



**Monday, November 25, 2024
Board of Education Regular Meeting Minutes**

PAULSBORO PUBLIC SCHOOLS

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

**6:00 p.m. - Board of Education Executive Session
7:00 p.m. - Board of Education Meeting**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

A. OPENING OF MEETING

Subject	1. Call to Order
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	A. OPENING OF MEETING
Access	Public
Type	Information, Procedural

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of July 1, 2024 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2024-2025 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024. In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter.

As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

Roll Call

Theresa Cooper, Frank Damminger (Absent), Lawrence Haynes, Sr., Jack Henderson (Absent), Markee Robinson, Danielle Scott, Greenwich Township Representative Roseanne Lombardo and Student Board of Education Member Valentine Mitchell.

A motion was made by Mrs. Scott and seconded by Mr. Haynes to swear in Board Member Dei'jah Moore.

ALL IN FAVOR

Ayes – 5

Noes – 0
Abstain- 0

Subject **2. Swearing In**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category A. OPENING OF MEETING

Access Public

Type Action

Recommended Action Ms. Dei'jah Moore will be sworn in as a member of the Board of Education replacing Ms. Tyesha Scott.

Subject **3. Roll Call**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category A. OPENING OF MEETING

Access Public

Type Procedural

Theresa Cooper, Frank Damminger (Absent), Lawrence Haynes, Sr., Jack Henderson (Absent), Dei'jah Moore, Markee Robinson, Danielle Scott, Greenwich Township Representative Roseanne Lombardo, and Student Board of Education Member Valentine Mitchell.

Subject **4. Board Member Resignation**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category A. OPENING OF MEETING

Access Public

Type Action, Information

B. EXECUTIVE SESSION

A motion was made by Mrs. Scott and seconded by Mr. Haynes to go into Executive Session at 6:09 PM.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Subject **1. WHEREAS the "Open Public Meetings Act:" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category B. EXECUTIVE SESSION

Access Public

Type

Subject 2. Adjourn to Executive Session

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category B. EXECUTIVE SESSION

Access Public

Type Action

Recommended Action BE IT RESOLVED: The Paulsboro Board of Education will adjourn to the Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

C. OPENING OF PUBLIC SESSION 7:00 - p.m.

Roll Call

Theresa Cooper, Frank Damminger (Absent), Lawrence Haynes, Sr., Jack Henderson (Absent), Dei'jah Moore, Markee Robinson, Danielle Scott, Greenwich Township Representative Roseanne Lombardo, and Student Board of Education Member Valentine Mitchell.

A motion was made by Mrs. Scott and seconded by Mrs. Cooper to return from Executive Session at 7:05 PM.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Subject 1. Open Public Meetings Declaration

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category C. OPENING OF PUBLIC SESSION 7:00 - p.m.

Access Public

Type Information, Procedural

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The 2024-2025 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024. In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter.

Subject 2. Pledge of Allegiance

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category C. OPENING OF PUBLIC SESSION 7:00 - p.m.

Access Public

Type Procedural

Subject 3. Upcoming Scheduled Events

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category C. OPENING OF PUBLIC SESSION 7:00 - p.m.

Access Public

Type Information

Junior / Senior High Winter Concert Tuesday, December 17, 2024, at 7:00 p.m.

Billingsport Winter Concert Thursday, December 5, 2024
9:30am-10:00am-Preschool and Kindergarten
10:30am-11:00am-1st and 2nd Grades

Loudenslager Winter Concert Thursday, December 12, 2024, at 9:00am

D. PRESENTATIONS: 1-2

A motion was made by Mrs. Scott and seconded by Mrs. Lombardo to go into Presentations 1-2.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Subject 1. Student of the Month Awards for September and October 2024

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category D. PRESENTATIONS: 1-2

Access Public

Type Information

1. Student of the Month Awards for September and October 2024:

Billingsport Early Childhood Center	Loudenslager Elementary School
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<p><u>Preschool</u> September - Isaias Aguilar October - Aurora Ramos</p> <p><u>Kindergarten</u> September - Legend Graham September - Martin Harmon October - Aubrie Sullivan</p> <p><u>1 Grade</u> September - Cannon Davis October - Jase Chapman October - Melwin Mercado</p> <p><u>2 Grade</u> September - Gia Conquest-Ford October - Arthur Swierczynski</p>	<p><u>3 Grade</u> September -Karya Murumba October -Juliana Godfrey-Miguel</p> <p><u>4th Grade</u> September -Nijee Brown October -Jayceon Robinson</p> <p><u>5th Grade</u> September -Julie Land October -Noah Rivera</p> <p><u>6th Grade</u> September -Edin Velasquez October -Elijah Strickland</p>
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Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

Subject **2. All Conference Selections - Fall Sports (2024)**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category D. PRESENTATIONS: 1-2

Access Public

Type Information

The following students were recognized by the Colonial Conference and West Jersey Football League as All Conference Players for the 2024 Fall Sports Season

Field Hockey - Colonial Conference Patriot Division

2nd Team All Conference - Jayla Barnes - 9th Grade - Attack

Boys Soccer - Colonial Conference Patriot Division

2nd Team All-Conference - Malachi Streeter - 12th Grade - Forward

Football - West Jersey Football League Patriot Division

1st Team All Conference - Christopher Neff - 11th Grade - Offensive Line

1st Team All Conference - Ky'aire Harvey - 11th Grade - Running Back

1st Team All Conference - Jared Hazel - 12th Grade - Defensive Line

1st Team All Conference - Eric Scott - 12th Grade - Defensive Line

E. PUBLIC COMMENTS

A motion was made by Mr. Haynes and seconded by Mrs. Scott to open public comments.

ALL IN FAVOR

Ayes – 6

Noes – 0

Abstain- 0

Subject **1. Open the floor for Public Comments on any Agenda item.**

Meeting Nov 25, 2024 - Board of Education Regular Meeting
 Category E. PUBLIC COMMENTS
 Access Public
 Type Procedural

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table. Please limit comments to 3 minutes. Thank you.

Maryann Kosta

AIDE:

- Issues with Agenda and raises.
- Fact Finding – Who is paying for it?

