

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

Public Meeting

Thursday, December 8, 2022 – 6:00 p.m.

Vernonia Schools, 1000 Missouri Avenue, Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a "Public Comment Card" provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

1.0 CALL TO ORDER..... Chair

1.1 Flag Salute

2.0 AGENDA REVIEW..... Chair

2.1 Action to Approve the Agenda

3.0 PUBLIC COMMENT ON AGENDA & NON-AGENDA ITEMS

This is a time for public comment. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

4.0 SHOWCASING OF SCHOOLS

4.1 Administrator Reports..... Administration

4.2 Fall Sport Report..... Gordon Jarman

5.0 BUSINESS REPORTS

5.1 Superintendent..... Jim Helmen

5.1.1 Strategic Plan Update

5.2 Financial..... Marie Knight

5.3 Maintenance..... Mark Brown

6.0 BOARD REPORTS / BOARD DEVELOPMENT..... Chair

6.1 Committee Reports

6.1.1 Policy Committee – set meeting date

6.2 Board Goals

7.0 OTHER INFORMATION and DISCUSSION

7.1 Staff Hires / Staff Resignation

8.0 ACTION ITEMS

8.1 Board Goals

I move to approve the 2022-23 Board Goals as discussed.

Vernonia School District 47J

Dec. 1, 2022

	K	1	2	3	4	5	6	7	8	9	10	11	12	FE	Total	F&R	SpEd		
District																	2		
Mist Elementary	5	7	4	5	5	5											31	1	2
																3%	6%		
Vernonia Elem.	37	30	28	32	38	35											200	103	40
a Family Academy	5	7	5	5	4	6											32		
															232	44%	17%		
Elementary Total	47	44	37	42	47	46											263	104	42
																40%	16%		

Vernonia MS							42	20	36							98	54	32
f. Family Academy							7	13	8							28		
															126	43%	25%	
Vernonia HS										38	45	27	29	5	144	57	16	
											6	12	11	11	0	40		
															184			
																31%	9%	
Total	47	44	37	42	47	46	49	33	44	44	57	38	40	5	573	215	92	
																38%	16%	

(as of 6/1/21) 559

October 1	45	44	36	42	46	45	49	33	44	44	57	36	42	4	567		
November 1	46	44	36	42	46	45	49	33	44	44	57	37	40	4	567		
December 1	47	44	37	42	47	46	49	33	44	44	57	38	40	5	573		
January 1															0		
February 1															0		
March 1															0		
April 1															0		
May 1															0		
June 1															0		

VERNONIA AND MIST ELEMENTARY BOARD REPORT

December 8, 2022



"Building Bridges, Clearing Paths"

New Staff

Welcome to our new staff members, James Helmen (Tier 3 Classroom Teacher) and Jennifer Adkins (2nd grade)!. We are excited to have them join our team!

Thank you to Ms. Erinne Coit for her contributions to the Vernonia School District as a second grade teacher. We will miss her and wish her all the best.

Fourth Grade Changes

Kyrsten Nothwang, 4th grade teacher, decided not to return after Thanksgiving break and tendered her resignation immediately. We thank her for her contributions and wish her well.

On Tuesday, November 22nd, we offered the fourth grade position to Jenessa MacDonald. She will be joining our team on January 3rd, after she fulfills her commitment in her current position.

In the interim, Liz White will be teaching this fourth grade class up through winter break. We appreciate the flexibility and support of our staff to support our students as we navigate these changes.

Student of the Month Assemblies

Congratulations to our November Student of the Month students.

- Jacob Franco- Mrs. Ash (Kindergarten)
- Lila Tovey- Ms. Wall (Kindergarten)
- Lyla Schaefer- Mrs. Myatt (1st Grade)
- Jacob Pelster- Ms. Stavens (1st Grade)
- Poet Forster- Ms. Coit (2nd Grade)
- Joe Medley- Ms. Coit (2nd Coit)
- Jayla Jeffers- Ms. Roberts (3rd Grade)
- Kaylee Wilson- Mrs. McLeod (3rd Grade)
- Sophia Haniyah- Ms. Nothwang (4th Grade)
- Zack Wheelock- Miss Johnston (4th Grade)
- Rylee McKereghan- Mr. Falkowski (5th Grade)
- Sol Strickland- Mr. Hunt (5th Grade)
- Shayla Bryson- Mrs. Avy (K-2 Mist)
- Mario Espinoza- Mrs. Wilmoth (3rd-5th Grade Mist)

PLCs (Professional Learning Communities)

The elementary staff are making good progress on developing our 3 year Continuous Improvement Plan (CIP) by analyzing data and setting goals around instruction, engagement and community.

Intervention Review Meetings

We have begun our intervention review meetings with grade level teams to analyze progress monitoring reading data to determine if the interventions are working for our students or if we need to make changes. Staff are highly engaged in analyzing the data and making instructional decisions that move learning forward.

CogAT (Cognitive Abilities) Assessment

Our third grade students at Mist and VES have taken the CogAT assessment to determine eligibility for the talented and gifted program. Thank you to Mrs. Schlegel, Mrs. Wilmoth, Mrs. McLeod and Ms. Roberts for administering this assessment to our third grade students.

STAR Assessment

The elementary students have been assessed in reading and math using the STAR assessment for the 2nd time this year. Thank you to our instructional assistants for supporting our students and classroom teachers during this assessment.

IXL

All elementary classrooms are utilizing IXL daily to have students practice grade level skills and lagging skills in reading and math.

SPROUTS Carnival

Thank you to everyone who supported SPROUTS by attending the carnival on Friday, November 18th. It was a fun evening connecting with our families and community members.



**December 2022
VHS/VMS
Board Report**

Greetings Board!

