



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA  
 203 E. PLAQUEMINE STREET  
 JENNINGS, LOUISIANA  
 (337) 824-1834  
 AGENDA MEETING  
 THURSDAY, SEPTEMBER 19, 2019 AT 6:00 P.M.**

**FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE**  
 An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

**I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.**

**II. ROLL CALL FOR DETERMINATION OF A QUORUM.**

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**III. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON AUGUST 15, 2019 AND THE SPECIAL MEETING ON AUGUST 29, 2019.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**V. RECOGNITION OR PRESENTATIONS:**

1. Parish FFA students and teachers annual presentation.
2. Approve all parish FFA chapters to travel to Indianapolis, IN from 10/27/19 11/03/19 for the National FFA Convention.

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**VI. BOARD COMMITTEE REPORTS:**

**A. FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE, DAVID TROUTMAN, CHAIRMAN, THAT THE SCHOOL BOARD:**

1. Grant permission to Danielle Simien to purchase 4 site licenses for Adobe Creative Cloud (\$2,496.00 each), ACA Graphic Design and Print Production (\$2,292.50 each) and 100 Adobe Creative textbooks for EHS, HHS, LAHS and LHS. These licenses and textbooks will be used to support the implementation of the newly added course, Digital Media I, and industry based credential, Adobe Certified Associate Photoshop, recently added to the Business Curriculum. Students earning this statewide basic credential will earn their high school 110 accountability points. The total cost of licenses is

\$19,154.00 and the textbooks is \$10,665.00, totalling \$29,819.00. To be paid from CDF funds.

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2. Grant permission to WHS to accept a \$500.00 from an anonymous donor. Funds to be used to cover the cost of stadium renovations (cleaning, painting and supplies).

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3. Grant permission to WHS Football to accept a \$12,374.00 from Welsh Backers. Funds to be used to purchase supplies.

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4. Grant permission to WHS Baseball to accept a \$1,515.98 from Welsh Baseball Backers. Funds to be used to purchase baseball shoes.

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5. Grant permission to accept the bid of \$22,073.00 from Dupuis Construction for the following improvements at Central Office:
  - A. Interior - Materials and labor to prime and paint Board Room \$2,400.00.
  - B. Exterior - Materials and labor to wash, prime and paint building, windows and handrails \$19,673.00.
 Other quote received from Glenn Vanicor \$23,990.00. Another quote requested from Pete Touchet but not received. To be paid from General Fund.

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6. Grant permission to the Child Nutrition program to accept the quote of \$15,303.00 from Alack Superstore in Hammond, LA to purchase a Cleveland Range Model Tilting Skillet Braising Pan for EHS. Other quotes received from Lafayette Restaurant Supply (\$15,658.00) and Southwest Bar Needs (\$16,452.36). To be paid from Child Nutrition Program.

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7. Grant permission to FES to accept a \$500.00 donation from Mr. and Mrs. Randy Buller. Funds to be used towards FES basketball tournament.

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8. Grant permission to JHS Girls Basketball to accept a \$1,080.00 donation from Fontenot Animal Hospital. Funds to be used for program expenses.

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9. Permission is requested to replace the 7-year old business systems computer server with a new server from Dell, Inc. at a cost of \$11,634.20 per state contract quote, as requested by the Director of Finance. MUNIS, our business computer software provider, is requiring that all clients upgrade their server operating system, which requires the Board to purchase a new server to be able to run the upgraded software system.

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10. The Child Nutrition Program would like permission to purchase 11 Uniworld Food Processors from Southwest Bar Needs in Lake Charles, LA at \$603.75 each, total cost to be \$6,641.25. Other quotes were from Alack Culinary Superstore in Hammond, LA for a comparable product at \$1,400.00 each. Lafayette Restaurant Supply was contacted, but did not submit a quote. Funds will be provided by the Child Nutrition Program.

