

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

January 27, 2020



STUART M. TOWNSEND ES LGI 6:30 pm

AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **CORRESPONDENCE**

Connie Allen, Caitlin Vroman, Kristi-Ann Shippee, Brandon Allen

4. **PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS**

- Introductions – Jim LaFarr, Warren County Sheriff, Terry Comeau, Warren County Undersheriff, and Jim Trottier, HS SRO.
- Budget Status – Michelle Taylor, SBO

5. **OLD BUSINESS** (ACTION)

A. **Mahoney Alarms Agreement** (PA)

Resolution #115

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement and terms within, between the district and Mahoney Alarms effective January 1, 2020 and directs the superintendent to execute the agreement.

B. **Educational Data** (PA)

Resolution #116

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement between the district and Educational Data Services, Inc. effective July 1, 2020 to June 30, 2021 and directs the superintendent to execute the agreement.

C. **Cooperative Produce Purchasing Program**

Resolution #117

As recommended by the Superintendent - The Hadley-Luzerne Central School Board authorizes participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for the 2019-2020 school year for fresh the following products: Bread, Ice cream, Milk, Canned-Frozen Meat, Produce, NOI (Net-Off-Invoice Food Products), Cafeteria/Custodial Products, USDA Commodity-Fee For Service (FFS), Copy Paper/Envelopes.

D. **Board Meeting Minutes** (PA)

Resolution #118

As recommended by the Superintendent, to approve the December 16, 2019 regular meeting minutes.

6. **NEW BUSINESS** (ACTION)

A. **Grant Acceptance**

Resolution #119

Resolved, that the Hadley-Luzerne Board of Education accepts \$ 1,000.00 in a grant from Scholarship America for Target Youth Soccer Grants Program for soccer equipment, and increases the general fund appropriation budget by \$1,000.00, and increases account A 2855.450.00.0100, soccer supplies, by \$1,000.00.

B. TBS Maintenance Services Agreement (PA)

Resolution #120

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the agreement and terms within, between the district and TBS effective December 1, 2019 and directs the Director of Facilities to execute the agreement.

C. Obsolete Books (PA)

Resolution #121

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

Be It Further Resolved, to declare the list of books (district owned) from BOCES as obsolete and be properly disposed of in the most economic means possible.

D. POLICY

FIRST READINGS (PA)

Resolution #122

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District hereby accepts the recommendation of Superintendent, Beecher Baker Sr. to review as the First Reading of the following policy updates:

1631	Voter Registration for Students (New)
5682	Extreme Risk Protection Orders (New)
6181	Child Abuse in and Educational Setting (New)
7132	Admission of Non-Resident Students (Update)
7513	Student Health Services (Update)
8470	Home-Schooled Students (Update)

7. PERSONNEL (ACTION)

A. RETIREMENT/RESIGNATIONS

Bus Monitor/Cleaner (FT) – Connie Allen

Resolution #123

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Bus Monitor/Cleaner, Connie Allen, effective January 30, 2020. Connie worked 29 years at the district.

Teacher Aide (PT) – Caitlin Vroman

Resolution #124

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time Teacher Aide, Caitlin Vroman, effective December 30, 2019.

School Monitor (PT) – Brandon Allen

Resolution #125

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time School Monitor, Brandon Allen effective January 31, 2020.

Cheer Coach – (Extra-Curricular) – Kristi-Ann Shippee

Resolution #126

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Cheerleading Coach, Kristi-Ann Shippee, effective December 30, 2019.

B. APPOINTMENTS - HLTA

Robin Rose-Jenkins

Part Time (.4 FTE) Speech Teacher

Resolution #127

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne School District, upon the recommendation of Superintendent, Beecher Baker Sr., hereby appoints Robin Rose-Jenkins as a part-time (.4 FTE) Speech Teacher for the 2019-2020 school year, effective January 28, 2020 and terminating no later than June 30, 2020; Robin will be paid prorated at the rate of .4 of step 20C of the 2019-2020 Salary Schedule according to the .4 FTE status of the HLTA agreement.

Extra-Curricular

Resolution #128

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below according to the HLTA Agreement; such appointment(s) and the employment of the following individual are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor, pending all clearances and fulfillment of requirements.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
John Hubbs	HS Plan Music Assistant	2019-2020 school year	\$1,500 yr.
Kristal Allen	Cheerleading Coach	Half of 19-20 school year	\$1,914 yr.
Jeanine Bieber	Mentor (prorated)	January 27 to June 25, 2020	\$791.35 yr.

C. APPOINTMENTS - OTHER

Substitutes

Resolution #129

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below which are reportable to Warren County Civil Service pending clearances.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Roger Williams	Sub Cleaner	TBD	\$11.80 per hour
Roger Williams	Sub Food Service H.	TBD	\$11.80 per hour

8. CSEA LEAVE OF ABSENCE (ACTION)

Teacher Aide, Sue Scheff – Unpaid Leave of Absence

Resolution #130

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence for a family vacation as requested by, Teacher Aide, Sue Scheff, for five (5) days, April 3 through 9, 2020 as an unpaid leave; Pursuant to the CSEA Agreement Article XVII – Other Leave, Section 2.

9. SUPERINTENDENT ADDENDUM AND EXTENSION (ACTION)

Resolution #131

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the Superintendent's addendum and extension to his employment agreement, dated January 27, 2020, effective July 1, 2022 and authorizes the board president to sign the addendum.

10. SCHEDULE OF BILLS (ACTION) (PA)

Resolution #132

As recommended by the Superintendent - accept warrants #25 (\$129,524.13), #26 (\$830,869.65), #27 (\$131,716.59), #28 (\$508,492.99), #29 (\$130,773.86), #30 (\$429,219.23).

11. DISTRICT TREASURER'S REPORTS (ACTION) (PA)

Resolution #133

As recommended by the Superintendent, for the board of education to accept the November and December 2019 District Treasurer's Reports.

12. **CSE/CPSE RECOMMENDATIONS**

Resolution #134

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated 1/27/2020.

13. **PUBLIC/STUDENT COMMENTS**

The Hadley-Luzerne Board of Education welcomes district students, residents, parents and other interested persons to its meeting. It is our goal to work together to create an environment of high expectations, high performance and constant improvement, yielding excellent results. Community involvement at board meetings is encouraged so that the board can better understand and represent the views of its constituents. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. Please reserve comments or questions for the designated time on the agenda. When recognized by the Board President, please state your name and town of residence. Statements are restricted to a maximum of two minutes and speakers will be notified by the Board President when their time has expired. The Board President reserves the right to extend the speaker's comment time, if there is no objection. The board and the district staff take public comment very seriously and careful notes of questions and concerns expressed will be taken. However, the board generally does not respond while the meeting is in public session. The board asks the public's cooperation in maintaining a safe and respectful decorum and the Board President does reserve the right to limit individual comments if it is deemed necessary. Thank you.

14. **ADMINISTRATIVE/BOARD COMMENTS**

15. **ADJOURNMENT**

Next BOE Mtg.: February 24, 2020 SMTEs LGI Room 6:30 pm



Mahoney
Notify-Plus Inc.
Alarms

Lake Placid, NY 12946
518/523-1600
Fax 518/793-0602

Plattsburgh, NY 12901
518/566-9147
Fax 518/793-0602

P.O. Box 767 - 15 Cooper St.
Glens Falls, NY 12801
518/793-7788
Fax 518/793-0602
www.mahoneyalarms.com

COPY

December 2, 2019

Hadley Luzerne Central School
PO Box 200
27 Hyland Drive
Lake Luzerne, NY 12846

Effective **January 1, 2020** the **Fire Alarm** inspection will be conducted **ANNUALLY, as per NFPA 72**, include the following devices when applicable at the **High School & Stuart M Townsend Elementary School**:

FIRE ALARM CONTROL PANEL
ANNUNCIATOR/KEYPAD(S)
SMOKE/HEAT DETECTORS
MANUAL PULL STATIONS
HORN/STROBE ASSEMBLIES'
SIRENS/BELLS
BATTERIES/POWER SUPPLIES
LOW TEMPERATURE SENSORS
TRANSMISSION TO CENTRAL STATION

This contract is based on Hadley Luzerne Schools providing assistance with the inspection.

The inspection and technical services will be invoiced at the NYS Prevailing Wage statutes rate of \$123.00 per man hour between the hours of 8:00am and 4:30pm Monday thru Friday. After hours, weekends and holiday service will be provided at the rate of \$184.50 per man hour. *Prevailing wage rates are subject to adjustments as dictated by NYS.

Charges for additional services **not** pertaining to prevailing wage will be invoiced at the rate of \$80.00 per man hour, portal to portal between the hours of 8:00am and 4:30pm Monday thru Friday. After hours, weekends and holiday service will be provided at a rate of \$120.00 per man hour, portal to portal.

This Inspection Agreement is also subject to the following conditions:

TERMS AND CONDITIONS

The Alarm Company assumes no liability for Interruption of service due to strikes, riots, floods, fires, interruptions in telephone service, acts of God, or any causes beyond the control of the Alarm Company, and the Alarm Company is not required to supply service to the Subscriber while such interruptions.

The Subscriber will provide access to the premises to the Alarm Company, its agents and employees for service and will obtain for the Alarm Company permission as may be required from the landlord or others to carry out this Agreement. The Alarm Company will have the right to install transmitting and receiving equipment in the telephone or mechanical equipment room and on the roof or top of the Subscriber's Buildings or structure. The Subscriber agrees to furnish any necessary continuous electrical current and outlets at the Subscriber's expense for the Alarm Company equipment. The Subscriber understands that the installation will necessitate drilling and cutting into various parts of Subscriber's premise and gives Alarm Company permission to do so. The Subscriber also agrees to allow surface wiring as needed.

The Alarm Company does agree, in accordance with the repair services chosen by the Subscriber as checked, to repair the Alarm System during the term of this Agreement. The Subscriber agrees to carefully and properly test the Alarm System, including testing any ultrasonic, microwave, infrared, capacitance or other electronic equipment prior to each closed period and shall immediately report to the Alarm Company any problem with the System. The Alarm Company shall make any necessary repairs as soon after receipt of notice as is reasonably practical. The Subscriber shall at all times be solely responsible for the maintenance of the sprinkler system, if any, including providing adequate heat to the building, so that the sprinkler system will at all times be in good working order. The Subscriber agrees that all repair service to the Alarm System caused by improper use of the Alarm System, misuse, abuse, vandalism, lightning, or any other act of God are billable regardless of the repair services chosen by the Subscriber as checked.

The Alarm Company, upon receipt of an alarm signal from the Subscriber's premises, shall make every reasonable effort to notify the police or fire department having Jurisdiction, unless there is just cause to assume that an emergency condition does not exist and the Alarm Company shall make a reasonable effort to notify the Subscriber or his designated representative by telephone unless runner service is provided or the Alarm Company has been instructed to do so otherwise by the Subscriber. Should the Subscriber's representative fail to respond within thirty (30) minutes to an alarm with an outside ringer which is causing a disturbance, or an alarm which is constantly transmitting signals to the Central Station overburdening operators Subscriber authorizes Alarm Company, at its discretion, to gain entry to the building with whatever method is required, and remedy the malfunction on behalf of the Subscriber. Furthermore, Subscriber agrees to pay the Alarm Company for the service call at the then Current rate, for such call.

