



## Grand Canyon Unified School District#4

Wednesday, September 15, 2021

6:00 p.m.

Regular Meeting

### Meeting Minutes

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

*The 400 Building, including the Governing Board Room (#405), will be closed due to construction, and all Board meetings will be held on Zoom until further notice.*

Pursuant to A.R.S. 38431.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting at 6:00 p.m. on Wednesday, September 15, 2021. For members of the public wishing to join the meeting, Zoom connection information follows.

Please click the link below to join the meeting:

<https://us06web.zoom.us/j/84301508378>

Or One tap mobile :

US: +13462487799,,84301508378# or +17207072699,,84301508378#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 720 707 2699 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 843 0150 8378

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A. R.S. 38431.03(A) (1) or (A) (3).

#### AGENDA

##### 1. OPENING ITEMS

###### A. CALL TO ORDER

Motion by: Ms. Kathryn Morris  
At: 6:00 PM  
Motion: Call to Order  
Second: Ms. SuZan Pearce

**Vote Tally**

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes
SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

**Motion passes**

**B. ROLL CALL**

**Board members present:**

- Ms. Kathryn Morris (Board President)
- Mr. Kevin Hartigan
- Ms. SuZan Pearce
- Mr. Donny Cone
- Mr. Daniel Hendrix

**District staff members present:**

- Tosca Henry, JD, Legal Counsel
- Shonny Bria, Ph. D., Superintendent
- Mr. Thomas O'Connor, Program Director, Acting Board Secretary
- Ms. Barb Shields, Food Services Director
- Derrick Tutt, IT Director
- Mr. Kris Swatski, Assistant Director of Maintenance and Operations

**Public Members on the Panel**

- Ms. Clarinda Vail, Tusayan Mayor
- Ms. Charlie Gail Hendrix, Tusayan Town Manager

**C. APPROVAL OF THE AGENDA**

**Motion by:** Ms. Kathryn Morris  
**At:** 6:02 PM  
**Motion:** Approval of the Agenda as presented  
**Second:** Ms. SuZan Pearce

**Vote Tally**

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes
SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

## 2. COMMUNICATIONS

### A. CALL TO THE COMMUNITY

We value input from our community. Members of the public may speak to the Board regarding items that are not on this Agenda. To do so, a Public Participation at Board Meetings form must be completed and emailed to Board Secretary, Susan Kerley at [skerley@grandcanyonschool.org](mailto:skerley@grandcanyonschool.org) before 4:00 p.m.. Wednesday, September 15, 2021. The form may be found on the School's website at [www.grandcanyonschool.org](http://www.grandcanyonschool.org).>Governing Board>Public Participation Form.

When you join the meeting by phone or computer, notify the host that you have submitted a form and wish to speak during the Call to the Community. When the President of the Board calls upon you, please limit your comments to three minutes.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A. R.S. 38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Please remember, this is not an appropriate place to evaluate, discuss, or criticize District personnel.

No members of the community requested to address the Board.

## 3. PRESENTATIONS/CORRESPONDENCE/DISCUSSION

### A. Tusayan's Sports Complex update and Outdoor Classroom: Ms. Clarinda Vail, Mayor, and Ms. Charlie Hendrix, Town Manager

What follows is a summary of the topics discussed and key points or issues made in the discussion and is not intended as a transcript of the discussion.

Town Mayor, Ms. Clarinda Vail, along with Ms. Charlie Hendrix addressed the Board regarding questions about proposed changes to the Ramada design intended for the school property in Tusayan.

- The key drivers for the proposed changes are twofold:
  - The cost has substantially increased in the time since the original proposal was approved by the School Board<sup>1</sup>
  - The project is experiencing supply chain issues, and should the project not receive approval to move forward, the Town will lose their place in line for the production of the structural components of the ramada roof and supports
- Board member Ms. Pearce noted that drawings of the proposed revision would be nice

<sup>1</sup> The conceptual design was approved by the School Board on August 19, 2020 with the motion: *Approve conceptual plans as presented for the outdoor classroom, with a timeline of construction completion in six months after completion of Construction Documents and contractor procurement process, at a total cost of \$565K.*

- School Superintendent Dr. Bria asked about the capacity in terms of number of people who could be sheltered by the structure.
- Mayor Vail stated that the Town Council had selected the larger of two structures under consideration, which should be able to shelter between 150-199 people. Ms. Vail explained that the intention is to have a multi-purpose structure, the larger size was chosen to accommodate Town events as well as school outings.
- Town Manager, Ms. Hendrix, reiterated the importance of not losing their place in line for the manufacture of the roof and support structure.

B. Update on status of COVID-19: Mr. Thomas O'Connor

Mr. O'Connor gave a short presentation on local COVID-19 data.

There was discussion after the presentation on what specifically the Board was looking for in these presentations, as the instructions to staff was to "restart the COVID-19 presentations," with no specific clarification.

Directions to Staff: Going forward, continue providing the weekly COVID-19 reports to the Board, and provide an opportunity, as with other staff reports, for questions from the Board; however, no formal presentations will be needed.