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11. Grant permission to LAHS to accept the \$13,620.00 state contract quote from Troxell to purchase four 75" TruTouch Panels and mobile stands for ELA classrooms. To be paid from Maintenance #1.

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12. Grant permission to WHS softball to accept a \$3,200.00 donation from Lady Hound Boosters. Funds to be used to purchase supplies.

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13. Grant permission to WHS Dazzlers to accept a \$370.00 donation from Lady Hound Boosters. Funds to be used to purchase supplies.

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14. Accept the bid of Ross Bus Sales, Inc. for the purchase of a used 2013 Blue Bird activity bus with a Cummins 220 hp engine with 67,641 miles for the bid price of \$52,000.00 for use by Lake Arthur High School per sealed bids opened Monday, September 16, 2019 at 2 pm as recommended by the Supervisor of Transportation and the Director of Finance. No other bids were received. To be paid from District #1, with monies borrowed from GF and to be paid back in five equal yearly installments.

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- B. Insurance - David Doise, Chairman  
 C. Building & Grounds - James Segura, Chairman

**D. POLICY COMMITTEE - REQUESTS FROM THE POLICY COMMITTEE, JODY SINGLETARY, CHAIRMAN, THAT THE SCHOOL BOARD:**

1. The following policies are brought to you by Forethought Consulting resulting from the 2019 Louisiana Legislative Session.
  - A. **Special Education Advisory Council: IDDA Act 274** - was passed in the 2019 Legislative Session. This new policy Special Education Advisory Council, states that the Superintendent shall create a special education advisory council to “provide advice and feedback” regarding special education policies, procedures, and resources, and engage in outreach activities to the community. Behavioral Health (Revised, July 2019: Effective upon approval).
  - B. **Services for Students: JDCF In 2018** - legislation was enacted which created parameters allowing behavioral health providers access to students at school during school hours. ACT 117 of the 2019 Legislative Session made changes including new definitions for “applied behavior analysis provider” and “applied behavior analysis services.” ACT 117 also added language that the provisions shall not be construed to supersede the provisions of the Behavioral Health Services Provider Licensing Law. This is an update to our existing Policy. (Revised, July 2019: Effective upon approval).

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- E. Transportation- Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman

**G. WARD II COMMITTEE - REQUESTS FROM THE WARD II COMMITTEE, DONALD DEES, CHAIRMAN, THAT THE SCHOOL BOARD:**

1. Accept the recommendation of architect, Steve Hotard, to proceed with a two-story structure for the construction of the new Elementary School in Jennings.

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**WARD II INFORMATION: In accordance with JDPSB Policy FDC, the following timeline procedure has been established by Superintendent Credeur for the naming of the new Elementary school in Jennings:**

**PROCEDURE FOR NAMING NEW JENNINGS ELEMENTARY SCHOOL**

1. Superintendent shall be responsible for soliciting names from staff, students, and the community from September 23, 2019 to October 4, 2019.
  - A. Superintendent Credeur prepares Nominating Petition for naming New Jennings Elementary School for pickup by interested parties.
  - B. Advertise through James Ward Elementary School, Jennings Elementary and Jennings High that Petition is available for pickup.
    - a. School’s Website
    - b. School Messenger
    - c. Phone Notifications
    - d. Parent Newsletters

