

AUTAUGA COUNTY BOARD OF EDUCATION  
PERSONNEL DEPARTMENT  
153 West Fourth Street  
Prattville, Alabama 36067

**POSITION ANNOUNCEMENT**

August 26, 2022

**The Autauga County Board of Education is now accepting applications for the positions of:** Licensed Practical Nurse at Prattville High School

**Job Description:** Please see the attached Autauga County Board of Education (ACBOE) job description for this position.

**Qualifications:** Please see the attached ACBOE job description for this position.

**Effective Date:** Following Board Approval

**Salary:** ACBOE approved salary schedule based on rank, certification, and experience.

**Contract Length:** 182 days (9 months)

**Application Information:** Go to [https://ats1.atenterprise.powerschool.com/ats/app\\_login?COMPANY\\_ID=00008500](https://ats1.atenterprise.powerschool.com/ats/app_login?COMPANY_ID=00008500) to complete the on-line application. On the *Where do you want to work?* page, click "Deselect All". Then click on the "+" located next to the Alabama State Department Education check box. Click the box next to District 5 and click "+" next to the District 5 box. Then check the box for Autauga County. Complete all sections of the application; do not put "see resume".

**Application Deadline:** September 2, 2022 – or until filled

*The Autauga County Board of Education is an equal opportunity employer and does not discriminate in employment on the basis of religion, race, color, sex, national origin, age or disability. Minorities are encouraged to apply.*

1 Attachment  
1. Job Description

## LICENSED PRACTICAL NURSE

POSITION TITLE: Licensed Practical Nurse

RESPONSIBLE TO: Superintendent of Education

REPORTS TO: Principal(s) of Assigned School(s)  
School Health Services Coordinator

### JOB GOAL:

To assist the School Health Services Coordinator in providing health services to students in an effort to promote their well being and to gain the maximum benefits from their educational experience.

### QUALIFICATIONS:

The Licensed Practical Nurse shall hold a current license as a Licensed Practical Nurse (LPN) from the Alabama Board of Nursing. Previous nursing experience in community health or nursing of children is preferred. Must possess adequate communication skills and a high level of ethical behavior and confidentiality.

### PERFORMANCE RESPONSIBILITIES/ESSENTIAL FUNCTIONS:

1. Provides nursing care for students requiring special health procedures within the Nurse Practice Act of the State of Alabama.
2. Follows up on identified health problems with parents and other health professionals.
3. Refers parents, students, teachers, health agencies and individuals for health counseling to assigned School Nurse.
4. Records health data in the cumulative health record and keeps them current.
5. Contacts principal and Health Services Coordinator regarding crisis situations in the school.
6. Administers medications to students according to the approved policy/procedures.
7. Administers first aid to ill and injured students and staff according to policy/procedure.
8. Assists the School Nurse with screening for vision, hearing and scoliosis.
9. Participates in professional development activities.
10. Assists as a special education aide in meeting job requirements and performing duties as outlined in the special education aide job description as needed.