December's Board Report is primarily focused on what has transpired since last meeting, however it is quite short for 2 reasons: 1-Logger Nation all enjoyed a well-needed Thanksgiving

Break, and 2-I was out sick the week following the Break with COVID. 🤒

Highlights since last meeting:

- Both the MS and HS had recent assemblies to honor fall athletics, academics, and activities. One special award, the American Citizenship Award, was presented
- The **American Citizenship Award** is designed to honor students who **inspire** and **encourage** other students to strive to be better citizens. Qualities include those who:
 - help others/volunteer whenever needed**
 - exemplify the desirable behaviors we all want to encourage (**honesty, work ethic, responsibility etc.**)
 - always play fair** and treat **everyone** with **respect**
 - possess strength of **character** and the **courage** to do what is right. This award is voted on by Staff MembersThis semester's winner was **Jessika Marine!**
- **Parent/Teacher Conferences** were successful and well attended—for the sake of reporting and documentation, I subtracted (-) the amount of report cards that were not picked up and will need to be mailed from total enrolled students (sans VFA and Alternative Education Students). Approximate Attendance:
 - **HS-49%**
 - **MS-55%**
- Winter Athletic Season began November 14. Thanks to coaches **Jim Krahn, Teresa Williams, Sarah Clark, David Weller, Luke McCallum, Ian Rogers, Chuck Calhoun,**

Bret Bunke, Justin Benassi, Jen Rau, Justin Ward, and Iwa Leininger. Be sure to check the athletic calendar and come out to support your **LOGGERS!**

- Mrs. Ward has taken students on several College and Career Field Trips, Career Days, and Site Visits
- **CLOSE-UP**—Finally after a 3 year absence, quite a few 8th graders are signed up for the annual Close-Up Educational Field Trip to **Washington DC**. **Mrs. Ward** and Mr. Gilbert are heading up several fundraisers to assist with funding. About 30 students attending **Movie Night** with **Mr. Gilbert**, watching Nicholas Cage in **National Treasure**.
- A **District Leadership** Team met with Mr. Helmen to discuss the direction and goals of the District. A survey has since been put out to the Community for input and Support.
- During Conferences, **Mr. Taylor** and the members of the **National Honor Society** sponsored the **American Red Cross** in hosting a **Blood Drive** at the school.
- Winter student activities surrounding the HS Winter Formal are in the works.
- There will soon be a new addition to Logger Nation as a Baby Shower was recently held for math teacher, Alexis Scott. **Congratulations Alexis!**

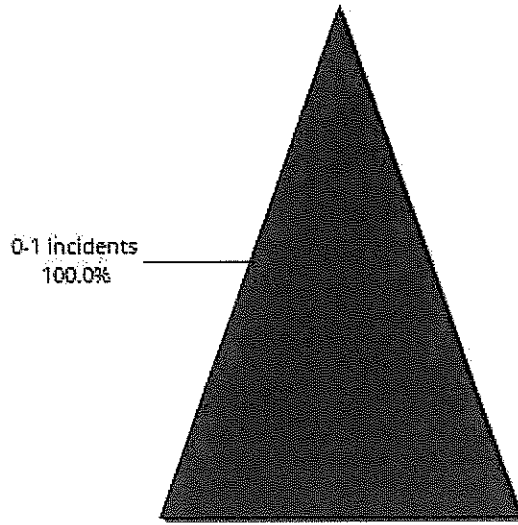
HAVE A GREAT WEEK LOGGER NATION!

Vernonia Schools Board Report
Rachel Wilson - Vice-principal
December 2022

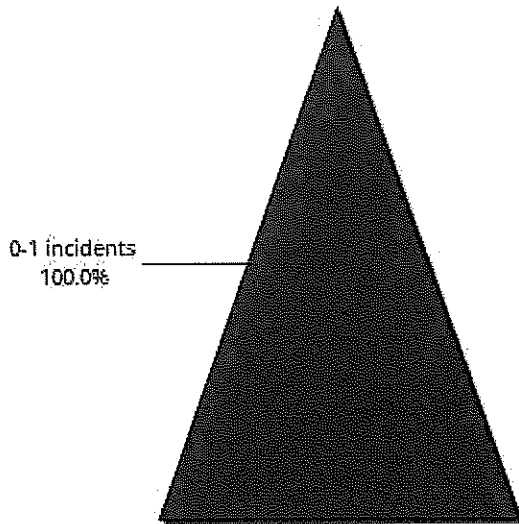
UPDATES:

1. **Data:** See attached *Triangles* (Year to date for each school)
2. **Attendance:**
 - a. Nate Underwood has implemented a tardy capture program where students who have three or more tardies earn lunch detention.
 - b. No updates for Attendance Team w/NWRESA.
 - c. Elementary has started an Attendance team to address elementary needs; details next month.
3. **Positive Referral System/ Recognition: TBD**
 - a. NO update at this time (Consider: Synergy data as all goes through Synergy).
4. **Safety Committee involvement:**
 - a. The November drill ended up being the actual SECURE drill on the 17th and then an evacuation was conducted on the 28th. We evacuated and were accounted for within 14 minutes.
 - b. December's drill will be a LOCKDOWN. As with all drills, we follow with a building evacuation. Date TBD.
 - c. Pete Weisel, Jamie Hamsa, and Justin Ward attended the two day training on Behavioral Safety Assessment over the course of two days; November 14th-15th.
5. **Student Handbook update:**
 - a. N/A at this time...
6. **School Culture and Climate:**
 - a. Have not been attending NWRESA sessions due to Tier 3 classroom duties
7. **Tier 3 Classroom (elementary):**
 - a. James Helmen has been hired to take over the teacher portion of the classroom
 - b. Students are reporting that they feel good about the class.
 - c. Wilson attended parent/teacher conference with classroom teacher for Tier 3 students and all parents were very excited and supportive of the new program.
 - d. Shout out to IAs Jenn Schram, Camrin Eyrrick, and Victoria Leonetti as to their flexibility and talent in making Tier 3 classroom a reality!
8. **Q&A:**

