

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING

February 8, 2021, 6:30 pm via Zoom and in person at the Old Middle School Gym, 660 Bryant St
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins (via Zoom), Katherine Willis, Kathy Engel
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Jim Helmen-Director of Student Services & Innovation, Tami Burgher-Board Secretary, Kara Burghardt-CES Principal, Kim Oblack-CMHS Principal (via Zoom)
Guests (via Zoom): Dawn Warren, Donna Thompson, Yvonne Krause, Stacy Hicks, Ryan Tompkins, Tim Erwin, Lucius Jones, Paul Simmons

- I. CALL TO ORDER: 6:31 pm
 - A. Agenda Review: No changes
 - B. Approve Agenda

A motion was made to approve the agenda.

KE/KH - UNANIMOUS

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
- B. Student Body Report: None
- C. Oregon School Employees Association Representative Report: Y. Krause thanked the couple of members that checked into the OSEA Scholarships. The recipients will be announced in mid June and the union will begin accepting applications for 2022. A couple of members were able to get discounts on their car insurance through the union, so that is available. They are still at 100% membership even with the three new hires. Shout out to the bus drivers, it has been a bit of a challenge with all of the changes that have taken place. They need bus drivers, they are short on substitutes. Thanked Ryan, Kim, Kara, Sarah and Heidi Newton for their help and support.
- D. Clatskanie Education Association Representative Report: L. Jones, they are looking forward to sitting down and bargaining for their new contract. Many across the district have started with students and he expressed gratitude to all levels doing so much work, from his viewpoint people are really working together. Kids were very excited to be back. Thanks and gratitude to those that are working hard and to those behind the scenes as well.
- E. COVID Safety Update - Ryan Tompkins: Obviously a big deal getting kids back in the building after planning for months. There were adjustments that had to be made the first couple of days (i.e. too close in line, rearranging lunch seating, etc), but people are used to change. Regarding the big issues, kids have been really good about masking up and following directions, it has been far better than expected. Appreciates the staggered start, it has given them a chance to work out all of the kinks before everyone is back. Very positive week!

III. OLD BUSINESS

- A. None

IV. NEW BUSINESS

A. Policy updates - 1st reading (no action needed)

1. GCBDA/GDBDA-AR(1) - Federal Family and Medical Leave/State Family Medical Leave (Conditionally Required)
2. GCBDA/GDBDA-AR(2) - Request for Family and Medical Leave (Conditionally Required)
3. GCBDA/GDBDA-AR(4) - Sample Designation Letter to Employee-FMLA/OFLA Leave (Conditionally Required)
4. GCBDA/GADBDA-AR(1) - COVID-19 Related Leave (Delete, see email)
5. GCPC/GDPC - Retirement of Staff (Optional)
6. IJ - School Counseling Program (Highly Recommended)
7. IJ-AR - Child Development Specialist Program (Optional)
8. IKFB - Graduation Exercises (Optional)
9. JB - Equal Educational Opportunity (Required)
10. JFCM - Threats of Violence (Required)
11. LBE - Public Charter Schools (Highly Recommended)
12. LBE-AR - Public Charter Schools (Highly Recommended)
13. LBEA - Resident Student Denial for Virtual Public Charter School Attendance (Conditionally Required)

B. Approve Board Bond Resolution and Exhibit A: C. Hurowitz presented the Board Bond Resolution and Exhibit A that was completed on Friday. M. Evenson read Exhibit A aloud (see attached).

A motion was made to approve the \$10 million Bond Resolution that includes acceptance of the \$4 million grant and Exhibit A as written.

KE/IW - UNANIMOUS

C. Establish Inter-District Transfer student limit for 2021-2022: M. Evenson had this added for discussion. C. Hurowitz said putting a number on it was fine, as each transfer request is reviewed before accepting by both districts and there have been students that she has said no to. Most of the time she says yes. When Cathy gets a request, she usually calls the district to get more information on the student. At this time, the district is not accepting students, because we are one of the first schools opening, we have a lot of people wanting to transfer here. Our classrooms are full with students social distancing. Currently, our interdistrict transfer limit in and out is 50 students. Open enrollment may return again, it expired a few years ago.

A motion was made to maintain our current interdistrict transfer limit at 50 students for the 2021-2022 school year.

IW/KH - UNANIMOUS

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. K. Burghardt wants to thank the bus garage and other staff, the teamwork is pretty amazing to watch.
- B. 7-12 Principal Report: Written. K. Oblack wanted to add that they have added a temporary educational assistant for COVID, Kate Sloderbeck. She is helping with therm checks in the morning, COVID logs, escorting sick students to the office and filling in when CMHS is shorthanded. Overall, the kids have been really well behaved, they want to be there. 7th, 8th and Seniors are attending this week.
- C. Student Services Report: Written. J. Helmen added that they had just wrapped up about 1-½ months of principal training on student achievement and improvement. Also, kudos to the bus garage and Yvonne, who balances all the changes on a daily basis and the staff members in both buildings. It was exciting to see the kids back and the looks on their faces and the excitement they have about being back in school. They have developed the Student Study Team Handbook and revamped the Talented and Gifted Program. The district will send out a brochure to parents informing them about TAG. Huge shout out to our special education staff, how they are providing support and working hard. Their dedication to students that need extra support shows.
- D. Superintendent Report: Written. C. Hurowitz explained the process we used to get kids back in school. There are many factors used to open up, including Columbia County Health Department and Oregon Department of Education. It is a collaborative decision. Being at the schools, kids are smiling and happy to be back and staff are happy to have them back, it's very exciting. This has been a huge lift and team effort by all.
- Financial Report: Written.

VI. BOARD MEMBERS REPORTS: K. Engel - To the people on Zoom and our administrators, when you are giving your report, we are smiling with the masks on. She watched Talking Tombstones on youtube and it was really fun and cool. It is another example of how teachers and staff go above and beyond for their students. People comment that it must be crazy to be on the board right now, but it isn't for the board, it is for the administration and staff. Thank you! She did send the letter to The Chief today. K. Willis seconded what K. Engel said. She thanked everyone for getting the kids back in school, and commented it was quite an undertaking. She is excited to hear that we might have some sports coming soon, that is exciting. The bus drivers have done a good job through some difficult times. The staff make it look easy and she knows it is not, so she thanked them. K. Harris agrees with everything that everyone has said. She is impressed with the safety aspects. She was worried about sending her child back to school, and the safety measures have been nothing short of impeccable. They have thought of every eventuality or situation that could occur and she is impressed! I. Wiggins wanted to congratulate the district employees for successfully bringing students back so far and is looking forward to next month when everyone is back. Hopefully, that will happen...and sports! M. Evenson commented she is sure the Seniors are excited to be back and she is really excited about the bond coming up and we will be building a lot of enthusiasm and excitement for it and that the community will support it, it is really, really needed for our schools.