The Subscriber hereby agrees that the Alarm Company shall have the right to modify the charges at anytime or times after the expiration of six (6) months from the date of this Agreement upon giving the Subscriber written notice, a minimum of sixty (60) days in advance of the effective date of such change. If the Subscriber is unwilling to pay any such increase and notifies the Alarm Company in writing by certified mail, return receipt requested at least thirty (30) days prior to the effective date of such increase, the Alarm Company shall be permitted, at its sole option, upon written notice by certified mail, return receipt requested to the Subscriber, to terminate this Agreement as if the term had expired or in the alternative will continue the prior rate and will allow this Agreement to remain in full force and effect without further notice. Failure to notify the Alarm Company in writing at least thirty (30) days prior to the effective date of Increase will constitute the Subscriber's consent to the increase, and all of the other terms and conditions of this Agreement shall remain in full force and effect.

Upon the Subscriber's failure to pay any sums due the Alarm Company under this Agreement, or upon premature cancellation of service by the Subscriber, the Alarm Company reserves the right to terminate its obligations under this Agreement and remove any of the Alarm Company owned equipment, wiring and apparatus from the Subscriber premises upon written notice to the Subscriber. The Alarm Company will have no obligation to repair or redecorate any portion of the Subscriber's premises due to removal of the Alarm Company's System upon termination. At such time, all charges incurred under the terms of this Agreement, up to the cancellation date, shall immediately become due and payable. In addition, the parties agree that it would be very difficult, if not impossible, to ascertain actual damages for any breach of this Agreement by the Subscriber, and the parties agree that the subscriber shall immediately pay to the Alarm Company, upon any breach, or upon premature cancellation of service by the Subscriber, as and for liquidated damages, the sum of seventy-five percent (75%) of any changes remaining to be paid under the terms and life of this contract. The parties further agree that the Subscriber shall pay all court costs, collection fees and reasonable attorney's fees of thirty-three and one-third percent (33 1/3%) of all monies remaining to be paid under this Agreement, should the Alarm Company have to place this contract in the hands of any attorney for collection.

If the Alarm Company incurs any new or increased charges for the use of telephone or other communication lines or services, or if any new or increased taxes or license fees shall be incurred by the Subscriber may not assign this Agreement unless such assignment shall be consented to in writing by the Alarm Company against, defend and hold the Alarm Company harmless from any action for subrogation which may be brought against the Alarm Company by any insurer or insurance company or its agents or assigns including the payment of all damages, expenses, costs and attorney's fees.

The Subscriber will not permit any person or persona, unauthorized by the Alarm Company, to alter, remove, or tamper with any System equipment and will safeguard said equipment against loss and damage during the term of this agreement. The Subscriber shall not permit any device, contrivance or apparatus, to be attached to the lines, wires, instruments or equipment at such System, except by the authorized agents of the Alarm Company, without the written permission of the Alarm Company.

The Subscriber authorizes and directs the Alarm Company, as its agent, to use its full discretion in determining or causing the arrest of any person or persons on or around the premises unauthorized by the Subscriber to enter the premises of the Subscriber during the scheduled Closed period and to hold such person or persona until released by the Subscriber or his known representative.

LIMITATION OF LIABILITY

It is understood and agreed: That the Alarm Company or its agents, assigns, employees, or independent contractors providing portions of the services for the Subscriber (including, but not limited to, signal carriers, telephone companies, municipal agencies, answering services, etc.), all hereinafter referred to as "Others", are not an Insurer; that insurance, if any, shall be obtained by the Subscriber, that the payments provided for herein are based solely on the value of the service as set forth herein and are unrelated to the value of the Subscriber's property or the property of others located on the Subscriber's premises; that the Alarm Company and Others make no guarantee or warranty, including any implied warranty of merchantability or fitness that the equipment or services supplied will avert or prevent occurrences or the consequences there from which the System or service is designed to detect or avert. The Subscriber acknowledges that it is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from the Alarm Company or Others' active or passive negligence, or from a failure to perform any of the obligations herein, or the failure of the System to properly operate with resulting loss to the Subscriber because of among other things:

(a) The uncertain amount or value of the Subscriber's property Or the property of others kept on the premises which may be lost, stolen, destroyed, damaged or otherwise affected by occurrences which the System or service is designed to detect or avert; (b) The uncertainty of the response time of any police or fire department, should the police or fire department be dispatched as a result of a signal being received or an audible device sounding; (c) The inability to ascertain what portion, if any, of any loss which would be proximately caused by the Alarm Company or Others' failure to perform or by failure of its equipment to operate; (d) The nature, of the service to be performed by the Alarm Company and Others.

The Subscriber understands and agrees that if the Alarm Company or Others should be found liable for personal injury or property loss or damage due from a failure of the Alarm Company or Others to perform any of the obligations herein, including but not limited to installation, repair service, monitoring or service or the failure of the System or equipment in any respect whatsoever, the Alarm Company or Others' liability shall be limited to a sum equal to the total of six (6) monthly payments or Two Hundred Fifty (\$250.00) Dollars, whichever is the greater, and this liability shall be exclusive; and that the provision of this Section shall apply if loss or damage, irrespective of cause or origin, results directly or indirectly to, persons or persons or property, from performance or non-performance of the obligations imposed by this contract, or from negligence, active or otherwise, of the Alarm Company or Others. No suit or action shall be brought against the Alarm Company more than one (1) year after the accrual of the cause of action therefore.

In the event that the Subscriber wishes the Alarm Company or Others to assume greater liability, the Subscriber may, as matter of right, obtain from the Alarm Company a higher limit by paying an additional amount proportioned to the increase in damages, but such additional obligation shall in no way be interpreted to hold the Alarm Company or Others as Insurers. This limitation of liability covers all of the Alarm Company equipment and services at all Subscriber locations.

INDEMNIFICATION

When the Subscriber ordinarily has the property of others in his custody, or the System extends to protect the other persons or the property of others, the Subscriber agrees to and shall indemnify, save, defend and hold harmless the Alarm Company and Others for and against all claims brought by parties other than the parties to this Agreement. This provision shall apply to all claims regardless of cause. Including the Alarm Company or Others' performance or failure to perform and including defects in products design, installation, repair service, monitoring, operation or non-operation of the System, whether based upon negligence, active or passive, express or implied contract or warranty, contribution or indemnification or strict or product liability, on the part of the Alarm Company or Others; but this provision shall not apply to claim, for loss or damage solely and directly caused by an employee of the Alarm Company or Others while on the Subscriber's premises. The Subscriber agrees to indemnify the Alarm Company against, defend and hold the Alarm Company harmless from any action for subrogation which may be brought against the Alarm Company by any insurer or insurance company or its agents or assigns including the payment of all damages, expenses, costs and attorney's fees.

All verbal or written communication between the parties which occurred prior to the date of this Agreement are merged into the terms of this Agreement and the entire Agreement of the parties is expressed herein above and no verbal understanding or agreement shall alter, change or modify the terms and provisions of this Agreement. The Subscriber is not relying on any advice or advertisement of the Alarm Company. In the event that any provision of this Agreement is found to be unenforceable, all other terms shall remain in full force and effect. It is understood and agreed that if there is any conflict between this Agreement and the Subscriber's purchase order, or any other document, this Agreement will govern whether such purchase order or other document is executed prior or subsequent to this Agreement. The Alarm Company may assign this Agreement without prior notice or consent of the Subscriber, however, the Subscriber may not assign this Agreement unless such assignment shall be consented to in writing by the Alarm Company.

The parties agree that this contract is executed and becomes in full force and effect only upon an officer of the Alarm Company signing a copy of the Agreement and that the contract is executed in Warren County, New York. The parties further agree that venue shall be proper in Warren County, New York should any portion of this contract have to be legally enforced.

If the Subscriber moves its residence or place of business, then the Subscriber is entitled to alarm service at this new location upon the payment of reasonable costs incurred in transferring the Alarm System to the new location. In addition, the Subscriber agrees to be liable for any increase in monthly charges occasioned by such a move. The remaining terms of the Agreement will remain in full force and effect and the Subscriber will continue to be liable for the remaining period under the terms of this Security Service Agreement.

PROPERTY INSURANCE AND WAIVER OF SUBROGATION

Subscriber agrees to obtain insurance to cover its losses to any and all of its property. In the event of any loss, including destruction, theft, damage or other loss, Subscriber shall look solely to its insurer for recovery of its loss and hereby waives any and all claims for such loss against Alarm Company. Further, Subscriber agrees that its insurance policy will contain a provision that such waiver of subrogation does not invalidate its coverage.

- A. All agreements are made contingent upon strikes, fires accidents or causes beyond our control.
- B. Quotations made herein are subject to change after acceptance upon 30 days prior written notice.
- C. This proposal shall be valid if acceptance is made within 30 days from the date written and shall run for a period of **one (1) year**.
- D. Mahoney Notify-Plus Inc., will not be held responsible for any damages that occur to the system as a result of fires, strikes, floods, lightning or other acts of God.
- E. Mahoney Notify-Plus Inc., will not be held responsible for any damages that occur to the system as a result of fires, strikes, floods, lightning or other acts of God. Nor shall Mahoney Notify-Plus Inc., be responsible for damages which occur due to the accidental discharge of the system. Mahoney Notify-Plus Inc., shall remain liable for actual and direct damage for its negligence and in no event shall Mahoney Notify-Plus Inc., be liable for speculative, indirect or consequential damages
- F. Customer assumes the responsibility of advising Mahoney Notify-Plus Inc., of prevailing wage circumstances as each situation arises.

The undersigned parties have read and understand the terms referred to in this contract and are in complete agreement with same.

AGREED & UNDERSTOOD: **HADLEY LUZERNE SCHOOL**

ACCEPTED BY: _____
 Name & Title
 DATE: _____

AGREED & UNDERSTOOD: **MAHONEY NOTIFY-PLUS INC.**

ACCEPTED BY: *Kevin Mahoney*
 Name & Title
 DATE: 12/2/19

THE FOLLOWING PERSON(S) HAVE THE AUTHORIZATION TO ALLOW ACCESS TO THE ABOVE PROPERTY AND ARE AUTHORIZED TO APPROVE SERVICES RELATED TO THE AFOREMENTIONED ALARM SYSTEM.

_____ CONTACT NUMBER: _____



"The educated way to purchase..."
www.ed-data.com

Michelle Taylor
Hadley-Luzerne CSD
27 Hyland Drive
Lake Luzerne, NY 12846

Thursday, January 9, 2020

Dear Board of Education:

Thank you for your support in making the New York Cooperative Bid Maintenance Program the largest and most successful shared services program of its kind. This year participating districts received the lowest overall pricing for consumable school supplies in the state.

The licensing and maintenance fee for the 2020-2021 school year will be: **\$4,048.00**

The licensing fee refers to the use of our copyrighted bid specifications and interactive software. The maintenance fee refers to the supplying of our cooperative bid prices, cross referenced awarded vendor catalogs, updated users and account codes. The above will be utilized in ordering 2021-2022 district school supplies.

Payment Schedule

<u>Date</u>	<u>L&M</u>
07/01/2020	\$2,024.00
01/01/2021	\$2,024.00

Beecher Baker Sr **\$4,048.00**
I Please Type Your Name do hereby

- Accept
- Reject

_____ this agreement with Educational Data Services, Inc.

If you have any comments to make, please enter them below;



Enter your comments here

[Click here to send your response](#)



"The Educated Way to Purchase"
www.ed-data.com

Hadley-Luzerne CSD
~~27 Ben Rosa Park~~ 27 Highland Drive
Lake Luzerne, NY 12846

January 09, 2020

Dear Board of Education:

For the 2019 - 2020 District Supply Orders, Educational Data Services Cooperative Bids have generated a district savings to date of: \$ 36,553
The Savings consist of the following:

1. General Classroom, Fine Art, Office and Computer, and Copy Duplicator Supplies: \$ 31,694 or 63% below State Contract prices.

