The JOY Summer Program will have a project-based learning and community service focus.

- I. Recommend approval to provide homebound instruction for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
352775	2	The student was placed Homebound Instruction for until an out of district placement can be determined. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/17/2024- End Date TBD
292693	7	The student was placed on Homebound Instruction until out of district placement can be determined. This student will receive instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/07/2024 - End Date TBD
271372	8	The student was placed on Homebound Instruction for 60 days. This student will receive instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/5/2024 - End Date TBD

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyasha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**STUDENT ACTIVITIES A - I:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Ms. Scott to approve Student Activities Items A-I.

- A. Recommend approval for the Paulsboro High School Grade 11 students to participate in a Spring College Fair at RiverWinds on Tuesday, March 26, 2024. The following High School Guidance Staff will chaperone the field trip: Melba Moore-Suggs, Kathleen Wetherington and Christina Skanes.

Informational: The Career Council, Inc. Spring College Fair is an annual event held at RiverWinds Community Center. This presents an excellent opportunity for high school junior students to get information from college representatives from all over the country. The Career Council provides free transportation for students and chaperones. There will be no cost to the District.

- B. Recommend approval for The Center for Family Services, to conduct an educational workshop on mental health/substance use for Paulsboro parents/guardians. This workshop is scheduled for March 20, 2024, at 6:30 pm and will be held in Paulsboro High School auditorium.

Informational: The mission of Center For Family Services is to support and empower individuals, families, and communities to achieve a better life through vision, hope, and strength. They provide direct services to individuals and families through therapy, education, counseling, shelter, support, and advocacy. In addition, they connect families with vital resources, by ensuring access to services, overcoming barriers, vigorous outreach, and providing service delivery in homes, schools, and the community. This workshop is free, so there is no cost to the district.

- C. Recommend approval for motivational speaker, Felicia Dooley, to conduct a presentation for Paulsboro High School students on embracing one’s uniqueness and setting realistic goals. This presentation will take place for grades 9 and 11 on March 26th, 2024, and grades 10 and 12 on March 27, 2024.

Informational: Felicia Dooley is a former New York City corrections officer who utilizes her skills and experience to empower students. Ms. Dooley’s presentation is designed to help students recognize the effects of peer pressure and learn practical strategies to avoid it. In addition, she examines methods for personal and academic goal setting. Ms. Dooley will be conducting this presentation free of charge, so there is no cost to the district. Her organization, Purpose Buys Freedom, is a registered vendor (ID V00088786) with the state of New Jersey.

- D. Recommend approval for The Southwest Council to conduct a “Don’t Get Vaped In” presentation for Paulsboro Jr and Sr High School students. This presentation would take place for grades 7 and 8 on March 6, 2024, grades 9 and 11 on March 19, 2024, and March 20, 2024, for grades 10 and 12.

Informational: The Southwest Council offers evidence-based education programs in school and community settings implemented by trained prevention specialists. Their goal is to educate individuals about the risks associated with drug and alcohol use, while teaching healthy decision-making skills. This presentation is interactive and encourages students to become active participants in the learning process. The Southwest Council offers this as a free service, so there is no cost to the district.

- E. Recommend approval for The Southwest Council to conduct the “Youth Athletes Vs Opioids” presentation to Paulsboro Jr and Sr high athletes. This presentation is organized through the collaborative efforts of Mrs. Rose Clark (Student Assistance Counselor) and Mr. John Giovanetti (PJHS Assistant Principal). This presentation would take place on March 5, 2024, for student athletes in grades 9-12. In an effort to make this presentation more impactful, there will be two individual sessions on this date, one for grades 9 and 10 and another for grades 11 and 12. On March 7, 2024, The Southwest Council will hold a separate presentation for student athletes in grades 7 and 8. This presentation will take place in the Paulsboro High School auditorium.

Informational: The Southwest Council offers evidence-based education programs in school and community settings implemented by trained prevention specialists. Their goal is to educate individuals about the risks associated with drug and alcohol use, while teaching healthy decision-making skills. This presentation is specifically designed for youth athletes to examine the risks associated with opioid dependency, due to injuries sustained. The Southwest Council offers this as a free service, so there is no cost to the district. All Paulsboro Jr/Sr high athletic coaches will be invited to attend as well.