A motion was made by Mrs. Scott and seconded by Mr. Haynes to close public comments.

ALL IN FAVOR

Ayes – 6
 Noes – 0
 Abstain- 0

F. RESOLUTIONS: None at this time.

G. CORRESPONDENCE: 1

A motion was made by Mrs. Scott and seconded by Mr. Haynes to approve Correspondence 1.

Subject 1 Board Member Resignation

Meeting Nov 25, 2024 - Board of Education Regular Meeting
 Category G. CORRESPONDENCE: 1
 Access Public
 Type Action, Information
 Recommended Action Recommend approval to accept this resignation letter from Board of Education member Kyana Evans resigning from the Board of Education effective November 9, 2024.

Informational: The Board of Education must appoint a replacement for Ms. Evans within 65 days. Please find attached a copy of Paulsboro Board of Education Bylaw Number 0413 – Board Member Election and Appointments (**Attachment**)

Administrative File Attachments
[0143 Board Member Election and Appointment BYLAWS.pdf \(50 KB\)](#)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

H. NEW BUSINESS: 1-2

A motion was made by Mrs. Scott and seconded by Mr. Haynes to approve New Business.

Subject	1. ELECTION RESULTS – NOVEMBER 5, 2024
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	H. NEW BUSINESS: 1-2
Access	Public
Type	Information

Election Results – November 7, 2024

The following are the *unofficial results* of the Tuesday, November 5, 2024, election for the Three seats on the Board of Education. Candidates will take office at the Reorganization Meeting on Thursday, January 2, 2025.

Three (3) Three Year Terms

Candidate	Number of Votes
Joseph L. Lisa	1,172
Danielle L. Scott	1,236
Robert Davis	1,123
John Golembiewski	543

Subject	2. Banning
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	H. NEW BUSINESS: 1-2
Access	Public
Type	Action
Recommended Action	Recommend banning A.B. from all Paulsboro Public School Buildings and Property, including the Administration Building and all Athletic Fields. In addition, A.B. Is banned from attending any events on school property.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Danielle Scott Members: Theresa Cooper, Markee Robinson

Subject	1. Policy
Meeting	Nov 25, 2024 - Board of Education Regular Meeting

Category I. BOARD BUSINESS - COMMITTEE OF THE WHOLE - POLICY - Chairperson: Danielle Scott
 Members: Theresa Cooper, Markee Robinson

Access Public

Type Information

Policy:

Chairperson: Danielle Scott

Members: Theresa Cooper, Markee Robinson

The Committee met Monday, April 8, 2024.

5:30 p.m. in the Central Office Conference Room in the Administration Building.

The Committee met Tuesday, September 10, 2024.

5:30 p.m. in the Central Office Conference Room in the Administration Building.

In attendance: Markee Robinson, Danielle Scott, Theresa Cooper, Dr. Neff and Douglas McGarry

J. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESOURCES AND NEGOTIATIONS - Chairperson: Open Members: Open, Markee Robinson

Subject 1. HUMAN RESOURCES AND NEGOTIATION:

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category J. BOARD BUSINESS - COMMITTEE OF THE WHOLE - HUMAN RESOURCES AND NEGOTIATIONS
 -
 Chairperson: Open Members: Open, Markee Robinson

Access Public

Type Information

Human Resources and Negotiation:

Chairperson: Open

Members: Markee Robinson

Paulsboro Education Association (PEA)

On Tuesday, September 24, 2024, the Paulsboro Board of Education Negotiation team along with Superintendent, Dr. Phillip C. Neff Jr., and Business Administrator Douglas McGarry met with the State Mediator in the conference room of the Administration Building.

K. BOARD BUSINESS - BUDGET - Chairperson: Theresa Cooper Members: Frank Damminger, Open

Subject 1. BUDGET

Meeting Nov 25, 2024 - Board of Education
 Regular Meeting

Category K. BOARD BUSINESS - BUDGET - Chairperson: Theresa Cooper Members: Frank Damminger, Open

Access Public

Type Information

Budget:

Chairperson: Theresa Cooper

Members: Frank Damminger

The previous Committee met Monday, July 24, 2024.

5:00 p.m. in the Central Office Conference Room at the Administration Building.

No updates provided.

L. BOARD BUSINESS - FACILITIES - Chairperson: Open Members: Lawrence Haynes, Sr., Jack Henderson

Subject	1. FACILITIES
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	L. BOARD BUSINESS - FACILITIES - Chairperson: Open Members: Lawrence Haynes, Sr., Jack Henderson
Access	Public
Type	Information

Facilities:

Chairperson:Open

Members: Lawrence Haynes, Sr., Jack Henderson

Friday, May 3, 2024

8:00 a.m. Building Walk Through Billingsport Early Childhood Center

Friday, May 10, 2024

8:45 a.m. Building Walk Through Paulsboro High School

Thursday, May 16, 2024

10:30 a.m. Building Walk Through Loudenslager Elementary School

Wednesday, August 7, 2024

11:30 a.m. Building Walk Through Paulsboro High School

Wednesday, August 14, 2024

11:30 a.m. Building Walk Through Loudenslager Elementary School

Friday, October 11, 2024

9:00 a.m. Building Walk Through Billingsport Early Childhood Center

M. BOARD BUSINESS - CURRICULUM - Chairperson: Roseanne Lombardo Members: Open

Subject	1. CURRICULUM
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	M. BOARD BUSINESS - CURRICULUM - Chairperson: Roseanne Lombardo Members: Open
Access	Public
Type	Information

Curriculum:

Chairperson: Roseanne Lombardo

Members: Open

Last meeting was held on Thursday, October 10, 2024 at 4:00 pm.

N. OLD BUSINESS: None at this time.

O. PENDING ITEMS: None at this time.

P. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

A motion was made by Mrs. Scott and seconded by Mr. Haynes to approve Report of the Board Secretary/Business Administrator.