<u>Discounted State Contract</u>	<u>Coop Bid</u>	<u>Savings</u>
\$ 50,011	\$ 18,318	\$ 31,694

2. Other Categories, where applicable including (Science, I/A, Phys Ed, Health, AV, Athletic, Custodial etc.): \$ 4,860.

<u>Discounted State Contract</u>	<u>Coop Bid</u>	<u>Savings</u>
\$ 17,660	\$ 12,800	\$ 4,860

Not included in the above savings are the clerical savings derived from the elimination of all bid advertisements, bid mailings, bid openings, bid analysis along with the printing of all district purchase orders.

Thank you for making this the largest and most cost efficient **shared services program** in the state!!

Sincerely,

Alan Wohl
Educational Data Services, Inc.

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
December 16, 2019**



STUART M. TOWNSEND ES LGI 6:30 pm

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Hoffman, Mrs. Visscher, Mr. Novotarski, Mrs. Braico
Members Absent: None
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special Education – Robert Mark, School Business Manager – Michelle Taylor, SRO Officer-Christopher Eggleston and 5+ others.

CALL TO ORDER

President Moulton called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

Letters received from HLTA and CSEA regarding negotiations were acknowledged.

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Jeff and Shannon Gray came to inform the board members that they are fundraising in Memory of their son Martin Baylies Jr. who was electrocuted this past year while working. They are having a Raffle Drawing on February 16, 2020 for a Garmin GPS for a Snowmobile and a 2 night stay on the Canadian Snowmobile Trail for 2 people and a Helmet from Edinburg Marina. 100 % of the proceeds will be donated in Martin's name to the Hadley-Luzerne School Forestry Fund offered through BOCES for students who cannot afford the safety equipment, hard hats, and steel toe boots for the program. This was the program that Martin was enrolled in.

The second fundraiser is a Memorial Snowmobile Poker Run on February 16, 2020 at the Old Trail Inn. 50% of the funds will go towards the program and 50% will go towards a trust fund for Martin's daughter Ariannah. Superintendent Baker thanked them and the Gray's thanked Mr. Baker and the school for mentoring Marty when he attended school here.

BJ Baldwin had attended school here until 6th grade then moved to Corinth because he wanted to wrestle and HL did not have wrestling at the time. He talked about his wrestling experience at Corinth. He coaches youth programs in Corinth including ice hockey and little league. He expressed his support for the combined programs. He currently has a youth lacrosse team for Corinth and Hadley-Luzerne with the colors blue and orange. He came to ask the board for some field space for the combined youth lacrosse program. Corinth provides gym time from February to April. He was directed to work with Gary Wilson on the field scheduling. The board thanked him and offered their support.

OLD BUSINESS

Board Meeting Minutes

Motion by Mrs. Visscher

Resolution #100

Recommended by the Superintendent, to approve the November 18, 2019 regular meeting minutes.

Seconded by Mrs. Braico

Yes: 5

No: 0

Abstain: 0

Motion Carried

NEW BUSINESS

Transportation Contract
Motion by Mr. Novotarski
Resolution #101

Be It Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Transportation Contract between WSWHE BOCES and HLCSD effective October 1, 2019 through May 29, 2020.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

Tech Trade Up
Motion by Mrs. Braico
Resolution #102

Be It Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Terms and Conditions between Tech Trade Up and HLCSD effective November 25, 2019.

Seconded by Mrs. Visscher

Yes: 5 No: 0 Abstain: 0

Motion Carried

Obsolete Books
Motion by Mrs. Visscher
Resolution #103

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

OLD BUSINESS

2020-2021 UPK Fully Implemented Program

Motion by Mrs. Hoffman
Resolution #104

As recommended by the Superintendent-BE IT RESOLVED, by the Hadley-Luzerne Central School Board of Education to designate a Fully Implemented UPK program.

BE IT FURTHER RESOLVED, the said district's Universal Prekindergarten program be available to all eligible children whose parents wish to enroll them and will serve all eligible children, even if the number exceeds the maximum number of aidable UPK students. The board directs the Superintendent to assure building capacity and/or plan for how the district will accommodate all eligible children who seek enrollment, effective for the 2020-2021 school year.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

Approval of Wrestling Merger with Lake George CSD as a Cooperative Sponsorship of an Activity in Section II
Motion by Mrs. Visscher
Resolution #105

As recommended by the Superintendent-BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne School District, that the said Board approve the merger of the Varsity/JV/Modified Wrestling Programs between the Hadley-Luzerne Central School District and the Lake George Central School District under the jurisdiction of the Section II Merger Committee effective July 1, 2020.

Seconded by Mrs. Braico

Yes: 5 No: 0 Abstain: 0

Motion Carried

Approval of Football Merger with Lake George CSD as a Cooperative Sponsorship of an Activity in Section II
Motion by Mr. Novorski

Resolution #106

As recommended by the Superintendent-BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne School District, that the said Board approve the merger of the Varsity/JV/Modified Football Programs between the Hadley-Luzerne Central School District and the Lake George Central School District under the jurisdiction of the Section II Merger Committee effective July 1, 2020.

Seconded by Mrs. Hoffman followed by a brief discussion regarding numbers.

Yes: 5 No: 0 Abstain: 0

Motion Carried

Saratoga County Scan Voter Machines

Motion by Mrs. Hoffman

Resolution #107

As recommended by the Superintendent-BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne School District, that the said Board approve the continued use of two optical scan voter machines for the May 19, 2020 annual vote and election as provided by Saratoga County Board of Elections and authorizes the Superintendent to execute the annual user agreement, when received.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

Resolution #108 was rescinded - all agreed.

PERSONNEL
APPOINTMENTS-OTHER

Motion by Mrs. Hoffman

Resolution #109

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below which are reportable to Warren County Civil Service, pending clearances.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage</u>
Robin Matraw	Substitute Bus Monitor	12/3/2019	Min Wage.
Jonathan Allan	Substitute Teacher	12/16/2019	Per SASTA

Seconded by Mrs. Braico

Yes: 5 No: 0 Abstain: 0

Motion Carried

UNPAID LEAVE OF ABSENCE

Bobbie Jo Barber

Motion by Mrs. Braico
Resolution #110

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence as requested by Food Service Helper, Bobbie Jo Barber, for three (3) days, January 8,9, 10, 2020 as an unpaid leave; Pursuant to the CSEA Agreement Article XVII – Other Leave, Section 2.

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mrs. Hoffman
Resolution #111

As recommended by the Superintendent - accept warrants #20(\$127,863.48), #21(\$395,723.61), #23(\$152,505.07), #24(\$428,864.30).

Seconded by Mr. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

DISTRICT TREASURER'S REPORT

Motion by Mrs. Hoffman
Resolution #112

As recommended by the Superintendent, for the board of education to accept the October 2019 District Treasurer's Report.

Seconded by Mrs. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

CSE/CPSE RECOMMENDATIONS

Motion by Mrs. Hoffman
Resolution #113

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated 12/16/2019.

Seconded by Mrs. Novotarski

Yes: 5 No: 0 Abstain: 0

Motion Carried

2020 LEGISLATIVE PRIORITIES

Motion by Mrs. Braico

HLCS Board of Education - Resolution #114

WHEREAS, the Hadley-Luzerne Central School District strives to provide an outstanding education and post-secondary pathway for each and every student; and

WHEREAS, the District works diligently to meet the needs of all students while still fulfilling the ever increasing list of state mandates, best practices and contractual obligations; and

WHEREAS, our School District's free and reduced lunch rate has increased from 48% to 50% since 2011; and

WHEREAS, the district continues to work diligently to create a balanced budget that respects the needs of area taxpayers; and

WHEREAS, property tax levy legislation at the state level has provided an increased need for State Aid to maintain quality programs; and
WHEREAS, public schools are being asked to do more for students than ever before, so they are prepared for college, military or a career; and
WHEREAS, each child in Hadley-Luzerne Central School District only has one opportunity to go through the full elementary and secondary educational experience;
THEREFORE, BE IT RESOLVED that the Hadley-Luzerne Central School District Board of Education calls on the New York State Legislature and Governor Andrew Cuomo to act upon the following priorities:

1. Fund and Adjust the Foundation Formula
 - A. Review and Update the Foundation Amount-Currently \$6,714.00 per pupil
 - B. Provide a minimum increase of 2% in foundation aid to all school districts
 - C. Maintain the "SAVE Harmless" provision.
 - D. Adjust the weighting factor for Free and Reduced Lunch from .65 to .75-.80 to reflect large increases in this population.
2. Increase the \$30,000 threshold on BOCES Aid for Career and Technical Education (CTE) Programs by providing 100% aidability for the salaries of CTE teachers
3. Allow Districts to Access to the BOCES Health Safety and Risk Management Service to Offset the Costs and to Increase the Number of School Resource Officers
4. Support a Permanent Solution to the Small Group Health Insurance Issue
5. Support Efforts to Prevent the use of E-Cigarettes, including Vaping
6. Building Aid for Small Capital Projects
 - A. Increase the threshold for base year capital outlay expenses from the current amount, established in 2002 from \$100,000 to \$250,000 to assist districts in making critical capital improvements.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

None

ADMINISTRATIVE/BOARD COMMENTS

The PTSA was thanked for the awesome Breakfast with Santa and Holiday Shoppe. Most concerts are finished with the PK-2 concert scheduled for Thursday.

ADJOURNMENT

Motion by Mrs. Visscher to adjourn the meeting at 6:54 PM.

Seconded by Mrs. Hoffman

Yes: 5 No: 0 Abstain: 0

Motion Carried

Respectfully Submitted by Regina York – District Clerk

MAINTENANCE SERVICES AGREEMENT

Hadley-Luzerne CSD
P.O. Box 200
Lake Luzerne, NY 12846

COPY

Technical Building Services, Inc.
12 E Commerce Drive
Ballston Spa, NY 12020
P: (518) 885-4444
F: (518) 885-4680
W: www.tbscontrols.com

Services to be provided at the following Location(s):

High School, Middle School, Elementary School

Technical Building Services, Inc. agrees to provide the services described in the attached schedules in accordance with the following terms and conditions:

Services Agreement and Schedules
Back Flow Preventer Testing

Terms and Payment

This Service Agreement shall begin on the **1st day of December, 2019**, and shall continue for a period of **1 year(s)** and from year to year thereafter until terminated. After the initial term, either party may terminate this agreement upon thirty days written notice prior to the anniversary date of the agreement.

The contract price shall be subject to adjustment yearly to recognize any changes in costs. Notice of proposed adjustments to the annual price will be provided at least thirty days prior to agreement renewal date.

Technical Building Services, Inc. agrees to furnish the services as described in this agreement for the **Annual** sum of: **\$561.00** (figures) **Five Hundred Sixty One Dollars** (words)

In addition to the annual contract amount, the customer shall pay any present taxes or governmental charges with regard to the transfer, use, or ownership or possession of the equipment covered by this agreement.

Invoices will be issued **Annually** as agreed. Payment will be made within 30 days of invoice date.

This proposal, including the attached pages, special conditions, and attachments constitutes the entire agreement and shall become a valid contract after customer acceptance and credit approval by Technical Building Services, Inc. This agreement supersedes all prior presentations and agreements not incorporated herein. This Proposal is valid through: January 31st 2020.