VII. INFORMATION (no action needed)

- A. Enrollment Information: Still down about 100 kids from last year but, hopefully, we will get them back. C. Huowitz commented that enrollment is down throughout the state, but that should change when schools are fully opened. It's not just us, it is statewide. The state is making some allowances for this next funding period, they say they are not going to ding us on the next funding round. We are hoping they change some of the calculations including the poverty weight for funding. They are also going to look at the funding for the student success fund and hoping they don't mess with it. She discussed the school district lobbyists. J. Helmen wanted to recognize, along with the K-12 teachers, the Clatskanie Family Academy. They've got 150 kids and the level of education they are providing, Dawn and her support staff, is incredible. We need to recognize that. Thank you Dawn and staff. K. Burghardt has been working with Kyla Van Voorst on the playground that has overgrown since last March. PSEA will be doing a clean up on Sunday from 1-3 pm and will clean up the lower playground and also the garden area. They will send out a flyer with more information.
- B. Board Election Information: Three board positions opening.
- C. Temporary hiring of .88 FTE CSD Educational Assistant Katelyn Dines Sloderbeck (effective 2/2/21-6/10/21)
- D. Temporary additional hours added to CES Custodian, Caleb Warren, making him 1.0 FTE (effective 1/22/21-6/30/21)
- E. Temporary additional hours added to Bus Driver, Stacy Hicks, as District Office/CMS Gym custodian (effective 2/8-6/30/21)

VIII. CONSENT AGENDA

- A. Financial Report
- B. Approve the 2021-2022 NWRES D Strategic/ Local Service Plan
- C. Approve 2021-2022 Budget Calendar: There are four open positions on the budget committee.
- D. Approve revised September 14, 2020 Board Meeting Minutes: The original agenda read September 14, 2021, it was corrected to September 14, 2020.
- E. Approve the January 11th, 2021 Board Meeting Minutes

A motion was made to approve the consent agenda with the correction of September 14, 2020 minutes.

KH/KW - UNANIMOUS

Adjourn public session to enter executive session: 7:10 pm

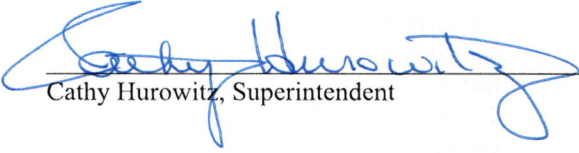
IX. EXECUTIVE SESSION: ORS 192.660(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Adjourn executive session: 8:22 pm

NEXT BOARD MEETING: March 8, 2021

ADJOURNMENT: 8:23 pm


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

RESOLUTION NO. _____

A RESOLUTION OF CLATSKANIE SCHOOL DISTRICT NO. 6J, COLUMBIA AND CLATSOP COUNTIES, OREGON CALLING A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE DISTRICT THE QUESTION OF CONTRACTING A GENERAL OBLIGATION BONDED INDEBTEDNESS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000 TO FINANCE CAPITAL COSTS; DECLARING INTENT TO REIMBURSE EXPENDITURES; AND RELATED MATTERS.

WHEREAS, the Board of Directors (the “District School Board”) of Clatskanie School District No. 6J, Columbia and Clatsop Counties, Oregon, a school district organized under Oregon Revised Statutes (“ORS”) Chapter 332 (the “District”), has determined that a need exists for the District to finance capital costs, as more fully described in the Notice of Measure Election attached hereto as Exhibit A and to pay bond issuance costs (collectively, the “Project”); and

WHEREAS, in connection with the Project, the District has evaluated the need for safety improvements, the joint funding of safety improvements with other public and private entities and the funding of safety improvements in accordance with ORS 332.176; and

WHEREAS, the cost of the Project is estimated to be not less than \$14,000,000; and

WHEREAS, ORS 328.205, as amended (the “Act”), authorizes the District, subject to voter approval, to contract bonded indebtedness to provide funds to finance the costs of the Project and to pay bond issuance costs; and

WHEREAS, Oregon Laws 2015, Chapter 783 (Senate Bill 447) established an Oregon School Capital Improvement Matching Program (the “OSCIM Program”) which provides matching fund grants to school districts for capital costs of school districts; and

WHEREAS, the OSCIM Program requires matching funds in an amount equal to or exceeding the amount of the grant and such matching funds must be from general obligation bonds approved by the voters of the District; and

WHEREAS the District has been approved for a \$4,000,000 grant from the OSCIM Program contingent upon bond approval: and

WHEREAS, the District anticipates incurring expenditures (the “Expenditures”) to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make from its general funds on the Project from the proceeds of voter-approved general obligation bonds (the “Bonds”), the interest on which is expected to be excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”).

WHEREAS, the District School Board has determined that it is in the best interest of the District to place the question of issuing the general obligation bonds on the ballot at the May 18, 2021 election; and

NOW, THEREFORE, THE DISTRICT SCHOOL BOARD OF CLATSKANIE SCHOOL DISTRICT NO. 6J, COLUMBIA AND CLATSOP COUNTIES, OREGON RESOLVES AS FOLLOWS:

1. A measure election is hereby called for the purpose of submitting to the electors of the District the question of contracting a general obligation bonded indebtedness in the name of the District in an amount not to exceed \$10,000,000. Bond proceeds will be used to finance the costs of the Project and pay all bond issuance costs. The Bonds shall mature over a period of not more than twenty (20) years from the date of issue and may be issued in one or more series.

2. The measure election hereby called shall be held in the District on May 18, 2021. As authorized by the County Clerk of Columbia and Clatsop Counties, Oregon and the Oregon Secretary of State, the election shall be conducted by mail pursuant to ORS 254.465 and 254.470.

3. The District authorizes the Superintendent or the Director of Student Support and Innovation, or either of their designee, as the authorized representative (the “Authorized Representative”) to act on behalf of the District, to submit the final ballot title and explanatory statement, if any, and to take such further action as is necessary or desirable to carry out the intent and purposes herein in compliance with the applicable provisions of law.

4. The Authorized Representative shall cause to be delivered to the Elections Official of Columbia County, Oregon, the Notice of Measure Election (the “Notice”) in substantially the form attached hereto as Exhibit A, with such changes as are approved and filed by the Authorized Representative as follows:

- a. Not later than February 26, 2021 (at least 80 days prior to the election date) for publication of notice by Columbia and Clatsop Counties on Form SEL 805; and
- b. Not sooner than after completion of the ballot title challenge process provided in the Secretary of State’s Referral Manual and not later than March 18, 2021 (61 days prior to the election date) on Form SEL 803.

5. The Authorized Representative shall cause to be delivered to the Elections Official of Columbia County, Oregon, an Explanatory Statement if the County prepares a voters’ pamphlet for the May 18, 2021 election, which shall be approved and filed by the Authorized Representative at the time of filing Form SEL 803 pursuant to paragraph 4.b. above.

6. The District hereby declares its official intent to reimburse itself with the proceeds of the Bonds for any of the Expenditures incurred by it prior to the issuance of the Bonds.

7. The law firm of Mersereau Shannon LLP is hereby appointed to serve as bond counsel and Piper Sandler & Co. has been engaged to serve as underwriter or placement agent with respect to the Bonds.

EXHIBIT A

NOTICE OF MEASURE ELECTION

CLATSKANIE SCHOOL DISTRICT NO. 6J
COLUMBIA AND CLATSOP COUNTIES, OREGON

Notice

Date of Notice	Name of District	Name of County or Counties	Date of Election
_____	Clatskanie School District No. 6J	Columbia and Clatsop	May 18, 2021

Ballot Title

Caption (10 words which reasonably identifies the subject of the measure)

Authorizes General Obligation Bonds to Improve and Update School Facilities

Question (20 words which plainly phrases the chief purpose of the measure; second sentence is not included in word count)

Shall Clatskanie School District No. 6J issue \$10,000,000 general obligation bonds for school capital costs, receive \$4,000,000 grant? If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

Summary (175 words which concisely and impartially summarizes the measure and its major effect)

The District has been awarded a \$4,000,000 State grant, which will be available only if the bonds are approved.