Behavior Incident Distribution: As of November 28, 2022

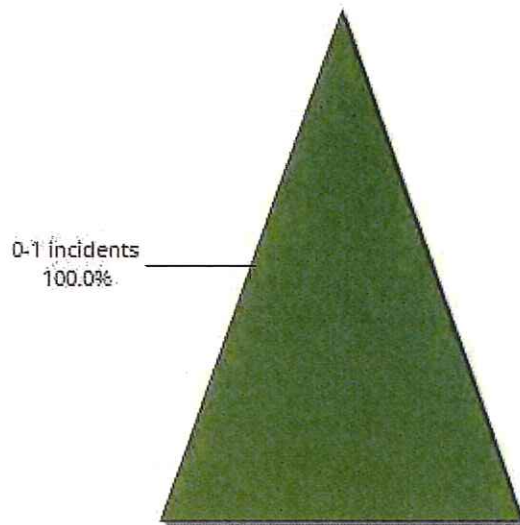


Mist Elementary School Year to Date

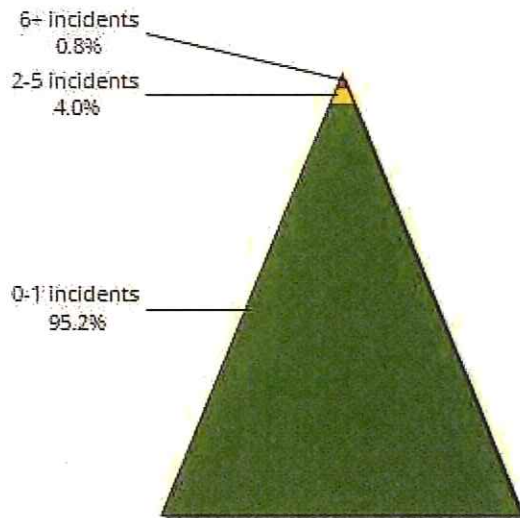


Vernonia Elementary School Year to Date

Behavior Incident Distribution: As of November 28, 2022



Vernonia High School Year to Date



Vernonia Middle School Year to Date

Special Education Report
Dec. 2022

Our new transition specialist for the Youth Transition Program (YTP), Brandi Abney, is working hard to continue growing the program from where former TS, Beth Kintz left off. The Logger Shack concessions stand has been up and running through the Fall and Winter sports seasons. VHS students who work in concessions gain valuable experience in their first "employment-like" experience. They learn soft skills, such as punctuality and dependability, customer service, and teamwork. Brandi is working to get the community food pantry open during the holidays and to reopen the student store. Special education students started the community pantry project last school year, and found it to be a successful way to give back to their community. The student store was a successful school business prior to Covid, and we look forward to bringing it back. All of these activities - concessions, the food pantry, and the student store, bring valuable enrichment and hands-on experiences for our older special education students and help to make our transition program effective.

Our speech language pathologist, Linsey Zeller, is collaborating with support staff from NWRESA to strengthen communication supports for our students who experience the highest level of need. Augmentative Alternative Communication (AAC) devices help individuals who communicate through nonverbal modes use spoken language, often through an iPad. Lindsey has been working with the AAC specialist to provide training to our classified staff and has worked with parents to help them learn to use the same communication tools at home. It is very exciting to hear about this work Linsey is doing with our students.

Fall Sports Report
11/28/22

Middle School

Football

Football ended the season on a positive note defeating Jewell 20-7 in their last game of the season. That pushed their overall season record to 3-5. The record was not indicative of the competitiveness of this team; they were very competitive in every game and played hard right up through the end of the season. Players that have been with the program for three years were Max Crabtree, Blake Pultz and Wyatt Mullins and they were instrumental in the team's victories. Patrick Thompson was a parent volunteer this season and was a tremendous help to the head coach Thomas Jones. Thomas suffered an unexpected at home injury that required him to be in a walking boot and use a scooter most of the season.

Volleyball

New head coach Mackenzie Dennis did an excellent job guiding the girls. They were very competitive in all games. Some outstanding players leading the "A" team to a 3 and 5 record were Layla Abbott and Morgan Dennis. Leading the "B" team to a 5 and 4 record were Kamryn Means and Naomi Pelster.

Cross Country

MS cross country is a club sport at Vernonia it is open to athletes in 6th, 7th and 8th grades. They are guided by the VHS head cross country coach John Roady. John had a complete middle school boys team 8 and those boys were very good with some of the times pushing the HS runners times. The club team was also open to girls and John had six girls compete as well. This was one of the biggest MS cross country teams since John Roady took over as head coach. Outstanding runners on the team were Jacob Roady, and for the girls Addie Draeger. Both of these athletes placed high in several meets all season.

High School

Football

With a three win start right out of the blocks the VHS football team was on a roll. This was the best start they have had since 2015 when we were NWL league champs. After a close loss to Knappa and a loss to Nestucca, the eventual league champions, it was downhill from there and the LOGGERS ended with a 3-6 record. There were several young men on the team including all league athletes Cameron Terry, Garrett Jones, Austin Pulz, Gage Earhart and Hunter Buerher.

In an effort to improve football turnouts all over the state the OSAA began a 9 man game for 2A schools. The Northwest League was part of the 9 man contingency. Having 9 man football helped to a degree because this year's team had one of the higher turnouts in recent years with over 20 players on the roster,.. With several seniors graduating this year we will need some of

the younger players to step up to fill those roles in order for the LOGGER football program to continue to be successful.

Volleyball

This volleyball season was up and down for the LADY LOGGERS. They beat some very tough teams and then lost to some teams we should have defeated. We were able to travel to Nestucca and beat the Bobcats 3-0 and they were a state qualifying team. We then turned around the next week and had to go 5 games with Mannahouse before winning. Mannahouse did not win a league game all season.

This was the first time the Vernonia Volleyball team had not made the league volleyball playoffs since we joined the Northwest League. It was somewhat disappointing but was a growing, rebuilding season for the girls. All league honors went to Kortnie Adams 2nd team and Momie Lenniger 3rd team. We expect next year's team will bounce back and the girls will get back to the league playoffs.

Cross Country

This year's cross country team was a little thin on numbers but large on heart. The boys were led by Evan Miller and Seth Scheurman both seniors and Delaney Draeger on the girls side. We had a complete girls team with a very talented Delaney leading the way. The Lady Loggers were Northwest League champions for the 2022 season on the girls side but only Delaney qualified for the state meet. At state, Delaney showed she belonged among the state's elite runners by placing 4th overall in a tough field that included girls from 3A as well as 2A and 1A schools. Next year looks to be a good one for LOGGER cross country, with several younger runners stepping up to fill the graduating seniors shoes. Coach Roady anxiously looks forward to the upcoming year.

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
December, 2022

Oregon Department of Education Integrated Guidance Initiative

1. Through an integrated guidance initiative, ODE requires all school districts to operationally align their internal planning for state and federal programs/ grants. These programs/ grant are listed below:
 - a. High School Success (HSS)
 - b. Student Investment Account (SIA) with the Student Success Act
 - c. Continuous Improvement Planning (CIP)- Strategic District Improvement Planning
 - d. Career and Technical Education - Perkins V (CTE)
 - e. Everyday Matters (EDM)- Attendance Initiative
 - f. Early Indicator Intervention System (EIS) - ODS

2. ODE has established timeline requirements and specific artifacts each district must collect in collecting stakeholder input to meet Integrated Guidance requirements. Below are the time requirements and progress I have made in collecting particular artifacts.
 - a. **Spring 2002-** Learn and prepare new guidance- **Completed**
 - b. **Fall 2002-** Engage and Assess- Engage Community, focal student group, families, and educators. Identify patterns in student, educator, and community feedback and data while completing comprehensive needs assessments.