- F. Recommend approval of the following Volunteer Assistant Coaches for the Paulsboro High School athletic teams for the 2024 Spring Season:

Sport	Name of the Volunteer Assistant Coach
Girls Track and Field	Paulette Cwik

<b>Sport</b>	<b>Name of the Volunteer Assistant Coach</b>
Girls Track and Field	Anita Evans
Boys Baseball	Vacant
Girls Softball	Monica Koraido
Girls Softball	Maciana Mazzeo
Girls Softball	Vito Mazzeo
Girls Softball	Brenda Hoffman
Boys Track and Field	Vacant

- G. Recommend approval of the following coaches for Paulsboro High School sports teams for the 2024 Spring Season with stipends as per agreement with the Paulsboro Education Association. This recommendation is contingent on the New Jersey Department of Education and the New Jersey State Interscholastic Athletic Association approving sports during the fall season.

<b>Sports</b>	<b>Name</b>	<b>Stipend</b>	<b>Step</b>
Boys Baseball Head Coach	John Marcucci	\$6,943.00	3
Boys Baseball Assistant Coach	Shane Kovalesky	\$4,739.00	3
Girls Softball Head Coach	Mandy Gattuso	\$6,943.00	3
Girls Softball Assistant Coach	Thomas Richardson	\$4,739.00	3
Boys Track & Field Head Coach	Thomas Hampel	\$6,752.00	3
Boys Track & Field Asst. Coach	Christopher Costenbader	\$5,259.00	3
Boys Track & Field Asst. Coach	Daryus Quarles	\$5,259.00	3
Girls Track & Field Head Coach	Euridee Gunter	\$6,752.00	3
Girls Track & Field Asst. Coach	Antonio Chila	\$5,259.00	3
Girls Track & Field Asst. Coach	Ronald Wenzel	\$5,259.00	3

Informational: All of the coaches recommended above served in the same positions during the 2022-2023 school year.

- H. Recommend approval to change the date previous approved at the December 18, 2023, Board of Education Meeting for the Winter Athletic Teams to sponsor a lunch for the Paulsboro Senior Citizen Club from Tuesday, February 13, 2024, to Tuesday, February 27, 2024. The food is being donated by a staff member and will be prepared by the Culinary Arts Teacher Stephen Villari and his students during their Culinary Arts class.
- I. Recommend approval for the Paulsboro Concert Choir and Junior Choir to combine forces with the choir from Lindenwold High School (LHS) for Spring Choral Concerts. This will allow all students involved an enhanced educational and musical experience, as well as foster friendships beyond the school year. An exchange of choir directors for a day would be necessary (each director shadows the other for one day at each other's school), as well as combined rehearsals one evening at each location (buses would be needed) and one concert at each location (buses would be needed). The cost to the Board of Education will be \$423.00 for transportation.

Rehearsal Dates: Monday, May 6, 2024, at PHS from 5:30pm to 8:00pm  
Monday, May 13, 2024, at LHS from 5:30pm to 8:00pm

Concerts: Wednesday, May 8, 2024, at PHS 7:00pm start time  
Wednesday, May 15, 2024, at LHS 7:00pm start time

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott (Abstain B Only), and Markee Robinson.

MOTION PASSED

**STUDENT ACTIVITIES J - W:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Henderson to approve Student Activities Items J-W.

- J. Recommend approval for Paulsboro Junior High School to host a Career Event on a designated day during the month of April. Community volunteers will be invited to the school to do a rotational presentation on various careers. The Junior High School counselor will coordinate and schedule the event which will run from 8:30am - 10:30am in the Junior High classrooms.

Informational: A Career Event helps students connect what they are learning in school with the workplace as well as provide opportunities to expand their knowledge of different careers.

- K. Recommend approval for the ABA Center of Cherry Hill, New Jersey to provide support for an 8th grade student at the cost of the guardians. The ABA will be using evidence-based strategies derived from the practice of Applied Behavior Analysis along with the additional philosophy outlined by Acceptance and Commitment Therapy.

