

**Instructions:** This form may only be completed by a parent or guardian of a student enrolled with the Conecuh County Board of Education. A parent or guardian should complete this form only if the parent or guardian intends to file a complaint against their student's classroom teacher for failure to comply with the (Please Hyperlink CCS' Parents' Right to Know doc). Completed forms will be submitted to the Office of the Superintendent.

#### **Curriculum Review Complaint Form**

14 Questions

**Section 1: Complainant Information** 

1) Parent/Guardian's Name

Required

\*

Ex. John smith

2) Student's Name



# Required

\*

Ex. John Smith

## 3) Street Address

# Required

\*

Ex. 1234 Short St.

4) City

# Required

\*

Ex. Huntsville

## 5) Zip Code

## Required

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Ex. 35801

6) Phone Number

Required

\*

7) Email Address

Required

\*

8) Student's School

#### Required

\*

Select an option

### 9) Teacher Name

### Required

\*

Ex. John Smith

### **Section 2: Complaint Information**

A complaint may only be filed for limited reasons under the Parents' Right to Know Act. Please select one or more of the following options that describe the allegations against the teacher.

# 10) Complaint Type 1

## Required

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The teacher failed to provide a detailed summary by email, telephone, or other electronic means of (1) instructional materials adopted by the Board of Education; (2) supplementary instructional materials in the classroom that were not adopted by the Board of Education; or (3) books in the classroom that are available to read in the classroom.

**Applies** 

Does not apply

### 11) Complaint Type 2

### Required

\*

The teacher failed to include the title(s) of required reading books on the classroom lesson plan.

**Applies** 

Does not apply



## 12) Complaint Type 3

### Required

\*

The teacher failed to make a classroom lesson plan available upon request.

**Applies** 

Does not apply

**Section 3: Signature** 

13) Signature

#### Required

\*

By signing below, I certify that the information provided in this form is true and accurate to the best of my knowledge.



Signature

Add signature

I understand that my typed signature is the legal equivalent of my handwritten signature on this document.

# 14) Date of Signature

Required

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