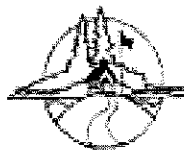
Activities Completed

- a. Staff behavior, academic, attendance, and At-risk Data Reviews (2x's developing baseline- PD) using ODS
- b. Staff CIP goals and objectives review (2x's PD)
- c. District Leadership Team- Data review and IG Community Survey Development (Thought Exchange and Google Survey)
- d. 42 individual family interviews Parents Teacher Conferences- Focal parent/student groups.
- e. Thought Exchange survey has been placed in Vernonia Voice (QR code)

Upcoming IG Events

- a. Holiday Bazaar- Family interviews and Thought Exchange 12/3/2022
- b. Vernonia Informational and Input Session (Hosted by VSD Leadership Team members) on 12/13/2022
- c. Story Circles with Focal Group Students and Community members on 12/13/2022

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
December, 2022

- d. District Leadership Team Data Dive with School Board- CIP Review and Development (TBA)
- e. **Jan-Feb 2023:** Finalize- Produce Integrated Guidance Budget Plan and Application; post to the community for comment, present, and have the board approve before submission.
- f. **March 2023:** Apply- The application Window opens for submitting a four-year Integrated Guidance plan covering 2023-27 with a budgeted and focused strategy for the 23-25 biennium.

District Grant Operations focused on Academics, SEL, and CTE- tied to ODE Integrated Guidance Initiative.

***Student Investment Account (e.g., health and safety needs, well-rounded learning experiences)**

1. SIA Quarter 1, 22-23 program and budget update

1. 22-23 school year fund allocation \$535,564.96, which is currently budgeted for. Quarter 1 narrative (*VSD must submit four quarterly spending and progress reports yearly*); spending reports have been submitted to ODE and have been accepted, and the district is in good standing.
2. SIA budget adjustments
 - a. \$20,000 was initially budgeted for services cost for the Oregon Rural Schools Network. NWRES D grant paid for ORSN- these funds were transferred to materials purchased for CTE programming.
3. SIA Priorities:
 - a. Offer students expanded learning opportunities, including high-interest, hands-on, applied learning experiences
 - b. Improve student/ staff ratios in general education and increase student learning opportunities.
 - c. Provide secondary student6 with enough core and elective courses so they experience a well-rounded educational experience.
 - d. Improve academic and college, and career readiness supports for students with disabilities and students navigating poverty.

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
December, 2022

- e. Creating a culture of safety and respect that supports adults' social, emotional, and physical well-being is critical to academic and professional success.

*High School Success (i.e., dropout prevention, career & technical education, college-level education opportunities)

1. HSS Quarter 1, 22-23 program and budget update

1. 22-23 school year fund allocation of \$198,753.53 is currently budgeted for. spending reports have been submitted to ODE and have been accepted. The district is in good standing.

2. HSS budget adjustments

- f. VSD removed the Alternative education instructor and added .5 FTE to the metals instructor.
- g. Adjusted budget amount of AVID expenditures due to funds being used from another funding source outside of HSS. This adjustment was approved.
- h. Adjusted FTE and allocation amount from College and Career Readiness position (Goal 1), which was listed twice in the planning form. This adjustment was approved.

3. HSS Goals for 21-22

- a. Increase On-Track to Graduate percentage to >90% for all grades 9-12 (*On-track to graduate is determined by passing more than six classes in a semester.*)
 - a. Goals accomplished by:
 - i. 1.0 FTE graduation coach
 - ii. Avid Programming
 - iii. .5 FTE Alternative education program staff
 - iv. Freshman on Track staff to support- working with NWRES- budget supplements 1.0 FTE salary
 - v. 1.0 FTE Metals Teacher

Every Student Succeeds Act (ESSA) Grant The grant was earmarked for K-5 comprehensive Support and Improvement (CSI) due to VSD being identified in the bottom 5 percent of Title I schools for all students in 2019.

1. 22-23 Grant allocation \$43,000.

- a. Grant funds are being earmarked for Math adoption efforts for grades K-5
- b. Kendra Schlegel and the math adoption team are working hard on the adoption process.

VERNONIA SCHOOL DISTRICT 47J

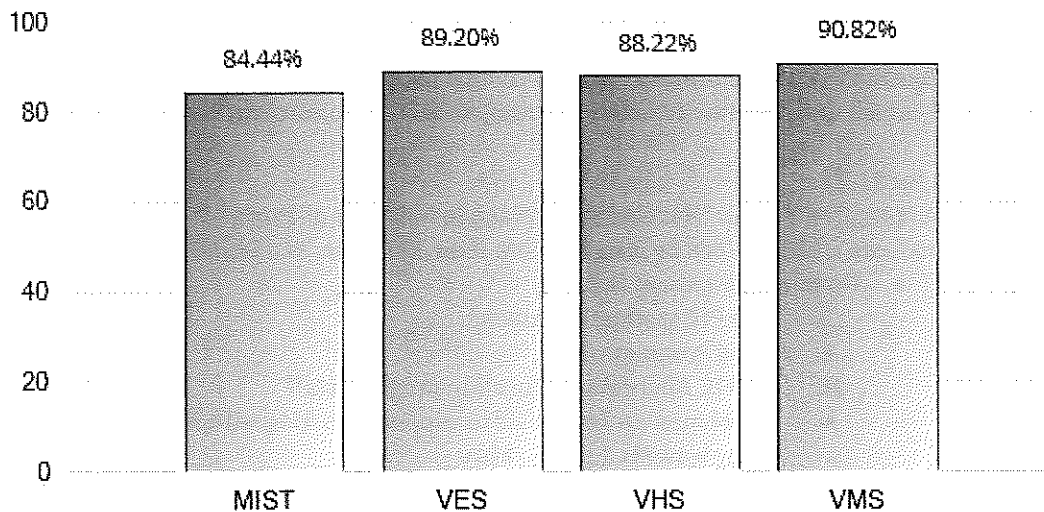


Jim Helmen-Superintendent
Board Report
December, 2022

State Superintendent of Public Instruction annual Oregon Report Card

- b. Each Year by December 1 ODE is required to issue the Oregon Report Card. VSD report Card access is posted on our website for families to review.
- c. We will also be reviewing the report card at the VSD community meeting on December 13, 2022, for the public to ask any questions.

