

**AGENDA**  
**ORGANIZATIONAL AND REGULAR MEETING**  
**LIBERTY CENTER BOARD OF EDUCATION**  
**MONDAY, JANUARY 12, 2026**  
**6:45 P.M.**  
**BOARD ROOM**

**ORGANIZATIONAL MEETING AGENDA**

**1. Call To Order**

**2. Administer Oath of Office**

The Treasurer administers the Oath of Office to re-elected Liberty Center School Board of Education member Mr. Neal Carter and newly elected members Mr. Kyle Kern and Mrs. Andrea Oyer.

**3. Pledge Of Allegiance**

**4. Roll Call**

Mr. Carter \_\_\_\_ Mr. Kern \_\_\_\_ Mrs. Oyer \_\_\_\_ Mr. Spangler \_\_\_\_ Mr. Zeiter \_\_\_\_

**5. Election of President**

President Pro Tempore, Mr. Todd Spangler, declares that nominations are open for the office of President of the Board of Education for the calendar year 2026.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of President of the Board of Education.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of President of the Board of Education.

Mr. Spangler, President Pro Tempore, asks for a motion to close the nominations.

\_\_\_\_\_ makes the motion to close nominations and \_\_\_\_\_ seconds the motion.

Mr. Spangler, President Pro Tempore, declares the nominations closed.

Mr. Spangler, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for President.

**VOTE:**

Mr. Carter	_____
Mr. Kern	_____
Mrs. Oyer	_____
Mr. Spangler	_____
Mr. Zeiter	_____

**6. Election of Vice-President**

President Pro Tempore, Mr. Spangler, declares that nominations are open for the office of Vice-President of the Board of Education for the calendar year 2026.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of Vice-President of the Board of Education.

\_\_\_\_\_ nominates \_\_\_\_\_ for the position of Vice-President of the Board of Education.

Mr. Spangler, President Pro Tempore, asks for a motion to close the nominations.

\_\_\_\_\_ makes the motion to close nominations and \_\_\_\_\_ seconds the motion.

Mr. Spangler, President Pro Tempore, declares the nominations closed.

Mr. Spangler, President Pro Tempore, asks the Treasurer to call the roll for members to vote on the nominees for Vice-President.

VOTE:

Mr. Carter	_____
Mr. Kern	_____
Mrs. Oyer	_____
Mr. Spangler	_____
Mr. Zeiter	_____

**7. President and Vice-President Oath of Offices**

The Treasurer administers the oath of office to the newly elected President and Vice-President. The newly elected President now assumes the chair.

**8. Proposal to Establish Meeting Date and Time**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to establish the regular meeting date as the fourth Monday of each month at 7:00 p.m., except for May, June, July, November and December, in the Board Room. Below is the schedule of the meeting dates for 2026:

February 23<sup>rd</sup>  
March 23<sup>rd</sup>  
April 27<sup>th</sup>  
May 18<sup>th</sup>  
June 29<sup>th</sup>  
July 20<sup>th</sup>  
August 24<sup>th</sup>  
September 28<sup>th</sup>  
October 26<sup>th</sup>  
November 16<sup>th</sup>  
December 14<sup>th</sup>

VOTE: Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_

**9. Establish District Records Commission**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board of Education's District Records Commission shall be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

**10. Authorize the Treasurer to Request an Advance Tax Draw**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Treasurer is hereby authorized to request from the Henry County Auditor and Fulton County Auditor an advance draw of taxes during calendar year 2026 if and/or when necessary funds are available.

VOTE: Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_

**11. Establish Board Service Fund**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the board establishes a Service Fund for the Board of Education in the amount of \$8,000.00 for calendar year 2026.

VOTE: Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_

**12. Approve Legal Firms**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the board approves the following legal firms for district legal services during calendar year 2026:

Ennis Britton Co. L.P. A.  
Squire Patton Boggs (US) L.L.P.  
O'Toole, McLaughlin, Dooley & Pecora Co., LLC

VOTE: Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_

**13. Appoint Superintendent as Purchasing Agent**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint Superintendent, Richie Peters, as the purchasing agent for the Liberty Center School District for calendar year 2026.

VOTE: Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_

**14. Authorize Superintendent to Enter Into Agreements**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Superintendent, Richie Peters, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program.

VOTE: Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

**15. Authorize the Superintendent to Accept Resignations**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board authorizes the Superintendent, Richie Peters, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be

deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

VOTE: Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_

**16. Authorize the Superintendent to Offer Employment**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion that the Board authorizes the Superintendent, Richie Peters, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization shall remain in effect until withdrawn by formal action of this Board.