Subject	1. BOARD SECRETARY/BUSINESS ADMINISTRATOR
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	P. REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	RECOMMEND APPROVAL OF A – D: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Approval of Minutes (Attachments)

Regular Meeting	October 28, 2024
Executive Meeting	October 28, 2024

B. Approval of the October 2024 transfers. (Attachment)

C. Approval for payment of the November bills that are duly signed and authorized. (Attachment)

D. Approval of the October Board Secretary's Report. (Attachment)

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

File Attachments

- [10.28.24 minutes.pdf \(1,307 KB\)](#)
- [Transfer Analysis Oct 2024.PDF \(98 KB\)](#)
- [Transfers Oct 2024.PDF \(43 KB\)](#)
- [BSR October Fund 30.PDF \(59 KB\)](#)
- [BSR October Fund 10.PDF \(62 KB\) BSR October Fund 20.PDF \(57 KB\) nov bill list.PDF \(396 KB\)](#)

Executive File Attachments

- [executive 10.28.24 minutes.pdf \(81 KB\)](#)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei’jah Moore, Danielle Scott, and Markee Robinson.

ABSTAIN – Danielle Scott (C Only).

MOTION PASSED

Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Personnel 2-8.

Subject **1. Criminal History Background Review and met certificate / license requirements along with all necessary paperwork**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Information

Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

Subject **2. Substitute Teachers ESS**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Budget Source Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (Attachment)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

File Attachments
[November 2024 Board Approval List for ESS.xlsx \(28 KB\)](#)

Subject **3. Approve Leave of Absence**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information
 Fiscal Impact No
 Recommended Action Approve NJFLA Unpaid Leave of Absence

Recommend approval of New Jersey Family Leave Act (NJFLA) for Staff #988 DOH 09/01/2015, with the following terms and conditions.

Dates of Leave	Terms and Conditions of Leave
Monday, November 11, 2024 to Monday, February 10, 2025	Unpaid with benefits. Employee responsible for Chapter 78 healthcare contributions – NJFLA (60 days)

Subject 4. Salary Change

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend salary change for Director of Safety and Security Brett Waller effective December 1, 2024.
 Salary change from 77,400.00 to 86,000.00 prorated for the remainder of the 2024-2025 school year.

Informational: Brett Waller is a 12-month employee with 28 years' experience in Law Enforcement (retired).

Subject 5. Rowan University Student Selena Chila to shadow our School Psychologists

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Preferred Date Nov 25, 2024

Recommended Action Recommend approval for Rowan University Student Selena Chila to shadow our School Psychologists Kristina Barbato and Kayla Kushner during the 2024-2025 school year. Selena is a Paulsboro High School graduate currently majoring in Psychology at Rowan.

Informational: The Paulsboro Public Schools has a Student Affiliation Agreement with Rowan to accept student teachers, practicum students and other students completing field experiences. Prior to a student working in the district, the administration will seek approval from the Board of Education. This recommendation is pending successful completion of the Criminal History Background Review.

Subject 6. Set & Stage Crew Advisor - PHS

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.

Access Public

Type Action, Information

Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Recommended Action	Recommend approval for Edward DeStefano and Christine O'Malley to split the Set & Stage Advisor Co-Curricular Contract for the 2024 - 2025 School Year.

Informational: At the Board of Education Meeting on August 21, 2024, Christine O'Malley was approved to serve as the as the Set & Stage Advisor for the 2024 - 2025 School Year. The set for Adams Family requires significant construction related items and to accommodate this need, Mr. DeStefano was asked to assist. Mr. DeStefano will handle the construction elements of the set while Mrs. O'Malley will handle the Scenic Painting elements of the set. If approved the two will split the original Co-Curricular Contract of \$2,263.00.

Subject	7. Resignation of Paulsboro Junior / Senior High School Math Teacher
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to accept the resignation of Paulsboro Junior / Senior High School Math Teacher Douglas Foglein effective January 13, 2025.

Informational: Mr. Foglein has served our district for 5 years.

Subject	8. Transportation Supervisor Appointment
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Q. Personnel 2-8 The Greenwich Township Representative may vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint Adina Giovannitti to the position of Transportation Supervisor. Ms. Giovannitti will earn prorated \$64,000.00 for the 2024-2025 School Year beginning December 1, 2024. This is a 12-month non-union represented position. Resume and /or application are on file in the Administration Building.

Informational: Ms. Giovannitti has served our district for 18 years.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Danielle Scott, and Markee Robinson.

ABSTAIN – Dei'jah Moore

MOTION PASSED

R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Personnel 1-8.

Subject **1. Loudenslager Elementary School AM Part Time Aide**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to appoint the Tiaja Harrold as the morning part time aide at Loudenslager Elementary School for the remainder of the 2024-2025 school year. Ms. Harrold will work 3.8 hours per day not to exceed 19 hours per week at Step 3 - \$25.23 per hour and with no benefits. All appointments are contingent on enrollments and the number of students with Individual Educational Programs (IEP) requiring aides. Terms and conditions of employment are as per the agreement with the Paulsboro Education Association.

Subject **2. Resignation of Billingsport Early Childhood Center Instructional Aide**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Recommended Action

Recommend approval to accept the resignation of Billingsport Early Childhood Center Instructional Aide Madison Stevens effective December 2, 2024.

Informational: Ms. Stevens has served the Paulsboro Public Schools for 3 years.

Subject **3. Resignation of Billingsport Early Childhood Center Grade 1 Teacher**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to accept the resignation of Billingsport Early Childhood Center Grade 1 Teacher Cara Goggin effective date will be January 13, 2025 or when this position is filled.

Informational: Ms. Goggin has served the Paulsboro Public Schools for 3 years. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

Subject **4. Resignation with the intent to retire.**

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to accept the resignation with the intent to retire of Paulsboro Junior High School English Teacher Kelly Kovalesky effective July 1, 2025.

Informational: Mrs. Kovalesky has served our district for 28 years.

Subject	5. Voluntary Transfer
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.
Access	Public
Type	Action
Recommended Action	Recommend approval of a voluntary transfer of Melissa Lexa from the position of Billingsport Early Childhood Center Instructional Aide to Paulsboro Junior High School Instructional Aide position effective start date will be November 26, 2024. Ms. Lexa will remain at her current salary of Step 3 - \$27,857.00 as per the agreement with the Paulsboro Education Association.

