CHRISTIAN COUNTY
— PUBLIC SCHOOLS —
A Community Committed to Phenomenal Schools

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Technology Acceptable Use and Virtual Library Card Policy
Parent and Student Permission Letter

We are pleased to offer students in Christian County Schools access to the district computer network and technology resources. To gain access to any technology resources, student must obtain parental or legal guardian permission, which must be signed.

Access to technology resources, e-mail, and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards will exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to student from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using median and information sources. To that end, the Christian County Public Schools support and respect each family's right to decide whether or not to apply for access.

District Network Rules

- Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.
- The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Access is a privilege—not a right. Access entails responsibility.
- Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed. Beyond the clarification of such standards, the district is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network.
- Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers, school servers, and or workstations will always be private.
- Students are expected to follow all school rules while using a device on the Christian County Public Schools network. CCPS reserves the right to use software that monitors student's online activity and communications on district issued devices with software that scans for but not limited to self-harm, violence, bullying, explicit material, weapons, and drugs. If the student is found to be using a district owned device or software that violates the code of conduct or acceptable use policy appropriate action will be taken.

Kentucky Virtual Library Card

The Christian County Public Library in partnership with Christian County Public Schools offers a digital library card for students in grades 9-12. The digital library card provides access to databases and library materials digitally through the Overdrive and Libby App. The Apps allow student to access a variety of digital novels and resources that are not available through Christian County Public Schools libraries. Students are responsible for complying with district policies for acceptable use of technology while accessing and using the digital library card.

Google Account: Applications and Tools:

Google Apps Education Edition offers a free (and ad-free) set of customizable tools that enable teachers and students to work together and learn more effectively. The account established is a service provided by Google that allows users to communicate and collaborate effectively in a digital educational environment. Students will use Google for educational purposes. The Google account assigned to your student was created by the school and assigned to your child. No student personal information was collected by Google in creating these accounts. As per school policies, all activities requiring Internet access are supervised by the teacher. The school is in control of which Google services it provides for student use. As part of our Educational technology plan, internet safety is a main component of technology use. Teacher supervision, school filters, and spot-checking student accounts will be used to ensure that students' use of digital tools adheres to school policy. Within reason, freedom of speech and access to information will be honored. During school, classroom teacher will guide them toward appropriate materials. Outside of school, families bear that same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

Artificial Intelligence (AI)

Definition: AI refers to systems of technologies that demonstrate intelligent behavior, including machine learning algorithms, automated decision-making processes, and other advanced computational technologies.

The implementation of AI technologies in any school within the district must be approved by the district's central administration.

Ethical Use of AI:
    a.   AI applications used in the district must adhere to ethical principles, avoiding bias, discrimination, and any form of harm.
    b.   All AI tools utilized in education should prioritize enhancing learning experiences, fostering critical thinking, and providing equitable opportunities for all students.

Continuous Evaluation and Improvement of AI
    a.   The district will regularly assess the impact of AI tools on teaching and learning.
    b.   Based on evaluations, the district will make necessary adjustments to policies and practices to ensure the ethical and responsible use of AI.

As outlined in board policy and procedures on curriculum, and instruction, and Telecommunication Devices (policy No 08.2323 & 09.4261) copies of which are available in school offices, **students will <u>NOT</u>**:

- -Attempt to damage/alter/remove hardware/software/network files/computer systems or networks;
- -Attempt to access another's folders work, or files;
- -Attempt to gain unauthorized access to technology resources or waste technology resources;
- -Copy/distribute software owned/licensed to any facility of the Christian County Board of Education;
- -Attempt to transmit or receive materials in violation of federal or state laws or regulations pertaining to copy righted, threatening or obscene language or materials, including sexually explicit materials;
- -Attempt to violate confidentiality or privacy of another individual (This includes, but is not limited to, taking photographs, video, or audio recording of others without the permission of the Principal/designee and the affected individual(s);
- -Attempt to use CCBOE network for personal or commercial activities, product promotion, political lobbying, or illegal activities;
- -Attempt to use unauthorized games, interactive messaging, or internet-based email accounts;
- -Attempt to use unauthorized software products or Internet resources, which affect computer/network performance;
- -Attempt to use any "hacking tools" that can be used for "computer hacking", as defined in the Kentucky Computer Crime Law, may not be possessed on school property, on any District premise, or run or loaded on any District system.
- -Remove Assets Tags or name plates from technology equipment.

VIOLATIONS MAY RESULT IN A LOSS OF ACCESS AS WELL AS OTHER DISCIPLINARY AND/OR LEGAL ACTION:

Electronic Access/User Agreement Form

PRIOR TO THE STUDENT'S BEING GRANTED INDEPENDENT ACCESS PRIVILEGES, THE FOLLOWING SECTION MUST BE COMPLETED FOR STUDENTS UNDER 18 YEARS OF AGE:

As the parent or legal guardian of the student (under 18) signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that this access is designed for educational purposes; however, I also recognize that some materials on the Internet may be objectionable, and I accept responsibility for guidance of Internet use by setting and conveying standards for my student to follow when selecting, sharing, researching, or exploring electronic information and media.

Consent for Use
By clicking the box "I have read and agree to the CCPS Technology Acceptable Use & Kentucky Virtual Library Card Policy" in OLR, you hereby accept and agree that your student's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your student can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data service providers or between the end user and the service provider. Before your student can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

NOTE: FEDERAL LAW REQUIRES THE DISTRICT TO MONITOR ONLINE ACTIVITIES OR MINORS.

CHRISTIAN COUNTY PUBLIC SCHOOLS ARE EDUCATING MINORS ABOUT APPROPRIATE ONLINE BEHAVIOR, INCLUDING INTERACTING WITH OTHER INDIVIDUALS ON SOCIAL NETWORKING WEBSITES AND IN CHAT ROOMS AND CYBERBULLYING AWARENESS AND RESPONSE.