- e. Local Newspaper Articles
- f. Schools Marque Announcement Sign
- C. Nominating Petition
  - a. Available for pick up at the Jefferson Davis Parish School Board Central Office from September 23, 2019 to October 4, 2019 during normal business hours (7:30 a.m. to 12:00 and 1:00 to 4:00 p.m.).
- D. A Letter of Recommendation for Consideration along with the Nominating Petition containing signatures of at least fifty (50) Registered Voters of that School Board Election District must be returned to Central School Board Office by 8:00 a.m. on Monday, October 7, 2019. (Policy - Must be presented to the Superintendent within fourteen (14) days of the beginning of the solicitation of those names.)
- E. Superintendent will send to Registrar of Voters Office for Verification.
- E. Once a *Recommendation for Consideration (s)*, with the correct number of verified signatures is received by the Superintendent the names suggested will be publicized from October 14, 2019 to October 21, 2019 (must be publicized by the High School of record for one week) as follows:
  - a. School's Website
  - b. School Messenger
  - c. Phone Notifications
  - d. Parent Newsletters
  - e. Local Newspaper Articles
  - f. Schools Marque Announcement Sign
- F. Building and Grounds Committee
  - a. Will meet on Tuesday, October 22, 2019, at 5:15. (must meet within ten (10) days of the completion of the publicity period)
  - b. A maximum of ten (10) persons on each side for or against, drawn from registered voters showing their voting card at attendance, shall be allowed two (2) minutes per person to voice their concern or support of the name being recommended for consideration.
  - c. Based upon the public input, shall recommend to the Board to accept or deny this recommendation at the regularly held monthly School Board Meeting on November 21, 2019 at 6:00 p.m.

H. Legislative Liaison - Donald Dees, Chairman

**I. FOOD SERVICE COMMITTEE - REQUESTS FROM THE FOOD SERVICE COMMITTEE, MALON DOBSON, CHAIRMAN, THAT THE SCHOOL BOARD:**

1. Accept the recommendation of Child Nutrition Supervisor, Tina Coleman to increase the cost of adult meals for breakfast to \$2.25 for employees and \$2.50 for non-employees. (Current price for breakfast is \$1.75 for employees and \$2.25 for non-employees.) And to increase the cost of adult lunch to \$4.00 for employees and \$4.75 for non-employees. (Current price for lunch for employee is \$3.00 and non-employees is \$5.00.)  
These prices are based on recommendations by the USDA.

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**VII. SALES TAX REPORT - Amber Hymel, Tax Collector.**

**VIII. NEW BUSINESS:**

1. Approve the following non-faculty coaches upon completion of LHSAA coaching course certification and Board policy requirements.
  - A. Stevie VanHook - JHS - Jr. High Track and Football.
  - B. Taylor McFarlin - LAHS - Baseball.
  - C. Zach Meche - WAR - Football and Track.
  - D. Joshua Fontenot - JHS - Jr. High Track and Football.
  - E. Caitlin Lacombe - EHS - Girls Basketball.
  - F. Dorian Hayes - EHS - Basketball.
  - G. Devaughn Davis - EHS - Basketball.
  - H. Keyomi Palfrey - LAHS- Football.
  - I. Joey Thibodeaux - LAHS - Softball and Baseball.
  - J. Mike Guillory - EHS - Basketball, Football and Track.
  - K. Paul Haydel - WAR - Football, Basketball and Track.

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2. Approve the following out-of-state travel requests:
  - A. Wade Marcantel (WEIC), Amy Gobert (EHS), Tisha Whittington (JHS), Stacey Simien (LAHS) and Erica Arabie (JWES) to travel to The Woodlands (Houston, TX) from January 21 to January 23, 2020 to attend the Solution Tree’s RTI at Work Institute. All expenses to be paid with Title II funds.
  - B. JHS Environmental Science class, teachers/sponsors and parents to travel to Houston Museum of Natural Science on November 9, 2019. At no expense to the Board.

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3. Adopt the following 2019 millage rates resolution. (MUST BE READ ALOUD)

**RESOLUTION**

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2019 tax roll on all property subject to taxation by the Jefferson Davis Parish School Board of the Parishes of Jefferson Davis and Allen, Louisiana:

**2019 MILLAGES**

	<u>Jefferson Davis Parish</u>	<u>Allen Parish</u>
<u>Jefferson Davis Parish School Board</u>		
Constitutional Tax	6.48	
Special School Tax	10.77	
 <u>School District # 1</u>		
Maintenance	11.06	
Maintenance – Special	7.85	
Refunding Bonds, Series 2014	6.65	
 <u>School District # 2</u>		
Maintenance	11.85	
Refunding Bonds, Series 2011	6.50	
Bonds, Series 2019	6.50	
 <u>School District # 3</u>		
Maintenance	14.98	
Special Maintenance	3.53	
Bonds, Series 2001	2.25	
 <u>School District # 5</u>		
Maintenance	4.09	