Subject	6. Appointment of the Special Education Inclusion Teacher
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint Taryn Fogg to the position of Special Education Inclusion Teacher position at the Billingsport Early Childhood Center for the remainder of the 2024-2025 school year. Ms. Fogg will earn prorated Step E – MA - \$53,537.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Fogg has 5 years of experience. The interview was conducted by Billingsport Early Childhood Center Principal Tina Morris and Superintendent Dr. Phillip C. Neff.

Subject	7. Long-Term Substitute Teacher for Billingsport Early Childhood Center
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval to appoint Brianna Johnston to the position of Long-Term Substitute Guidance Counselor for Billingsport Early Childhood Center. Ms. Johnston will earn prorated Step MA - Step A - \$52,437.00 and does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Interviews were conducted and references were checked by Billingsport Early Childhood Center Principal Tina Morris and Director Student Personnel Services Christina Skanes.

Subject	8. Establish a Personal Day Bank
Meeting	Nov 25, 2024 - Board of Education Regular Meeting

Category R. Personnel 1-8 The Greenwich Township Representative may Not vote on items in this section.

Access Public

Type Action, Information

Recommended Action Recommend approval to establish a Personal Day Bank for Billingsport Early Childhood Center Instructional Aide - Staff ID 2261 as per the attached procedure. (Attachment)

Informational: The Board of Education approved the Personal Day Bank Procedure on February 27, 2014. Paulsboro Education Association President Krista Lange made the formal request to activate the procedure for Staff ID 2261 who has used all paid leave that is available.

File Attachments
[Use of Donated Personal Days.pdf \(72 KB\)](#)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Danielle Scott, and Markee Robinson.

ABSTAIN – Dei'jah Moore

MOTION DOES NOT CARRY

S. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Staff and Curriculum.

Subject 1. Extracurricular Activity

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category S. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Preferred Date Nov 25, 2024

Absolute Date Nov 25, 2024 Fiscal Impact

Yes

Dollar Amount \$4,210.00

Budgeted No

Budget Source Local

Recommended Action Recommend approval to create the extracurricular club called, "Future Teachers".

Paulsboro Public Schools District (PPSD) endeavors to enter into a Memorandum of Understanding (MOU) with Rowan University (RU) in which interested high school students have the opportunity to earn college credits and engage in experiential activities with Rowan University teacher candidates in Paulsboro Public Schools. Under the MOU (a non-

executable copy attached), the PPSD has the responsibility to establish an extracurricular school club to encourage students to choose teaching as a career and participate in the Teacher Prep Academy (TPA) at Paulsboro High School. This request seeks approval to establish the extracurricular club at the Paulsboro Junior-Senior High School. The club will have two advisors. These advisors will be the PPSD teachers who earn the approval of Rowan University to teach the TPA courses under the College Acceleration Program (CAP) MOU. The PPSD staff members will each earn a stipend of \$2105.00 as advisors of the Future Teachers club. This amount will be prorated for the 2024-2025 school year using a start date equal to the date of BOE approval for the club. Currently, Paulsboro Junior-Senior high school teachers, Holly Klein and Donna Backus are approved by Rowan University as teachers in the TPA and will serve as advisors for the Future Teachers club for the remainder of the 2024-2025 school year.

File Attachments

[2023 - 2024 Teacher Prep Academy \(TPA\).pdf \(198 KB\)](#)

Subject	2. Dual Credit Memorandum of Understanding with Salem Community College
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	S. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$75.00
Budgeted	Yes
Budget Source	Local and Grant
Recommended Action	Recommend approval for the Memorandum of Understanding between the Paulsboro Public Schools District and Salem Community College to offer dual credit to Paulsboro High School students registered for approved dual credit courses taught on campus by qualified Paulsboro High School staff.

The Paulsboro Public Schools is currently providing Dual Credit options for Advanced Biology II via Rowan College of South Jersey (RCSJ). In addition, Dual Credit is available for Advanced Biology II, Advanced Placement Language and Composition, Advanced Placement English Literature and Composition, and Advanced Placement Calculus AB via Salem Community College (SCC). These credits can be utilized to fulfill high school graduation requirements as well as college degree requirements. Upon successful completion of a course, students seeking college credit shall pay reduced tuition rates. All fees, including the application fee, are waived. The Director of Curriculum, Instruction, and Assessment has worked with the Pegasus Education Foundation on a grant to help families offset the costs associated with participating in this dual credit opportunity. Additionally, local funds have been included in the approved 2024-2025 district budget.

File Attachments

[Paulsboro Dual Credit Agreement 2024-2025.pdf \(182 KB\)](#)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Subject

3. Informational - Enrollment and Class Size:

Meeting

Nov 25, 2024 - Board of Education Regular Meeting

Category

S. STAFF AND CURRICULUM 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

Access

Public

Type

Information

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – November 15, 2024									
	201520 16	201620 17	201720 18	201820 19	201920 20	202020 21	202120 22	202220 23	202320 24	202420 25
Pre- School Age 3 & 4	57	69	62	74	83	50	55	58	83	72
K	104	99	87	100	100	78	74	82	72	70
1	111	86	92	80	79	87	82	71	72	65
2	79	87	80	83	77	83	87	72	77	67
3	56	63	102	89	79	75	88	100	87	86
4	65	71	61	102	83	73	91	83	95	86
5	64	61	72	61	99	73	80	91	77	92
6	53	82	58	72	56	77	83	79	89	73
7	73	71	93	69	76	60	103	91	82	82
8	62	78	68	90	63	71	65	98	93	77
Self-Contained Special Education Billingsport/Loudens lager*	26	26	20	20	24	11/56	19	26/0	24	27
Grand Totals	750	793	795	840	819	794	827	851	851	797

At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – November 15, 2024
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	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
9	63	84	92	95	106	98	112	98	134	102
10	82	77	80	83	87	100	95	104	105	115
11	80	80	64	74	69	74	83	91	96	83
12	78	96	84	68	85	84	74	97	96	95
Total	303	337	320	320	347	356	364	390	431	395

T. STAFF AND CURRICULUM - 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve T. Staff and Curriculum.

Subject 1. Preschool Education Aid (PEA) plan an annual update for 2025 – 2026 school years. Meeting
Nov 25, 2024 - Board of Education Regular Meeting

Category T. STAFF AND CURRICULUM - 1: The Greenwich Township Representative may not vote on items in this section of the agenda.
 Access Public
 Type Action, Information
 Recommended Action Recommend approval of the Preschool Education Aid (PEA) three-year plan for 2025 – 2026 school years. This recommendation is intended to increase access to high-quality preschool for our community. (Attachments)

Informational: The Three-Year Preschool Program Plan provides a comprehensive description of how the school district will implement each component of a high-quality preschool program for three and four-year old children for the school years 2021-2022 through 2025-2026.

