

Glenburn Public School Newsletter

August 2024

Bus Routes



School Start Date

School will be starting Wednesday, August 14, 2024 at 8:30 a.m. for all students in grades PK-12. Classes will run until 3:10 p.m. Only students who are participating in the breakfast program are to be in the building before 8:10 a.m.



Open House—August 12, 2024

Grades— Pre-K—12th

From—6:00 p.m.—7:00 p.m.

Physical Education

All students PK-12 will be required to have non-marking soles on their shoes to be worn only for indoor physical education activities. These shoes should also be very supportive due to the many strenuous activities in which they participate.

A week or so before school starts the bus drivers will be contacting their families. Information will be given at that time on route schedules and time of pick up. If your student is not going to ride the bus please contact the bus driver the night before. If you were not able to get ahold of your bus driver, please call them at 6:45 a.m. the next morning or contact the school starting at 7:00 a.m. and we will radio the bus driver of the change. If you are new to the school district and need bus service to your residence, please contact the school, so revisions in the routes can be made.



Behavior on buses: **THE TRANSPORTATION IS A PRIVILEGE AND NOT A RIGHT!!!** Should students behave inappropriately they will be removed from the bus and parents will be responsible for transporting them to and from school. Thank you for your cooperation.



"I need lunch money, TODAY!" How many times have you heard those words? Our staff members work with students and families and offer them services such as personal phone call reminders and email to help them manage their child's meal account balance. Parents can easily view the balances using PowerSchool. Account balances are transferred from school year to school year

Students must prepay or pay cash for all meals. It is the parent or guardian's responsibility for ensuring that their child has money in his/her account or brings a meal from home. Negative and low account balance statements are sent home regularly. Again, families are expected to provide a lunch from home or provide their child with the money to deposit in the child's meal account to purchase school meals. Parents can apply any amount to the account, but it is recommended to pay in advance the amount your student might spend in a month.

Meal Prices

Elementary

Breakfast: \$1.95/No charge for Free and Reduced-price meals

Lunch: \$2.60/ No charge for Free and Reduced-price meals

Secondary

Breakfast: \$2.05/No charge for Free and Reduced-price meals

Lunch: \$2.85/ No charge for Free and Reduced-price meals

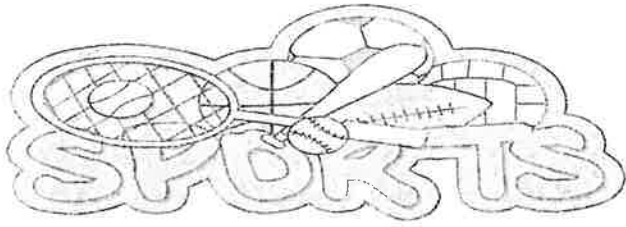
Free and Reduced Priced Meals Application

Glenburn Public School understands that some families are facing financial difficulties. Free and reduced priced meals are available to those families who meet specific income guidelines outlined by the United States Department of Agriculture (USDA). We encourage any family that may qualify apply at any time during the school year. Copies of the Application for Free and Reduced-Price School Meals and Letter to Households are attached to the current Newsletter. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Glenburn Public School, PO Box 138. Glenburn ND 58740.

BUY YOUR
Yearbook

2022-2023 Yearbooks have arrived at the school. \$50/ book. Please stop by the office to purchase one.

We also ask that seniors send their senior photo to Mr. Renfrow, so he can add them to the senior yearbook. Rayson.Renfrow@kl2.nd.us



Physical Forms

All students will need a current physical for the 2024-2025 school year. If you had a physical last spring it will have to have been dated April 15, 2024 or after. If you did not have a physical last year you will need to go to a physician and acquire a physical. Those student-athletes in grades 5-12, boys and girls, must have a physical form completed and signed. The student-athletes must then bring this form to the office or HE/SHE WILL NOT BE ALLOWED TO PRACTICE. You may pick up a copy of the new forms in the office OR at your request we can mail a copy. Please see the attached form in the August newsletter.

Football Grades 7-12

Practice will begin on Thursday August 8, 2024 at 8:00 a.m. for grades 9-12. Practice will begin for JH, August 12, 2024 at 8:00am. The bus will leave from Glenburn for practice, at 7:15am. Please remember that a **PHYSICAL** MUST be on record in the **OFFICE** before you may practice. Football meeting in Westhope on August 6, 2024 at 7:00pm. ALSO, your **SPORTS FEE** of \$25.00 must be paid **BEFORE** the first game.



9-12 Volleyball

- Volleyball Captains Practices for grades 9-12 will be August 7-16 . Aug 7-9 practice at 10:00-11:30 a.m. Aug 12-16 practice at 3:20 -5:00pm. These practices are a great chance to get back into shape and to work on volleyball skills.
- Parent/Athlete meeting will be July 30 @ 7pm
- High School Practices will begin August 19 @ 3:20pm.

Make sure to bring appropriate clothing. Non-marking shoes, kneepads, water bottle and a positive attitude to all practices and games. Also, remember that you must have a physical on record in the office before you may practice. ALSO, your sports fee of \$25.00 needs to be paid before the first game.