Signatures

Submitted for
Technical Building Services, Inc.
By: Travis Boisclair
Title: Service Sales Representative

This agreement is accepted for
Customer:
By: Brian Gereau
Title: Director Of Facilities

Signature: Travis Boisclair

Signature: _____

Date: 12/01/2019

Date: _____

Date Submitted: 12/01/2019 Proposal No: 19TLB195	OFFICE USE	Customer Number: Customer PO:
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GENERAL CONDITIONS

1. This agreement applies only to equipment installed prior to effective date of this agreement and as described in this agreement. Normal working hours 8 a.m. to 5 p.m. Monday through Friday, excluding holidays will apply to all services, unless otherwise stated, including major repairs performed under this agreement.
2. This agreement assumes the systems covered to be in maintainable condition. If repairs are found necessary upon initial inspection or initial seasonal start-up, repair charges will be submitted for approval. Should these restoration charges be declined, those non maintainable items will be eliminated from the program and the agreement price adjusted accordingly.
3. It is agreed that the customer shall provide reasonable means of access to all devices which are to be maintained. Normal operation such as starting, stopping and resetting of the listed equipment is not included in this program. However, Technical Building Services, Inc. shall be permitted to start and stop all primary equipment incidental to the operation of the mechanical system.
4. If the system is modified, changed or altered, or if any equipment is added, or if the system is removed within the premises or to other premises, Technical Building Services, Inc., at its sole option, reserves the right to terminate or re-negotiate this agreement based on the condition of the system after the changes have been made.
5. It is agreed that the contract price shall be adjusted yearly; such adjustments shall be consistent with current labor and material costs. This agreement may be terminated after its initial term on the anniversary of its effective date by either party by giving written notice a minimum of 30 days prior to the that anniversary date.
6. Technical Building Services, Inc. shall not, under any circumstances, be liable for injury to persons or damage to property unless such injury or damage is caused by a negligent act of omission or commission by Technical Building Services, Inc.' agents, employees or subcontractors.
7. Technical Building Services, Inc. and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by TBS impractical: strikes, fires, war, acts of God, late or non-delivery by suppliers of TBS, and all other contingencies beyond the reasonable control of TBS. Under no circumstances shall TBS be liable for any special or consequential damages whether based upon lost goodwill, lost resale profits, work stoppage, and impairment of other goods or otherwise and whether arising out of breach of warranty, breach of contract, negligence or otherwise, except only in the case of personal injury where applicable law requires such liability. But in no event shall TBS's liability exceed the purchase price paid under this contract.
8. The Customer shall pay Technical Building Services, Inc., in addition to the contract price, the amount of all present and future taxes or any other government charge now or hereafter imposed by existent or future laws with respect to the transfer, use, ownership or possession of equipment to which this agreement relates, exclusive of ordinary personal property taxes assessed against TBS.
9. It is agreed that the customer shall assume responsibility and pay extra for all service and material required due to, but not limited to, electrical power failure, low voltage, burned out main or branch fuses, low water pressure, corrosion or lightning strikes.
10. The customer is responsible for the addition of any items of equipment or performance of any safety test or corrections in design as recommended or required by insurance companies, government, state, municipalities or other authorities.
11. The customer is responsible for the indoor air quality and/or asbestos/abatement issues for their facility.
12. In the event Technical Building Services, Inc. is required to make any repairs and/or replacement and/or emergency calls occasioned by improper operation or misuse of equipment covered by this agreement or any cause beyond TBS's control, the customer shall reimburse TBS for expenses incurred in making repairs and/or replacements and/or emergency calls in accordance with the established rate for performing such service calls, including but not limited to, thermostat setting, air balancing or equipment resetting.
13. If equipment becomes non-repairable due to unavailability of replacement parts, Technical Building Services, Inc., at its option, may remove the equipment from the contract and will not be required to maintain or service such equipment as a part of this agreement. However, TBS will assist the owner in replacing the equipment at prevailing service rates.
14. The customer is responsible for the replacement or repair of non moving parts of the heating, cooling and ventilating systems, such as duct work, boiler shell and tubes. boiler refractory and complementary equipment, for example but not limited to: cabinets, fixtures, boxes, water supply lines, drain lines, steam lines, plumbing, oil storage tanks, oil and/or gas lines, domestic water lines, refrigerant piping, pneumatic tubing, converter shell and tubes, heating or cooling coils, valves and electrical/control wiring. The labor and material cost to replace, remove and install valves and dampers is not included.
15. Technical Building Services, Inc. reserves the right to discontinue this maintenance service agreement at any time, without notice, unless all payments under this contract shall have been made as agreed.

MAINTENANCE SERVICES AGREEMENT

Description of said services provided by Technical Building Services, Inc. for associated HVAC controls and/or mechanical systems.

I. SCHEDULED PREVENTIVE MAINTENANCE SERVICES

1. Specially trained technicians, engineers and mechanics are available to conduct the necessary tasks to ensure that your equipment is properly maintained.
2. Each piece of covered equipment receives an annual inspection and thorough preventive maintenance routine as appropriate. In addition, periodic tests and adjustments are made to ensure efficient and reliable operation of other major components.
3. Each scheduled call has a specific set of tasks detailing exactly what needs to be performed and what special skills, tools or instruments are required to keep equipment operating at peak level.
4. Maintenance intervals will be determined by our experience, manufacturers' recommendations, usage, location and run-time intervals unless otherwise noted.
5. A service report will be completed after each call and provided to the customer. A duplicate record will be maintained at Technical Building Services, Inc. to update the history of the work performed.
6. A listing of typical service procedures is given in the attachments which follow.

II. REPAIR MAINTENANCE SERVICES

If in the course of a service call, it is determined that a repair to the covered system or a replacement of a component within the system would be beneficial, the following describes the coverage elected.

A. Preferred Labor & Materials:

The Customer will be advised of the defect. Subject to approval by an authorized agent of the customer, work will be performed on a preferred time and material basis.

B. Remote System Support

This coverage includes remote diagnostics of schedules and temperatures, with adjustments if necessary. Any system deficiencies in need of remote and/or on site repair would be performed on a preferred time and material basis. All repair work is subject to approval by an authorized agent of the customer.

C. Standard Repair Labor:

All of the necessary unscheduled emergency labor to restore, repair or replace the equipment on the list of maintained equipment during Technical Building Services, Inc. normal working hours is included. Any material replacement will be invoiced on a preferred pricing basis. Not to exceed

D. Parts Coverage:

The material components and parts necessary to restore covered equipment to normal operation are included. These replacements will be of like or current design to prevent system depreciation or obsolescence. All work will be performed during Technical Building Services, Inc. normal working hours.

E. 24 / 7 / 365 Coverage:

This coverage includes back-up emergency services for critical responses on a 24 hour/day, 7 day/wk, 365 day/yr basis.

III. OPERATIONAL SUPPORT SERVICES

On a regularly scheduled basis, Technical Building Services, Inc. will make recommendations to the owner to improve system efficiency and reliability, or reduce operational costs. A summary of services performed will also be prepared for customer review.



MAINTENANCE SERVICES

Mechanical Systems

Technical Building Services, Inc. will maintain the system or equipment listed in the Schedule of Equipment or in these schematic drawings:

PREVENTIVE MAINTENANCE INSPECTIONS

Technical Building Services, Inc. will perform scheduled preventive maintenance inspections in accordance with the Services Agreement page of this contract. Technical Building Services, Inc. will conduct its work during normal working hours at intervals determined by manufacturers' recommendations, usage, location, run-time intervals and/or our experience. Any exceptions to this scheduling are outlined as follows:

Annual Back Flow Preventer Inspection

Scheduled Preventive Maintenance inspections for the covered equipment will provide those services required to keep your equipment operating at a high level of efficiency and dependability. It may include the following:

Check and verify performance of all covered equipment and components in accordance with manufacturer's specifications, original design criteria, and proper maintenance practice.

Examine, lubricate, adjust, and calibrate all covered equipment and components. Included are inspection tasks for equipment covered under this agreement.

Note: Maintenance service is limited to systems with qualified water treatment and/or air filtering services provided or approved by Technical Building Services, Inc.

REPAIR SERVICES

For the equipment covered on this page, Technical Building Services, Inc. will provide repair or replacement of components in accordance with the terms set forth on the Service Agreement page of this contract. This section outlines any exceptions to the master coverage as it pertains to the equipment covered on this page.

A. Preferred Labor and Materials	INCLUDED
B. Standard Repair Labor	NOT INCLUDED
C. Parts Coverage	NOT INCLUDED
D. 24 / 7 / 365 Coverage	NOT INCLUDED

OPERATIONAL SUPPORT

Technical Building Services, Inc. will provide a written report of work done under this agreement at the end of each service call to update the history of the work performed. A duplicate record will be maintained by Technical Building Services, Inc. who will review these work reports with the customer on a regularly scheduled basis in accordance with the Services Agreement.



MAINTENANCE SERVICES

Mechanical Systems

Backflow Inspection & Testing

Technical Building Services, Inc. will provide yearly inspection and testing of backflow preventer(s) detailed below:

Backflow Preventers

Qty.	Pipe Size	Model #	Description	Location
1	¾"	975XL		Middle School Boiler Room
1	4"	975		Middle School Basement Storage
1	2"	975XL		Middle School New Boiler Room
1	¾"	909CW		Jr/Sr Boiler Room
1	2-1/2"	950		Electrical/Boiler Room

Customer is responsible for coordination of water shut-off if isolation valves do not exist and the facility's main water supply needs to be shut off prior to inspection and testing.

Backflow Inspections and Tests will include the following:

1. Coordinating scheduling of facility inspection and testing
2. Clean, Flush and Inspect backflows
3. Advise facility staff personnel for approval of any work necessary to repair/replace and backflows with problems and/or deficiencies
4. Prepare a report for designated facility representative for signature
5. Submit signed report to the local Department of Water
6. Submit signed report to the Department of Health

Please Note:

If determined that the device is beyond reasonable repair and no longer serviceable, a quote will be provided to replace the defective device.

We Make Buildings...Great!



MAINTENANCE SERVICES

Additional Services by TBS

NONE

ES
Book
1/15/2020

Author	Title	ISBN	Call Number	Pub. Date
Settel, Irving	A pictorial history of radio		Oversize Q 791.44 Set	[1967]
Johnson, Laurence Ayres	Over The Counter And On The Shelf		Oversize Q 638.87 Joh	1961
Gardner, John William	Excellence, can we be equal and excellent too?		Professional Collection Pro. 370.973 Gar	[1961]
Williams, John Alfred	Africa: her history, lands and people, told with pictures		Oversize Q 960.0 Wil	1962
Mccarthy, Joe	Ireland		Oversize Q 914.15 Mcc	[1964]
Burkert, Nancy Ekholm	The Art Of Nancy Ekholm Burkert		Oversize Q 709.0 Bur	1977
Spizzirri, Peter M.	An Educational Coloring Book Of Space Craft		Professional Collection Pro.629 Spi	1981
Spizzirri, Linda	An Educational Coloring Book Of Ships		Professional Collection Pro. 629 Spi	1981
Wesa, Ken	An Educational Coloring Book Of Aircraft		Professional Collection Pro.629 Spi	1981
Spizzirri, Linda	An Educational Coloring Book Of Trucks		Professional Collection Pro. 629 Spi	1983
Canter, Lee	Handbook On Interpretive Reading And Discussion		Professional Collection Pro.372.4 Gre	[1984]
Plaget, Jean	Assertive Discipline: Elementary Resource Materials Workbook Grade K-6		Professional Collection PROF 371.5 C c.2	[1976]
	The language and thought of the child		Professional Collection PROF 372.6 P	1955
	Reading Rainbow: an educational television series designed to motivate primary level s		Professional Collection PRO REA	1990
	Reading Rainbow: an educational television series designed to motivate primary level s		Professional Collection PRO REA PROGRAMS	1990
	Reading Rainbow: an educational television series designed to motivate primary level s		Professional Collection PRO REA PROGRAMS	1990
	Reading Rainbow: an educational television series designed to motivate primary level s		Professional Collection PRO REA PROGRAMS	1990
Kimball Fiske	Great Paintings In America: One Hundred and One Masterpieces in Color		Oversize Q 750 KIM	1990
Duby, Georges	Foundations Of A New Humanism		Oversize Q 709.02 Dub	1966
Lynam, Ruth	Couture; an illustrated history of the great Paris designers and their creations		Oversize Q 746.9 Lyn	1972
Rawley, Thomas	British Painting: paintings, drawings and prints		Oversize Q 759.42 Raw	1976
	Generations Of Pride: a centennial history of International Paper		672.2 Gen local history	1998
	Generations Of Pride: a centennial history of International Paper		Q 672.2 Gen	1998
Fred Jones	Tools For Teaching		pro 371.02 Jon	
Batterberry, Michael	Art Of The Early Renaissance: discovering art series		Oversize Q 709.023 BAT	1968
Arbuthnot, May Hill	The Arbuthnot Anthology Of Children's Literature: single-volume edition of Time for po		Professional Collection Pro 808.8 Arb	[1953]
Huyghe, ReA'	Art treasures of the Louvre		Oversize Q 708.4 Huy	[1960]
Starkey, Carolyn Morton	Building Real Life English Skills		Professional Collection Pro. 428.4 Sta	1984
Starkey, Carolyn Morton	Building Real Life English Skills		Professional Collection Pro. 428.4 Sta T	1984
Dinkmeyer, Don C.	Systematic Training For Effective Teaching		Professional Collection Pro.372 Din c1	
Dinkmeyer, Don C.	Systematic Training For Effective Teaching		Professional Collection Pro.372 Din c2	
Lundsteen, Sara W.	Help For The Teacher Of Written Composition: new directions in research		Professional Collection Pro. 372.6 Nat	c 1976
Williams, Frank E.	Classroom Ideas For Encouraging Thinking And Feeling		Professional Collection Pro.153.4 Wil	1970
Spizzirri, Peter M.	An Educational Coloring Book Of Space Explorers		Professional Collection Pro 629 Spi	1981
Spizzirri, Linda	An Educational Coloring Book Of Automobiles		Professional Collection Pro. 629 Spi	1981