Bonds, Series 2002 3.00

School District # 8

Maintenance 8.88  
Refunding Bonds, Series 2006 4.70  
Bonds, Series 2016 5.80

School District # 22

Maintenance 11.89 11.89  
Refunding Bonds, Series 2011 12.00 12.00

Consolidated School District # 1

Maintenance 11.66  
Refunding Bonds, Series 2005 1.00

This resolution having been submitted to a roll call vote, the vote thereon was as follows:

YEAS:  
NAYS:  
ABSENT:

And the resolution was declared adopted on this, the 19<sup>th</sup> day of September, 2019.

/s/ Kirk Credeur  
Secretary

/s/ Phillip Arceneaux  
President

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- Grant permission to the Child Nutrition Program to declare surplus and send to the next available auction a non-functioning tilting skillet from Elton High school.

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**\*\*\* ADDENDUM TO NEW BUSINESS**

- Approve the following non-faculty coaches upon completion of LHSAA coaching course certification and Board policy requirements.
  - Lance Richard - LHS - boys basketball and track.
  - Christian Blair - LHS - baseball.
  - Tommy Bageux - LHS- baseball.
  - Eric Ardoin - LHS - softball.
  - Ryan Nick Newsom - LAHS - Baseball.

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**VIII. INFORMATION**

- Condolences are extended to the families of:
  - Mr. Don Ladner, Former School Board Member.
  - Rene Dubois, Jr., WAR Teacher, who retired in 1994, with 35 years of service.
  - Priscilla Charles, LHS Teacher, who retired in 1992, with 23 years of service.
  - Helen Wilson, JHS Teacher, who retired in 1984, with 30 years of service.

5. Willard Smith, Media Center Director, who retired in 1981, with 25 years of Service.
6. Anner Malveaux, Cafeteria Tech, who retired in 1989, with 30 years of service.
7. Diana Johnson, Cafeteria Tech, who retired in 2012, with 10 years of service.
8. Marva Ward, Cafeteria Tech, who retired in 1998, with 22 years of service.

<p><b>*** ADDENDUM TO INFORMATION</b></p>
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1. Condolences are extended to the families of:
  1. Glenda Miller, Teacher, who retired in 1991, with 16 years of service.
  2. Susannah LeLeux, SPED Para, who retired in 2004, with 20 years of Service.
  3. Sheryll Mann, Teacher, who retired in 1981 with 26 years of service.

**IX. PERSONNEL CHANGES**

**A. Personnel appointments as determined by the Superintendent:**

1. Name **TISHA WHITTINGTON**, JHS Assistant Principal, effective 09/01/19, D. Moore leave.
2. Name **GREGORY GUIDRY**, JES Custodian, effective ASAP, re: J. Fontenot leave.