7th & 8th Volleyball

Welcome to Junior High Panther Volleyball!! Practice starts on August 19, 2024 at 3:15 in the old gym. On the first day of practice, please make sure to wear athletic clothes, gym shoes, water bottle and knee pads (if you have them). Athletes must have a completed **physical form** in the office before they will be allowed to practice and their **\$25.00 sports fee** must be paid **before their first game**. Current physicals will be **REQUIRED!!**

Sick Children

It is difficult to help a sick child contact a parent if the child does not know the phone number of your place of employment. All grades PK-6 students will be given forms to be filled out and returned to the school with the proper information needed in these cases. Please be watching for this paper the first few days of school. **FOR ALL FAMILIES: IF THERE ARE ANY CHANGES IN YOUR CELL, HOME, OR WORK PHONE NUMBERS DURING THE SCHOOL YEAR, PLEASE CONTACT JENNIFER OR LINDA IN THE OFFICE.**



Glenburn Girls Golf

Any girls in grades 7-12 interested in joining the golf team this fall, please contact Coach Schaefer at the school by Friday, August 2, 2024. The season starts August 5th and practices will be held at the MAFB Roughrider Golf course. Any questions, please contact Coach Schaefer at the school!



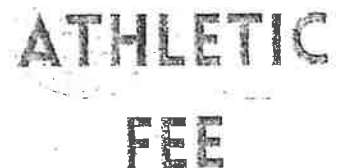
Updated Information

Have you moved, changed phone numbers or changed your email address? We ask that you please update your information with the school office, as soon as possible. Please take time to do this so you are accessible. Thank you!



Activity Fees

Activity Tickets: Grades K-12.....\$40.00 each
Adult Tickets: \$60.00 each
Activity Pass cap at \$160 per family
Athletic Participation Fees: \$25.00 per sport: this includes those who are participating in **grades 7-12** activities.



TITLE I

Title I Annual Review Meeting

Persons Present: Superintendent Derr, Principal Fluhrer, Mrs. Undlin (Title I Teacher), Mrs. Hagen (Reading/Math Interventionist), Mrs. Grigsby (Title I Para)

Budget: Mr. Derr stated that the projected Title I budget for the 2024-2025 school year is \$139,638.

Student Selection Process:

Reading Assessments / Math Assessments

MAP

MAP

STAR

STAR

Teacher Referral Teacher Referral

For reading, the Quick Phonics Screener (QPS) is also used to determine the skills in which students are proficient, and to identify skills where more support is needed. Students' data is interpreted and ranked in order of intensive, strategic, and benchmark. Students are then selected and ranked accordingly. If students are eligible to receive Title I services, Student Selection Forms are created in order to notify parents. Parents are given a parent permission form. This form is signed only if they choose to deny services for their child.

Curriculum: The Title I curriculum consists of the University of Florida Literacy Institute (UFLI) Foundations for grades K-3, Corrective Reading for grades 4 & 6, Rewards for grade 5, and SpringMath for grades 1-6. The curriculum is supplemented with online reading and math programs (SplashLearn and ABCYA).

Teachers and Title I Communication: Communication throughout the year is conveyed through email, hard copies, and person-to-person visitation.

Parent Communication/Involvement: Communication with parents is conveyed through the Title I Open House, Title I Tidbits, Remind App, and student progress reports.

Parent Surveys: There were 33 surveys sent to parents via mail, and 15 were returned. A reminder to return the survey was sent home with students. Survey responses were positive, and many described being pleased with small group instruction. There was interest in training in the areas of health awareness, GED courses, nutrition, and parenting skills.

Other items: Replacing the MAP reading assessment with the Easy CBM reading assessment was discussed. No final decision was made.

Glenburn Public School

To Parents and Staff of Glenburn Public School

From: Larry Derr, Supt.

In compliance with the US Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), in the fall of 1988 we performed inspection of our school buildings for asbestos containing materials. The inspection findings and asbestos management plans have been on file in the school administrative office since that time.

The EPA requires us to perform re-inspections of the asbestos materials every three years. An accredited inspector/management planner from the Weather Inc. Company from Minot, ND performed the re-inspection of our school building in May 2023 and issued a report regarding the results. There were no significant changes in the condition of the limited amount of asbestos in our building.

All asbestos containing materials in our school are in good condition and we will continue to manage them in place, as recommended by the accredited management planner.

The results of the re-inspection are on file in the management plan in the school Superintendent's office. Everyone is welcome to view these any time during normal school hours. Our asbestos program manager is the superintendent who is available to answer any questions you may have about asbestos in our building at 362-7426.

We are intent on not only complying with, but also exceeding federal, state and local regulations in this area. We plan on taking whatever steps are necessary to insure your children and our employees have a safe and healthy environment in which to learn and work.

School District Profile

Every year the Glenburn Public School District, in cooperation with the North Dakota Department of Public Instruction, publishes an annual report on student achievement called the School District Profile. This profile is now available for your review. I encourage you to access and study this important information. This report demonstrates the progress our students are making in terms of our challenging academic standards. You may access the School District Profile for the Glenburn Public School District on the Department of Public Instruction's website at the following address: <http://www.dpi.state.nd.us/dpi/reports/profile/index.shtm>. Simply select the Glenburn School District and the most recent year to access the various reports available. If you prefer, the staff at our central office will assist you and provide a printed copy to review.