Kaplan, Sandra N.	Providing Programs For The Gifted And Talented: a handbook (including worksheets an Professional Collection Pro.371.1 Kap				
Coleman, Bessie Blackstone	The Pathway To Reading, Sixth Reader	Professional Collection PRO 028 Col	[1926]		
	Our Waters: potable and notable	974.7 New New	1977?		
	New York: A Guide To The Empire State	974.7 New New			
Hill, Dewey D.	Ice Harvesting In Early America	974.7 Hi			1977
	Time Capsule/1968: a history of the year condensed from the pages of Time	973.924 Tim	[1969]		
	Time Capsule/1956	973.921 Tim			1968
Sorensen, Theodore C.	The Kennedy legacy	973.92 Sor	[1969]		
	Time Capsule/1950	973.918 Tim			1967
	Time Capsule/1933	973.916 Tim			1967
	Time Capsule/1923	973.915 Tim			1967
	Time Capsule/1927	973.915 Tim			1968
	Time capsule/1932	973.916 Tim			1968
	Time Capsule: history of the war years, 1939-1945	973.917 Tim			1972
Schlesinger, Arthur M.	The Politics Of Upheaval: The Age of Roosevelt	973.917 SCH			1960
Link, Arthur Stanley	Wilson the diplomatist: a look at his major foreign policies	973.91 Lin			1957
Carse, Robert	The river men	973.1 Car	[1969]		
Angle, Paul M.	By these words: great documents of American liberty, selected and placed in their cont	973.0 Ang	[1954]		
Mcspadding, J. Walker	How They Blazed The Way: men who have advanced civilization	Collective Biography 920 McS			1960
Kane, Joseph Nathan	Facts about the Presidents: a compilation of biographical and historical data	Collective Biography 920.0 Kan			1959
Heinlein, Robert A.	The Past Through Tomorrow: 'Future history' stories	7.39E+08 SC Hei	[1967]		
Hemingway, Ernest	In our time	SC Hem			1970
Winwar, Frances	Queen Elizabeth And The Spanish Armada	921 Eli	[1954]		
Cosell, Howard	Cosell	921 Cos			1973
Silverberg, Robert Ed	New Dimensions 3	SC Sil	[1973]		
Foley, Martha	The Best American Short Stories, 1965: and the yearbook of the American short story	SC Fol	[1965]		
Tanizaki, Jun'ichiro	Seven Japanese Tales: translated from the Japanese by Howard Hibbett	SC Tan			1963
Morgan, James	Our Presidents	Collective Biography 920.0 Mor			1935
Dobler, Lavinia G.	Pioneers and patriots: the lives of six Negroes of the Revolutionary era	Collective Biography 920.0 Dob			1965
Smith, Gregory Jay	The Sea-green horse: a collection of short stories	SC How	[1970]		
Jewett, Sarah Orne	The Country Of The Pointed Firs	SC Jew			1954
	In My Opinion: the Seventeen book of very important persons	Collective Biography 920.0 In	[1966]		
Laumer, Keith	Five Fates	SC Lau	[1970]		
Tenn, William	Once against the law	SC Ten	[1968]		
Galbraith, John Kenneth	Ambassador's Journal: a personal account of the Kennedy years	921 Gal			1969
Hitchcock, Alfred	Alfred Hitchcock presents: A month of mystery	SC Hit			1969

Less, Abraham Harold	The secret sharer: and other great stories	SC Las	[1969]
Komey, Ellis Ayitey And Ezekial	Modern African Stories	SC Kom	1966
Ferber, Edna	Great Son	Ficq Fer	1945
Crane, Stephen	Stephen Crane: an omnibus	SC Cra	1952
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.01	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.02	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.03	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.04	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.05	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.06	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.07	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.08	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.09	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.10	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.14	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.15	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.16	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.17	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro vol.13	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.11	[1992]
	The Grolier Wellness Encyclopedia	7.17E+08 613 Gro v.12	[1992]
Armstrong, Charlotte	The Charlotte Armstrong Treasury	SC ARIM	[1972]
Sholem Aleichem	Selected Stories Of Sholem Aleichem [Pseud.]	SC ALE	[1956]
Porter, Katherine Anne	The Leaning Tower And Other Stories	SC Por	[1944?]
Conrad, Joseph	Tales of land and sea	SC Con	[1953]
Melville, Herman	Typee: a peep at Polynesian life during a four month's residence in a Valley of the Marc	Fic Mer	[1964]
Faulkner, William	Big Woods	SC Fau	[1955]
Costain, Thomas Bertram	Read With Me	SC Cos	1965
Meltzer, Milton	Underground Man	Fic Mel	1972
Blodgett Harold	The Story Survey	SC Blo	1939
Dinesen, Isak	Seven Gothic Tales	SC Din	1969
Twain, Mark	The Adventures Of Tom Sawyer And Huckleberry Finn	Fic Twa	[1875]
Twain, Mark	The Adventures Of Tom Sawyer And Huckleberry Finn	Fic Twa	[1875]
Twain, Mark	The Adventures Of Tom Sawyer	Fic Twa	1992
Taylor, David	Farewell to Valley Forge	Fic Tay	[1955]
Rodman, Bella	Lions In The Way	Fic Rod	[1966]

Stevenson, Robert Louis	Treasure Island	Fic Ste			
Ruesch, Hans	Top Of The World	Fic Rue			1972
Zelazny, Roger	The Chronicles Of Amber	Fic Zel			1978
Zelazny, Roger	The Chronicles Of Amber	Fic Zel			1978
Melville, Herman	The Shorter Novels Of Herman Melville	Fic Mel			1956
Stewart, Mary	The Spell Of Mary Stewart: three complete books	Fic Ste	1968]		
Twain, Mark	The Adventures Of Huckleberry Finn	Fic Twa	8.16E+08		1980
Twain, Mark	The Adventures Of Huckleberry Finn	Fic Twa	8.16E+08		1980
Twain, Mark	The Adventures Of Huckleberry Finn	Fic Twa	8.16E+08		1980
Styles, Showell	Greencoats Against Napoleon: by Showell Styles	Fic Sty			1940
Plaidy, Jean	The Spanish bridegroom	Fic Pla		[1971]	
Warren, Robert Penn	Flood, A Romance Of Our Time	Fic War			1964
Thackeray, William Makepeace	Henry Esmond	Fic Tha			1963
Wilder, Thornton	The bridge of San Luis Rey	Fic Wil	3.80E+08		1955
Twain, Mark	The Adventures Of Huckleberry Finn	Fic Twa	4.52E+08		1959
Myrer, Anton	Once An Eagle	Fic Mye		[1976]	
Tevis, Walter S.	The Hustler	Fic Tay			1976, 1959
Styron, William	Lie down in darkness	Fic Sty			1952
Twain, Mark	The Adventures Of Tom Sawyer And Huckleberry Finn	Fic Twa		[1875]	

HS Books
1/15/2020

Author	Title	ISBN	Pub. Date
Manning-Sanders, Ruth	A Book Of Wizards		1967
Kincaid, Lucy	Cinderella	086592192X	[1983]
Grimm, Jacob	Sleeping Beauty		
Leonardo	The Golden Mother Goose: 163 favorites		[1948]
Pilkington, Francis Meredith	Fables Of Leonardo Da Vinci		1972
Smith, Dorothy (Hall)	Shamrock and spear: tales and legends from Ireland		[1968]
	The Tall Book Of Christmas		[1954]
	Nursery Rhymes And Tales	878242007	[1970]
	Nursery Rhymes And Tales	878242007	[1970]
Mackenzie Jake	The Secret Files Of Dakota King		
Freeman, Don	Come Again, Pelican		[1961]
Steig, William	Dr. De Soto	374318034	[1982]
Thomson, V. J.	Murphy: fun with friends		[2002]
Stull, Edith Gilbert	My Turtle Died Today		1964
Hoban, Russell	Best Friends For Frances		
Bemelmans, Ludwig, 1898-1962	Madeline In London		
Janice	Little Bear Learns To Read The Cookbook		1969
Peet, Bill	Farwell To Shady Glade,		1966
	The House At Pooh Corner: /		
White, Osmar	The Super-Roo Of Mungalongaloo		1973
Thompson, Eileen	Apache Gold Mystery		[1965]
	The American girl book of horse stories		[1963]
Frances, Marian	Witch On A Motorcycle		1972
Budbill, David	Christmas Tree Farm	27153304	[1974]
K Carter	Ships		
Abbey, Cherie	Biography Today: 2002 annual cumulation ; profiles of people	780805100	2002
Abbey, Cherie	Biography Today: 2002 annual cumulation ; profiles of people	780805100	2002
	The Raintree Illustrated Science Encyclopedia	0817212256 :	[1979]
Haywood, Carolyn	Merry Christmas From Betsy		[1970]