If approved, bond and grant funds would finance capital costs within the District, including:

- Renovating and constructing Clatskanie Middle High School to separate middle and high school spaces
- Upgrading Clatskanie Middle High School auditorium to industry standards for school and community use
- Safety and security improvements, including controlled entry, at Clatskanie Elementary School and Clatskanie Middle High School
- Renovating, furnishing, replacing, improving, remodeling District facilities, including plumbing, electrical, HVAC, roofing, internal/ external finishes, and parking/ driveway areas
- Pay bond issuance costs

Bonds would mature in 20 years or less from the date of issuance and may be issued in one or more series. If approved, the bond tax rate is estimated to maintain the current bond tax rate of \$0.91 per \$1,000.00 of assessed value. Actual rates may vary based upon interest rates incurred and changes in assessed value.

ADOPTED by the District School Board of Clatskanie School District No. 6J, Columbia and Clatsop Counties, Oregon, this 8th day of February 2021.

**CLATSKANIE SCHOOL DISTRICT NO. 6J
COLUMBIA AND CLATSOP COUNTIES, OREGON**

By: _____
Chair

ATTEST:

By: _____
Superintendent

Clatskanie Elementary School
Board Report
February, 2021

Clatskanie Elementary School has REOPENED!! Wow. What a rush to see all of the Kindergarten and First Graders with their masked up smiles and boundless energy. The feeling was indescribable. We will be welcoming Second, Third, and Fourth Grade on Monday, February 8, and the remaining Fifth and Sixth on Tuesday, February 16. It will be great to have a completed building and know that all of our students are tucked in and learning within the walls of CES. So many people to thank in this undertaking. First and foremost would be Sarah "Goose" McClure who thinks of EVERYTHING and keeps our school operating like a well oiled machine and keeps me on the straight and narrow, too.

Winter benchmark assessments are complete and teachers will be meeting this week to look at the data. A plan will be developed to target specific skill areas and continue to promote gains in reading and math skills. During this time of Covid, the data is difficult to attain because of the limits on in-person instruction. However, Heidi Newton (Title I EA), knocked it out of the park with her support of the students and had 1:1 assessment opportunities via zoom with students individually with various grade levels. Teachers also put in an awesome team effort to get the task accomplished. Members of the RTI team will be attending the virtual conference on January 17. I am looking forward to convening as a team to develop how the committee will look and sound going forward this year and brainstorming the recalibration that is necessary to tackle 21-22, too.

The PBIS team recently met and will begin sharing the program more extensively now that students are finally back in the building more consistently. There will be a vigorous reteach of the basic tenets and the common verbiage of "Be Safe, Be Respectful, Be Responsible, and Be Kind". An emphasis will obviously be put on the "Be Safe" as we continue to practice safety protocols, social distancing, and mask wearing. The team will be participating in the virtual PBIS conference February 24-26, and I look forward to hearing what they learn, experience, and can bring back to improve CES in its behavior intervention and management.

Dawn Warren, Charlie Sittloh, Heidi Newton, and Lauren Carter have kicked off the Clatskanie Family Academy with a bang. Students are engaged in the instruction and details are being ironed out and enhanced as the days progress. I cannot commend these women enough for the thorough planning and extra effort they are putting in on a daily basis. Charlotte Kyle has moved into second grade temporarily and has embraced the change. I appreciate Sara Tallman for working with her in the adjustment and Nicole Baldwin for taking on the fourth grade in-building group single-handedly.

Submitted by:
Kara Burghardt
CES Principal

Clatskanie Middle/High School
Building Report: Kim Oblack
Feb. 8, 2021

Students Transitioning to Brick & Mortar

- Feb. 3, 7th graders in the building plus life skills (33 Students)
- Feb. 4, 7th and 8th grade in the building, plus life skills (59)
- Feb. 5, Seniors only in the building (31)
 - They are planning a Senior Class meeting and graduation update, a presentation from the Clatskanie Foundation Scholarship Committee and an open workshop for individual help with College Applications, Financial Aid, and Scholarships.
 - They have started the "I Applied" wall, we are excited to see just how many stickers we can get on the wall of students applying for college!
 - Finally, it was a good first run with the new Covid protocols for Seniors coming into the building as they begin Brick and Mortar classes on Monday
- Week of Feb. 8, 7th, 8th, and Seniors in the building, plus life skills (123)
- Week of Feb. 15th, 7th, 8th, 11th, 12th in the building (150)
- Week of Feb. 22nd All students in the building (217)
 - This plan is dependent on metrics.

What we are seeing as they come back

- Students are wearing masks and we have only had to talk to a couple of students. It's really not an issue.
- Social distancing is harder to enforce but every staff member has been asked to come out into the hallway in between classes to enforce the rule.
- Bussing pick up and drop off has been changed to the flag pole for less congestion in front of the school.
- As students enter the school for temperature checks the process is well organized and expedient without social distancing challenges.

Grades

- Student grades for semester I will be reported at the March board meeting

Other

- Successful art exhibit Jan. 29
- Union leadership provided Canvas training to support the change to Semester II
- Counseling department worked very hard to create schedules for CFA and CMHS students
- More technology has been provided and ordered for students from new ESSR funding.

Sports (Ryan Tompkins)

On January 29th, the Governor announced changes to the indoor recreation guidance. Presently, we are permitted to have up to 6 kids at a time in our gyms. We are excited about this past week's metrics, and if they stay below 200 on 2/8, we will begin to be able to have 25% gym occupancy on Friday 2/12. At that point, we will expand our opportunities for MS/HS students to practice indoor sports and participate in indoor PE.

On February 8th, Football practice will officially begin. Unfortunately, contact football is not permitted by the OHA. Without clear guidance, we will begin practice until the state tells us otherwise. Currently, there are only 3 states that have not offered some form of HS athletics (WA, OR, and NM and there is hope that perhaps we will get that opportunity soon. The rest of our Fall Sports will begin on Monday February 22nd (MS Football, MS Cross Country, MS Volleyball, HS Girls Soccer, HS Volleyball and HS Cross Country). The guidance and metrics will determine if and who we will play for competition. We are committed to offering students as many safe opportunities for engagement as we know this is in the best interests of their social and emotional health.

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Director of Student Services and Innovations

February 3, 2021

Professional Development

Month in Review:

This month we have completed chapters 1-3 in Mike Schmokers- *FOCUS Elevating the Essentials to Radically Improve Student Achievement*.

1. A training series for teachers has been developed to review:
 - a. The importance of what priority standards need to be taught to students K-12- tide to interim assessment and common core state standards- review of smarter balanced blueprints.
 - b. The importance of simplicity, clarity, and priorities in the classroom- how much time are we wasting on standards that have minimal impact on student learning. The "Fun" whale activity has a limited tie to standards.
 - c. The importance of authentic literacy- Authentic literacy- Reading with a pen-in-hand.
 - d. Determination of what an effective lesson looks like in grades K-12. How do principals evaluate and support a good lesson structure?
 - e. Depth of Knowledge core principals- How do we evaluate our school's formative and summative assessments to determine: 1. Level of rigor, 2. Connection to state standards.
 - f. We are using ODE interim assessments to improve teacher practice and develop vertical and horizontal curriculum alignment.
 - g. The goal is to have principals in each building use training materials within professional development. PD is currently in process.

Talented and Gifted Program

2. We are currently redesigning and developing a training on our district Talented and Gifted Program. Although we have a TAG system in place, it requires revisiting to best support students, families, and staff.