The PEA grant funds are used to pay salaries and benefits for the faculty and staff of the Preschool program.

File Attachments Preschool Program District Contract Information.pdf (119 KB) Preschool Statement of Assurances for program plan and annual updates 2025-2026.pdf (68 KB)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei’jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

U. TUITION None at this time: The Greenwich Township Representative may vote on items in this section of the agenda.

V. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve V. Tuition.

Subject	1. Out of District Tuition for Grades PK-8
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	V. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$545,945.96
Budgeted	Yes
Budget Source	Tuition to Private Schools for the Disabled
Recommended Action	Recommend approval for the following students to attend Durand Academy for 2024-25:

Recommend approval for the following students to attend Durand Academy for 2024-25:

- #352650 - 3rd grade
- #353586 - 3rd grade
- #353451 - 3rd grade
- #353881 - 2nd Grade

Subject	2. Approval for Out of District Tuition Contracts Grades PK-8
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	V. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$44,730.00
Budgeted	Yes
Budget Source	Tuition to Private Schools for Disabled
Recommended Action	Recommend approval for the following items for the 2024-25 School Year.

Recommend approval for 1:1 aide for student #364101 at Archbishop Damiano School at a cost of \$44,730.

Subject	3. Approval for Out of District Student Contract Grades PK-8
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	V. TUITION 1-3: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$113,054.40
Budgeted	Yes
Budget Source	Tuition for Private Schools for the Disabled
Recommended Action	Recommend approval for the following student to attend Hampton Academy for 2024-25 School Year.

Recommend approval for the following student #292693 to attend Hampton Academy for the 2024-25 school Year. Tuition cost \$113,054.40

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

W. INSTRUCTIONAL SERVICES 1: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Lombardo to approve W. Instructional Services

Subject	1. Recommend Approval to Provide Homebound Instruction to Students in Grades 9-12
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	W. INSTRUCTIONAL SERVICES 1: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$24,000.00
Budgeted	Yes
Budget Source	Purchased Professional - Home Instruction
Recommended Action	Recommend approval for Homebound Instruction to Students in Grades 9-12.

Case #	Grade:	Hours of Instruction
272780	11	This student was placed on Administrative Home Instruction for 60 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/18/2024 - End Date TBD.
251959	12	This student was placed on Administrative Home Instruction for 60 days. This student will receive instruction provided by Paulsboro Public Schools for a minimum of 10 hours per week at a rate of \$40/hr. Start Date 9/23/2023 End Date TBD
27337	11	This student was placed on Medical Homebound Instruction for a minimum of 10 hours per week at a rate of \$40/hr. This student received instruction from Brookfield Schools/Inspira Bridgeton for 3 days from 11/6-11/8/24
280885	10	This student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/8/2024 - End Date TBD.
273916	9	This student was placed on Administrative Homebound for 60 days. Instruction will be provided by Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/23/24 – End Date TBD. Student must be cleared by doctor before returning to school.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

X. INSTRUCTIONAL SERVICES 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Cooper and seconded by Mr. Haynes to approve X. Instructional Services.

Subject	1. Recommend Approval to Provide Homebound Instruction for students in PK-8
Meeting Category	Nov 25, 2024 - Board of Education Regular Meeting
	X. INSTRUCTIONAL SERVICES 1: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$8,000.00
Budgeted	Yes
Budget Source	Purchased Professional - Home Instruction
Recommended Action	Recommend approval for homebound instruction services for the following students in Grades PK-8.

Case #	Grade:	Hours of Instruction
343898	3	This student was placed on Administrative Homebound Instruction until an out of district placement can be determined. This student will receive instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date 10/17/24 – End date TBD
384235	K	This student was placed on Administrative Homebound Instruction until an out of district placement can be determined. This student will receive instruction from Paulsboro staff for a minimum of 5 hours a week at a rate of \$40 hr. Start date 11/4 – End Date TBD
384196	K	This student was placed on Administrative Homebound Instruction until an out of district placement can be determined. This student will receive instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date 11/4 – End Date TBD

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Y. Student Activities.

Subject	1. Anime Club for students in Paulsboro Junior/Senior High School
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Paulsboro Junior High Teacher Martin Hollis to start an Anime Club for students in Paulsboro Junior/Senior High School.

Informational: Students at Paulsboro Junior/Senior High School had approached school administration regarding the formation of an anime club at the beginning of the 2024 - 2025 School Year. The purpose of this club is to provide a welcoming space for students to explore as well as appreciate anime, light novels, Mangas, and other aspects of Asian/Japanese culture. We will also be using these same mediums as a way to understand other global cultures. Through the club, students will have the opportunity to engage in activities such as screenings, discussions, cultural workshops, and creative projects. This club is set to align as well as help foster inclusivity, creativity, and a sense of appreciation of for multiple cultures around the world. All the while, offering our students a unique extracurricular activity to develop social connections and leadership skills. If approved, Mr. Hollis would serve as a volunteer advisor for this club and would not receive any compensation.

Subject	2. Senior Class Trip - PHS
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action

Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Fiscal Impact	No
Recommended Action	Recommend approval for Senior Class Trip to Universal Studios/Islands of Adventure and nearby attractions in Orlando, Florida from Monday May 19, 2025 to Thursday May 22, 2025. The Trip will cost each participant between \$1,519.00 and \$1,999.99 depending on the accommodations requested. This recommendation includes approval of a contract with World Class Vacations of Allentown, Pennsylvania.