Average Daily Attendance- Vernonia School District (As of December 2, 2022)



1. VSD has experienced a significant amount of illness from students and staff in all schools which have significantly impacted our district attendance.
2. Primary illness has either been fever with cold/ respiratory symptoms, or flu-like symptoms with vomiting
3. Mist school has been hit the hardest.
4. We have increased hand washing and classroom disinfecting routines to try and slow the spread.

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
December, 2022

VSD 22-23 Collective Bargaining

- d. I will be the identified spokesperson for the collective bargaining team.
- e. I contacted the certified teachers union regarding the initial meeting place and time to begin bargaining.

Safety

Student Parking Privileges- ORS 806.080 states that school districts should check to ensure students granted quarterly or yearly parking privileges on district property show a valid driver's license, vehicle registration, and proof of insurance.

- f. VSD is developing a system to require all students and staff to have a parking pass
- g. The projected completion date of the parking pass project is 2/28/2023

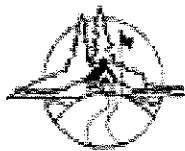
Policy Review Committee

Policy Review Team will be meeting On Dec 6, 2022 from 5:30- 7:30 PM in the main office conference room.

School Board Workshop Data Dive

I would like to try and reschedule District Data Review with School Board and leadership team sometime in early to Mid January. By this time, we will also pre and mid-year STAR data comparisons to determine growth in reading and math.

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
December, 2022

memo

Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen
From: Marie Knight
Date: 12/8/2022
Re: December 2022 financial information

Comments: The financial report included in your packet has been updated to reflect a small increase of 24k in the State School Fund estimate. Statewide estimated ADMw decreased by approximately 2200, that funding was then distributed across the board.

As always, please contact me if you have any questions.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

VERNONIA SCHOOL DISTRICT 47J
FUND 100 (GENERAL FUND) 2022-2023

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	BUDGET	OVER (UNDER)
REVENUES															
1111 Current Year Taxes	-	-	-	-	2,866,424	50,000	30,000	10,000	10,000	10,000	10,000	10,000	3,086,424	2,825,000	261,424
1112 Prior Year Taxes	-	-	-	6,729	27,503	5,000	5,000	5,000	5,000	5,000	5,000	5,000	81,383	75,000	6,383
1190 Penalties&Interest Income	-	-	132	-	49	-	-	-	-	-	-	-	181	-	181
1500 Interest Income	305	-	2,148	8	-	1,000	695	500	500	500	500	500	6,656	8,000	(1,344)
1740 Revenue - Admissions	-	-	-	-	-	-	-	-	-	-	-	13,000	13,000	13,000	-
1740 Revenue - Fees	-	-	-	640	230	-	-	-	-	-	-	30,870	30,870	30,000	870
1910 Rentals	-	-	550	1,100	150	1,000	1,000	1,000	1,000	1,000	1,000	10,000	8,800	10,000	(1,200)
1920 Donations	-	-	11,200	-	-	-	-	-	-	-	-	30,700	41,900	30,700	11,200
1960 Prior Year Refunds	-	-	614	11	117	-	-	-	-	-	-	8,000	8,743	8,000	743
1981 Current Year Refunds	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000	-
1980 Fees Charged to Grants	-	-	-	-	-	-	-	-	-	-	-	25,000	25,000	25,000	-
1990 Miscellaneous	-	-	252	326	765	-	-	-	-	-	-	60,000	82,257	82,257	-
1994 Medicaid Admin Claim	-	-	-	-	-	-	-	-	-	-	-	75,000	75,000	75,000	-
1995 E-Rate	-	-	-	-	-	-	-	-	-	-	-	60,208	60,208	60,208	-
2101 County School Fund	-	-	-	70	-	-	-	-	-	-	-	20,070	20,070	20,000	70
2102 General Ed Service Dist	-	-	-	-	-	-	-	-	-	-	-	60,500	60,500	60,500	-
2105 Natural Gas and Minerals	-	-	-	-	-	-	-	-	-	-	-	20,000	20,000	20,000	-
2201 NW ESD Credits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3101 State School Fund Grant	682,598	341,230	341,094	341,094	341,094	345,324	345,324	345,324	345,324	345,324	295,324	-	4,069,053	4,169,238	(100,185)
3103 Common School Fund	-	-	-	-	-	-	-	-	-	-	-	59,817	59,817	59,817	(0)
3104 State Timber Revenue	-	-	335	-	223,797	-	-	-	-	-	-	425,867	650,000	650,000	-
3198 Other Un-Restricted Grants-in-ai	-	-	-	-	-	-	-	-	-	-	-	35,000	35,000	35,000	-
3289 Other Restricted Grants-in-aid	-	-	-	-	-	-	-	-	-	-	-	40,000	40,000	40,000	-
5200 Transfer of Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5400 Beginning Fund Balance	564,572	-	-	-	-	-	-	-	-	-	-	-	564,572	600,000	(35,428)
TOTAL REVENUE	1,247,475	341,230	357,278	361,178	3,560,129	402,324	382,019	361,824	361,824	361,824	311,824	974,592	9,023,520	8,901,719	142,714

EXPENDITURES															
100-Salaries	45,726	86,748	301,542	309,293	299,289	315,000	315,000	315,000	315,000	315,000	315,000	820,000	3,752,598	3,902,227	149,629
200-Payroll Costs	22,609	45,361	171,187	167,291	170,527	185,000	185,000	185,000	185,000	185,000	185,000	300,000	1,986,975	2,179,038	192,064
300-Contracted Services	47,438	73,080	99,528	194,246	186,903	175,000	175,000	175,000	175,000	175,000	175,000	448,641	2,099,836	1,858,013	(241,824)
400-Supplies	8,069	49,505	(5,835)	90,033	47,541	25,000	25,000	25,000	20,000	15,000	15,000	10,000	324,313	200,409	(123,904)
500-Equipment	-	201	2,072	-	506	1,000	1,000	6,000	1,000	1,000	1,000	1,000	136,222	159,600	23,378
600-Other (Ins., fees)	112,845	8,152	2,189	530	-	1,000	1,000	1,000	1,000	1,000	1,000	142,433	142,433	142,433	(1)
700-Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
contingency/unappropriated	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	236,687	263,047	570,683	761,393	704,766	701,000	701,000	706,000	696,000	691,000	691,000	1,722,074	8,444,650	8,901,719	456,069