Informational: The student displays deficits in the interactions with similar aged peers; has difficulty with identifying and responding to bullying; has deficits in identifying friends and maintaining long lasting friendships; has also displayed the need for additional areas of support including coping skills and finding ways to manage aversive and/or high stress situations with the resources that are available. The CST case manager noted that the student requested support in school during the initial assessment.

- L. Recommend approval for the Paulsboro High School Jazz Band to play a concert at Billingsport Early Childhood Center on Wednesday, April 24, 2024.

Informational: The Paulsboro High School Band visited Billingsport Early Childhood last year to conduct a jazz performance. The concert is a means to promote the music program at Paulsboro Junior/Senior High School.

- M. Recommend approval for the Billingsport Early Childhood Center to conduct a preschool Round Up day to support families with the registration and enrollment process. This activity will be held tentatively on Thursday, April 18, 2024 and Thursday, August 8, 2024.

Informational: The purpose of the Round-Up is to identify eligible children to attend the preschool program for the 2024-2025 school year. We will provide a time and space for staff to assist parents with completing all the required documents for the preschool registration and enrollment process.

- N. Recommend approval for Billingsport Early Childhood Center to hold our annual Moving Up Ceremony on Tuesday, June 4, 2024.

Informational: This annual program is the culminating activity for 2nd Grade students and marks the transition from Billingsport Early Childhood Center to Loudenslager Elementary School. The program will be held outside, weather permitted.

- O. Recommend approval for Billingsport Early Childhood Center to hold its Spring Music Concert on Thursday, May 16, 2024.

Informational: The Billingsport Spring Music Concert will feature students from each grade level. This program will be organized and implemented by Tyler Graves the Music Teacher at Billingsport Early Childhood Center.

- P. Recommended approval for Billingsport Early Childhood Center to have a Fun Day on Friday, May 31, 2024, for the preschool students. In addition, recommend approval for Community leaders, National Honor Society Students, and a Paulsboro Refinery representative to participate in Fun Day.

Informational: Billingsport Early Childhood Center would like to host an end of the school year Fun Day with a Carnival Theme for our preschool children, community leaders and businesses. This event will be held in the last week of May. During this event, the students will have various activities (Inflatable games, carnival games, Face Painting, Photographer, DJ etc.) This event will bring the school and community together in a fun and learning environment. During this event, the children will get a hot dog/pizza, water, bag of chips and ice cream (Mister Softee ice cream truck). All the students will also receive a fun day T-shirt.

- Q. Recommended approval for Billingsport Early Childhood Center to have a Field Day on Friday, May 31, 2024, for students in kindergarten through second grades. This activity will be held from 8:30am-11:30am outside in the field and playground area. In addition, recommend approval for a representative from the Paulsboro Refinery, Fire Department (Truck) and National Honor Society Students to participate in Fun Day.

Informational: Billingsport Early Childhood Center would like to host an end of the school year Fun Day/Field Day for our children, community leaders and businesses. During this event, the students will have various activities (Sack Race, Tug-of-War, Water Balloon toss, Dance Party etc.). This event will bring the school and community together in a fun and learning environment. During this event, the children will get a hot dog/pizza, water, bag of chips and ice cream (Mister Softee ice cream truck or Frozen treat). All the students will also receive a fun day T-shirt.

- R. Recommend approval for Loudenslager Elementary School to hold the National Elementary Honor Society Induction Ceremony on Wednesday, March 20, 2024.

Informational: The National Elementary Honor Society (NEHS) recognizes those 5th & 6th Grade students who demonstrate academic excellence, high moral character, and service to their community and is a prestigious nationally recognized program. The induction ceremony will be coordinated by Loudenslager Elementary School Principal Matthew Browne and NEHS Advisor Jennifer Hoffman. This item was originally approved at the Board of Education Meeting on January 29, 2024, to be held on Thursday, March 21, 2024. However, the date conflicts with the STEAM Center Dedication Ceremony and therefore needed to be rescheduled.