Steps that have been taken in the revision process

- a. Review of current TAG system (Completed)
- b. Training through ODE on Identification through the initial screening and data review, academic enrichment requirements for teachers, and supporting families (Completed)
- c. Redesign of TAG manual- increase clarity and instructional supports options to staff (In process)
- d. Redesign of TAG teams in both schools (In process)

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Director of Student Services and Innovations

DESSA System-Devereux Student Strengths Assessment.

3. CSD is moving toward a more systematized way of determining the social-emotional growth of our students K-9. The DESSA Comprehensive System comprises two innovative rating scales designed to screen, assess, guide intervention planning, monitor progress, and evaluate outcomes related to students' social-emotional competence and resilience. The following are the areas of social, emotional baselines gathered in the system.
 - a. Social awareness: A child's capacity to interact with others in ways that show respect, tolerance, and cooperation.
 - b. Self-management: A child's success in controlling his/ her emotions and behaviors, especially in new and challenging situations.
 - c. Relationship skills: A child's skill in promoting and maintaining positive connections with others.
 - d. Goal-directed behavior: A child's initiation of and persistence in completing difficult tasks.
 - e. Personal responsibility: A child's tendency to be careful and reliable in his/her actions and contribute to group efforts.
 - f. Decision making: A child's approach to problem-solving, learning from experience, using values to guide behavior, and accepting responsibility
 - g. Optimistic thinking: A child's attitude of confidence, hopefulness, and positive thinking.

We are currently piloting the DESSA program in grades 3, 6 & 9. The DESSA system platform has been developed, including the assessments, students, teachers, and facilitators.

In late February, I will be training staff in the facilitation of the DESSA system. We will evaluate the effectiveness of the system in June.

Link to further DESSA information

<https://www.kaplanco.com/content/products/DESSAIntroduction.pdf>

4. K-12 Special staff are working hard to provide specially designed instruction to students with special needs. Initial assessments/ progress report indication is that we are making some excellent academic gains with students. I will provide full data detail at the March board meeting.
5. We have recently completed our district SPR&I special education audit. Early indicators are good regarding our systems, but we anticipate needing additional focus on transition services and processes within the district.

Superintendent's Board Report February 8, 2021

Back to School Process: While we are in the midst of bringing back our students I would like to clarify the process we followed, and are currently following in our decision to reopen schools.

- Each building works with staff and leadership teams to develop an opening plan and timeline that addresses the unique needs of the families, staff, and students.
 - Plans include safety considerations and needs
 - Consultation with transportation
- Plan is presented to admin team.
- Admin team trouble shoots areas of concerns
 - Plans are sent to Columbia County Health Department for comments, consideration, and approval.
- Ongoing planning and problem solving at the building and admin/DO level
- Additionally:
 - Nurse Annie meets weekly with area school nurses and CC Health Department staff
 - Cathy has regular communication with Mike Paul, Director of CC Health Dept.
 - Cathy attends weekly CC and monthly regional superintendent meetings
 - Admin team watches the weekly metrics; CC Health Dept provides us our zip code cases weekly or when asked.

Vaccinations: By now all staff that want to be vaccinated have had an opportunity to do so. Our athletic coaches, Board Members, and substitutes have been included. Clatskanie SD had priority for the recent appointments because we are the first district in the county opening schools. There was some confusion initially as Rainier staff was vaccinated first in the county even though they had not finished plans to return to school.

First Day of School: It was so great to see the children in class this week. Considering that the children in kindergarten have never been in school, they did great. The K and first graders wore their masks, stayed in their desks for the most part, and were happy to be in school. The 7th graders had their orientation and 8th graders started on Wednesday. Both buildings are in the process of ironing out glitches and making improvements and changes as needed.

COSA Winter Conference: Jim, Kara, and I were able to attend and participate in the winter conference. Although it was virtual we each came away with valuable information, ideas, questions and inspiration. We debriefed our new learning as a team with Kim and will now work together to bring our new learning and insights to our buildings. One of the most powerful presentations was on hate groups and white nationalism. Kara and I attended that session and boy did we have our eyes opened. We now know what to look for and have a couple of strategies for addressing the issue with students.

Bond: I have spent quite a bit of time with our Bond council and Lauren from Piper Sandler. I am about as up to speed as I can be at this time. I am hoping that the lift is lighter than expected. I am excited about the prospects for this district.

Self Evaluation: I really dislike doing a self evaluation as I see myself, often, as less effective than I am. Since I work closely with Jim I asked him to do the evaluation as well. I will have both evaluations for you during our executive session this evening.

Clatskanie School District

BR-General Fund - Rev & Exp/Assets OBJECT For the Period 07/01/2020 through 02/28/2021

Fiscal Year: 2020-2021

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
Property Taxes (+)	\$3,765,785.00	\$3,369,082.51	\$3,369,082.51	\$396,702.49	\$0.00	\$396,702.49	10.5%
Charges for Services (+)	\$80,500.00	\$36,114.71	\$36,114.71	\$44,385.29	\$0.00	\$44,385.29	55.1%
Earnings on Investments (+)	\$0.00	\$4,868.26	\$4,868.26	(\$4,868.26)	\$0.00	(\$4,868.26)	0.0%
Intermediate Sources (+)	\$31,000.00	\$18,115.14	\$18,115.14	\$12,884.86	\$0.00	\$12,884.86	41.6%
State Sources (+)	\$4,948,102.00	\$2,864,201.55	\$2,864,201.55	\$2,083,900.45	\$0.00	\$2,083,900.45	42.1%
Interfund Transfers (+)	\$445,673.00	\$0.00	\$0.00	\$445,673.00	\$0.00	\$445,673.00	100.0%
Beginning Fund Balance (+)	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	100.0%
Sub-total : GENERAL FUND REVENUES	\$9,521,060.00	\$6,292,382.17	\$6,292,382.17	\$3,228,677.83	\$0.00	\$3,228,677.83	33.9%
Total : INCOME	\$9,521,060.00	\$6,292,382.17	\$6,292,382.17	\$3,228,677.83	\$0.00	\$3,228,677.83	33.9%
EXPENSES							
GENERAL FUND EXPENDITURES							
Salaries (-)	\$5,026,951.00	\$2,429,894.40	\$2,429,894.40	\$2,597,056.60	\$2,385,799.78	\$211,256.82	4.2%
Benefits (-)	\$3,247,980.00	\$1,617,869.37	\$1,617,869.37	\$1,630,110.63	\$1,934.00	\$1,628,176.63	50.1%
Purchased Services (-)	\$743,250.00	\$335,883.34	\$335,883.34	\$407,366.66	\$307,443.91	\$99,922.75	13.4%
Supplies & Materials (-)	\$328,950.00	\$162,392.59	\$162,392.59	\$166,557.41	\$17,148.03	\$149,409.38	45.4%
Capital Outlay (-)	\$0.00	\$1,128.00	\$1,128.00	(\$1,128.00)	\$0.00	(\$1,128.00)	0.0%
Other Objects (-)	\$188,950.00	\$156,310.32	\$156,310.32	\$32,639.68	\$1,674.43	\$30,965.25	16.4%
Transfers (-)	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.0%
Planned Reserve (Ending Fund Balance) (-)	(\$90,021.00)	\$0.00	\$0.00	(\$90,021.00)	\$0.00	(\$90,021.00)	100.0%
Sub-total : GENERAL FUND EXPENDITURES	(\$9,521,060.00)	(\$4,703,478.02)	(\$4,703,478.02)	(\$4,817,581.98)	(\$2,714,000.15)	(\$2,103,581.83)	22.1%
Total : EXPENSES	(\$9,521,060.00)	(\$4,703,478.02)	(\$4,703,478.02)	(\$4,817,581.98)	(\$2,714,000.15)	(\$2,103,581.83)	22.1%
NET ADDITION/(DEFICIT)	\$0.00	\$1,588,904.15	\$1,588,904.15	(\$1,588,904.15)	(\$2,714,000.15)	\$1,125,096.00	0.0%