PROFIT/LOSS	1,010,788	78,183	(213,405)	(400,215)	2,855,363	(298,676)	(318,981)	(344,176)	(334,176)	(329,176)	(379,176)	(747,482)	578,870	578,870	(1)
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RUNNING TOTAL	1,088,971	875,566	475,350	3,330,714	3,032,038	2,713,056	2,713,056	2,368,880	2,034,704	1,705,528	1,325,352	578,870	578,870	578,870	(1)
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ADMN	578.24	780.22	769.10	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%
ADMW	578.24	780.22	769.10	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%
BUDGET MORE(LESS)	-8.24	-	-	-	-	-	-	-	-	-	-	-	-	-	-

projected ending fund balance

November 2022 Maintenance Report

Alarm Related Calls:

16

Facility Use:

Winter sports, Coaches meetings, Sprouts, Boosters

Projects/Work for the Month

- *Mist monthly maintenance:
- *Kitchen: Replaced fan blade on pump motor on dishwasher.
- *Softball field update: Sand and Turface are here and ready to proceed, pending weather.
- Tap Grant: Meeting: Moving forward.
- *Board report.
- *Looking at changing monitoring/security companies. I have the third bid and will schedule a time with the superintendent to talk about what direction we should go. Also got a bid to cover the two shops for fire and burg.
- * District office: still waiting on contractor to schedule start time. Looks like Christmas break
- *Programming and key setup for new staff
- * Put together several new kidney tables for classrooms in elementary.
- *AHU5 & ah 3 roof unit work completed.
- *Big gym floor was refinished, completed.
- *New fuel deliver for biomass
- *Trenching for a new snack shack completed, thank you Dan.
- *Move tables to house
- *install eyewash station in welding shop
- *Repair dryer in the kitchen
- *Rebuild 5 flush valve units in bathrooms
- *Clean gutters on wood shop
- *Remove scaffolding from the football field.
- *Install locked on 2 cabs in coaches room
- *Move file cabs and items for D.O.
- *Move snow from sidewalks
- *I have been out sick for one week, we have also been down another custodian for a week. And we have a vacancy on top of that. The school has been cleaned (thank you Rachel). We have a few applications for the F/T position. Hope to be back to a normal staff again soon.

Weekly/Monthly

- *Equipment repair: regular maintenance weekly
- *AED inspections and testing
- *Generator quarterly maintenance and testing.
- *The lighting and security schedule changed about once a month as times change
- *Shop work
- *Custodial meetings
- *deliver lunches to mist daily
- *IPM inspections
- *Inspect roof units (weekly)
- *Fire extinguisher inspection (Monthly)
- *Generator testing (monthly)
- *Playground inspections (Monthly)
- *Paperwork (weekly)
- *weekly biomass maintenance during winter months

Miscellaneous:

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections.

Vandalism:

Hole in basement wall entering girls bathroom. Fire safety cages remove from strobes and sensors (boys locker room).

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403



Vernonia School District 47J
Board of Director Goals

2022-23

1. The Vernonia School Board will continue to hold the school district accountable for meeting student learning expectations.

- a. Calendar and execute a regular schedule to collaboratively review the district's strategic plan during a minimum of 3 board meetings by July 1st, ~~2022~~ **2023**.
- b. Calendar and execute at least 2 monitoring sessions to collaboratively review student achievement data related to the district's priorities with the superintendent and key staff by July 1st, ~~2022~~ **2023**.
- c. Calendar and execute at least 2 superintendent evaluation check ins prior to ~~April~~ **March** 1st, ~~2022~~ **2023**.
- d. Complete the superintendent's evaluation no later than June 1st, ~~2022~~ **2023**.

~~**2. The Vernonia School Board will develop a superintendent and board operating agreement by July 1st, 2022**~~

3. The Vernonia School Board will develop and execute a district leadership ~~succession-transition~~ plan by July 1st, **2023.**

Adopted:

----- Forwarded message -----

From: **Nothwang, Kyrsten** <knothwang@vernoniak12.org>

Date: Thu, Nov 10, 2022 at 3:26 PM

Subject: New job

To: Michelle Eagleson <meagleson@vernoniak12.org>, Jim Helmen <jhelmen@vernoniak12.org>

Hi there Jim and Michelle

I wanted to let you know that I am putting in my notice. I have found a new position closer to home. The only thing is they want me to start on the 21st. So this next week will be my last week with the students.

Thank you again for the opportunity to join your school.

Kyrsten Nothwang

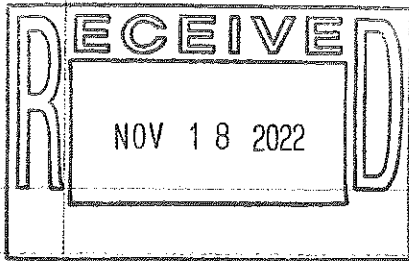
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Michelle Eagleson

Principal

Vernonia Elementary School & Mist Grade School

(503) 429-1333 ext. 1365



Letter to Kays
dropped in
front office
at 3:30 pm.

11/18/22

This letter is a resubmit to the
email of my resignation I had
I sent out November 12th,
2022.

~~Kyrsten Nethers~~

Feldb

Kyrsten Nethers

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Workshop Meeting – November 3, 2022 Vernonia Schools, 1000 Missouri Avenue, Vernonia

- 1. CALL TO ORDER:** A Virtual Workshop of the Board of Directors of Vernonia School District 47J, Columbia County, Oregon was called to order at 6:02 by Stacey Pelster.

Board Present: Stacy Pelster, Susan Wagner, Amy Cieloha, Scott Rickard, Joanie Jones. Greg Kintz arrived at 6:06 p.m.

Board Absent: Javoss McGuire

Staff Present: Jim Helmen, Superintendent and Barb Carr, Administrative Assistant

Visitors Present: Steve Kelly, OSBA
- 2. Welcome:** A quick welcome was mentioned.
- 3. Board Goals vs. District Goals:** Steve Kelly, OSBA, shared briefly that Board and District goals are different. Board goals are specifically for the Board to set goals for themselves and the work they do. District goals are not for the Board to achieve. Steve Kelly suggested two check-ins annual for board goals. These can be done during a regular board meeting.

In Reviewing the current Board Goals it was agreed that **Goal #2 – The Vernonia School Board will develop a superintendent and board operating agreement by July 1st, 2022** has been accomplished. Discussion continued on current goal #1 and #3.

Goal #1 – The Vernonia School board will continue to hold the school district accountable for meeting student learning expectations.