Parent's Right To Know

Through federal education law, parents have the right to request information on the professional qualifications of the teachers and paraprofessional at our school. If you are interested in learning this information, please contact the school administration office at 362-7426. Upon this request, you will receive a detailed explanation of the licensing education, experience and highly qualified status of each of our teachers. You will also receive information regarding the names and qualifications of the paraprofessionals at our school.

PPRA Consent/Opt-Out for Specific Activities

The Glenburn Public School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.

All vocational opportunities will be offered

without regard to race, color, national origin, sex or disability.

Title IX Coordinator: Larry Derr: PO Box 138, Glenburn, ND 58740; email address: larry.kerr@k12.nd.us

504 Coordinator (HS): Jim Swegarden: PO Box 138, Glenburn, ND 58740; 701-362-7426; email address: jim.swegarden@k12.nd.us

504 Coordinator (Elem): Layne Fluhrer: PO Box 138, Glenburn, ND 58740; 701-362-7426; email address: layne.fluhrer@k12.nd.us

Notice of Policy on Opting Out of Assessments

The Glenburn School District Board has adopted a policy on approval and denial of state and federal assessment opt-out requests, which is based on requirements in law. The policy can be requested by contacting the school business office at 701-362-7426.

ELEMENTARY PRINCIPAL

PantherNation school is just around the corner and we are super excited for this year.

We have one new teacher on our end in Kaylee Cunningham as she is teaching 5th grade. She will fit in nicely with our amazing staff.

We are excited about the curriculums we have incorporated in both Math and Language Arts in the past couple of years. The growth we have been able to achieve has been remarkable and we are anticipating even more growth this year.

Our open house will be August 12th starting at 6 P.M.

On the Athletic Side, we are just about ready to start. Football for grades 9th through 12th will start August 8th. JH football will start on August 12th. High School Volleyball will start August 19th. JH Volleyball will start August 19th. PWBBB will start on August 19th. Volleyball Meeting will be July 30th at 7 PM and Football meeting will be August 6th at 7 PM in Westhope.

Mr. Fluhrer





GLENBURN PUBLIC SCHOOL

REGULAR SCHOOL BOARD MEETING

May 13, 2024 6:00 PM
BOARD ROOM

The meeting was called to order by School Board President Hansen. Other members present were

Dianne Hensen, Scott Heit and Tyler Mickelson. Quorum was established.

Also present was Superintendent Larry Derr and Business Manager Jennifer Hansen.

Others attending the meeting were Principal James Swegarden and Principal Layne Fluhrer.

AGENDA:

Hensen moved to approve the agenda; Heit seconded; motion carried.

MINUTES OF PREVIOUS MEETING:

Hansen moved to approve the minutes from April 15, 2024, delete out BDAA; Mickelson seconded; motion carried.

FINANCIAL REPORTS:

Hansen moved to approve financial report, paid bills, bills to be paid, and activity report. Mickelson seconded, the April 2024 General Fund revenue report of \$400,230.65, April 2024 General Fund expenditure report of \$342,091.05 (ck #'s 74352-74442, direct deposit stub #'s 19484-19609), and the General Fund accounts payable bills to be paid of \$69,883.20; motion carried.

COMMITTEE REPORTS:

Negotiations – (Heit) 2000.00 principal increase

Policy Committee – (Hensen) old business
School Improvement – (Heit) none
Facility – (Mickelson) none

ADMINISTRATIVE REPORTS:

Elementary Principal's Report (Layne Fluhrer)

Testing was unbelievable – Thank you to our classroom teachers, support teachers, and paras

Kindergarten and PK graduation on Wednesday @ 1:00

Play Day

Last Day of School is Thursday

Schedule for next year

AD

PWGBB finished up last Saturday

Baseball finishes up Region Play, 1st seed going into tournament, Regional Tournament in Lansford

Softball finishes up Region play, end 6th-8th, will host play in game on Saturday

Track has regionals Friday

JH boys golf finished last week

High School Principal's Report (James Swegarden)

8th grade field trip to Lund's landing – planted trees

Finals tomorrow thru Thursday

Senior Banquet was Wednesday

HS band concert last Monday.

State music. Sammy Farden, Ember Saiz.

Ryder Bloms receive star ratings at state music

Graduation – Sunday May 19

Superintendent's Report (Larry Derr)

Cyber security

Bus 12 bad transmission

Happy Birthday Dianne!

Board President's Report: None

Old Business:

A.) Policy Update – Hensen made a motion to approve for second reading policies FDE.

GAAD, ABBDA, ACBF, BDAB, DAA, DAB,

DDA, DDBA, DDEA, DEAD, DEBJ, DGAA.

DGH, DHAB, FACA, FCBB, FFI, FGCA, FGCB, FGDB, HCBB, HEAB, IEAC, KAAA, KAAB, KADA; Heit seconded; roll call vote was taken with all voting yes; motion carried.

NEW BUSINESS:

A.) Open Enrollment/Tuition Free Agreements –Hensen made a motion to approve open enrollments; Mickelson seconded; roll call vote taken with all voting yes; motion carried.

B.) Approve Principal Salaries – Heit made a motion to approve the increase; Mickelson seconded; roll call vote was taken with all voting yes; motion carried.

Heit moved to adjourn, Mickelson seconded; meeting was adjourned at 6:23 p.m.