End of Report

Operating Statement with Encumbrance

CLATSKANIE SCHOOL DISTRICT
Student Enrollment Numbers by Grade Level
2020-2021

Grade Level	2019-2020		2020-2021										
	9/4/19	6/4/20	9/9/20	10/8/20	11/5/20	12/9/20	1/6/21	2/2/21					
K	69	74	50	47	44	45	45	47					
1	51	49	74	61	59	59	59	62					
2	60	59	46	47	45	46	45	45					
3	49	47	57	54	51	50	50	50					
4	57	59	48	45	45	44	44	44					
5	63	62	61	56	54	54	54	54					
6	56	55	60	60	61	60	59	61					
<i>Elementary Total</i>	405	405	396	370	359	358	356	363					
7	44	43	54	49	50	49	48	49					
8	47	46	44	41	41	41	41	41					
9	56	59	44	43	42	41	41	43					
10	41	38	57	56	54	53	53	53					
11	72	62	41	39	41	42	41	40					
12	51	53	63	60	60	62	60	59					
<i>Mid/High Total</i>	311	301	303	288	288	288	284	285					
TOTAL	743	706	699	658	647	646	640	648					
TRANSFERS													
CES In	3	0	1	1	1	1	1	1					
CMHS In	3	1	0	1	1	1	1	1					
Total IDT In*	6	1	1	2	2	2	2	2					
CES Out	18	14	26	25	78	78	23	22					
CMHS Out	14	10	23	24	58	58	23	22					
Homeschool							45	45					
IDT Out**	32	24	49	49	136	136	91	89					

* Interdistrict Transfers into our district
 ** Interdistrict Transfers out of our district

20-21 Interdistrict Transfers Only

<u>Frontier</u>	<u>Homeschool</u>	<u>ORCA</u>	<u>ORVA</u>	<u>RAINIER</u>	<u>KNAPPA</u>	<u>WILLCA</u>	<u>ISORPH*</u>	<u>ORDCA**</u>
5th - 2		K - 1	3rd - 1	K - 1	K - 1	K - 1	12th - 1	12th - 1
6th - 2		1st - 1	4th - 1	2nd - 1		2nd - 1		
7th - 1		3rd - 1	5th - 1	3rd - 2		3rd - 1		
9th - 1		4th - 1	6th - 1	7th - 2		6th - 1		
10th - 2		5th - 1	7th - 1	12th - 1		7th - 1		
		7th - 1	9th - 2			8th - 1		
		8th - 1	12th - 1					
		9th - 2						
		10th - 2						
		12th - 1						
=8	=45	=12	=8	=7	=1	=6	=1	=1

*Insight School of Oregon Painted Hills

**Destinations Academy of Oregon



NOTICE OF ELECTION OF DISTRICT BOARD MEMBERS

February 3, 2021

Notice is hereby given that on Tuesday, May 18, 2021, an election will be conducted by mail for the purpose of electing board members to office for the following special districts:

- | | |
|---|--|
| Clatskanie School District 6J | Scappoose Rural Fire Protection District |
| Rainier School District 13 | Vernonia Rural Fire Protection District |
| Scappoose School District 1J | Clatskanie Library District |
| St. Helens School District 502 | Scappoose Public Library District |
| Vernonia School District 47J | Clatskanie Park & Recreation District |
| Clatskanie Rural Fire Protection District | Greater St. Helens Aquatic District |
| Columbia River Fire & Rescue | Port of Columbia County |
| Mist-Birkenfeld JT Rural Fire Protection District | Columbia 9-1-1 Communications District |
| | Rainier Cemetery District |

Electors residing within a district above may file a declaration of candidacy with the Clerk’s office of Columbia County, Oregon, beginning February 8, 2021 and ending March 18, 2021. The offices due to be filled at this election include those that must be filled due to vacancy. Positions/zones, terms of office and zone requirements (if any) are as follows:

CLATSKANIE SCHOOL DISTRICT 6J

Four Year Term

- Position 3
- Position 4
- Position 5

RAINIER SCHOOL DISTRICT 13

Candidates must live in and be nominated by zone; elected by entire district

Four Year Term

- Zone 1
- Zone 2
- Zone 5
- Zone 7 (zone is at-large)

Two Year Term

- Zone 4

SCAPPOOSE SCHOOL DISTRICT 1J

Candidates must live in and be nominated by zone; elected by entire district

Four Year Term

- Zone 3
- Zone 4
- Zone 5

ST HELENS SCHOOL DISTRICT 502

Four Year Term

- Position 1
- Position 3
- Position 4

VERNONIA SCHOOL DISTRICT 47J

Four Year Term

- Position 1
- Position 4
- Position 5
- Position 6

Two Year Term

- Position 3
- Position 7

CLATSKANIE RFPD

Four Year Term

- Position 1
- Position 2
- Position 3

COLUMBIA RIVER FIRE & RESCUE

Four Year Term

Position 4
Position 5

MIST-BIRKENFELD RFPD

Four Year Term

Position 3
Position 4
Position 5

SCAPPOOSE RFPD

Four Year Term

Position 3
Position 5

Two Year Term

Position 2
Position 4

VERNONIA RFPD

Four Year Term

Position 1
Position 5

CLATSKANIE LIBRARY DISTRICT

Four Year Term

Position 1
Position 2

SCAPPOOSE LIBRARY DISTRICT

Four Year Term

Position 1
Position 2

CLATSKANIE PARK & REC

Four Year Term

Position 1
Position 4
Position 5

GREATER ST. HELENS AQUATIC DISTRICT

Four Year Term

Position 1
Position 2
Position 3

PORT OF COLUMBIA COUNTY

Four Year Term

Position 4
Position 5

COLUMBIA 9-1-1 COM. DISTRICT

Candidates must reside in, be nominated by and be elected by zone

Four Year Term

Zone 3
Zone 5

RAINIER CEMETERY

Four Year Term

Position 2
Position 3

Each candidate for an office listed above must file a declaration of candidacy (filing form SEL-190) with the Elections Department of Columbia County within the period beginning on February 8, 2021 and ending no later than 5:00 p.m. March 18, 2021.


Currently Columbia County offices are open to the public via a "by appointment" model. The Elections office phone number is (503) 397-7214. Please call ahead to make an appointment to deliver candidate filings.

Each declaration of candidacy must be accompanied by either a filing fee of \$10.00 or a candidate nominating petition (form SEL-121) signed by at least 25 registered voters residing in the district. Filing forms are available on-line at the Oregon Secretary of State website (<http://sos.oregon.gov/elections/Pages/electionforms.aspx>). The forms are also available at Columbia County Elections Dept., 230 Strand St., St. Helens, OR.


Dated this 3rd day of February, 2021.


