

Today's Date: \_\_\_\_\_

**GREENVILLE AREA SCHOOL DISTRICT  
REPORT OF ABSENCE FORM**

Student's Name: \_\_\_\_\_

Student's Grade: \_\_\_\_\_ Absence Date(s): \_\_\_\_\_

(Please check appropriate box)

**Tardy**     **Absent**     **Early Dismissal**

(Please check reason for absence)                      Time: \_\_\_\_\_

- Illness
- Death in immediate family
- Impassable roads
- Religious service or event
- Medical appointment or testing
- Absence pre-approved by principal
- College visitation-not to exceed 3 per year
  - ⊖ Applies to Juniors & Seniors Only
  - ⊖ Additional form required-available in office
- Absence due to pre-approved educational travel
  - ⊖ Additional form required-available in office
- Other
  - ⊖ Please explain on reverse side

Signature: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

**Please write additional information on reverse side**

For any questions regarding a student's attendance or the GASD attendance policies, please call the Attendance Office at (724) 588-2500