Jamee Hansen, Board President
s/Jennifer Hansen, Business Manager

GLENBURN PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
June 10, 2024 6:00 PM
Board Room

The meeting was called to order by Board President Jamee Hansen. Other members present were Dianne Hensen, and Scott Heit. Quorum was established.

Also present was Superintendent Larry Derr, Business Manager Jennifer Hansen. James Swegarden left at 6:30pm.

AGENDA:

Deletion: remove policy GAAD from new business letter B

MINUTES OF PREVIOUS MEETING:

Heit moved to approve the minutes as printed of the May 13, 2024 regular meeting; Hensen seconded; motion carried.

FINANCIAL REPORTS:

Hensen moved to approve, Heit seconded, the May 2024 General Fund revenue report of \$45,475.40, May 2024 General Fund expenditure report of \$698,679.70 (ck #'s 74443-74532, direct deposit stub #'s 19610-19843), General Fund accounts payable bills to be paid of \$385,338.08, Activity Fund Reports as pre-

sented; motion carried.

COMMITTEE REPORTS:

Negotiations –superintendent base increase
School Improvement – MTSS in Fargo
Policy Committee – new business
Facility – none

ADMINISTRATIVE REPORTS:

Elementary Principal's Report (Layne Fluhrer) - None
High School Principal's Report (James Swegarden) – MTSS Team, Yearend reports, booster club, cyber security

Superintendent's Report (Larry Derr)
Tecta roof repairs

Special Oylimpics – charter bus
Board President's Report: NDSBA federal Rules

UNFINISHED BUSINESS:

NEW BUSINESS:

A.) Tuition free Agreements, Open Enrollments – Hensen made a motion to approve; Heit seconded; roll call vote was taken with all voting yes; motion carried.

B.) Board Policy Update – Hensen made a motion to rescind ABDA, FDD, FF, FAA, GABAA, GABDB, and GACB; Heit seconded; roll call vote taken with all voting yes; motion carried. Hensen made a motion to approve for 1st reading policies ABDA, FDD, FF, FAA, GABAA, GABDB, GACB, and ABBB; Heit seconded; roll call vote taken with all voting yes; motion carried.

C.) Approve Administration salaries – Heit made a motion to approve Superintendent receiving a \$2000 increase for the 2024/25 school year; Hansen seconded; roll call vote was taken with all voting yes; motion carried.

D.) Cyber Security Plan – Hensen made a motion to approve plan; Heit seconded; roll call vote was taken with all voting yes; motion carried.

E.) School Vehicles

F.) School Lights Bids – Hensen made a motion to approve Ideal Energy to replace lights; Heit seconded; roll call vote taken with all voting yes; motion carried.

taken with all voting yes; motion carried.

G.) Bus Purchases – Hensen made a motion to pursue used buse; Heit seconded; roll call vote taken with all voting yes; motion carried.

H.) Canvass Election Results – Business Manager Hansen presented and read aloud the 2024 School Board Election results with Tyler Hansen (NE) and Scott Heit (SE) winning the election. Hensen moved to approve the election results as presented, Heit seconded; roll call vote was taken with all voting yes; motion carried.

Hensen moved to adjourn the meeting. Cunningham seconded; meeting was adjourned at 6:48 p.m.

s/Jamee Hansen, Board President
s/Jennifer Hansen, Business Manager

NOTICE OF BOARD MEETING

Board Meetings 2024-2025

Meetings are held in the conference room, located in the office at 6:00 p.m. However, times and location are subject to change. Contact the superintendent at least one week prior to the meeting if you wish to be put on the agenda.

Monday, July 8, 2024

Monday, August 12, 2024

Monday, September 9, 2024

Monday, October 14, 2024

Monday, November 11, 2024

Monday, December 9, 2024

Monday, January 13, 2025

Monday, February 10, 2025

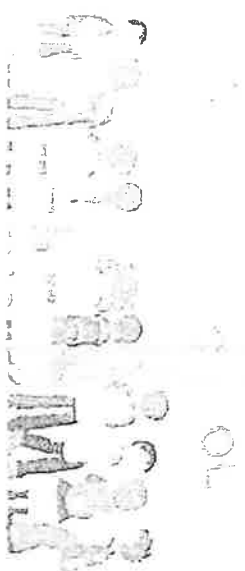
Monday, March 10, 2025

Monday, April 14, 2025

Monday, May 12, 2025

Monday, June 9, 2025 (SB Election June 3, 2025—7:00am—7:00pm Library)

Monday July 14, 2025



August 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	5	6	7	8	9	10
			JV F-B explains practice starts 10:00am 11:30	JV F-B Practice starts		
11	12	13	14	15	16	17
	PP Day for Teachers JH F-B starts	First Day of School				
18	19	20	21	22	23	24
	F J F-B practice starts at 3:15 S F-B starts at 3:15 S G BBB starts at 3:15				F F-B at TCU 7:00pm	
25	26	28	28	29	30	31
	JH J F-B vs Surrey 4:30 6:00pm				F F-B at Berthold 7:00pm	

August Menu 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Breakfast comes with fruit and milk Lunch comes with milk, fruit, and salad bar						
1	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MEANS SUBJECT TO CHANGE