Betty Huser
Columbia County Clerk





This legal notice is to be published pursuant to ORS 255.075 by Elizabeth E. Huser, Columbia County Clerk


 Conduct of Elections	March 9	May 18	September 21	November 2
Last day to mail ballots to military/overseas voters	January 23	April 3	August 7	September 18
First day to mail ballots to out of state voters	February 8	April 19	August 23	October 4
Last day to register to vote	February 16	April 27	August 31	October 12
First day to mail ballots	February 17	April 28	September 1	October 13
Last day to mail ballots to voters without daily mail service	February 19	April 30	September 3	October 15
Last day to mail ballots	February 23	May 4	September 7	October 19
Last day required to mail absentee/replacement ballots	March 7	May 16	September 12	October 31

 District Candidates	March 9	May 18	September 21	November 2
Last Day for County Elections Official to Publish → notice of district board election (ORS 255.075)	November 28	February 6	June 8	July 27
Last Day to file with County Elections Official → verified signatures or \$10 filing fee (ORS 255.235)	January 7	March 18	July 22	September 2
→ a statement for inclusion in county voters' pamphlet	January 11	March 22	July 26	September 7

 **County and City Candidates:** Deadlines applicable to county and city office are not included on this calendar. Candidates for those offices, unless otherwise provided for by charter or ordinance, are elected at the primary or general election. If a county or city charter provides for candidates to be elected at an election other than the primary or general election but does not specify a deadline or adopts the statutory filing deadline, ORS 249.722 applies.

 **District Candidates:** The enabling statutes, or principle act, of a district specifies how board members are elected. Most districts, as defined in ORS 255.012, elect board members at the regular district election which is held in May of odd numbered years or at the Primary or General Election. The March, September and November deadlines included above, are only applicable if the election is a district's first election to elect board member (ORS 255.235(2)(a)). They are not included in the daily calendar.

 County, City, District Measures	March 9	May 18	September 21	November 2
Last Day for County or City Governing Body to File with Local Elections Official → ballot title for publication of notice or → referral text for drafting of ballot title	December 18	February 26	July 2	August 13
Last Day for Local Governing Body to File with County Elections Official → Form SEL 801 Notice of Measure Election - County  Form may only be filed upon completion of the ballot title challenge process.	January 7	March 18	July 22	September 2
→ Form SEL 802 Notice of Measure Election - City  Form may only be filed upon completion of the ballot title challenge process.	January 7	March 18	July 22	September 2
→ Form SEL 803 Notice of Measure Election – District  Form may not be filed until after the deadline for the immediately preceding election has passed and only upon completion of the ballot title challenge process.	January 7	March 18	July 22	September 2
Last Day to File with County Elections Official → arguments for inclusion in county voters' pamphlet	January 11	March 22	July 26	September 7

 For resubmitted measures the deadline is 47th day before the election; the measure argument filing deadline is 2nd business day after deadline to resubmit measure, if the county includes the resubmitted measure in the county voters' pamphlet.

Candidate Filing District

SEL 190rev 09/19
ORS 255.235

i This form must be filed with county elections official. All information must be completed or the form will be rejected.

2021 District Election Filing Dates

Candidate Filing February 6, 2021 to March 18, 2021

Withdrawal Date March 18, 2021

This filing is an

 Original Amendment**Office Information**

Filing for Office of:

District, Position or County:

Filing Information Filing with the required \$10.00 fee Prospective Petition**Candidate Information****Name of Candidate**

First

MI

Last

Suffix

Title

How you would like your name to appear on the ballot**Candidate Residence/Route Address**

Street Address

City

State

Zip

Candidate Mailing Address and Contact Information: Only one phone number is required.

Street Address or PO Box

City

State

Zip

Work Phone

Home Phone

Cell Phone

Fax

Email Address

Web Site, if applicable

Race and Ethnicity *Optional***Occupation (present employment)** If no relevant experience, None or NA must be entered.**Occupational Background (previous employment)** If no relevant experience, None or NA must be entered.

Educational Background (schools attended) If no relevant experience, None or NA must be entered.

Complete name of School (no acronyms)	Last Grade completed	Diploma/Degree/Certificate	Course of Study

Educational Background (other) Attach a separate sheet if necessary.

Prior Governmental Experience (elected or appointed) If no relevant experience, None or NA must be entered.

--

Campaign Finance Information (not applicable to candidates for federal office)

A candidate must file a Statement of Organization not later than three business days of first receiving a contribution or making an expenditure and no later than the deadline for filing a nominating petition, declaration of candidacy, or certificate of nomination, whichever occurs first, unless they meet the criteria for an exemption. To meet the criteria, the candidate must serve as their own treasurer, not have an existing candidate committee, and not expect to spend or receive more than \$750 during the entire calendar year (including in-kind contributions and personal funds).

If you have an existing candidate committee you must amend the statement of organization not later than 10 days after a change in information. This includes changes to the election you are active in and the office you are running for.

See the Campaign Finance Manual for the procedural and legal requirements of establishing and maintaining a candidate committee.

By signing this document, I hereby state that:

- I will qualify for said office if elected
- All information provided by me on this form is true to the best of my knowledge



Warning

Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office at the same election. (ORS 249.013 and ORS 249.170)

Candidate's Signature

Date Signed

CLATSKANIE SCHOOL DISTRICT 6J
2021 - 2022 Budget Calendar

Friday, April 30, 2021	Publish first "Notice of Budget Committee Meeting" in The Chief
Friday, May 7, 2021	Publish second "Notice of Budget Committee Meeting" in The Chief
Monday, May 10, 2021 5:30 pm	First Budget Committee Meeting (budget message and present proposed budget)
Monday, May 17, 2021 5:30 pm	Second Budget Committee Meeting (answer questions, accept public comment, request approval)
Monday, May 24, 2021 5:30 pm	IF NECESSARY: Third Budget Committee Meeting (answer questions, accept public comment, request approval)
Friday, May 28, 2021	Publish notice of Budget Hearing and Budget Summary
Monday, June 14, 2021 6:15 pm	Public Budget Hearing before Regular Board Meeting

Budget Committee (as of 2/3/21)

Courtney Davis (exp 6/30/21)

Vacancy (exp 6/30/22)

Vacancy (exp 6/30/22)

Vacancy (exp 6/30/23)

Vacancy (exp 6/30/23)

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
September 14, 2020, 6:30 pm via Zoom
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel
Board Members Absent: Chris Ouellette
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-Director of Student Support & Innovation, Kim Oblack-CMHS Principal, Kara Burghardt-CES Interim Principal
Guests: Rick Becker-McKinstry, Stephanie Dost-McKinstry, Stephanie Eaton, Yvonne Krause, Marc Brewer, Nina Brewer, Tim Erwin, Jaime Erwin, Megan Corne, Dawn Warren, Sarah McClure, Ryan Tompkins, Charlie Sittloh, Amber Crawford, David Crawford, Lucius Jones

- I. CALL TO ORDER: 6:30 pm
 - A. Agenda Review: M. Evenson-Board Chair added item B. under new business, Procedure/process for adding a new board member.