VOTE: Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_

**17. Committee Appointments Made by the Board President for Calendar Year 2026 as Follows:**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to approve the following committee appointments for calendar year 2026:

Board Facilities Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Policy Review Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Student Achievement Liaisons: \_\_\_\_\_ and \_\_\_\_\_

Board Legislative Liaison: \_\_\_\_\_

Board Representative to L.C. Schools Education Foundation Board: \_\_\_\_\_

Board Finance Committee: \_\_\_\_\_ and \_\_\_\_\_

Board Representative to Board Bargaining Team: \_\_\_\_\_

VOTE: Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_

**18. Henry County Enterprise Zone Tax Incentive Review Council**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to approve Richie Peters, Superintendent, as the district's representative to the Henry County Enterprise Zone Tax Incentive Review Council (TIRC).

VOTE: Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_

**19. Treasurer Pro Tempore in the Absence of the Treasurer**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint the Board Vice President as the Treasurer Pro Tempore in the absence of the Treasurer.

VOTE: Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

**20. Public Records Designee**

\_\_\_\_\_ makes the motion and \_\_\_\_\_ seconds the motion to appoint the Superintendent and/or Treasurer as a designee to attend public record access training required for Board members for each term of office.

VOTE: Mrs. Oyer\_\_\_\_ Mr. Spangler\_\_\_\_ Mr. Zeiter\_\_\_\_ Mr. Carter\_\_\_\_ Mr. Kern\_\_\_\_

**REGULAR MEETING AGENDA**

**21. Approve Minutes**

\_\_\_\_\_ made the motion to accept the minutes of the regular meeting held on December 15, 2025 of the Liberty Center Board of Education. \_\_\_\_\_ seconded the motion. **(Exhibit A)**

VOTE: Mr. Spangler\_\_\_\_ Mr. Zeiter\_\_\_\_ Mr. Carter\_\_\_\_ Mr. Kern\_\_\_\_ Mrs. Oyer\_\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**22. Recognition of Visitors/ Public Participation**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or the viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.

- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

## 23. CFO/Treasurer's Report/Recommendations

### Treasurer's Report-Mrs. Jenell Buenger

#### Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**

Monthly Bank Reconciliation  
Cash Summary Report  
Disbursement Summary Report  
Investment Report  
Budget vs. Actual

- b. Approve the following donations:

Liberty Center students and staff members collected gifts to donate to House of Ruth, a division of the Center for Child and Family Advocacy as part of our companion service project for healthy relationships (Dating Violence Prevention) initiative.

LC Athletic Boosters	State Cross Country Hotel Rooms	\$1,659.00
Chambers Control – Kirk Chambers	Girls Basketball Camp Fund	\$250.00
Chambers Control – Kirk Chambers	Boys Basketball Camp Fund	\$250.00
Foundation Steel LLC	Football Moms – Banquet Meal	\$2,500.00
John and Kati Weaks	Football Rings	\$1,000.00
LC Athletic Boosters	Cheerleader Fundraiser	\$4,500.00
Vicars Heating & Air Conditioning	Girls Basketball Camp Fund	\$200.00

- c. Approve the following Appropriation Modifications, Amended Certificate Modifications, and Intra-Fund Transfers:

#### **Appropriation Modifications**

572 9102	Title 1-D Neglected Even Year Disadvantaged Youth	\$24.95
022 9516	Tournament Fund – Football	\$3,032.00
022 9523	Tournament Fund – Cross Country	\$3,600.00
022 9512	Tournament Fund – Boys Basketball	\$10,000.00
572 9104	Title 1-A Improving Basic Programs	\$626.36
590 9204	Title II-A Supporting Effective Instruction	\$442.97
584 9022	Title IV-A Student Support & Academic Achievement	\$69.37
516 9714	IDEA B Special Education	\$22,256.27
587 9700	Subsidy Preschool Grant (NwOESC)	(\$115.38)

**Amended Certificate Modifications**

572 9102	Title 1-D Neglected Even Year Disadvantaged Youth	\$10,024.95
022 9516	Tournament Fund – Football	\$3,032.00
022 9523	Tournament Fund – Cross Country	\$3,600.00
022 9512	Tournament Fund – Boys Basketball	\$10,000.00
572 9104	Title 1-A Improving Basic Programs	\$626.36
590 9204	Title II-A Supporting Effective Instruction	\$442.97
584 9022	Title IV-A Student Support & Academic Achievement	\$69.37
516 9714	IDEA B Special Education	\$22,256.27
587 9700	Subsidy Preschool Grant (NwOESC)	(\$33.31)