The primary way for the board to achieve this goal and hold the school district accountable is by receiving information from the Superintendent on a variety of topics such as:

 - Strategic Plan (Sub Goal a): It was suggested that the Board have three opportunities throughout the year to receive updates from the Superintendent on the District’s Strategic Plan. Updates can be given during a regular board meeting.
 - Monitoring Sessions (Sub Goal b): The District Leadership Team (DLT) will meet with and alongside the board to look at the big picture of key data. These meetings are interactive, engaging with staff and much different than receiving a report on the Strategic Plan. The Board chooses the data they wish to dive into. The recommendation is three times per year. Monitoring sessions are separate meetings from regular school board meetings.
 - Superintendent Evaluation Check-In (Sub Goal c): The Board was encouraged to schedule two Superintendent evaluation check ins each year. The first needs to be scheduled in November or December. These meetings occur in executive session at a regular board meeting.
 - Superintendent Evaluation (Sub Goal d): The Board will have adequate information to evaluate the Superintendent annually by June 1st if the above three sub goals are achieved.

Goal #3 – The Vernonia School Board will develop and execute a district leadership transition plan by July 1st, 2022. This goal is meant to be more of a succession plan addressing what steps would be taken in the event the Superintendent is suddenly unable to fulfill their duties or is deceased. Ultimately the Board would go out for a Superintendent Search but the question of what needs to happen in the meantime was asked. Steve Kelly shared that current policy would be the place to look to see who an acting Superintendent would be. Often a District will contact their local E.S.D. for support should this event occur.

At the conclusion of the discussion of goals, moving forward the Board will retain Goal #1 and #3 and just amend the dates contained within each goal.

**BOARD ROLE IN
MONITORING
STUDENT
ACHIEVEMENT**

4. Monitoring Student Achievement – The Board’s Role

Jim Helmen gave the Board a brief update on the Strategic Plan. A draft of the plan was completed last week with the administrators and leadership team. Administrators and teachers have been working in their Professional Learning Communities (PLC) looking at strategic objectives and developing baselines for every objective. Assessment needs have been identified, Star assessment has been implemented and K-12 teachers have received training on how to evaluate where students are performing. Teachers and their data teams are beginning to review student data and identify areas of instructional improvement.

What is the Role of the Board? The Strategic Plan draft will be presented to the board, not for approval, but for review. The Board will determine if the Strategic Plan aligns to District Priorities and provide feedback if there is any feeling that something isn’t aligned. The Superintendent will then figure out how to align and bring back to the Board. Jim Helmen indicated that he plans to present the Strategic Plan at the November 10th Board meeting.

Steve Kelly shared that if data is being gleaned from monthly Board reports it is important that the information presented is obvious as to which District Priority is being supported.

Monitoring Student Achievement recapped:

1. Monitor Superintendent Evaluation Process
2. Make sure the Strategic Plan is aligned to District Priorities and being executed.
3. Periodically sit down and have in-depth monitoring sessions with staff leaders on chosen data. The Superintendent will bring the District Leadership Team, Administrators, teacher leaders, classified staff for you to build relationships with. Joanie Jones requested that a CTE teacher be in the mix.
4. At this work session, divide into 3 or 4 small groups. Each groups should have a cross section of all attendees (Board, Admin, teachers, classified, etc.) Data will be presented as a whole to the full group. Then discussion will take place on separate areas of data within the small groups. After discussion it should be known where we are, what is working, and what the challenges are.

Steve Kelly recommends taking one District Priority and look at the key data. He offered to facilitate the first meeting if the District felt the need to have him present. Jim Helmen stated he went through this process in his previous District and is comfortable with the process.

Steve Kelly shared that in his previous district he invited the Board to come in for learning walks in the building. Initially it made teachers very nervous but it was helpful when staff talked about things in the monitoring sessions, board members had actually seen in the building what they were talking about.

The Board consensus was to hold the first monitoring session on December 1st starting at 5:30 p.m. It was noted that at the end of the monitoring session, the Board will remain to discuss the data presented and where and with who the talking points will be shared. The communication is Board sanctioned but shared by individual board members. These board members report back to the full board at the next meeting where they shared the information and any feedback received.

Discussion at the December 1st meeting will focus on District Priority #1 – Student Learning. Social Emotion Learning is part of student learning. Students are currently doing Trauma Informed Care self-assessments and rate themselves in health and safety. 9th Grade on Track empathy interviews are also occurring, along with story circles which asks students if they feel safe, engaged, etc. These are being conducted by trained facilitators from the ESD staff.

Jim Helmen shared that he is currently part of a Superintendent group and he finds it very refreshing and fun to say that all is good in our district and with his relationship with the Board. Thank you.

ADJOURNED: Workshop adjourned at 7:30 p.m.

ADJOURNED

Board Chair

District Clerk

11-03-2022

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS
Regular Meeting – November 10, 2022
Vernonia Schools, 1000 Missouri Avenue, Vernonia, OR 97064

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:00 p.m. by Stacey Pelster, Chair. MEETING CALLED TO ORDER
- Board Present:** Stacey Pelster, Amy Cieloha, Joanie Jones, and Scott Rickard BOARD PRESENT
- Board Absent:** Greg Kintz, Susan Wagner, and Javoss McGuire BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, MS/HS Principal; Michelle Eagleson, Elem. Principal; Rachel Wilson, K-12 Vice Principal; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; Rachel Brown, Kendra Schlegel, Juliet Safier, Licensed Staff; and Camrin Eyrrick, Classified Staff. STAFF PRESENT
- Visitors Present:** Scott Laird and unknown person joined online with the phone number of 818 439-9571. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Jim Helmen indicated there were no changes to the agenda. Amy Cieloha moved to approve as presented. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 PUBLIC COMMENT ON AGENDA and NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 SHOWCASING OF SCHOOLS:**
- 4.1 Administrator Reports:** The Board reviewed the administrative reports prior to the meeting. There were no questions. ADMINISTRATOR REPORTS
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** Jim Helmen's report was reviewed. SUPERINTENDENT REPORT
- Scott Rickard asked about the student achievement indicators. He is glad to see the baseline data for reading and math.
1. What does CCSS stand for? Common Core State Standards. This is the educational standards that districts are required to meet.
 2. Is the baseline data a result of this year's testing? According to Mr. Helmen, yes. There are still 10 or 11 Kindergarten students that are going through the testing process.
 3. Is there pre-COVID baseline data to compare to? No. In recent years collecting baseline data was thru DIBELS or the Smarter Balance testing. It was noted that not every student was tested through Smarter Balance. The Star Assessment program we are now using is testing all students at the same time which hasn't been done in the past.
 4. Scott wanted to know how much growth was lost during COVID? Hard to know but an indicator could be comparing our Fall testing results to last year's state averages.
 5. Are there significant trends that have surfaced between VFA students and the regular enrolled students? Are VFA students testing higher? Initial data indicates that no they are not.
- Amy Cieloha expressed that going through the reports a little deeper with Mr. Helmen was beneficial to her and her overall understanding of the process. Mr. Helmen indicated that he can go through the reports at the December 1st Board Workshop.
- 5.1.1 Strategic Plan Update:** Jim Helmen shared a current update on the work done so far. He and the administrative team have gone through the document and aligned all areas to meet

the District Priorities. Each area was looked at and individual 3-year goals were developed. Individual objectives for each goal were also created. The work thus far has been shared with teachers