- II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES
 - A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

 - B. Student Body Report: None
 - C. Oregon School Employees Association Representative Report: Yvonne Krause, Union President, reported that in the bus garage, staff are excited to be back to work and have been working through the many changes to get as many kids to school as they can. They are looking forward to Monday when they can start the meal service again to families via the bus. She has not any negative feedback at this time. The union is still at 100% enrollment and they are looking forward to getting the kids back in the buildings sometime soon.
 - D. Clatskanie Education Association Representative Report: Union president, Lucius Jones, gave the report. Despite the tremendous adversity for online learning, attendance has been excellent at live lessons, it has been amazing to see the students. He then discussed a variety of concerning issues. The union believes the district has control over most, if not all of the issues. There were 17 issues presented, ranging from teacher safety, district administration support, curriculum and technology. There is a labor relations meeting on Wednesday
 - E. COVID Safety Update - Ryan Tompkins spoke about COVID protocols at CMHS. It is important to get this information out so people are aware of the protocols being followed for the safety of our staff and students. They are following state guidance on mask use, social distancing, contact tracing, etc. They have about 30 kids that come into the building due to lack of home internet, homelessness, special needs, etc, so contact tracing is important. It has been going very well. The goal is to do everything right, right now, so when kids are able to come back into the building, all will be ready. They want the community to know that safety is a big priority. CMHS is about 90% attendance. Athletic wise, they are opening up conditioning and skill building following all of the protocols. They have also eliminated the athletic user fees for this year. Kudos to Cathy and Mark for helping make this happen.

- III. OLD BUSINESS
 - A. McKinstry Bond Information: Stephanie Dost from McKinstry gave a brief presentation/update on where we are in the process of going out for a bond. The approach they would like to use is the Total Cost of Ownership approach. "When" the bond is passed, the district will have a big influx of capital dollars into the general fund,

which will allow us to do a number of improvements in the district. Keep in mind that the maintenance and operation portion of the improvements (systems installed) will come out of the general fund. There are a couple of different methods for installing these systems, the traditional type or the design bid delivery. She discussed both of these methods. They recommend the design build delivery method. This allows the designer and the bidder to be the same entity and brings all of the responsibility under one contractor. She discussed the design build delivery method further, as there is a single source of responsibility, cost savings and risk mitigation, etc. The State of Oregon has even put this into law. There is enough of a benefit to continue using this method. Next steps include creating a Findings Document to present to the Board, post a public notice and have a public meeting and go through the Request for Qualifications process and select a Design-Build Partner.

A motion was made to approve Mark Bergthold continuing the investigation into the design build process as suggested by McKinstry.

KE/IW - UNANIMOUS

- B. Port response to board letter regarding Urban Renewal Taxing District Support: K. Engel presented the response from the Port of Columbia County to the board's letter that was sent a few months ago. The gist of the letter is that they were willing to talk with us, but aren't able to comply with our request regarding the future water payments. They were very respectful and Kathy will send them a thank you for your time email.
- C. Review Board-Superintendent Working Agreement: This was a document that is in statute and policy and is a delineation of the board and superintendent. This was adopted a couple of years ago and we are reviewing it. The superintendent is overseen by the board and the day to day functions of the district are left to the superintendent. If we want to make any changes, we can maybe do this at our upcoming work session.

IV. NEW BUSINESS

- A. Resignation of Board Member, Chris Ouellette, effective 9/14/20: M. Evenson read a resignation statement from Chris Ouellette. He is unable to give the time to the board that it requires.

A motion was made to accept Chris Ouellette's resignation from the school board.

IW/KH - UNANIMOUS

M. Evenson thanked Mr. Ouellette for his willingness to step up and service the district during a difficult time. The board understands that sometimes life's commitments take precedence and they appreciate the time he gave to the district.

- B. Replacement process for Board Member: M. Evenson discussed the process for appointing a new board member. It will be opened up to any community members in our district that are interested. We have an application on line and it will be advertised in the paper and on social media. We will interview and appoint a new board member at a special board meeting on October 5th at 6:30 pm.

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. CES has lost a significant number of students to homeschooling and charter schools. We are working on building up the online capacity and hopefully get some of those families back. We are at 95-100% for Google Classrooms which is a testament to our staff and how hard they have worked. Kudos to Sarah Thorud and the Kindergarten team. They had kindergarten orientation and got 93% of students assessed in reading and math, got a tour of the classroom and received a little goodie bag.
- B. 7-12 Principal Report: Written. K. Oblack wanted to mention attendance, Mr. Tompkins said it is at 90%, she feels like it is higher than that because quite a few kids that were counted are saying they are enrolling in another program somewhere. Once that gets ironed out she hopes it will be back up around 95%. Attendance team has been working very hard. It feels like the school spirit, despite the difficulties of distance learning, is high. Nina Brewer and Jaime Erwin created advisory lessons for the first couple of days. The teachers haven't let the kids know how frustrated they are with the technology hurdles. NWRESD is training some staff to be super users in Canvas, so they can continue to support our staff with Canvas. The teachers have been very resilient, supportive and have worked as a cohesive unit.
- C. Student Services Report: Written.
- D. Superintendent Report: C. Hurowitz went over the purchase list for the \$129,000 grant, it hasn't been accepted by ODE yet, but we are hopeful. The \$129,000 was calculated via a formula at ODE. She also discussed broadband issues and expanding it in the future. C. Hurowitz also discussed air quality issues from the fires in Oregon and how the district is determining unsafe levels for staff.
- Financial Report

VI. BOARD MEMBERS REPORTS: All the board members echoed the same sentiments that they are grateful for all of the hard work that administrators, staff and teachers have put in over the last few months to get the distance learning up and running. They are very appreciative. K. Engel read the Attorney General's Public Records & Meetings

Manual, Part II, paragraph C., sub b. Subject of Meetings & Social Gatherings regarding board members being at social functions together. As long as they don't discuss board subjects, they are allowed to be at social gatherings together and it isn't considered an illegal board meeting. There had been a complaint to one of the board members regarding this issue.

- VII. INFORMATION
 - A. Enrollment information
 - B. Resignation of educational assistant, Heather Wheeler, effective 08/21/20

- VIII. CONSENT AGENDA
 - A. Financial Report
 - B. Approve the hiring of Kara Burghardt, CES Interim Principal
 - C. Approve Minutes from the June 17, 2020 special board meeting
 - D. Approve Minutes from August 17, 2020 board meeting

**A motion was made to approve the consent agenda as presented.
KE/KH - UNANIMOUS**

SPECIAL BOARD MEETING: October 5, 2020

NEXT BOARD MEETING: October 12, 2020

ADJOURNMENT: 8:19 pm

Megan Evenson, Board Chair

Cathy Hurowitz, Superintendent

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING

January 11, 2021, 6:30 pm via Zoom

(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel, Katherine Willis
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-Director of Student Support and Innovation, Kim Oblack-CMHS Principal, Kara Burghardt-CES Interim Principal
Guests: Terri Isaacson, Ryan Tompkins, Tim Erwin, Yvonne Krause

- I. CALL TO ORDER: 6:30 pm
 - A. Agenda Review: No changes
 - B. Approve Agenda

A motion was made to approve the agenda.

KH/KE - UNANIMOUS

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
- B. Student Body Report: K. Oblack shared a short video with the board made by the students and staff to thank them for Board Appreciation Month.
- C. Oregon School Employees Association Representative Report: Y. Krause, union president, wanted to let the board know who the executive board members of OSEA Chapter are: Yvonne Krause-Union President, Elsa Jauron-Vice President, Lisa Christen-Treasurer, Linda Sherman-Treasurer. Negotiations are starting in the next few months, they will be sending out a survey to members in the next few weeks. Also, OSEA is excited to have three new classified employees, CES Custodian, Caleb Warren, and CES educational assistants, Deb Sadler and Lauren Carter. Glad to have them onboard. An OSEA classified member can get a free associate's degree, as well as any of their family members. OSEA has been offering this for several years. There is also an option for getting a reduced tuition bachelor's degree.
- D. Clatskanie Education Association Representative Report: T. Erwin, all staff are working to wrap up the semester and are looking forward to having the students back.
- E. COVID Safety Update - Ryan Tompkins: Want folks to know that they will do their due diligence to have the building ready and protocols in place to welcome kids back into the building. Guidance from the state will be followed and teachers are looking forward to having the kids return.