- S. Recommend approval for Loudenslager Elementary School to hold its Spring Music Concert on Thursday, May 23, 2024, at 9:00am.

Informational: The Loudenslager Spring Music Concert will feature students for General Music at each grade level, our Beginner Band and Advance Band Students. This program will be organized and implemented by Loudenslager General Music Teacher Tyler Graves and Loudenslager Instrumental Music Teacher Brian Betz.

- T. Recommended approval for Loudenslager Elementary School to hold a Field Day Program on Friday, May 24, 2024.

Informational: Loudenslager celebrates the hard work and efforts of all the students here at Loudenslager with a fun-filled Field Day Program near the end of each school year. This event will be held on the grounds of Loudenslager Elementary School and will feature organized games and activities for the students to enjoy. The Field Day Program is coordinated by Loudenslager Elementary School 5th Grade Teacher Louis McCall in collaboration with Loudenslager Elementary School Principal Matthew Browne. The costs associated with the program are paid for via budgeted Local Funds and through the PEA's Pride Grant Program.

- U. Recommended approval for Loudenslager Elementary School to hold a 6th Grade Dance on Thursday, May 30, 2024.

Informational: Loudenslager Elementary School has traditionally held a casual dance for the 6th Grade students at the conclusion of the school year. This event will be held in the Loudenslager Elementary School All-Purpose Room and will be organized and chaperoned by teachers: Thomas Richardson, Gianna Lombardi, Jennifer Hoffman, Corey Hoffman, Toni Howard, Tamara Diodati, Rebecca Richardson, and Loudenslager Elementary School Principal Matthew Browne. The costs associated with this program are paid for via budgeted local funds and the PEA's Pride Grant Program.

- V. Recommend approval for Loudenslager Elementary School to hold the Loudenslager Moving Up Ceremony on Wednesday, June 5, 2024.

Informational: This annual program is the culminating activity for 6th Grade students and marks the transition from Loudenslager Elementary School to Paulsboro Junior High School. Weather permitting this program will be held on the Front Lawn at Loudenslager Elementary School. The rain date for this program will be Thursday, June 6, 2024. This program is coordinated by Loudenslager Elementary School 6th Grade Teacher Jennifer Hoffman.



W. Recommend approval of the following athletic coaches for Paulsboro Junior High School for the 2023-2024 school year with stipends as per agreement with the Paulsboro Education Association (PEA).

Sport	Name	Stipend
Track & Field Coach	Erica Scott	\$3,342.00
Track & Field Coach	Kevin Harvey	\$3,342.00

Informational: All of the coaches recommended above served in the same position during the 2022-2023 school year. The salary for 7/8th grade coaches is the same for Steps 1, 2 and 3 as per the agreement with the PEA.

X. Informational: Paulsboro Junior High School Principal Monica Cook has implemented a behavior reward system to celebrate good behavior and attendance. Each marking period, students who meet the following criterion below will earn a reward. The reward for Marking Period 1 (70 students) was a movie & popcorn. The reward for Marking Period 2 (57 students) was a Sock Hop which was held on Friday, February 9, 2024 periods 7 & 8. The reward for Marking Periods 3 & 4 will be a pizza party & Mr. Softee. This reward program has been funded by the Paulsboro Junior High School Principal.

Marking Period Incentive Program for Behavior/Attendance Criterion:

- No more than 2 unexcused absences
- No more than 2 lateness's
- No more than 2 disciplinary referrals
- NO FIGHTS & NO SUSPENSIONS

Informational: Each marking period the building Renaissance Program at PHS and PJHS celebrates students who excel academically, exhibit good behavior, and who consistently show up. PHS/PJHS will have its Marking Period 2 Renaissance Reward, Pasta With The Principals Event on February 22nd for all Gold and Red Card Holders which will take place at the Sportsman Club. This event is funded through staff donations.

Roll Call Vote:

YES - Theresa Cooper (Abstain W), Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tysha Scott (Abstain W), Danielle Scott (Abstain W), and Markee Robinson.