Administrative File Attachments
[PAULSBORO SENIOR TRIP CONTRACT - 2025 \(2\).pdf \(120 KB\)](#)

Subject	3. Extended Learning Opportunity - PHS Choir
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,000.00
Budget Source	Local
Recommended Action	Recommend approval for the Paulsboro High School Choir to participate in an extended learning opportunity to Radio City Music Hall and the Winter Garden Theatre in New York City, New York on Wednesday March 26, 2025.

Informational: Students attending this extended learning opportunity will participate in a guided tour of Radio City Music Hall and enjoy a matinee performance of Back to the Future: The Musical at the Winter Garden Theatre. The cost for both the tour and performance is approximately \$130.00 per person and will be incurred by the students. This cost will be subsidized by Music Department Fundraisers during the school year. The cost for transportation will be approximately \$1,000.00 and will be incurred by the district. This activity is being organized by Paulsboro Junior/Senior High School Music Teacher Aaron Krasting.

Subject	4. Volunteer Girl's Wrestling Coach - PHS
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for Mandy Gattuso to serve as a volunteer coach for the Girl's Wrestling Program for the 2024-2025 school year.

Informational: Ms. Gattuso has been a Physical Education Teacher with Paulsboro for 13 years and has been our Soccer and Softball Coach in the past.

Subject	5. Toys For Tots - NHS
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Recommended Action	Recommend approval for the National Honor Society to participate in the Toys For Tots Toy Drive on Monday, December 16, 2024 from 8:30 AM - 10:00 AM at the Shady Lane Complex in Clarksboro, New Jersey.

Informational: The Paulsboro High School National Honor Society will be collecting new, unwrapped toys and stocking stuffers for children in need up to Age 14. As a culmination project, NHS will continue it's tradition of "Stuffing the Bus" with our collection items. The senior members of NHS will then deliver those items to the Gloucester County Collection Center before returning to school. This event is being coordinated by Paulsboro High School World Language Teacher and NHS Advisor Barbara Thompson. Transportation will be provided by a district bus.

Subject	6. Extended Learning Opportunity - PHS
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Fiscal Impact	No
Recommended Action	Recommend approval for students in Wood Tech II to participate in a real-world application of their skills through a partnership with the Borough of Paulsboro. The Borough of Paulsboro will provide proof of insurance.

Informational: Students in Mr. DeStefano's Wood Tech II Course would assist in the construction of a shed to be utilized by workers at the Paulsboro Recycling Center. This would provide the students with an opportunity to utilize the skills they are learning in their Wood Tech class and support their local community. The Borough of Paulsboro has agreed to provide transportation for the students and the teacher via the borough shuttle. The exact date for this project will be determine by school administration following board of education approval. This opportunity will be supervised by Paulsboro High School Wood Shop Teacher, Edward DeStefano.

Subject	7. Wrestling Tournaments - PHS
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information

Recommended Action Recommend approval for the Boys Wrestling Team to participate in the following tournaments for the 2024-2025 winter season. These activities have already been approved in the local budget.

Informational: Approval is requested for the wrestling team to participate in several play-off and tournament events. However, the team’s participation is contingent on them qualifying for each event. Cost includes lodging and meals.

Brick Tournament December 28, 2024

Rooms – approximate 10 rooms @ \$150.00	\$ 1500.00
Meals - Breakfast and Lunch 22 @ \$40.00	\$ 880.00
Incidentals	<u>\$ 340.00</u>
Total Cost not to exceed	\$2,720.00

Newton Duals January 3-4, 2025

Rooms- approximately 10 rooms @ \$165.00	\$1,650.00
Meals – Breakfast, Lunch and Dinner 28 @ \$40.00	\$1,120.00
Bus	<u>\$2,800.00</u>
Total Cost not to exceed	\$5,570.00

Council Rock Tournament January 18-19, 2025

Rooms – approximately 6 rooms @ \$155.00	\$ 930.00
Meals - Breakfast, Lunch and Dinner (2 Days)	
16 @ \$40 (day 1)	\$ 640.00
16 @ \$40 (day2)	<u>\$ 640.00</u>
Total Cost not to exceed	\$2,210.00

Subject 8. Powder Puff Game - PHS

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Action, Information

Preferred Date Nov 25, 2024

Absolute Date Nov 25, 2024

Fiscal Impact No

Recommended Action Recommend approval for the Paulsboro High School 2024 Powder Puff Game to be held on Wednesday November 27, 2024.

Informational: This exciting event has been hosted at Paulsboro High School for many years, and is well received by the students. The game will be held on the Football Field and will feature participants from the Junior and Senior classes. Tickets will be sold during the leading up to the game and will cost \$1.00 per person. The students will have a shortened schedule and will be dismissed from the Football Field on this date. There is no cost to the Board of Education for this event. This event is coordinated by Paulsboro High School History Teacher, Rachel Wulk.

Subject 9. Gloucester County Teen Summit - PHS

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.

Access Public

Type Information
 Informational: The Department of Education in collaboration with the Coalition for a Safe Community is creating the first annual Gloucester County Teen Summit. As part of this venture, we have been asked to nominate three students who demonstrate leadership potential to serve on this committee. These students will meet monthly with other students leaders from Delsea Regional High School, Clayton High School, Washington Township, and Woodbury to discuss topics that are important to students at their respective schools. Below are the students who were selected by Paulsboro High School Administration to serve on this committee.

Valentine Mitchell (12th Grade)
 Nada Reda (11th Grade)
 Christopher Neff (11th Grade)

Subject	10. Extended Learning Opportunity - World Language
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Y. STUDENT ACTIVITIES 1-10: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$900.00
Recommended Action	Recommend approval for Paulsboro High School World Language students to participate in an extended learning opportunity to Liberty State Park and Ellis Island on Monday, March 31, 2025 in Jersey City, New Jersey.

Informational: As part of their student of World Cultures, students in specific World Language classes will have the opportunity to visit Liberty State Park and Ellis Island to learn about the purpose and meaning of the statue of liberty as well as to view artifacts that chronical America's Immigration History from the 1500's through the present. The cost for transportation is approximately \$900.00 and will be incurred by the district. This activity is being organized by Paulsboro Junior/Senior High School World Language Teacher, Silvana Mojalliu.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Z. Student Activities.