III. OLD BUSINESS

- A. Presentation of Revised Budget: The revised budget doesn't look much different overall. The general budget stayed the same, but the special funds were cleaned up and updated with current figures. It was sent rather late in the day to the board members. There was a discussion about why there were significant changes in some accounts, but overall the ending balance didn't change much in response to a question from K. Harris. Most of the members did not see the revised budget before the meeting, so would like to hold off approving until the next meeting. There was a brief discussion regarding the meaning of "adopted budget" and "revised budget" by M. Bergthold in response to K. Willis's question. There were some heading issues in the budget that need to be changed. It will be moved to February's agenda.

- B. Approval of new bus purchase - Paul Simmons: P. Simmons discussed the bus replacement cycle, the district needs to meet an emissions deadline. In 2025, all of our buses must meet the 2007 emission standards set to be compliant with state regulations. Four buses are replaced every three years to make sure we are compliant. He discussed the payment schedule and interest rate. We will continue to do this until at least 2025. We were also recently awarded part of the Volkswagen Mitigation Grant. Volkswagen had a lawsuit to settle emission issues, so there was grant money available to upgrade or replace old diesel emission buses. We received a grant eligible for two buses at 30% of the cost to replace each bus. That equals about \$82,000 between the two buses. The only stipulation is that those two buses must be taken off of the road and made unusable at the scrap yard. There was a brief discussion regarding the possibility of a new bus replacement/maintenance plan after 2025 in response to a question from M. Evenson. C. Hurowitz gave a shout out to Paul Simmons. Last week, we needed to get the registration completed on our new bus, but the soonest our DMV could accommodate that in our area was March 22. Paul was able to get an appointment for that Friday in eastern Oregon. He traveled across the state to get our bus registered, that is the kind of people we have working for us. Thank you Paul!

A motion was made to approve the new bus purchase.

IW/KE - UNANIMOUS

IV. NEW BUSINESS

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. K. Burghardt added that they had the NED assembly on Friday. It was the first time since March that the students had seen each other and they were very excited. They are asking when they can do it again. There was a discussion about the data regarding the number of students that want to come back to brick and mortar, in response to a question from K. Willis. K. Burghardt responded that after data gathering, it used to be 70/30 and now it is more like 80/20, with a few students left to contact. They are working on figuring out where to put everyone, but there should be enough room. There were a couple of students that had withdrawn for homeschooling but are now interested in returning to brick and mortar school. It's a tough decision for parents to make. There was a brief discussion on what to do if a classroom has too many students in response to a question from M. Evenson.
- B. 7-12 Principal Report: Written. K. Oblack still has some students to contact, but as of right now, there are about 64 students that want to attend the Clatskanie Family Academy. The survey is still open through a half day tomorrow. CMHS still has about 100 students that haven't responded and the staff is working on that. There was a discussion about the possible logistics. It is very busy with parents with a lot of questions. There was a brief discussion about students passing in the hallways and the cleaning of desks, in response to a question from M. Evenson. Students will have their own bottle of cleaner and they will spray the desk down and it dries in a minute. They will also have their own desk barriers that they will bring to each class. Bathrooms will be assigned to certain grade levels. Lunch will be eaten at the end of the students advisory class in the classroom. Lunches will be brought to each classroom. Dawn Warren is working hard on starting the new Clatskanie Family Academy, a lot of new students will be coming her way.
- C. Student Services Report: Written.
- D. Superintendent Report: Written.
- Financial Report: Written.

- VI. BOARD MEMBERS REPORTS: M. Evenson recognized Board Appreciation Month and thanked her fellow board members for all of their hard work and acknowledged that they work well together. Some of the terms are up in June 2021, but she encourages them all to keep going. She thanked the district for the nice plants in honor of Board Appreciation. K. Engel added a thank you to CMHS for the mask they sent for Board Appreciation Month. She also gave a shout out to Kara Burghardt for the assembly on Friday. There were 301 kids and she enjoyed watching their faces, just think how fun it would have been if it could have been in person. K. Harris echoed the other's sentiments. Appreciated being thought of and this is a very rewarding position. K. Willis and I. Wiggins reiterated what everyone else said.

VII. INFORMATION

- A. COVID Employee Protection Plan: C. Hurowitz explained the protection plan for staff, in case they come down with COVID and have long term issues from it. She has created an MOU and just received it from the attorney and will present it to the unions. Since the CARES Family Leave Act expired, if any staff member becomes ill long term from COVID, they use their sick time and after that, the district will allow up to 20 more days of sick

time. Then the district will deduct the cost of their sub and the employee will be paid the balance. Just trying to give peace of mind to our staff.

- B. Bond Matching Grant Information: The district was awarded a \$3.3 million matching fund if our bond passes. We just found out that the North Bend School District pulled out of their grant, so Clatskanie's portion has been raised to \$4 million. Our previous bond was \$10 million, so that is the number we have been working on. With the matching funds from ODE, it brings us to \$14 million. We desperately need to upgrade/fix our facilities. We will need to schedule a board work session when we have more information from Piper Jaffray. If our bond passes, we may be eligible for some seismic money, up to a couple of million.
- C. Return to School Update: C. Hurowitz discussed the change in metrics that will affect the district. It will allow the district to start bringing back students into the building. January 19th, the governor will put out the new guidance. It is expected to follow the new Washington State metrics. C. Hurowitz showed the current Oregon metrics and then the new metrics we hope to be following from Washington. She discussed how the metrics will affect the process of returning. It may change again tomorrow. C. Hurowitz also discussed a letter that the area superintendents came together to support. The letter is to the Columbia County Commissioners. The superintendents have requested that the county vaccinate teachers as soon as possible so students can get back to class. Our school nurse has offered her services to administer the vaccine from our facility. I. Wiggins fully supports the letter. M. Magruder, County Commissioner, spoke up and said they agree completely with the superintendents. The problem is that the county has to get through the 1A group (school staff are 1B) unless the governor changes her mind. All the vaccines we have gotten have gone to law enforcement and first responders. They will work as hard as they can to get vaccines to Columbia County. C. Hurowitz also said it looks like we may be getting another infusion of funding in the next few weeks. It has a lot of strings attached, so can make it difficult to spend. Should be close to \$400,000 from the federal government for COVID related expenses. There was a brief discussion about possible COVID uses for the money in response to questions from K. Engel and K. Harris. There was a brief discussion about vaccinations and when they could possibly get to group 1B and what that would look like, in response to questions from I. Wiggins and K. Willis.
- D. Enrollment Information: There was a brief discussion about why there is a difference between last month's homeschool totals and this month's totals, in response to a question from K. Harris. T. Burgher explained that she was able to get a more accurate count from the ESD (though they don't break it into grades) than she was able to get from the parent updated spreadsheet.
- E. Hiring of Educational Assistants, Lauren Carter and Deborah Sadler (effective 1/4/21)
- F. Hiring of .58 CES Custodian, Caleb Warren (effective 12/23/20)

VIII. CONSENT AGENDA

- A. Financial Report
- B. Approve the December 14th, 2020 Board Meeting Minutes

A motion was made to approve the consent agenda.

KE/KW - UNANIMOUS

NEXT BOARD MEETING: February 8, 2021

ADJOURNMENT: 7:52 pm