September 2024



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	NO SCHOOL Labor Day	JH-FB vs AHS 5:00pm VJH-FB vs Towners 6:00/7:00		5/6 BBB vs Westhops 4:00/5:00	Early Out 1:00pm V-FB vs Kennard 7:00pm in Glenburn	
8	9	10	11	12	13	14
	JH-FB vs South Practice 4:30/6:00pm	5/6 BBB vs Glenville 4:00pm		VJH-FB vs Westhops 6:00/7:00pm SFB vs Westhops 1:00/5:00pm 5/6 BBB vs Towners (TRD)	V-FB vs Dwyde City 7:00pm	V-FB Tournney in Glenburn (TRD) 5/6 BBB vs Towners (TRD)
15	16	17	18	19	20	21
	JH-FB vs Westhops 1:30/6:00pm SFB vs VJH 1:00/5:00	VJH vs Kennard 6:00/7:00pm SFB vs Kennard 1:00/5:00 5/6 BBB vs Towners 1:00/5:00	Ball Practice Day	VJH-FB vs SP 6:00/7:00pm 5/6 BBB vs WNCI 1:15/5:15	V-FB vs Westhops 7:00pm (Westhops Homecoming)	
22	23	24	25	26	27	28
	JH-FB vs Kennard 4:30pm SFB vs SP 1:00/5:00 5/6 BBB vs Westhops 1:00/5:00 NO SCHOOL PDD 11	VJH-FB vs DLB 6:00/7:00pm 5/6 BBB vs Glenville 1:00pm		Parent Teacher Con- ferences 3:00-9:00pm	NO SCHOOL V-FB vs Danforth 1:00pm	Devils Lake Tour new 7th FB Tournney in DLB
30	31					
	JH-FB vs Westhops 1:30/6:00pm SFB vs Newburg 1:00/5:00pm					

GLENBURN SCHOOL SUPPLY LIST
2024-2025

Preschool-Mrs. Jones

Backpack (please label with name)	Small Blanket and Pillow for rest time (label with name)
1 pair of Non-Marking gym shoes to be left at school	1 oversized t-shirt for a paint shirt (label with name)
1 Elmer's glue stick and 1 liquid glue bottle	3 Container Clorox Wipes
1 (8 count) box of Crayola WASHABLE Markers	1 Box of Band Aids
2 Sturdy 2 pocket folders	1 (4 pack) fine point dry erase markers-low odor
1 (8 count) box of large Crayola Crayons	Water Bottle (Label with name)
1 box Kleenex	1 2 inch binder

Once the weather turns, your child will need snow pants, snow boots, winter coat, hat, gloves (preferably thick, not thin) and scarf. Please label these items.

Kindergarten-Mrs. Olafson

2-8 count box of Classic Crayola Crayons-small size	Pack of #2 yellow reg. sized pencils (no fancy pencils with plastic wrap)
2 (4pack) Fine point dry erase markers	1 Two-pocket folder-Plastic
1 Box of tissues	1 Pair of NON-MARKING gym shoes to be left at school
8 Elmer's Glue Sticks	Paint shirt (Label)
1-10 count box of Crayola WASHABLE Markers	1 Container Clorox Wipes
1 Pencil box	Backpack (Label)
Head Phones NO ear buds	
1-Notebook	

Once the weather turns, your child will need snow pants, snow boots, winter coat, hat, gloves (preferably thick, not thin) and scarf. Please label these items.

Grade 1-Miss Johnson

24 Count box Classic Crayola Crayons	2 Boxes Dry Erase Markers
#2 Pencils	1 Paint shirt
1 Box of 24 colored pencils	1 Elmer's Glue
Small Fiskars Scissors (metal blade)	2 Glue Sticks
8 count box Crayola Classic Colors WASHABLE Markers	2 Erasers
1 (4 pack) Fine point dry erase markers	1-1" or 2" Binder
1 Wide ruled notebook	1 Small pencil box (must fit in desk)
2-Two-Pocket folders	1 pair of NON-MARKING gym shoes to be left at school
Head Phones NO Ear Buds	Water Bottle (Label with name)
1 - box kleenex	
Please Label Items	

Grade 2-Ms. Wunderlich

2 Box Kleenex	2 Package of 12 pencils
4 Glue Sticks	Scissors
Pencil box/case-must fit in desk	2 or more erasers
1-24 Box of crayons	1 Box of colored pencils
2-Folders with 2 pockets (1-red, 1 of choice)	Washable Markers
1-1 1/2" Binder	Hand Sanitizer
2-Highlighters	NON-MARKING gym shoes-leave at school
Hand Sanitizer	Headphones/Ear Buds
Water Bottle (Label with name)	1-4pk Dry Erase Markers
Paint shirt	

Grade 3-Mr. Anderson

1 pack of Dry Erase markers
Colored pencils or markers
2 Two pocket folders (any color)
1 Box#2 Pencils
2 Large pink erasers
2 notebooks (any color)
1 pen
1 pack of Highlighters
Scissors

1 pair of NON-MARKING GYM SHOES
Hand Sanitizer-if you prefer own bottle
1 glue bottle and 1 glue stick
Pencil box or pouch
Ruler showing centimeters & inches
Headphones or ear buds
Large box of Kleenex
1 Composition Notebook
Water Bottle (Label with name)