Abruscato, Joe	The Earthpeople Activity Book: people, places, pleasures, & oti	876202326	[1978]	
Spizzirri, Linda	An Educational Coloring Book Of Kachina Dolls			1983
Spizzirri, Linda	An Educational Coloring Book Of Primates			1981
Spizzirri, Linda	An Educational Coloring Book Of Poisonous Snakes			1984
D'attilio, Anthony	Seashore Life Coloring Book	0486229300 :		1973
	Dk Student Atlas	0789423995 :		1998
Delton, Judy	A Pee Wee Christmas	329057030	[1988]	
Katz, Adrienne	Naturewatch: exploring nature with your children	201104571		1986
L'engle, Madeleine	The Twenty-Four Days Before Christmas		[1964]	
Harper, Wilhelmina	Merry Christmas To You: stories for Christmas		[1965]	
Baker, Betty	Santa Rat	688842623	[1980]	
Lenski, Lois	Lois Lenski's Christmas Stories		[1968]	
Kalman, Bobbie	We Celebrate Christmas	0865050406 :	[1985]	
	Webster's New Biographical Dictionary	877795436	[1983]	
Spizzirri, Linda	An Educational Coloring Book Of Dinosaurs And Other Prehisto	865450196		1981
Spizzirri, Linda	An Educational Coloring Book: dinosaurs of prey			1985
Tripp, Valerie	Addy's Theater Kit: a play about Addy for you and your friends	1562471252	[1994]	
Hoffmann, Felix	The Story Of Christmas: a picture book	689500319		1975
Haarhoff, Dorian	Desert December	395613000		1992
Munowitz, Ken	Happy Birthday, Baby Jesus	0060241624 :	[1976]	
De Paola, Tomie	The Clown Of God: an old story	0152191755 :		1978
Patterson, Lillie	Christmas Feasts And Festivals	811665623	[1968]	
Ross, Pat	M & M And The Santa Secrets	670806242		1985
Wayne, Jenifer	Sprout And The Dog sitter	70686963		1977
Waugh, Charles	A Newbery Christmas: fourteen stories of Christmas by Newbe	9.78E+12	[1991]	
Orban-Szontagh, Madeleine	Southwestern Indian designs	048626985X :	[1992]	
Rock, Gail	The House Without A Christmas Tree	394928334	[1974]	
Estes, Eleanor	The Coat-Hanger Christmas Tree	689304161		1973
Pepper, Dennis	An Oxford book of Christmas stories	192781197	[1987]	
Spizzirri, Linda	An Educational Coloring Book: cats of the wild			1985

Shapp, Martha And Charles	Let's Find Out About George Washington	1964
De Paola, Tomie	An Early American Christmas	823409791 [1987]

Record ID	Author	Title	ISBN	Call Number	Pub. Date	Price	Barcode
16852	Margo Mcloone	The Kids World Almanac.		307.76 McL		5	3.38E+13
29044		The Fault In Our Stars		Hadley-Luzerne High School			3.38E+13
29337	Depalma	Squeaky Door					2.04E+08
357	Besette, Alan	Birds Of The Adir	0932052940 :	598.29 Bes	[1993]	16.95	3.38E+13
357	Besette, Alan	Birds Of The Adir	0932052940 :	598.29747 Bes	[1993]	0	3.38E+13
997		The American He	6.18E+08	REF 423 Hou	2002	0	3.38E+13
1943		Festivals And Hol	0028653785 :	REF 394.26 Fes	[1999]	80	3.38E+13
5167	Calloway, Colin C	Indians Of The N	0816023891 :	REF 974 CAL	[1991]	0	3.38E+13
12740		Dictionary Of Co	185534341x	REF 004.03 Dic	[2001]	0	3.38E+13
12749		Dictionary Of Ge	1.86E+09	REF 910.3 Dic		0	3.38E+13
13098	Peterson, Roger	A Field Guide To	3.95E+08	582.13 Pet	1968	18	3.38E+13
13402	Abbott, R. Tucker	Seashells Of Nor	0307136574 :	594 Abb	[1986]	13.95	3.38E+13
14645	Steele, Philip	Scholastic Atlas C	4.39E+08	REF 912 Ste copy	[2001]	0	3.38E+13
87	Chapman, Willia	Mammals Of The	0932052614 :	599.09 Cha	[1991]	13.95	3.38E+13
87	Chapman, Willia	Mammals Of The	0932052614 :	599.09 Cha copy	[1991]	13.95	3.38E+13
1982	Engelbert, Phillis	The Complete W	8.10E+08	REF 550.5 Eng vo	[1997]	25	3.38E+13
4667	Borrer, Donald Jr	A Field Guide To	3.95E+08	595.709 Bor	1970	27	3.38E+13
8368	Cornell, Tim	Atlas Of The Rorr	8.72E+08	937.02 Cor	[1982]	45	3.38E+13
9650	Murie, Olaus Joh	A field guide to a	3.96E+08	591.51 Mur	1974	18	3.38E+13
10112	Smith, Hobart M	Reptiles Of Nort	3.07E+08	597.909 Smi	[1982]	14.95	3.38E+13
10789		Random House V	0375425608 :	REF 423 Ran	[2000]	24.95	3.38E+13
12081	Narins, Brigham	World Of Health	0787636495 :	REF 610 Wor	[2000]	99	3.38E+13
12531	Alden, Peter	Peterson First Gl	0-395-91181-8	599.097 Ald	1987	0	3.38E+13
13361	Harrison, Hal H.	A Field Guide To	0395936098 :	598.156 Har	1998	19	3.38E+13
13680		Concise Atlas Of	7.89E+08	Ref 912 Con	2001	40	3.38E+13
13455	Petrides, George	A Field Guide To	039535370X :	582.16 Pet	1986	18	3.38E+13
13363	White, Richard E	A Field Guide To	0395910897 :	595.76 Whi	1999	19	3.38E+13
12994	Peterson, Roger	A Field Guide To	3.95E+08	598.81 Pet	1947	0	3.38E+13
12845		American Heritag	4.40E+08	REF 423 Ame	[1983]	0	3.38E+13
11892	Levi, Peter	Atlas Of The Gre	0871964481 :	938 Lev	[1980]	45	3.38E+13
11171	Sylvester, Theod	Slavery Through	7.88E+08	REF 920 Syl	[2000]	0	3.38E+13
11029	Highsmith, Carol	Washington, D.C	5.17E+08	917.5304	1997	11.25	3.38E+12
10270	Boitani, Luigi	Simon And Schus	6.71E+08	599.Boi	[1983]	17	3.38E+13
10112	Smith, Hobart M	Reptiles Of Nort	3.07E+08	597.909 Smi	[1982]	14.95	3.38E+13
8520	Christianson, Ste	Facts about the C	8.24E+08	REF 328.73 Chr	1996	75	3.38E+13
5770	Wynder, Ernst L.	The Book Of Hea	5.31E+08	REF 613 Boo vol.	1981	0	3.38E+13
5770	Wynder, Ernst L.	The Book Of Hea	5.31E+08	REF 613 Boo v.1	1981	0	3.38E+13
4963	Ciment, James	Scholastic Encycl	5.90E+08	REF 970.004 Cim	[1996]	18.95	3.38E+13
3809	Venning, Frank D	Wildflowers Of N	3.07E+08	582.13 Ven	[1984]	13.95	3.38E+13
3731	Brockman, C. Fra	Trees Of North A	3.08E+08	582.16 Bro	[1979]	14.95	3.38E+13
3731	Brockman, C. Fra	Trees Of North A	3.08E+08	582.16 Bro	[1979]	14.95	3.38E+13
1570	Burt, William Hei	A Field Guide To	3.95E+08	599.097 Bur	1976	18	3.38E+13
1046		The World Book	7.17E+08	REF 423 Wor cop	[2003]	40	3.38E+13
14423		The Encyclopedi	1.74E+09	REF 598.81 Sch	2006	19.95	3.38E+13
13406	Moggi, Guido	Simon And Schus	067146678X :	635.9 Mog	[1983]	17	3.38E+13
13362	Halfpenny, Jame	A Field Guide To	9.33E+08	599.097 Hal	[1986]	14.95	3.38E+13
12374	Highsmith, Carol	Boston	5.17E+08	917.44 Hig	1997	11.25	3.38E+12
11913		The World Factb	1.57E+09	910.5 Wor	1981-	39.95	3.38E+13

11876		The American He	0395902118 :	REF 423 Ame	[1998]		18	3.38E+13
11004	Petrides, George	Peterson Field Gi	3.96E+08	582.16 Pet		1998	19	3.38E+13
10643		Children's Millen	0528842048 :	912.73 Ran		1999	16.95	3.38E+13
10543	Mitton, Jacquelin	The Scholastic Er	5.91E+08	520.3 Mit		1999	14.95	3.38E+13
9930	Robbins, Chandl	Birds Of North Ai	030737002X :	598.097 Rob	[1983]		15.95	3.38E+13
8919		Webster's Schoo	0877791783 :	REF 423.1 Mer		1980	7.95	3.38E+13
8415		The Good Old Da	7.84E+08	973 Goo	[1996]		39.96	3.38E+13
2796	Cassie, Brian	National Audubo	5.90E+08	582.16 Cas	[1999]		17.95	3.38E+13
778	Pasachoff, Jay M	Peterson Field Gi	039593432X	523 Pas		2000	30	3.38E+13
10808	Sargent, Charles	Manual Of The T	0486202771 :	582.16 Sar	[1965]		9.95	3.38E+13
15805	Pilkey, Dav	Captain Underpa	4.39E+08	Humor Fic PIL	[1999]		5	3.38E+13
2452	Stine, R. L.	The Headless Gh	3.29E+08	Horror Sti	[1995]		3.99	3.38E+13
30594		Pokemon deluxe	9.78E+12	794.8 Pok	[2015]			3.38E+13
28254	Pennypacker, Sai	The Intrepid Can	61429961	Adventure FIC BF		2010	11	3.38E+13
27514	Schwartz, Alvin	Ghosts! : ghostly	64441709	ER SCH	[1991]		10	3.38E+13
24790	Seuss	The Foot Book	3.95E+08	E SEU	[1968]		10	3.38E+13
24571	Smith, Jay H.	The Most Ruggec	5.16E+08	629.22 Smi	[1995]		15.95	3.38E+13
4942	Cody, Iron Eyes	Indian Talk: hanc	9.11E+08	400 Cod	[1970]		0	3.38E+13
3195	Stine, R. L.	Bad Hare Day	4.40E+08	Horror Sti	[2004]		3.99	3.38E+13