The next step will be teachers getting together for group discussion and acceptance of the objectives and goals. The process for this will be breaking up into small groups to have in depth discussions on specific areas. Collectively they will determine where we want to head as a district.

Scott Rickard asked if students ever move out of Special Education? Yes, according to Mr. Helmen, that is the ultimate goal. Once the skills are learned, and students are able to function in the regular classroom without special education support, they exit out.

5.2 Financial Report: Marie Knight shared that the current budget is on track and the ending fund balance should be right around what was budgeted. She is still currently working on the audit. FINANCIAL REPORT

Scott Rickard asked if we budgeted for 9.5% this year? According to Marie Knight, no, we budgeted 9.3% this year. Next year may be 9.5% but it could be 9.7% or 9.8%. The goal this month is to start making predictions for next year's budget. The State won't provide estimates until late January or early February. Currently there are 20,000 fewer students in the State system. Next year the District needs to be conservative in budgeting for a couple of reasons. One, it's the first of a biennium so it will be 49% (the second year is 51%) and two, cost of living increases, step increases, and overall payroll costs will be up.

5.3 Maintenance Report: The Board did not have questions but asked again about the repairs to the bottle filling station. MAINTENANCE REPORT

6.0 BOARD REPORTS/ BOARD DEVELOPMENT: BOARD REPORTS
6.1 Committee Reports: There were no general committee reports. COMMITTEE UPDATES
6.2 Scholarship Committee Proposal: Scott Rickard reported on behalf of the scholarship committee which includes Scott, Greg Kintz, Javoss McGuire, and Amy Cieloha. SCHOLARSHIP COMMITTEE PROPOSAL

At the meeting held on October 24th the committee (except Amy Cieloha who was absent) met with Ashley Rogers-Ward and discussed the creation of a Board Scholarship. The Board, after completing both the large and small DEMSP Training programs through the Oregon School Boards Association received scholarship dollars totaling \$7,500.00.

Great discussion was held and the committee proposes to the Board that two different scholarships be created. One focusing on academics with a preference given to students wanting to go into the educational field and the second a career and industry focus. Each scholarship would be for \$1,000 and available to graduating seniors.

Amy Cieloha stated that it was bothersome to her that the academic scholarship had a minimum 3.0 GPA requirement and the other a 2.5 GPA. To her it feels judgmental on behalf of the Board. Scott Rickard shared that the reason for a higher and a lower GPA was simply to broaden the applicant pool.

Scott further shared that the committee briefly discussed the idea of annually holding a board fundraising event solely for the purpose of supporting future scholarships.

7.0 OTHER INFORMATION and DISCUSSION
7.1 SIA Quarter 4 Funding Report: Jim Helmen shared that 2021-22 SIA expenditures totaled \$497,444.36. SIA Funding helped to support things such as ACT, PSAT, SAT testing, one-to-one technology, educational supplies, textbook adoptions, staffing, as well as added days to the calendar. SIA QUARTER 4 FUNDING REPORT

7.2 Division 22 Standards: Jim Helmen shared the Division 22 standards. It was explained that these rules are contained in Oregon Administrative Rules O.A.R. Chapter 581 Oregon Department of Education, Division 22 - Standards for Public Elementary and Secondary Schools. Our District must be in compliance with these rules or have a plan in place to DIVISION 22 STANDARDS REPORT PRESENTED

guarantee compliance in a certain time frame. Each year the District reviews the standards and provides notice to the public. Mr. Helmen shared that although there is always room for improvement, Vernonia School District is in compliance with all standards contained in Division 22. It was noted that the OAR referencing assessment was waived for this academic year but will be back next year.

- 7.3 OSBA Legislative Priorities & Principles:** Jim Helmen shared that OSBA's Legislative Policy Committee has developed the presented priorities and principles. They ask all District's in the state to review the resolution and cast a vote in support of their efforts. OSBA LEGISLATIVE PRIORITIES & PRINCIPLES

Stacey Pelster commented that the student success act is beneficial to one and not to the other and she is not able to support this resolution. Scott Rickard agreed.

8.0 ACTION ITEMS

- 8.1 Division 22 Standards:** Scott Rickard moved to accept the Division 22 Standards report as presented. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance. DIVISION 22 STANDARDS REPORT APPROVED

- 8.2 OSBA Legislative Priorities & Principles:** Joanie Jones moved to adopt the proposed OSBA Legislative Priorities and Principles Resolution. There was no second for this motion, therefore the motion died. OSBA LEGISLATIVE PRIORITIES & PRINCIPLES RESOLUTION NOT SUPPORTED

- 8.3 Board Scholarship Proposal:** Joanie Jones moved to approve the School Board scholarship proposal as presented. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance. BOARD SCHOLARSHIPS APPROVED

- 9.0 MONITORING BOARD PERFORMANCE:** Stacey Pelster stated she felt that Board Communication is going well. MONITORING BOARD PERFORMANCE

- 10.0 CONSENT AGENDA:** CONSENT AGENDA

- 10.1 Minutes of 10/13/22 Regular Meeting and the 10/24/22 Scholarship Committee Meeting.** MINUTES

Amy Cieloha moved to approve the consent agenda as presented. Scott Rickard seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED

- 11.0 OTHER ISSUES:** OTHER ISSUES

The Scholarship Committee will discuss a fundraiser at their next meeting. A date for this meeting will be determined at the December Board meeting.

Jim Helmen shared that District staff did a huge amount of work to support the students who recently lost a parent.

- 12.0 MEETING ADJOURNED** at 7:04 p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