Subject	1. Extended Learning Experience - Constitution Center - Loudenslager
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Type	Public Action, Information
Recommended Action	Recommend approval for 5th grade students at Loudenslager to participate in a visit to the Constitution Center in Philadelphia, PA on Wednesday, December 11, 2024 from 10AM - 12PM. This experience provides students with the opportunity to see historical documents and participate in interactive exhibits.

Informational: Twenty adult chaperones including all 5th grade teachers and staff will attend with the 5th grade students. Students and staff will be transported by the Paulsboro School District bus drivers/busses trip which will cost \$465.00 which includes the hourly rate of 3 bus drivers, tolls and parking. Parents are responsible for their students admission fee of \$14.00 which includes a show, theatrical presentation with a live actor that narrates the American quest for freedom, and a self-guided exhibit exploration. The learning experience is aligned to the New Jersey Student Learning Standards.

Subject	2. Extended Learning Opportunity - Woolwich Gardens
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Recommended Action	Recommend approval for students in Mrs. Haase's classroom to visit the Woolwich Gardens Assisted Living Center on Monday, December 4, 2024 in Woolwich Township, New Jersey.

Informational: As part of the curriculum in Mrs. Haase's special education classroom, students learn about life skills and service. During their visit to Woolwich Gardens, students will decorate cookies with residents, sing holiday carols, and if time permits students will make ornaments with the students. There is no cost to the students for this trip. The cost to the Board of Education for transportation is approximately \$300.00. This trip is being coordinated by Paulsboro High School Special Education Teacher, Mrs. Erica Haase.

Subject	3. Extended Learning Opportunity - Loudenslager
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for the 4th grade students to extend their learning and participate in educational activities at Red Bank Battlefield on Thursday, April 24, 2025 from 8:45am - 1:00pm. This experience will expose students to the fundamentals of applied archaeology, the archaeological process, as well as teachable moments relevant to the Revolutionary War.

Informational: This experience will expose students to the fundamentals of applied archaeology, the archaeological process, as well as teachable moments relevant to the Revolutionary War. There is a FREE admission at Red Bank Battlefield. Twenty adult chaperones including all 4th grade teachers, staff and parents will attend with the 4th grade students. Students and staff will be transported by Paulsboro School District bus drivers/busses approximately costing \$400.00 which includes the hourly rate of 3 bus drivers no tolls or parking are required.

Subject	4. Partnership with Southwest Council 2024-2025 School Year - Loudenslager
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Meeting Category	Nov 25, 2024 - Board of Education Regular Meeting Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for The Southwest Council to conduct evidence-based educational programs held in the educational setting through classroom workshops and assemblies for Loudenslager students during the 2024-2025 School Year.

Informational: These educational programs will be organized through the collaborative efforts of Mrs. Rose Clark (SAC) counselor and Ms. Marcelina Guzman (school counselor) The Southwest Council offers evidence-based education programs in the school setting by trained prevention specialists. Their goal is to educate individuals on various age/grade appropriate topics while teaching healthy decision making skills. The Southwest Council Programs are free. There is no cost to the school district.

Subject	5. Life Skills Experience - Loudenslager
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval for a self-contained special education class at Loudenslager to run a Treat Cart. This class currently has nine students, a teacher and two paraprofessionals. This experience will expose students to authentic life skills.

Informational: Students will have the opportunity to learn and develop skills real-world skills through hands on learning encompassing reading and math. The initial start of program will be funded through donations and the money will be recycled for the programs continuum. There is no cost to the board of education.

Subject	6. Extended Learning Opportunity - PJHS Choir
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Preferred Date	Nov 25, 2024
Absolute Date	Nov 25, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,000.00
Recommended Action	Recommend approval for the Paulsboro Junior High Choir to participate in the Hershey Park Choral Festival on Friday May 16, 2025 in Hershey, Pennsylvania.

Informational: As part of this festival the Paulsboro Junior High Choir will participate in a choir competition near Hershey, Pennsylvania and then will spend the day at Hershey Park. The students will attend an awards ceremony honoring the students who participated before returning to Paulsboro Junior/Senior High School. The cost for to participate in this festival

is approximately \$75.00 per person, which will be incurred by the students. This cost will be subsidized by Music Department Fundraisers during the school year. The cost for transportation will be approximately \$1,000.00, which will be incurred by the district. This activity is being organized by Paulsboro Junior/Senior High School Music Teacher Aaron Krasting.

Subject	7. Extended Learning Opportunity
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	Z. STUDENT ACTIVITIES 1-7: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action
Preferred Date	Jan 23, 2025
Absolute Date	Jan 23, 2025
Fiscal Impact	Yes
Dollar Amount	\$1,230.00
Budgeted	Yes
Budget Source	Preschool Funding
Recommended Action	Recommend approval for the preschool students, staff, and parents to visit the Delaware Children's Museum on Thursday January 23, 2025.

Informational: The preschool students will attend the Delaware Children's Museum on Thursday January 23, 2025. This extended learning opportunity helps involve families in the Creative Curriculum Exercise Study. Moving throughout the museum, engaging in active play from exhibit to exhibit will give students and chaperones some good exercise! Power of Me exhibit focuses on moving your body healthfully and includes activities such as a pitching area, basketball hoops, and a sensory exercise path. In addition, the building areas include large blocks which provide the kids with an opportunity to lift, carry and balance objects.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

AA. FINANCE 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve AA. Finance.

Subject	1. Snow Removal Contract
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	AA. FINANCE 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of a contract with Vision Greenworks to provide snow removal services, on an as needed basis, to supplement the Paulsboro School District Maintenance staff.

File Attachments
[Schools Snow 2024.pdf \(543 KB\)](#)

Subject	2. Approval of Purchasing Manual
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	AA. FINANCE 1-2: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Recommended Action	Recommend approval of the 2024-2025 Business Office Purchasing Manual as prepared by the Business Administrator.