MOTION PASSED

**JANUARY 2024 CONSTRUCTION UPDATES:** None at this time.

**FACILITIES A - B:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Lombardo to approve Facilities Items A-B.

A. Recommend approval to dispose of the following materials from Paulsboro Junior / Senior High School.

Quantity	Item	Year Purchased	Method of Disposal	Reason for Disposal
1	John Deere 826D Snow Blower	unknown	Metal Recycle	Poor, not cost effective to repair
1	Magnum 26-D Floor Cleaner	unknown	Trash	Poor, non-serviceable or repairable

B. Recommend authorization for the Acting Superintendent to approve the following organizations to use school facilities as listed for the 2023-2024 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
National Junior Honor Society	National Junior Honor Society Tuesday, April 9, 2024	Paulsboro High School Auditorium: Sound System 6:30  Cafeteria: 7pm	Andrea Bish
PEA	NJEA / NEA Workshop May 9, 2024	Paulsboro High School Gymnasium 3:30 – 4:30	Norman Scott
St. Margaret Regional School	Track and Field Practice – April 6, 2024 April 13, 2024 April 20, 2024 April 27, 2024 May 4, 2024 May 11, 2024 May 18, 2024 May 25, 2024  12:00 – 5:00 on Saturdays	Athletic Complex Track	Robert Doody

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**MONDAY, FEBRUARY 26, 2024**

**ADDENDUM TO THE FEBRUARY 26, 2024, BOARD MEETING AGENDA**

**FACILITIES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Damminger to approve Addendum for Facilities Item A.

- A. Recommend authorization for the Acting Superintendent to approve the following organizations to use school facilities as listed for the 2023-2024 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Mt. Carmel UAME Church	Concert Sunday, March 24, 2024 2:00pm – 6:00pm	Paulsboro High School Auditorium: Piano, Sound System from 2:00pm-6:00pm  Cafeteria: from 2:00pm-6:00pm	Rev. Jeffrey Scott and Da'She Sharper

Roll Call Vote:

YES - Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Greenwich Twp. Representative Roseanne Lombardo, and Markee Robinson.

ABSTAIN – Theresa Cooper, Tyesha Scott, and Danielle Scott.

MOTION PASSED

**FINANCE A -D:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Mrs. Scott to approve Finance Items A-D.

- A. Recommend approval for Paulsboro Public Schools District to accept the grant award from the New Jersey Department of Education for the NJ High Impact Tutoring Competitive grant in the amount of \$97,000.00.

Informational: At the meeting on August 23, 2023, the Paulsboro Public Schools Board of Education approved the submission of the New Jersey Learning Acceleration Program: High-Impact Tutoring Competitive Grant for Loudenslager Elementary School. This grant is intended to support districts to provide high dosage, intensive tutoring by focusing on high-impact tutoring intervention for students in grades three and four. Paulsboro Public Schools district was awarded the grant and must approve acceptance of the award monies to initiate funding.

- B. Recommend adoption of the attached resolution authorizing the Business Administrator/ Secretary to the Board of Education Douglas McGarry to use an electronic (facsimile computer generated) signature on checks written against the Warrant Account, Student Activity Account, and the Payroll Account. The maximum dollar amount is unlimited.

Informational: The attached resolution is required to allow the Business Administrator/ Secretary to the Board of Education to utilize an electronic signature on checks being written against the Warrant Account, the Student Activity Account, and the Payroll Account. This will allow the business office to operate more efficiently.

- C. Recommend adoption of the attached resolution authorizing the Acting Superintendent Dr. Phillip C. Neff, Jr. to use an electronic (facsimile computer generated) signature on checks written against the Warrant Account, Student Activity Account, and the Payroll Account.

Informational: The attached resolution is required to allow the Acting Superintendent to utilize an electronic signature on checks being written against the Warrant Account, Student Activity Account, and the Payroll Account. This will allow the office to operate more efficiently.