Grade 4-Mrs. Uran

1 Box of #2 Pencils
1 Pen
1 box crayons and 1 box of markers
1 (4 pack) Dry Erase Markers (fine tip)
1 Black Sharpie
2 Glue Sticks and 1 Glue Bottle
1 Pack of Highlighters (pink,yellow, green, orange)
2- 3 notebooks (dol, writing, extra)

Water Bottle (Label with name)
1 Ruler with inches and centimeter
Scissors
2-Folders (Friday & desk)
Headphones or earbuds (label with name)
Gym Shoes
2 LARGE boxes of Kleenex
Erasers (individual or pencil)

** (only label the water bottle and headphones)*(Items will be shared to eliminate too many items in student's desks)** (will need boots, snow pants, hats, gloves)**

Grade 5-Ms. Cunningham

1 Package of #2 pencils (NO MECHANICAL)
1 Pencil Box or Pouch
2 Glue sticks
1 Bottle of Glue
2 Highlighters
1 package of dry-erase markers
3 notebooks
3 folders
1 headphones/ earbuds (with a cord, NOT BLUETOOTH)

2 large erasers
1 ruler (not a bendable one)
1 box crayons or colored pencils
1 pair of scissors
Water Bottle (Label with name)
Gym shoes-NON-MARKING
2-Box of tissues
Container of Clorox wipes and bottle of hand Sanitizer
Backpack to bring back and forth every day

Grade 6-Mrs. Derr

1-Pencil box or pouch
#2 Pencils
1 Glue stick and 1 Glue Bottle
1 Composition Notebook
Gym Shoes-NON MARKING
1-Box of Kleenex
Scissors
Crayons or colored pencils or markers

Headphones or ear buds
1- container Clorox wipes
4-Notebooks (1 green, 1 blue, 1 yellow, 1 red)
5-Folders (1 green, 1 blue, 1 yellow, 1 red, 1 of choice)
Large Erasers
1-Package of dry erase markers
Highlighters
Water Bottle (Label with name)

Some Required Supplies for Grades 7-12

ENGLISH-Pens/Pencils, 1-Notebook, 1-Folder and 1-1" Binder

HEALTH (7th grade)-Pencil, single subject spiral notebook, (1) folder with pockets

MATH-3-ring binder-2 inch, 2-1 subject notebooks, pencils, erasers and dry erase markers.

Mrs. Barth-Social Studies-Folder with prongs OR 1-1.5 inch binder with loose leaf paper or notebook, 1 composition notebook, pencils and pens

Mrs. Skarsgard-1 Folder with pockets, 1 package loose leaf paper, 1-1.5 inch binder and colored pencils

SCIENCE-Notebook, Folder and/or 3 ring binder and colored pencils

ACCOUNTING – single subject notebook, 3-ring binder (1"or2"), blue ink pen, pencil, ruler, calculator

7th English: blue folder, blue notebook (1 subject), composition notebook (any color), colored pencils, highlighter, pencils

8th English: blue folder, blue notebook (1 subject), composition notebook (any color), colored pencils, highlighter, pencils

7th Grade Science: green folder, green notebook (1 subject), pencils

7th Math: red notebook, red folder, pencils

GLENBURN PUBLIC SCHOOL
Request to Administer Medication at School
VALID FOR ONLY THE CURRENT SCHOOL YEAR

Student's Name:	Date of Birth:	Grade:	Allergies:
Parent/Guardian's Name:		Daytime Phone #:	
Medication:	Dosage:	Date Started:	
Frequency/Time(s) to be Given:	Route of Administration:	Possible Side Effects:	
Termination Date or End of Current Academic School Year:	Special Instructions:		

- ❖ I authorize Glenburn Public School personnel to administer the above medication as directed.
- ❖ By signing this form, I authorize the release of my child's health information to appropriate school staff and request that this medication is administered to my child as prescribed. I authorize the prescriber and the school designee to exchange information necessary for the safe administration of this medication.
- ❖ I release school personnel from liability in the event adverse reactions result from medication(s) and/or treatment(s)/procedure(s).

Parent/Guardian Signature: _____ Date: _____

No Medications (including over-the-counter meds) will be given without consent from Parent.
 A supply of the properly labeled prescription from the pharmacy should be left at school - no baggies. It is the parent's responsibility to supply medications for administration to the school and gather the medication supply when discontinued or at the end of the school year (whichever is first). Medications that are left after the school year will be disposed of/destroyed.

Please return completed form to Glenburn Public School office.

READ OTHER SIDE

GLENBURN PUBLIC SCHOOL

REQUEST TO ADMINISTER MEDICATION AT SCHOOL

In order to conform to State guidelines, no medication can be dispensed during school hours without a parent/guardian completing this form. This includes over-the counter medication such as, Tylenol, Motrin, antacids, cold medications, allergy medications, etc.

Parent/Guardian must hand deliver the medications (prescription and non-prescription) to the School Office.

1. The Request to Administer Medication at School form (**ONE FORM PER PRESCRIPTION**) must be completed, signed by the parent/guardian, and returned to the School Office.
2. The medication authorization form is valid for only the current school year. Medications that are left after the school year will be disposed of/destroyed.
3. First dose of medication must be given at home.
4. Prescription medication must be properly labeled by a registered pharmacist and brought to school in its current bottle.
5. Over-the counter medications must be in its original bottle and must be labeled with student name.