C. Update on SFB Projects – Mr. Kris Swatski

Mr. Swatski presented in place of Mr. Landry who was on vacation. Mr. Swatski gave the following construction status updates:

- Heating, Ventilation and Air Conditioning (HVAC) replacement on the high school building is in progress. The rooftop units have been removed to allow reconstruction of roof curbing. The replacement AC units are on order and should be ready for installation in 4-6 weeks.
- High school structural repairs are essentially complete. Current work is focused on sheetrock and interior finishing. Expected completion is 6-8 weeks; however, Maintenance would like to delay returning it to student usage so that the gymnasium flooring can be refinished and the facility interior painted, returning a pristine gymnasium to the community.
- In response to a prior question from the Board regarding the cost of matching tile in the boys' locker room: Estimated cost for matching tile is in the range of \$25K. If matching tile cannot be found, and the Board wanted to retile the locker room to achieve an uninterrupted look, this would likely invoke the need to bring it to ADA compliance, resulting in significant overall cost of an estimated \$200K-\$300K.

#### 4. ADMINISTRATOR REPORTS

A. IT Report - Mr. Derrick Tutt

There were no questions on Mr. Tutt's report.

B. Maintenance & Operations Report - Mr. Ivan Landry - Vacation

Because Mr. Landry is on leave, he had no report. See earlier report by Mr. Swatski.

C. Food Services Report - Ms. Barb Shields.

There were no questions on Ms. Shields report.

Note: Board President Morris had joined and been facilitating the meeting up until this point by phone; however, she began experiencing connectivity problems, and suggested transfer of meeting facilitation to Board Vice President/Board Clerk, Ms. Pearce.

Ms. Pearce assumed the acting Board President role at 7:06 PM.

**5. CONSENT AGENDA**

A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)

- August 18, 2021 – Public Hearing – ESSER II Allocation
- August 18, 2021 - Public Hearing - ESSER III Allocation
- August 18, 2021 - Regular Meeting

B. Approval of Payroll Vouchers:

FY21-22	#4	\$131,166.43
FY21-22	#5	\$133,954.64

C. Approval of Expense Vouchers:

FY 20-21	#4051	\$126,626.95
FY 21-22	#5007	\$ 54,028.17
FY 21-22	#5008	\$ 52,160.07
FY 21-22	#5009	\$ 122,630.66
FY 21-22	#5010	\$ 30,925.86

D. Approval of Fiduciary Disbursements:

- Student Activity — August 2021
- Revolving —August 2021
- Auxiliary -August 2021
- Food Services —August 2021

E. Human Resources:

1. Approval of hiring certified employee: Ms. Michelle Vielbig, 5<sup>th</sup> grade teacher
2. Approval of 2021-2022 coaches for MS soccer and basketball:
  - Middle School Soccer Coach: Dominic Papia
  - Middle School Girls Basketball Coach: Monica Nanacasia
  - Middle School Asst. Girls Basketball Coach: Fred Nanacasia

Motion by: Ms. SuZan Pearce  
 At: 7:08 PM  
 Motion: Approval of the Consent Agenda as presented  
 Second: Mr. Donny Cone

**Vote Tally**

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes

SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

**6. OLD BUSINESS - NONE**

**7. NEW BUSINESS - NONE**

**8. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

- October Special Board Meeting
  - o Approval of AFR – Wednesday the 13<sup>th</sup> or Thursday the 14<sup>th</sup>?

The Board agreed to a meeting to approve the Annual Financial Report (AFR) on Wednesday, October 13, 2021. This will be a special Board meeting to approve the AFR. (Presentation, business manager report, approval of the 2020-2021 AFR.)

Business Manager, Ms. Brenda Thomas-Martinez noted that we need an annual Public Hearing on the school override before October 31. This can be addressed before the regular October Board meeting on October 20<sup>th</sup>, through a Notice of Public Hearing at 5:45.

- October Regular Board Meeting
  - o Discussion regarding classified increases
  - o Update on 301 Plan
- October - Board Retreat (possibly on a Saturday or Sunday afternoon)
  - o Update on Strategic Plan
  - o Organization of Business Office
  - o Discussion regarding superintendent search

The Board members narrowed the Board Retreat days to October 30. Dr. Bria will work with the Board members on the final agenda.

**9. EXECUTIVE SESSION**

A. Executive session pursuant to ARS 38-431.03(A)(3) and/or (A)(4) for consultation with the attorney for the District for legal advice and/or discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation regarding the IGA with the Town of Tusayan for improvements to District land.

Motion by: Ms. SuZan Pearce  
 At: 7:24 PM  
 Motion: Enter into Executive session pursuant to ARS 38-431.03(A)(3) and/or (A)(4) regarding the IGA with the Town of Tusayan for improvements to District land. Include Mr. O'Connor in the executive session.  
 Second: Mr. Daniel Hendrix

Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes
SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

**10. RECONVENE TO REGULAR SESSION**

Motion by: Ms. SuZan Pearce  
 At: 8:43 PM  
 Motion: Reconvene to Regular Session  
 Second: Mr. Kevin Hartigan

Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes
SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

**11. Board may take action on items discussed in Executive Session (9.A.)**

Motion by: Ms. SuZan Pearce  
 At: 20:44 PM  
 Motion: Direct staff to work with the Town as discussed in Executive Session.  
 Second: Ms. Kathryn Morris

Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes
SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

**12. ADJOURNMENT**

Motion by: Ms. SuZan Pearce  
 At: 8:44  
 Motion: Adjourn  
 Second: Mr. Kevin Hartigan

**Vote Tally**

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	Yes
SuZan Pearce	Yes
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

Respectfully Submitted By, Thomas Otam  
 Board Secretary

Date 10.30.21

Kathryn Morris  
 Kathryn Morris  
 Board President

Daniel Hendrix  
 Daniel Hendrix  
 Board Member

Suzan Pearce  
 Suzan Pearce  
 Vice President/Board Clerk

Kevin Hartigan  
 Kevin Hartigan  
 Board Member

Donny Cone  
 Donny Cone  
 Board Member