**Intra-Fund Transfers**

572 9103	Title 1 Neglected Odd Year Disadvantaged Youth	(\$36,238.21)
572 9102	Title 1 Neglected Even Year Disadvantaged Youth	\$36,238.21

- d. Approve the 2026 mileage rate at the current IRS rate of \$0.725 per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of \$0.725 per mile. The Athletic mileage rate is set per the LCCTA Contract at \$0.32 per mile.
- e. Adopt the Alternative Tax Budget Packet for Fiscal Year 2027 (July 1, 2026 through June 30, 2027) as shown and that this packet be submitted to the Henry County Budget Commission. **(Exhibit C)**

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_

**24. Superintendent's Report/Recommendations****Superintendent's Report – Mr. Richie Peters**

- a. School Board Recognition Month

Consent Items

- a. Approve participation in the OSBA Legal Assistance Fund Consultant Service at a cost of \$250.00 for calendar year 2026.
- b. Approve membership in the Ohio School Boards Association (OSBA) at a cost of \$5,447.00 for calendar year 2026.
- c. Review and approve policy #8510 – Wellness. **(Exhibit D)**
- d. Having completed the graduation requirements established by the Ohio Department of Education and Workforce and the Liberty Center Board of Education, retroactively approve the following students as graduates of Liberty Center Local Schools:

Jacob Rayner – December 19, 2025

Kaya Berlin – December 19, 2025

Kirsten Cox – November 14, 2025

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_

## 25. Superintendent's Personnel Recommendations

### Consent Items

- a. Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2025-26 school year, to obtain substitute teachers and paraprofessionals. **(Exhibit E)**
- b. Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individual as a Substitute Teachers for the 2025-26 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license or Pre-Service Teaching license:

Lindsay Bergman  
Alex Buchhop  
Carly Grime  
Aubrey Pennington  
Nevaeh Powers  
Brooklyn Reineke  
Shelby Roe  
Brodey Roth  
Sara Thielman  
Layton Willson

- c. Approve advancing MacKenzie Arney, Classroom Teacher, to the 150+ column on the LCCTA Negotiated Agreement's Salary Schedule, effective at the beginning of the second semester of the 2025-26 school year.
- d. Approve advancing Julie Masuwa, Classroom Teacher, to the Masters +15 column on the LCCTA Negotiated Agreement's Salary Schedule, effective at the beginning of the second semester of the 2025-26 school year.
- e. Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2025-26 school year, contingent upon the completion of all necessary paperwork. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Pam Righi – Head Girls Track Coach  
Annette Niekamp – Assistant Track Coach (50%)  
Matt Bryan – Assistant Track Coach  
Luke Crozier – JH Track Coach  
Bryan Miller – JH Track Coach  
Kara Behnfeldt – JH Assistant Track Coach

- f. Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position

indicated for the 2025-26 school year, contingent upon the completion of all necessary paperwork, with salary as stipulated per the LCCTA Negotiated Agreement:

Rob Myers – Head Boys Track Coach  
Kerry Homan – Assistant Track Coach  
Kristi Gyurasics – JH Assistant Track Coach  
Nikole Keil – Head Softball Coach  
Samantha Engler – Assistant Softball Coach  
Peg Zientek – JV Softball Coach

- g. Approve the following volunteers for the activity listed, contingent upon the completion of all necessary paperwork and training:

Ken Barnes – Track  
Elle Mohler – Track  
Gracie Miller – Track  
Brecken Garretson – Track  
Todd Spangler – Track  
Dalani Woods – Wrestlerette

- h. Accept the retirement resignation of Kati Weeks, Classroom Teacher, effective May 31, 2026.  
i. Approve increasing the substitute aide pay to \$77.00 per day, effective January 1, 2026.

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Kern\_\_\_ Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

## **26. Old Business**

## **27. New Business**

## **28. Board Members' Committee Reports**

## **29. Executive Session**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion that the Board adjourn to Executive Session at \_\_\_\_\_ for the purpose of considering the employment of a public employee of the School District.

The Board returned from Executive Session at \_\_\_\_\_.

VOTE: Mrs. Oyer\_\_\_ Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_

## **30. Adjournment**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the January 12, 2026 organizational and regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

VOTE: Mr. Spangler\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_ Mr. Kern\_\_\_ Mrs. Oyer\_\_\_