SCHOOL IMMUNIZATION REQUIREMENTS

Section 23-07-17.1 section of North Dakota State Law mandates that all students in kindergarten through grade twelve meet a minimum number of required immunizations prior to school entrance or have claimed an exemption.

Please be sure that your child has received the required number of doses of the following vaccines, and that the school has a record of these vaccinations.

Vaccine	Kindergarten through 6 th grade	Grades 7-10	Grades 11-12
DTaP	5 doses	5 doses	5 doses
Polio (IPV/OPV)	4 doses	4 doses	4 doses
MMR	2 doses	2 doses	2 doses
Hepatitis B	3 doses	3 doses	3 doses
Varicella (chickenpox)	2 doses	2 doses	1 dose
Tdap	0 doses	1 dose	1 dose
Meningococcal (MCV4)	0 doses	1 dose	2 doses

Thank you for keeping your child immunized and free from vaccine-preventable diseases. If there are any questions or additional information is needed, please contact the school office at 701-362-7426.

REQUEST TO ADMINISTER MEDICATION AT SCHOOL

To conform to State guidelines, no medication can be dispensed during school hours without a parent/guardian completing a Request to Administer Medication at School form. This includes over-the-counter medication such as, Tylenol, Motrin, antacids, cold medications, allergy medications, etc. The Request to Administer Medication at School form (**ONE FORM PER PRESCRIPTION**) must be completed, signed by the parent/guardian, and hand delivered to the School Office with the medication. Do not send medication of any kind (prescription and non-prescription) with your child. Request to Administer Medication at School form is attached to newsletter.

1. The medication authorization form is **valid for only the current school year**.
Medications that are left after the school year will be disposed of/destroyed.
2. The first dose of medication must be given at home.
3. Prescription medication must be properly **labeled by a registered pharmacist and brought to school in its current bottle**.
4. Over-the-counter medications must be in its **original bottle and must be labeled with student name**.

Frequently Asked Questions

Federal Free and Reduced Price School Meals & North Dakota's Expanded Income Eligibility Guidance

This document provides information for families with students attending a school in North Dakota offering Federal Child Nutrition Programs such as National School Lunch Program and/or School Breakfast Program, as well as information about North Dakota's Expanded Income Eligibility Guidelines for schools. It is effective July 1, 2024.

Dear Family:

Children need healthy meals to learn. Glenburn offers healthy meals every school day. Elementary: Breakfast is \$1.95, lunch is \$2.60. High School: Breakfast is \$2.05, lunch is \$2.85. Other programs, such as Title I, rely on area income eligibility. If your household income is below the numbers in the chart below, please complete the enclosed income application and return it to the school. To be considered for any other income-based programs the district may offer, please fill out the "Release of Information Form" as well.

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced-price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We can only approve a complete application, so be sure to fill out all required information and sign it. Return the completed application to Glenburn Public School.

2. **WHO CAN GET FREE MEALS?**

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR) or the Temporary Assistance Program for Needy Families (TANF) can get free meals regardless of your income. Also, your children can get free or reduced-price meals if your household income is within the limits on the Federal Income Chart.
- Foster children under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals. To determine if your child is eligible, please call Glenburn Public School at 701-362-7426.
- Children may receive free or reduced-price meals if your household's income is within the limits of the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on the chart below.

**Federal Income Chart
For School Year 2024-25**

Household Size	1	2	3	4	5	6	7	8	Each Additional Person:
Yearly	\$27,861	\$37,814	\$47,767	\$57,720	\$67,673	\$77,626	\$87,579	\$97,532	\$9,953
Monthly	\$2,322	\$3,152	\$3,981	\$4,810	\$5,640	\$6,469	\$7,299	\$8,128	\$830
2x per Month	\$1,161	\$1,576	\$1,991	\$2,405	\$2,820	\$3,235	\$3,650	\$4,064	\$415
Every 2 Weeks	\$1,072	\$1,455	\$1,838	\$2,220	\$2,603	\$2,986	\$3,369	\$3,752	\$383
Weekly	\$536	\$728	\$919	\$1,110	\$1,302	\$1,493	\$1,685	\$1,876	\$192

- Children attending schools in North Dakota may receive free meals if your household income is within the limits of the State 200 Expanded Income Guidelines (State 200). Your children may qualify for no-cost meals if your household income falls at or below the limits on the chart below:

**State of North Dakota Income Chart
For School Year 2024-25**

Household Size	1	2	3	4	5	6	7	8	Each Additional Person:
Yearly	\$30,120	\$40,880	\$51,640	\$62,400	\$73,160	\$83,920	\$94,680	\$105,440	\$10,760
Monthly	\$2,510	\$3,407	\$4,304	\$5,200	\$6,097	\$6,994	\$7,890	\$8,787	\$897
2x per Month	\$1,255	\$1,704	\$2,152	\$2,600	\$3,049	\$3,497	\$3,945	\$4,394	\$449
Every 2 Weeks	\$1,159	\$1,573	\$1,987	\$2,400	\$2,814	\$3,228	\$3,642	\$4,056	\$414
Weekly	\$580	\$787	\$994	\$1,200	\$1,407	\$1,614	\$1,821	\$2,028	\$207

3. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions.
4. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

5. **DO I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced-price meals. Please fill out an application.
6. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes, we may also ask you to send written proof of income.
7. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply anytime during the school year if your household size goes up, income goes down, or if you start receiving SNAP, TANF or FDPIR. If you lose your job, your children may be able to get free or reduced-price meals during the time you are unemployed.
8. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling 701-362-7426 or writing to: JAMEE HANSEN, PO BOX 138, GLENBURN, ND 58740.
9. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes, you or your child(ren) do not have to be U.S. citizens to qualify for free or reduced-price meals.
10. **WHOM SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household related or not (such as grandparents, other relatives, or friends). You must include yourself and all children living with you.
11. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes.
12. **WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you receive an off-base housing allowance, it must be included as income.
13. **MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HIS/HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

If you have other questions or need help, call Glenburn Public School at 701-362-7426.

