

JOB VACANCY ANNOUNCEMENT FOR SCHOOL YEAR 2023-2024



CERTIFIED (10-MONTH)

Elementary Teacher (8th Grade) * Academic/Residential Counselor * Physical Education Teacher (K-8) *

* Sign-On Bonus Available

CLASSIFIED (10-MONTH)

Residential Supervisor (Bachelors Degree minimum) Residential Advisor(s) – 1 Male/1 Female (32 College Credit Hours minimum, Associates Degree Preferred) Paraprofessional(s) (Grades K-8)(2 Positions)(AA Degree)

SUBSTITUTE POSITIONS (ON-CALL/AS NEEDED)

Teacher Residential Advisor Food Service

Closing Date: Open Until Filled

In accordance with P.L. 101-630, P.L. 101-647 & 25 CFR 63, Applicants must successfully complete and pass a criminal background check and character investigation at their own expense prior to hire. All positions require a valid driver's license. Naatsis'Aan Community School is a Navajo Preference Employer. For more information, contact Human Resource at 928-672-2335 or email <u>hr@ncswarriors.org</u>.

NOTE: ALL applicants **MUST** submit all items below to be considered for the desired job positions.

- 1. Complete Employment Application
- 2. Current Resume
- 3. Letter of Interest
- 4. Three (3) Current Letters of Recommendation, Less than One (1) Year Old
- 5. Personnel Security Consultants, Inc. for Federal FBI Background Check
- Current Navajo Nation Background Check (10 Years) current background check within three (3) months. Contact Navajo Nation Information Management Section, 928-871-7621 or visit the website at <u>www.ims.navajo-nsn.gov</u>.
- 7. AZ DPS Fingerprint Clearance Card visit <u>www.azdps.gov/psp</u>
- 8. Motor Vehicle Report (5 Years)
- 9. Certificate of Indian Blood or Form 4432
- 10. Copy of University/College Degree, High School Diploma or GED Certificate
- 11. Official College and/or University Transcripts
- 12. First Aid and CPR Certification
- 13. Food Handler Certificate

Contact: Naatsis'Aan Community School, Inc. P. O. Box 10010; Tonalea, Arizona 86044 Phone: 928-672-2335 Fax: 928-672-2609