

Santa Maria Joint Union High School District
Food Services Department
2560 Skyway Drive, Santa Maria CA 93455
(805) 922-4573 x 4402

Request for Refund of Student Meal Account Balance

At the end of the year, any money remaining in a student's meal account will automatically rollover to the next year. If your student transfers to another school within the Santa Maria Joint Union High School District, money in their account will automatically transfer with them. Parents/legal guardians can request a refund of the remaining money in their student's account by completing this form. A check will be processed and mailed to the address that is provided below. Please allow 2-3 weeks for processing.

<u>Student's Name:</u>	<u>Student ID #</u>	<u>School:</u>	<u>Date:</u>
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Reason for Refund? _____

Refund Mailing Address: _____

Street or PO Box

City

State

Zip Code

Email Address: _____

Telephone Number: _____

Print Name: Parent/Legal Guardian

Print or Sign - Parent/Legal Guardian
or District Staff

FOR SCHOOL DISTRICT USE ONLY

Amount to Refund: \$ _____ (attached Student Activity Report)

Approved by: _____ Date: _____

Budget Account: 13-5310-0-0000-0000-8634-000-0000-0000

This institution is an equal opportunity provider.