

SEASIDE SCHOOL DISTRICT 10

Regular Meeting of the Board of Directors - Minutes

Tuesday, March 19, 2024, 5:00 pm

2600 Spruce Drive, Suite 200, Secondary School Library and Virtual via ZOOM

PRESENT:

Board Members: Brian Taylor, Brian Owen, Michelle Hawken, Shannon Swedenborg, Sondra Gomez, Kevin LaCoste and via Zoom: Chris Corder.

Student Rep: None

Administration: Superintendent Susan Penrod, Business Manager Toni Vandershule.

Staff: Technology Support Specialist Kyle Duffy, Executive Assistant Leslie Garvin.

Others: In Person: Jeff Roberts, Brian Hardebeck, Cate Blakesley, Jason Boyd, Karolina Gage, Wendy Crozier, MaryEllen Kiffe. Zoom: Grayson Miller, Luke Miller, Nissa Roberts, Erin Miller, Adam R., Melissa's Phone, Laura C, Erin's Phone, iPhone(8)

1. CALL TO ORDER – 5:00 pm

Chair Brian Taylor called the Regular Meeting of the Board to order. A quorum of the Board was present.

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Superintendent Penrod made a request to add three items to the Consent Agenda, as listed below. She also requested that the Superintendent Advisory Committee Report be removed from the agenda, noting that it will be rescheduled for next month.

- Employment of Karen Deeter/Temporary 0.5 FTE SPED Teacher
- Resignation of Julie Sparling/Elementary Teacher
- Appointment of Heather Fenton as a volunteer Softball Coach

Michelle Hawken **MOVED, SECONDED** by Sondra Gomez, to revise the agenda to include the addition of the three requested items to the Consent Agenda, and removal of the advisory committee report.

The MOTION CARRIED (7-0)

4. CORRESPONDENCE

None.

5. DELEGATIONS AND GUESTS

Laura with Pauly, Rogers and Co. P.C. was in attendance via Zoom and gave a presentation of the 2022-2023 Audit Report.

Laura reviewed the auditor's report. She noted that Toni and the team did a great job and that an

unqualified report has been submitted. Laura continued, stating that there were no findings that required a management letter. Recommendations for best practice were reviewed.

Member Gomez asked for an explanation of GASB96, and why we didn't look into it this year.

Vandershule explained that GASB96 is about licensing for online programs, that it is new, and that this will be the only year that we don't review it. Laura confirmed that many agencies have chosen not to include this for this year.

Laura outlined a couple of findings in the Student Activity Fund regarding reconciliations, and the recommendations to correct them.

Member LaCoste noted that we came in way under budget and asked if something happened, or was it a miscalculation.

Vandershule said it was because we didn't finish the softball field, as well as getting ESSR funds.

6. **CONSENT AGENDA**

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Brian Owen **MOVED, SECONDED** by Shannon Swedenborg, to approve the Consent Agenda.

The MOTION CARRIED (7-0)

Consent Agenda Items:

Approved Additions:

- Employment of Karen Deeter/Temporary 0.5 FTE SPED Teacher
- Resignation of Julie Sparling/Elementary Teacher
- Appointment of Heather Fenton as a volunteer Softball Coach

A. Approve the Minutes of the February 21, 2024 Regular Meeting of the Board - Exhibit A

B. Check Listing - Exhibit B

C. Licensed Employment Actions:

1. Employment/Chris Wojturski/High School Math Teacher - Exhibit C

2. Resignation/Megan Sparks/Elementary Teacher - Exhibit D

3. Transfers - Exhibit E

- Chad Clouse/From HS Health & PE Teacher, to Athletic Director
- Aaron Tanabe/From Athletic Director, to HS Health & PE Teacher

4. HS Coaching:

- High School Coaching - Exhibit F
 - a. Aaron Tanabe/Flag Football/Coach
 - b. Matt Noack/Strength & Conditioning (spring)/Head Coach
- Nathan Daniels/Boys Soccer/Head Coach - Exhibit G
- HS Flag Football Coaching - Exhibit H

- a. Caleb Overcast/0.5 FTE Coach
- b. Meghan McKeown/0.5 FTE Coach

PUBLIC COMMENT

None

7. ACTION ITEMS

A. Interdistrict Transfers 2024-2025 – Exhibit I

Superintendent Penrod explained that the Board must approve interdistrict transfer numbers each year. Administration is recommending no change to the current numbers.