File Attachments
[Purchasing Manual 2024 DRAFT 11.19.2024.pdf \(1,603 KB\)](#)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

BB. FINANCE None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

CC. FACILITIES: 1: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mr. Haynes to approve CC. Facilities.

Subject	1. Comprehensive Maintenance Plan & M-1
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	CC. FACILITIES: 1: The Greenwich Township Representative may vote on items in this section of the agenda.
Access	Public
Type	Action, Information
Fiscal Impact	Yes
Budgeted	Yes
Recommended Action	Recommend approval to submit the Comprehensive Maintenance Plan and M-1 Reports to the Gloucester County Office of Education as required annually by the NJ Office of School Facilities.

File Attachments

[CMP & M-1 24-25.pdf \(212 KB\)](#)

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

DD. FACILITIES: None at this time.: The Greenwich Township Representative may not vote on items in this section of the agenda.

EE. SCHOOL SAFETY 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve EE. School Safety.

Subject	1. Approval of HIB Investigation Decisions
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	EE. SCHOOL SAFETY 1: The Greenwich Township Representative may not vote on items in this section of the agenda.
Access	Public
Type	Action
Recommended Action	Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Paulsboro Senior High School. Recommend approval of HIB Investigation Findings.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
PJHS1024001	10/24/24	Completed	Kayla Kushner	HIB Confirmed/Out of School Suspension, Counseling
PJHS1008001	10/08/2024	Completed	Kathleen Wetherington	Non-HIB/Out of School Suspension
LOUD1008001	10/08/2024	Completed	Marcelina Guzman	Non-HIB/Out of School Suspension
LOUD1025001	10/25/2024	Completed	Kathleen Wetherington	Non-HIB

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

Admin Content

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Executive Content

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Subject 2. Informational: Report of School Security Drills

Meeting Nov 25, 2024 - Board of Education Regular Meeting

Category EE. SCHOOL SAFETY 1: The Greenwich Township Representative may not vote on items in this section of the agenda.

Access Public

Type Information

Informational: Report of School Security Drills:

Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	9-13-2024 10-21-2024	9-12-2024 10-21-2024 11-06-2024	9-12-2024 10-16-2024 10-18-2024 11-06-2024
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually		10-22-2024	10-3-2024

Bomb Threat (Hold)	Each school must conduct two annually			
Lockdown / Active Shooter	Each school must conduct two annually	9-18-2024	9-16-2024	9-19-2024 10-10-2024
Shelter In Place (Hold) (Secure)	Each school must conduct two annually	10-15-2024 11-01-2024	11-01-2024	11-01-2024
Other Drills				
Bus Evacuation	School District (Annually)	10-17-2024		
Report of Paulsboro Public Schools Security Drills for the 2024-2025 School Year				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Bus Evacuation	School Routes (2 Annually)			
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	9-3-2024 10-3-2024 11-05-2024	9-3-2024 10-18-2024 11-18-2024	9-3-2024 10-3-2024 11-01-2024

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

FF. PUBLIC COMMENTS

A motion was made by Mrs. Scott and seconded by Mr. Haynes to open public comments.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Krista Lange:

- Survey
- Officer Waller
- Teachers work outside of hours.

Tara Stahl:

- Expired Contract
- PEA Grant Funds

Tom Richardson:

- Salary raises

Erica Scott:

- Youth Basketball
- Paperwork for online submission
- Sports – asthma action plans

Barbara Thompson:

- Security concerns for Saturdays.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to close public comments.

ALL IN FAVOR

Ayes – 7
Noes – 0
Abstain- 0

EXECUTIVE SESSION

A motion was made by Mrs. Haynes and seconded by Mrs. Scott to go into a second Executive Session at 7:59 PM.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

PUBLIC SESSION

A motion was made by Mrs. Lombardo and seconded by Mr. Haynes to return from executive session at 8:40 PM.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Bring Back R. Item # 8

A motion was made by Mrs. Lombardo and seconded by Mrs. Scott to bring back R. item #8.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Adopt R. Item # 8

A motion was made by Mrs. Scott and seconded by Ms. Moore to adopt R. item #8.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Add John Golembiewski to Agenda

A motion was made by Mrs. Lombardo and seconded by Mr. Haynes to add John Golembiewski to the Agenda.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Appoint New Board Member John Golembiewski

A motion was made by Mrs. Lombardo and seconded by Mr. Haynes to appoint John Golembiewski to the Paulsboro Board of Education.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Add Youth Basketball to Agenda

A motion was made by Mrs. Cooper and seconded by Mrs. Lombardo to add Youth Basketball to the Agenda pending insurance.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

Adopt Youth Basketball

A motion was made by Mrs. Cooper and seconded by Mrs. Lombardo to adopt Youth Basketball pending insurance.

Roll Call Vote:

YES – Theresa Cooper, Lawrence Haynes Sr., Roseanne Lombardo, Dei'jah Moore, and Danielle Scott.

ABSTAIN – Markee Robinson

MOTION UNANIMOUSLY PASSED

GG. BOARD COMMENTS

A motion was made by Mrs. Scott and seconded by Mr. Haynes to open board comments.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Student Representative:

- Student lunch
- More choices such as vegan, halal, vegetarian, etc.
- Salad bar

Markee Robinson:

- Congratulations to Student of the Months and student athletes.

Danielle Scott:

- Add Dei'jah Moore to AD HOC Committee.

A motion was made by Mrs. Scott and seconded by Mr. Haynes to close board comments.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

HH. NEXT MEETINGS OF THE BOARD OF EDUCATION

Subject	1. Regular Meeting
Meeting	Nov 25, 2024 - Board of Education Regular Meeting
Category	HH. NEXT MEETINGS OF THE BOARD OF EDUCATION
Access	Public
Type	Information
Monday, December 16, 2024	
7:00 p.m.	
Paulsboro High School Auditorium	

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

II. ADJOURNMENT

A motion was made by Mrs. Scott and seconded by Mr. Haynes to adjourn the meeting.

Subject	1. Adjourn the Meeting
Meeting	Nov 25, 2024 - Board of Education Regular Meeting

Category	II. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.

ALL IN FAVOR

Ayes – 6
Noes – 0
Abstain- 0

Respectfully Submitted,



Douglas C. McHenry

Business Administrator/Board Secretary