Sincerely,

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require a alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the responsible state or local agency that administers the program or USDA's TARGET center at 92020 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete Form AD-3027, which can be obtained online at <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-o-0508-0002-508-11-28-17Fax2Mail.pdf>, or at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or (833) 256-1665 or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2024-25 Application for Free or Reduced-Price Meals

Complete one application per household for all children. Please use a pen (not a pencil). Mail or return completed form to: Glenburn Public School.

STEP 1: List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper)

Definition: A Household Member is "Anyone living with you and shares income and expenses, even if not related." Children in foster care are eligible for free meals. Read How to Complete the Application for Education Benefits for more information. Adults over grade 12 living in the same household should be reported in Step 3. If your children attend different districts or charter/nonpublic schools, return an application to each on

Table with columns: Child's First Name (list all children in household), MI, Child's Last Name, School, Grade, Foster Child, Migrant, Homeless or Runaway.

Does your child have health insurance? Many children who qualify for free or reduced-price meals may also be eligible for low cost or free health coverage. For more information, visit https://applyforhelp.nd.gov or call 1-844-854-4825.

STEP 2: Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or FDIPIR? Medical assistance does not qualify. If NO > Go to STEP 4. If YES > Enter SNAP, TANF, or FDIPIR Case Number (between 4-9 digits, do not report IBI card number) then go to STEP 4 (Do not complete STEP 3).

STEP 3: Report Income for ALL Household Members (skip this step if you answered 'Yes' to STEP 2)

A. All Adult Household Members (including yourself). For each Household Member listed, report total gross income only if they receive income. If they do not receive income from any source, write '0' or leave fields blank. You are certifying (promising) that there is no income to report. Not sure what income to include here? Flip the page and review "Sources of Income" for information. "Sources of Income" will help you with the Child Income section and All Adult Household Members section.

Table with columns: Names of All Adult Household Members (First and Last), Gross Earnings from Working at Jobs, Net Income from Farm or Self Employment, Are you Self Employed or a Farmer?, Any Other Gross Income.

B. Child Income. Sometimes children in the household earn or receive income, such as from a part-time job or SSI. Please include the TOTAL income received by all children listed in STEP 1. Do not include income received by adults in the box to the right.

STEP 4: An Adult household member must sign the application. If Part 3 is completed, the adult signing the form must also list the last four digits of his or her social security number or mark the 'I do not have Social Security Number' box.

A. Last Four Digits of Social Security Number (SSN) of Adult Household Member XXX XX or I do not have a Social Security Number. Total Number of All Household Members (Children + Adult) Home.

B. Attestation & Signature: I certify (promise) that all information on this application is true, and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be penalized under applicable State and Federal Laws.

SCHOOL OFFICE USE ONLY. Includes fields for Case # Application, Foster Application, Homeless/Migrant/Runaway Application, Eligibility Federal Free (130%), Reduced (185%), State 200, Date, Signature, Daytime Phone, Address (if available).

INSTRUCTIONS: Sources of Income

Sources of Income for Children

Sources of Child Income	Examples
<ul style="list-style-type: none"> Earnings from work Social Security <ul style="list-style-type: none"> a. Disability Payments b. Survivor's Benefits Income from person outside the household Income from any other source* 	<ul style="list-style-type: none"> A child has a regular full or part-time job where they earn a salary or wage. A child is blind or disabled and receives Social Security A parent is disabled, retired, or deceased, and their child receives social security benefits. A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust

OPTIONAL: Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals. Respond to both Step One, *Ethnicity* and Step Two, *Race*

Step One: Ethnicity (check one): Hispanic or Latino Not Hispanic or Latino

Step Two: Race (check one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or youth. A Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program, or Food Distribution Program on Indian Reservations (FDPIR) case number or other IDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals and I administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their program auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Foster, migrant, homeless, and runaway children and children enrolled in a Head Start program are categorically eligible for free meals and free milk. If you are completing an application for these children, contact the school for more information.

Nondiscrimination Statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 690-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, *USDA Program Discrimination Complaint Form*, which can be obtained online at https://www.usda.gov/sites/default/files/clar.university/ad_3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

Mail to: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
Fax: (833) 256-1665 or 202-690-7442 or
Email: program_intake@usda.gov

*Only use this address if you are filing a complaint of discrimination.

Income Determination: Multiple-income households must be converted to annual amounts, and combined to determine household income. Do not convert if only one income frequency is provided by the household. If converting to annual, round only the final number.

Annual Income Conversion: Weekly x 52; Every 2 Weeks x 26; Twice a Month x 24; Monthly x 12

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Return completed form to your child's school.