**B. Personnel changes:**

**APPOINTMENTS**

1. Michelle Trahan, JHS Cafeteria Tech, 08/14/19, re: Christina LaFosse.
2. Sofia LeGros, JHS Cafeteria Tech, 08/14/19, re: Casie Fox transfer.
3. Melody Muller, WEIC Alternative Teacher, 08/07/19, re: Stanley Alexander resignation.
4. Danielle Simon, JWES SPED Para, 08/08/19, re: Cynthia Gray retirement.
5. Sharon Swarna, JES part-time Interventionist, 08/12/19, re: Monique Doucet resignation.
6. Martha Kimiko Freeman, FES Title I Para, 08/23/19, re: Kelly Carter resignation.
7. Roy Broussard, LHS Custodian, 09/05/19, re: L. Smith, LWOP.
8. Michael Marcantel, LHS Teacher, 08/23/19, re: new position.
9. Erica Leckelt, LHS Special Ed Para, 08/28/19, re: Brandy Mallett transfer.
10. Tessa Deshotel, EHS Special Ed Para, 08/23/19, re: new position.
11. Alicia Williams, LAHS Cafeteria Tech, 08/12/19, re: Shonita Brister transfer.
12. Patricia Seymour, JHS Special Ed Para, 08/27/19, re: new position.
13. Gabrielle Briscoe, LHS Teacher, 09/16/19, re: Tisha Whittington promotion to JHS AP.
14. M. Lewis, JWES Cafeteria Tech, 09/09/19, re: Janet Zeno retirement.
15. Gregory Guidry, JES Custodian, 09/09/19, re: James Fontenot resignation.
16. Sarah Wallace, LAE/LAHS Speech Therapist, 09/10/19, re: Long term sub.

**TRANSFERS**

1. Audie Scipper, WES Speech and Language Pathologist, to HHS Speech and Language Pathologist, 08/07/19, re: Rachel Brignac transfer.

2. Rachel Brignac, HHS Speech and Language Pathologist to WES Speech and Language Pathologist, 08/07/19, re: Audie Scipper transfer.
3. Betty Miller, JWES Pre K Para to JWES Para Floater/ Assist with SPED Students, re: new position.
4. Amanda Broussard, JWE Pre-K Teacher to JWE 1st grade Teacher, 08/07/19, re: Tonia Oustalet resignation.
5. Brandy Mallett, LHS SPED Para to WHS SPED Para, 08/26/19, re: new Position.
6. Maggie McGee, LAE Pre-K Teacher to LAE 3rd grade teacher, 08/07/19, re: Naomi Stagg retirement.
7. Georgitte Ray, JWE SPED Para to JWE Pre-K Para, 08/08/19, re: Cyndi Gray retirement.
8. Marcus Matthews, CNP Warehouse Helper, CNP CDL Driver, 09/03/19, re: Neal Prudhomme transfer to driver helper.
9. Neal Prudhomme, CNP Warehouse CDL Driver to CNP Warehouse Driver Helper, re: Marcus Matthews transfer to CDL Driver.

#### **LEAVES**

1. E. Thibodeaux, WES AP, 11/12/19 to 12/20/19.
2. S. Turner, LA Bus Driver, 08/22/19 to 12/30/19.
3. T. Gobert, Warehouse/Maintenance, 09/11/19 to 11/05/19
4. C. Cormier, JES Cafeteria Tech, 09/11/19 to 10/09/19.
5. H. Abraham, JHS Para, 08/30/19 to 09/20/19.

#### **MATERNITY LEAVES**

1. M. Istre, 11/04/19 to 12/20/19. (Extended Maternity Leave 11/07/19 to 12/19/19.)
2. H. Kratzer, 03/13/20 to 04/04/20.
3. K. Meaux, 01/06/20 to 02/17/20.

#### **RESIGNATIONS**

1. Alicia Williams, JHS Cafeteria Tech, 08/21/19.
2. August Broussard, JES part-time Custodian, 09/03/19.

#### **TERMINATIONS**

1. Charles Houk, Sr., Warehouse/Maintenance, effective 08/26/19.

#### **RETIREMENTS**

1. Edwin Kent Ray, Administrative Program Director, WEIC, effective 11/30/19, with 28 years of service.
2. Beverly Cormier, FES Cafeteria Tech, effective 12/31/19, with 21 years of service.

### **X. JEFFERSON DAVIS PARISH EDUCATIONAL UPDATE BY CURRICULUM SUPERVISOR.**

### **XI. SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION**

## **XII. EXECUTIVE SESSION**

### **A. Motion to enter into Executive session.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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### **B. Motion to resume in regular session.**

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## **XIII. ADJOURN**

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS ADDENDUM AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD THURSDAY, SEPTEMBER 18, 2019 BY 4:00 P.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.