Record ID	Author	Title	ISBN	Call Number	Pub. Date	Price	Barcode
550	Cormier, Robert	Heroes: a novel	3.85E+08	Fic Cor	[1998]	6	3.38E+13
640	Cormier, Robert	After The First Dr	0380486520 :	Fic Cor	1982	5.95	3.38E+13
874	Cormier, Robert	Beyond The Cho	044090580X	Fic Cor	1986	11.35	3.38E+13
2003	Cooney, Caroline	The Terrorist	5.91E+08	Fic Co	1997	8.8	3.38E+13
2065	Cooney, Caroline	Flight #116 Is Do	0590444654 :	Fic Co	[1992]	9.19	3.38E+13
5722	Cooper, James F	The Leatherstock	9.40E+08	Fic Co	[1985]	40	3.38E+13
25137	Cooper, James F	The Last Of The P	8.09E+08	Fic Co	1971	2.5	3.38E+13
175	Cooney, Caroline	Whatever Happe	3.29E+08	Fic Co	[1994]	5.5	3.38E+13
9961	Cormier, Robert	I Am The Cheese	0394834623 :	Fic Cor	[1977]	7.99	3.38E+13
13385	Cooper, James F	The Deerslayer, C	6.84E+08	Fic Co	[1990]	27	3.38E+13
17383	Cooper, James F	The Prairie: a tale		Fic Co	1961	7.99	3.38E+13
17417	Cottonwood, Joe	Quake!: A Novel	0590222333 :	Fic Cot	[1995]	4.99	3.38E+13
9961	Cormier, Robert	I Am The Cheese	0394834623 :	Fic Cor	[1977]	20	3.38E+13
8199	Cooney, Caroline	Driver's Ed	0385320876 :	Fic Co	[1994]	16.95	3.38E+13
5860	Cormier, Robert	In The Middle Of	9.78E+12	Fic Cor	[1997]	10.84	3.38E+13
5722	Cooper, James F	The Leatherstock	9.40E+08	Fic Co	[1985]	35	3.38E+13
5016	Cormier, Robert	The Chocolate W	4.41E+08	Fic Cor	[2000]	4.5	3.38E+13
175	Cooney, Caroline	Whatever Happe	3.29E+08	Fic Co	[1994]	11.55	3.38E+13
395	Cormier, Robert	The Bumblebee f	9.78E+12	Fic Cor	[1993]	10.84	3.38E+13
437	Cormier, Robert	Tenderness: a nc	3.85E+08	Fic Cor	[1997]	15.73	3.38E+13
550	Cormier, Robert	Heroes: a novel	3.85E+08	Fic Cor	[1998]	15.95	3.38E+13
25567	Cooney, Caroline	Whatever Happe	4.41E+08	Fic Co	1993	3.99	3.38E+13
5107	Cooney, Caroline	The Face On The	0553058533 :	Fic Co	[1990]	15.95	3.38E+13
25069	Cooney, Caroline	Both Sides Of Tin	9.78E+12	Fic Co	[1997]	4.99	3.38E+13
25388	Cooper, James F	The Last Of The P	4.52E+08	Fic Co	[1962]	9.95	3.38E+13
17353	Cooper, James F	The Deerslayer		Fic Co	1979	2.95	3.38E+13
314	Cormier, Robert	We All Fall Down	8.45E+08	Fic Cor	[1993]	11.35	3.38E+13
16842	Coppel, Alfred	Glory's People	3.13E+08	Fic Cop	1996	11.34	3.38E+13
17353	Cooper, James F	The Deerslayer		Fic Co	1979	0	3.38E+13
15975	Cooper, James F	The Last Of The P	055321103X	Fic Co	1973	0	3.38E+13
16240	Cooper, J. Califor	A Piece Of Mine	3.85E+08	Fic Co	1992, 1984	13.7	3.38E+13
7657	Cormier, Robert	After The First Dr	3.95E+08	Fic Cor	[1979]	5	3.38E+13
5107	Cooney, Caroline	The Face On The	0553058533 :	Fic Co	[1990]	15.95	3.38E+13
5107	Cooney, Caroline	The Face On The	0553058533 :	Fic Co	[1990]	15.95	3.38E+13
4988	Cooney, Caroline	What Child Is Thi	3.85E+08	Fic Co	1997	14.95	3.38E+13
1850	Cooney, Caroline	The Voice On The	3.85E+08	Fic Co	[1996]	15.95	3.38E+13
1850	Cooney, Caroline	The Voice On The	3.85E+08	Fic Co	[1996]	15.95	3.38E+13
1457	Cormier, Robert	Tunes For Bears	0385308183 :	Fic Cor	[1992]	10.84	3.38E+13
16241	Cook, Robin	Vital Signs	0399135758 :	Fic Co	[1991]	12.19	3.38E+13
25572	Cole, Brock	Celine	3.29E+08	Fic Col	1991	3.95	3.38E+13
11670	Cook, Robin	Harmful intent	4.25E+08	Fic Co	[1990]	13	3.38E+13
15857	Cook, Robin	Blindsight	0425136191 :	Fic Co	1993	12.19	3.38E+13
8683	Cook, Robin	Chromosome 6	4.25E+08	Fic Co	1998	13	3.38E+13
11589	Collins, Wilkie	The Moonstone	9.78E+12	Fic Col	1998	11.61	3.38E+13
5731	Conroy, Pat	The Prince Of Tid	3.29E+08	Fic Con	1987	12.85	3.38E+13
5901	Cook, Robin	Coma: a novel	4.51E+08	Fic Co	[1977]	13.84	3.38E+13
602	Cooney, Caroline	Burning Up: a no	3.85E+08	Fic Co	[1999]	5.5	3.38E+13
602	Cooney, Caroline	Burning Up: a no	3.85E+08	Fic Co	[1999]	15.95	3.38E+13

25649	Cochran, Thoma	Roughnecks		1.52E+08	Fic Coc	[1997]		10.31	3.38E+13
25080	Collier, James Lir	My Brother Sam		5.90E+08	Fic Col	[1974]		10	3.38E+13
25080	Collier, James Lir	My Brother Sam		5.90E+08	Fic Col	[1974]		6	3.38E+13
25076	Collier, James Lir	With Every Drop		9.78E+12	Fic Col	[1997]		5.5	3.38E+13
25080	Collier, James Lir	My Brother Sam		5.90E+08	Fic Col	[1974]		10	3.38E+13
15550	Constantine, K. C	Good sons		4.46E+08	Fic Con	[1996]		5.99	3.38E+13
16755	Collins, Wilkie	The Moonstone	0140430148 :		FIC Col		1986	14.05	3.38E+13
14826	Cook, Robin	Brain		9.78E+12	Fic Co	[1980]		13.84	3.38E+13
15540	Cook, Robin	Toxin		9.78E+12	Fic Co		1999	13.84	3.38E+13
11506	Conrad, Joseph	Heart Of Darknes		4.52E+08	Fic Con		1983	9.99	3.38E+13
14084	Cook, Robin	Sphinx		8.09E+08	Fic Co	[1979]		5.99	3.38E+13
8327	Cook, Robin	Acceptable Risk		3.29E+08	Fic COO		1996	13.49	3.38E+13
10065	Cook, Robin	Invasion		4.25E+08	Fic Co		1997	13.49	3.38E+13
8011	Collier, James Lir	The Bloody Coun		5.90E+08	FIC Col	[1976]		10.55	3.38E+13
8155	Cook, Robin	Godplayer	039912764X		Fic Co	[1983]		5.99	3.38E+13
5789	Cook, Robin	Terminal		4.25E+08	Fic Co		1994	12.49	3.38E+13
5919	Conroy, Pat	The Lords Of Disc		5.53E+08	FIC Con		1994	14.04	3.38E+13
183	Collier, James Lir	The Winter Hero	0590075292 :		FIC Col	[1978]		0	3.38E+13
610	Collier, James Lir	My Brother Sam		5.90E+08	FIC COL	[1974]		5	3.38E+13
5865	Cook, Robin	Contagion		4.25E+08	Fic Co		1995	12.49	3.38E+13
5737	Cook, Robin	Mutation		9.78E+12	Fic Co		1990	14.04	3.38E+13

H-L Books @ BOLES

Title	ISBN13	Publisher	Pub Year	Quantity
Environmental Science	9780130699008	Prentice Hall	2003	1
Algebra 1 Prentice Hall 2009	9780133659467	Prentice Hall	2007	4
Algebra 2 Prentice Hall 2009	9780133659474	Prentice Hall	2009	1
Geometry Prentice Hall 2009	9780133659481	Prentice Hall	2009	2
World History	9780133720488	Prentice Hall		1
Reading Street Gr 2.2 2008	9780328243495	Scott Foresman	2008	1

VOTER REGISTRATION FOR STUDENTS

(X) Required

NOTE: Changes to Election Law §5-507 now require school districts to adopt a policy regarding the pre-registration of students aged 16- and/or 17-year-olds. Currently, many states allow 16- and/or 17-year-olds to pre-register to vote. Getting young people involved in the election process allows them to form the habit of voting and contribute to civic life early. There is very little guidance at this time as to how this needs to be done. The district may choose to have collaboration with county boards of elections to conduct voter registration and pre-registration in schools. NYSSBA recommends leaving this up to the superintendent, building principals or other designees. This policy and practice will need to be in place by January 1, 2020.

The Board of Education believes that getting young people involved in the election process helps to secure the future of democracy by preparing young people to be educated, engaged voters who have formed the habit of voting and contributing to civic life early.

In an effort to promote student voter registration, the Board directs the **building principals** to offer all students who are at least 16 years old (but will not be 18 years old by the next election). These students must be otherwise qualified to register to vote. These pre-registrations will be automatically registered upon reaching the age of eligibility following verification of the person's qualifications and address.

NOTE: The next portion is optional.

The district will do so by **offering registration materials in the 11th grade social studies class.**

NOTE: The next portion is optional, but completion and submission of voter registration or pre-registration forms shall not be a course requirement or graded assignment for students.

Students who do not wish to pre-register to vote do not have to do so. There will be no penalty (including participation grades or credits) for choosing not to do so.

Ref: Election Law § 5-507
NYS Voter Registration Form - Attached

Adoption date:

EXTREME RISK PROTECTION ORDERS (THE "RED FLAG LAW")

- Required
 Local
 Notice

NOTE: State law now permits school administrators (defined as Building Principals or "other chief school officers") or their designee to petition the courts for "extreme risk protection orders" against students who are at risk of physically harming themselves or others. These petitions are limited to currently-enrolled students and those who were enrolled in the previous six months. If the court grants the order, the student is prohibited from possessing or purchasing firearms, rifles, or shotguns, or attempting to do so. School administrators can also designate certain other school employees to petition the court for extreme risk protection orders. This law is also known as the "Red Flag Law."

This policy summarizes the provisions of law as it applies to schools, and provides direction to staff regarding district expectations. We expect that guidance will be issued by the State on how to carry out this law, which may necessitate revisions to this policy. In a letter dated 9/20/19, NYSED recommends that Building Principals be designated as the main point of contact for addressing concerns, such that when staff receive concerns from other people, or they themselves have concerns about students, they should bring their concerns to the Building Principal.

In your district, it may make more sense for the Superintendent of Schools to be the main point of contact instead of the Building Principal, or another administrator at the district or building level. If that is the case, please modify this policy accordingly.

While the 9/20/19 NYSED guidance also recommends that Building Principals determine appropriate next steps once a staff member has brought forward their concerns, we advise that this be done in consultation with the Superintendent of Schools and school district attorney.

Extreme risk protection orders are court orders that restrict the ability of a person, who is judged likely to engage in conduct that would result in serious physical harm to him/herself or others, to purchase or possess firearms, rifles or shotguns, or attempt to do so.

NOTE: We use the phrase "recently-enrolled" as a simplified term, rather than reiterating the full phrasing from the law throughout this policy.

Under state law, Building Principals are permitted to petition the state Supreme Court for extreme risk protection orders for students currently enrolled in their building, or students who were enrolled in their building in the six months immediately before filing the petition (referred to in this policy as "currently-enrolled" and "recently-enrolled" students, respectively).

NOTE: While not mandatory, we believe it is in everyone's best interest for employees to bring concerns forward to their building administrators when they suspect, or receive reports, that a student may be likely to physically harm themselves or others, regardless of whether they believe the student may have access to firearms.

When district staff members have reason to believe, either personally or through information received by others, that a currently-enrolled or recently-enrolled student is likely to engage in conduct that would result in serious physical harm to him/herself or others, they are encouraged to report their concerns to the Building Principal or his/her designee. This is in keeping with employees' general responsibility for student safety, as well as their own interests for maintaining a safe working and learning environment.

Any other person, including but not limited to students, parents, and community members, may also bring their concerns to the Building Principal or his/her designee that a currently-enrolled or recently-enrolled student is likely to engage in conduct that would result in serious physical harm to him/herself or others.

If the Building Principal or his/her designee is absent from the building, the Superintendent of Schools will be the main point of contact to report concerns.

NOTE: The district's school attorney will be best able to provide advice as to whether sufficient evidence exists to support petitioning the court for an extreme risk protection order.

When a Building Principal receives concerns from persons under this policy, or has his/her own concerns about a student, he/she must immediately notify the Superintendent of Schools. The Superintendent will contact the school attorney, and both will assist the Building Principal in determining the appropriateness of petitioning the court for an extreme risk protection order.

When determining whether it is appropriate to petition the court for an extreme risk protection order, the district will consider, among other things, the following factors as they relate to the student:

Threats or acts of violence or physical force made against him/herself or another person;

1. Violating or allegedly violating orders of protection (i.e., restraining orders);
2. Pending criminal convictions or charges involving weapons;
3. Recklessly using, displaying, or brandishing a firearm, rifle or shotgun;
4. Violating previous extreme risk protection orders;
5. Evidence of recent or current drug or alcohol abuse; and
6. Evidence that the student has recently acquired a firearm, rifle, shotgun, other deadly weapon (including but not limited to knives, clubs, and metal knuckles), dangerous instrument (including items capable of causing death or serious physical injury, when used for that purpose), or ammunition.