Member LaCoste asked how many students generally come and go each year.

Principal Roberts said it is about even, with maybe a few more coming into the district than going elsewhere.

LaCoste asked how this affects the budget.

Penrod noted that because we are not in the State School Fund, it does not have any effect on the budget.

Shannon Swedenborg **MOVED, SECONDED** by Brian Owen, to approve Exhibit I/Interdistrict Transfer-2024-2025 as presented

The MOTION CARRIED (7-0)

B. Ridgeline Trail/ Proposed Events – Exhibit J

- 1. Work Party/May 4, 2024
- 2. Green Room Ribbon Cutting and Ride Celebration/June 1, 2024

Superintendent Penrod noted that the Strategic and Operational Planning advisory committee reviewed these events.

Committee Member Brian Owen noted that our insurance covers these activities.

Brian Owen **MOVED, SECONDED** by Sondra Gomez, to approve the Ridgeline Trail events as presented in Exhibit J.

The MOTION CARRIED (7-0)

8. REPORTS AND DISCUSSION

A. Softball Report – Brian Hardebeck

Hardebeck reported that there has been good progress and noted that the foundation for the new Hersche building is being prepared. He reported that the relocation will happen during the first two weeks of April and that an alternate contractor will be taking over. Hardebeck explained that Emmert International withdrew from the project and it appears they will be closing their business; Oxbo will be taking over the project.

Member LaCoste asked if the budget for the move will be the same.

Hardebeck explained that the original Oxbo quote still stands and we might actually see a small credit.

Shannon Swedenborg asked about the status of the batting cages.

Hardebeck said that the batting cages will be setup for the season in the SEPRD gym.

B. **Superintendent Report – Susan Penrod**

Penrod shared about the district Grow-Your-Own program, which was started in 2022. She also reported on a great Staff Wellness Disney event at the Times Theater.

C. **Admin Reports**

Cate Blakesley reported on the second term of a science curriculum adoption pilot, wrapping up math curriculum pilot and making a final decision, and on April 8 at 4:00 pm there will be an event in the secondary library and math materials will be available for viewing.

Karolina Gage reported on MS Spirit Week, Career Day, and motivational guest speaker Erin Jones who spoke about Equity and Belonging. She also gave a shout out to Shelby Gagnon for arranging the guest speaker.

Jason Boyd spoke about the Clatsop Community College Career Fair, Wish Week, Pacifica Projects, upcoming SBAC testing, and a 90% attendance rate at the high school.

Jeff Roberts reported on the upcoming HS drama production, band and choir competitions, and robotics competition. He also spoke about the culinary ProStart competition and noted that our mentor JJ Black was awarded Mentor of the Year.

Wendy Crozier reported on MS testing, field trip season, wrapping up STAR assessments, StarBase Robotics club, and MS Track starting soon. She also gave a shout out to all MS staff for their good work as we begin the last term of the school year.

D. **SEA/OSEA Reports**

SEA – None.

OSEA – None.

E. **ASB Student Representative Report**

None.

F. **Cannon Beach Academy Report**

MaryEllen Kiffe reported on increased enrollment, parent/teacher conferences, a school garden project, robotics with the ESD Stem Hub, StarBase with 5th graders, running club, and a donation for running shoes for all students.

9. **GOOD OF THE ORDER**

Member LaCoste suggested that the Board receive a business/financial report at future regular Board meetings. Chair Taylor asked Business Manager Toni Vandershule if she would do this and she agreed.

Member Corder asked about rescheduling the April 16 Regular meeting, because he will not be able to attend. It was determined that the meeting would not be rescheduled.

Superintendent Penrod asked the Board if they would like to get one more work session/OSBA training scheduled this year. It was agreed that Penrod will talk with the trainer and this will be discussed at the April meeting.

10. **ADJOURN REGULAR SESSION** – 6:12 pm

11. **NEXT MEETING OF THE BOARD OF DIRECTORS**

- Tuesday, April 16, 2024 – Regular Meeting of the Board, immediately following the 6:00 pm meeting of the Budget Committee.

Leslie Garvin
Executive Assistant