**D. AUTHORIZATION TO SIGN WARRANTS ACCOUNTS (CHECKS) AND PURCHASE ORDERS**

**BE IT RESOLVED,** that the following school officials are authorized to sign warrants:

ACCOUNT	AUTHORIZED SIGNATURES	NUMBER OF SIGNATURES REQUIRED ON CHECK	AUTHORIZED FACSIMILE SIGNATURES
<b>Administration Petty Cash</b>	Superintendent Business Administrator BOE President	2	Not Applicable
<b>Agency Account</b>	Superintendent Business Administrator BOE President	2	Not Applicable
<b>Capital Projects Fund</b>	Superintendent Business Administrator BOE President	2	Not Applicable
<b>Payroll</b>	Superintendent Business Administrator BOE President	2	Superintendent Business Administrator BOE President  (Maximum \$ Amount – Unlimited)

ACCOUNT	AUTHORIZED SIGNATURES	NUMBER OF SIGNATURES REQUIRED ON CHECK	AUTHORIZED FACSIMILE SIGNATURES
<b>Flexible Spending Account</b>	Superintendent Business Administrator	1	Not Applicable
<b>Principal's Account for Billingsport Early Childhood Center</b>	Superintendent Business Administrator Tina L. Morris	2	Not Applicable
<b>Principal's Account for Loudenslager Elementary School</b>	Superintendent Business Administrator Matthew J. Browne	2	Not Applicable
<b>Purchase Orders</b>	Superintendent Business Administrator	2	Superintendent Business Administrator
<b>Scholarship Fund</b>	Superintendent Business Administrator BOE President	2	Not Applicable
<b>Student Activities</b>	Superintendent Business Administrator BOE President	2	Superintendent Business Administrator BOE President  (Maximum \$ Amount – Unlimited)
<b>Warrant</b>	Superintendent Business Administrator BOE President	3	Superintendent Business Administrator BOE President  (Maximum \$ Amount – Unlimited)
<b>Current</b>	This account does not issue checks	0	

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

ABSTAIN – Joseph Lisa

MOTION PASSED

**SCHOOL SAFETY A:** The Greenwich Township Representative may vote on this item in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Damminger to approve School Safety Item A.

- A. Recommend approval for the Semi-Annual Reporting of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period July 1, 2022 – June 30, 2023, by HIB Coordinator, at that time, Mr. John Giovannitti. The HIB

grades attached were determined through a self-assessment created by the New Jersey Department of Education and completed by each School Safety Team. Based upon the measures outlined in the Anti-Bullying Bill of Rights, there were eight elements factored into the score of each school. (**Attachment**)

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annually information is submitted to the New Jersey Department of Education.

It was discovered that even if an incident was logged as a fight in Genesis, unless two people were named this report would not allow the fight to be recorded. As a result, the data does not accurately reflect the true number of incidences. In order to remediate this situation, moving forward this was discussed in an Administrative Council meeting and will be reviewed monthly.

B. Informational: Report of School Security Drills:

<b>Report of Paulsboro Public Schools Security Drills</b>				
<b>Type of Drill</b>	<b>Notation</b>	<b>Schools</b>		
		<b>Paulsboro Junior / Senior High</b>	<b>Loudenslager Elementary</b>	<b>Billingsport Early Childhood Center</b>
Fire Evacuation	Each school must conduct one per month	09/08/2023 10/19/2023 11/15/2023 01/30/2024	09/22/2023 10/19/2023 11/17/2023 12/21/2023 01/31/2024	09/19/2023 10/05/2023 11/7/2023 12/08/2023 01/12/2024
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually	10/24/2023	10/23/2023	10/19/2023
Bomb Threat (Hold)	Each school must conduct two annually	02/06/2024	12/18/2023 01/11/2024	
Lockdown / Active Shooter	Each school must conduct two annually	09/18/2023	09/12/2023	09/14/2023 11/29/2023 01/26/2024
Shelter In Place (Hold)	Each school must conduct two annually	12/08/2023	11/30/2023	12/18/2023
<b>Other Drills</b>				
Bus Evacuation	School District (Annually)	11/29/2023		11/30/2023
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 11/28/2023 <u>Durand Academy</u> 09/15/2023 <u>P5</u> 12/01/2023		11/30/2023
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024

\*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

\*\*Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

C. Informational: Disciplinary Data as of January 31, 2024.

<b>Billingsport Early Childhood Center - Disciplinary Actions</b>				
<u>Disciplinary Actions</u>	<u>PreK</u>	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>Total</u>
Lunch Detention	0	0	0	0
After School Detention	0	0	0	0
In-School Suspension	0	0	0	0
Out of School Suspension	0	0	0	0

<b>Loudenslager Elementary School - Disciplinary Actions</b>					
<u>Disciplinary Actions</u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>	<u>5<sup>th</sup></u>	<u>6<sup>th</sup></u>	<u>Total</u>
Lunch Detention	3	5	9	10	27
After School Detention	0	0	0	0	0
In-School Suspension	0	0	0	1	1
Out of School Suspension	0	1	3	4	8

<b>Paulsboro Junior High School - Disciplinary Actions</b>			
<u>Disciplinary Actions</u>	<u>7<sup>th</sup></u>	<u>8<sup>th</sup></u>	<u>Total</u>
Lunch Detention	0	0	0
After School Detention # of Students/# of ASD Issued	21/36	15/23	36/59
In-School Suspension # of Students/# of Days	0/0	0/0	0/0
Out of School Suspension # of Students/# of Days	5/11	4/9	9/20

<b>Paulsboro Senior High School - Disciplinary Actions</b>					
<u>Disciplinary Actions</u>	<u>9<sup>th</sup></u>	<u>10<sup>th</sup></u>	<u>11<sup>th</sup></u>	<u>12<sup>th</sup></u>	<u>Total</u>
Lunch Detention	0	0	0	0	0
After School Detention # of Students/# of ASD Issued	16/26	16/29	16/23	17/32	65/110
In-School Suspension # of Students/# of Days	0/0	0/0	0/0	0/0	0/0
Out of School Suspension # of Students/# of Days	5/23	3/23	0/0	0/0	8/46

Roll Call Vote:

YES - Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Tyesha Scott, Greenwich Twp. Representative Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMAOUSLY PASSED

**PUBLIC COMMENTS**

A motion was made by Mr. Henderson and seconded by Ms. Scott to open Public Comments.

ALL IN FAVOR

Ayes – 10  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

No comments at this time.

A motion was made by Mr. Haynes and seconded by Ms. Scott to close Public Comments.

ALL IN FAVOR

Ayes – 10  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

**BOARD COMMENTS**

A motion was made by Mr. Haynes and seconded by Mrs. Scott to open Board Comments.

ALL IN FAVOR

Ayes – 10  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

- Larry Haynes acknowledged the wrestling team.
- Frank Damminger announced Baseball starts Thursday 2/29.
- Danielle Scott mentioned Boys Basketball made it to 2<sup>nd</sup> Round Playoffs.
- Roseanne Lombardo recognized the Raider Report.
- Markee Robinson gave thanks for the support for Dr. Neff and Introduced the new BA, Mr. McGarry.

A motion was made by Mr. Haynes and seconded by Mr. Henderson to close Board Comments.

ALL IN FAVOR

Ayes – 10  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

**EXECUTIVE SESSION**

A motion was made by Mr. Haynes and seconded by Mr. Henderson to move back into Executive Session at 7:49 PM.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

A motion was made by Mr. Haynes and seconded by Mrs. Lombardo to return from Executive Session at 8:22 PM.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

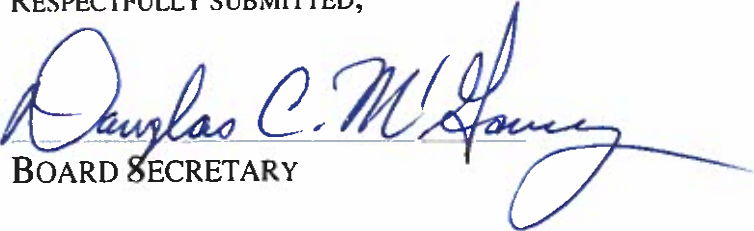
A motion was made by Mr. Haynes and seconded by Mrs. Scott to adjourn the Board Meeting at 8:23 PM.

**ALL IN FAVOR**

Ayes – 10  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

RESPECTFULLY SUBMITTED,

  
BOARD SECRETARY