NOTE: Outside of the Red Flag Law, schools are required to respond to students who make threats of violence within their Codes of Conduct and school safety/emergency response plans. Extreme risk protection orders are another avenue now available to schools.

Additionally, the Building Principal is directed to contact local law enforcement, in accordance with the Code of Conduct, district-wide school safety plan, and building-level emergency response plan.

NOTE: The law permits Building Principals or other school administrators to designate certain other individuals to petition the court. While districts may find a district administrator is the most appropriate person to petition the court, we are including the full list of individuals who may be designated. We recommend that the Superintendent and school attorney be consulted when making this designation.

In consultation with the Superintendent and school district attorney, the Building Principal may designate, in writing, certain other employees at that school to petition the court for the extreme risk protection order. Such employees include: teachers, school guidance counselors, school psychologists, school social workers, school nurse, any other personnel required to hold a teaching or administrative license or certificate, and certain coaches (those who are full- or part-time paid employees required to hold either a temporary coaching license or professional coaching certificate).

Under Education Law section 3023, the district must defend and indemnify employees against lawsuits for negligence, accidental bodily injury or property damage where the employee is performing his/her duties within the scope of employment.

NOTE: The following paragraph is not required by law, but serves to help make sure that all employees understand the district's expectations for initiating extreme risk protection orders, and how to do so.

The Superintendent or his/her designee is directed to take appropriate steps to notify district staff of the provisions of this policy. This includes ensuring that employees are trained and knowledgeable about when and how to properly utilize the law to best protect the school from violence. Staff will be notified of who is designated to file extreme risk protection orders in the building or district.

Adoption Date:

CHILD ABUSE IN AN EDUCATIONAL SETTING

- () Required
- (X) Local
- () Notice

NOTE: Article 23-B of the Education Law sets forth specific responsibilities for certain district employees regarding reporting allegations of child abuse by district employees and volunteers. This policy summarizes those requirements.

The underlined language is offered to reflect required changes to Chapter 363 Laws of New York.

Board of Education recognizes that children have the right to an educational setting that does not threaten their physical and emotional health and development. Child abuse by school personnel and school volunteers violates this right and therefore is strictly prohibited.

Allegations of child abuse by school personnel and school volunteers shall be reported in accordance with the requirements of Article 23-B of the Education Law.

Required Reporters

Any person holding any of the following positions shall be required to promptly report written and oral allegations of child abuse by an employee or volunteer in an educational setting:

- school administrator
- teacher
- school nurse
- school guidance counselor
- school psychologist
- school social worker
- other school personnel required to hold a teaching or administrative license or certificate
- licensed and registered physical therapist,
- licensed and registered occupational therapist,
- licensed and registered,
- speech-language pathologist,
- teacher aide,
- school resource officer,
- school board member, and
- any staff whose duties involve direct student contact and who is paid either by a school district or contracted to provide transportation services to children; or
- who is an employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to title nine-B of article five of the social services law.

For purposes of this policy, persons holding these positions shall be referred to as "required reporters."

NOTE: The Education Law does not use the term "required reporters." It is a descriptive shorthand term developed by NYSSBA Policy Services to simplify drafting the policy. The list of required reporters comes directly from the law. The Board cannot exempt any person in a required reporter position from the law's reporting requirements.

Definitions

"Administrator" or "school administrator" shall mean a principal of, or the equivalent title, in a public school, charter school or board of cooperative educational services, or other chief school officer.

"Child" means a person under the age of 21 enrolled in a school

"Child abuse" means any one of the following acts committed in an educational setting by an employee or volunteer against a child:

- intentionally or recklessly inflicting physical injury, serious physical injury or death; or
- intentionally or recklessly engaging in conduct that creates a substantial risk of physical injury, serious physical injury or death; or
- any child sexual abuse as prohibited by sections 130 or 235 of the Penal Law; or
- the commission or attempted commission against a child of the crime of disseminating indecent materials to minors pursuant to Article 235 of the Penal Law.

"Educational setting" means the buildings and grounds of the school, the vehicles provided by directly or by contract the school for the transportation of students to and from school buildings, field trips, co-curricular and extra-curricular activities both on and off school grounds, all co-curricular and extra-curricular activity sites, and any other location where direct contact between an employee and volunteer and a child has allegedly occurred.

"Employee" means any person who is receiving compensation from a school district. Additionally, for the purpose of this policy, one whose duties involve direct student contact and is receiving compensation from any person or entity that contracts with a school to provide transportation services to children or is an employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to title nine-B of article five of the social services law, whereby such services performed by such person involve direct student contact.

"Law enforcement authorities" means any officer or office of municipal, sheriffs, or division of the state police department.

"Parent" means either both of a child's parents or other persons legally responsible for the child.

"School" generally means any school district, public school, charter school, non-public school board of cooperative educational series or special act school district and additional entities as defined by section 1125(10) of Education Law.

"Volunteer" means any person, other than an employee, who has direct student contact and provides services to a school or school district which involve direct student contact and who provides services to any person or entity which contracts with a school to provide transportation services to children

Reporting Requirements

In any case where a written or oral allegation of child abuse by an employee or volunteer in an educational setting is made to a required reporter, the required reporter shall:

1. promptly complete the required State Education Department report form; and
2. personally deliver it to the Principal of the school in which the child abuse allegedly occurred.

NOTE: The law does not define the term "promptly." To implement this law appropriately and be protected, districts must ensure that they act in whatever time period may be deemed a prompt standard. In some cases, for example, one workday may be considered a prompt standard; in other cases perhaps not.

If the allegation involves a child who was allegedly abused by an employee or a volunteer of a school in another school district, the required reporter must promptly forward the report form to the Superintendent of the district of attendance and the Superintendent of the school district where the abuse allegedly occurred (if different).

If an allegation is made to a school bus driver employed by a person or entity that contracts with a school to provide transportation services to children that a child has been subjected to child abuse by an employee or volunteer in an educational setting, such driver shall promptly report to his or her supervisor.

If an allegation is made to a supervisor of a school bus driver employed by a person or entity that contracts with a school to provide transportation services to children, that a child has been subjected to child abuse by an employee or volunteer in an educational setting, such supervisor shall promptly complete a written report on the attached form (9620-E.1) and shall personally deliver it to the school district superintendent employed by the school district where the child abuse occurred.

If an allegation is made which involves a school that is not a school district or public school, the appropriate school administrator or administrators, in addition to any appropriate superintendent of schools, shall be notified if the allegation.

Upon receiving a written report, the Principal shall determine whether there is reasonable suspicion to believe that an act of child abuse has occurred. In those circumstances where the Superintendent receives the written report directly, he or she will be responsible for making the reasonable suspicion determination.

In any case where the employee the allegation is being made against is the superintendent or the administrator, the report of such allegations shall be made to [insert alternate administrator trained to handle such reports]

NOTE: The State Education Department in its guidance document (see 9620-E.2) has laid out situations in which the Superintendent will receive the report form directly and he or she will be responsible for making the reasonable suspicion determination such as (1) when the Principal receives the oral or written allegation is completes the report form; and (2) where it is alleged that a child was abused by an employee or volunteer of a school other than a school with the district where the child attends. In addition, where the superintendent receives an allegation of child abuse in an educational setting from local law enforcement or from child protective services, the superintendent would be responsible for completing the report form and, subsequently, making the reasonable suspicion determination.

If the Principal/Superintendent determines there is reasonable suspicion to believe that an act of child abuse has occurred, he or she shall promptly notify the parent of the alleged child victim (assuming that the parent is not the person who originally reported the alleged abuse) that an allegation of child abuse in an educational setting has been made and promptly provide the parent with the written statement setting forth parental rights, responsibilities and procedures prepared in accordance with the Regulations of the Commissioner of Education.

NOTE: The law does not state how parental notice must be given except to say that it must be given promptly. In order to properly demonstrate that such notice has been promptly provided, districts are advised to make sure that there is written documentation such as certified express delivery.

If the person making the allegation of abuse is someone other than the child or the child's parent, the Principal/Superintendent shall contact the person making the report to learn the source and basis for the allegation.

The Principal shall also promptly provide a copy of the written report to the Superintendent and send a copy to the appropriate law enforcement authorities. In no event shall the Principal delay in sending the report to law enforcement because of an inability to contact the Superintendent.

The Superintendent shall send to the Commissioner of Education any written report forwarded to the local law enforcement authorities where the employee or volunteer alleged to have committed an act of child abuse holds a certification or license issued by the department.

Rights of Employees and Volunteers

Any employee or volunteer against whom an allegation of child abuse has been made and against whom the district intends to take adverse action shall be entitled to receive a copy of the report and to respond to the allegations. In addition, such persons are entitled to seek disclosure of reports involving them under the Freedom of Information Law.

Confidentiality

All reports, photographs, and other written material submitted pursuant to this policy and Article 23-B of the Education Law shall be confidential and may not be redisclosed except to law enforcement authorities involved in investigating the alleged abuse or except as expressly authorized by law or pursuant to a court-ordered subpoena. The Principal and Superintendent shall exercise reasonable care to prevent unauthorized disclosure.

Willful disclosure of a written record required to be kept confidential to a person not authorized to receive or review such record is a class A misdemeanor.

Penalties

Willful failure of an employee to prepare and submit a written report of alleged child abuse required by Article 23-B of the Education Law shall be a class A misdemeanor.

Willful failure of any Principal or Superintendent to submit a written report of alleged child abuse to an appropriate law enforcement authority, as required by Article 23-B of the Education Law, shall be a class A misdemeanor. In addition, the Commissioner of Education may, following an administrative determination, impose a civil penalty of up to five thousand dollars on any administrator who fails to submit a report of child abuse to an appropriate law enforcement authority.

The law further prohibits any Principal or Superintendent from agreeing to withhold from the appropriate law enforcement authorities, a superintendent or the Commissioner of Education, where appropriate, an allegation of child abuse in an educational setting on the part of any employee or volunteer as required by law, in return for the resignation or voluntary suspension of the alleged perpetrator. Violation of this prohibition can result in a class E felony charge and a civil penalty of up to \$20,000.

Record Retention

Any report of child abuse by an employee or volunteer that does not result in a criminal conviction shall be expunged from the records kept by the district with respect to the subject of the report after five years from the date the report was made.

NOTE: The law requires records of allegations that do not result in a criminal conviction to be expunged after five years or at an earlier time as the district may determine (§1128-a (2)). To the extent to which a district's actions in expunging records may implicate collective bargaining considerations, the Board should consult the school attorney on this issue.

Training

The Superintendent shall be responsible for establishing and implementing on an ongoing basis a training program for all current and new required reporters on the procedures required under Article 23-B. The program shall include at a minimum include information regarding the physical and behavioral indicators of child abuse and maltreatment, reporting requirements including but not

limited to, when and how a report must be made, what other actions the reporter is can and should take, the legal protections afforded reporters, and the consequences for failing to report, and any other elements as specified in Commissioner's regulations.

Further, all persons employed on or after July 1, 2019 as a school bus driver employed by any person or entity that contracts with a school to provide transportation services to children shall be required to complete two hours of coursework or training (from an approved provider) regarding the identification and reporting of child abuse and maltreatment. The coursework or training shall include information regarding the physical and behavioral indicators of child abuse and maltreatment, reporting requirements including but not limited to, when and how a report must be made, what other actions the reporter is can and should take, the legal protections afforded reporters, and the consequences for failing to report. Each employee in such titles shall provide the school administrator of the school with documentation showing that he or she completed the required training. In addition, each school bus driver shall provide such contracting person or entity with documentation showing that he or she completed the required training. The department shall be authorized to request such records on a periodic basis and may publish a list of any persons or schools who are not in compliance with this subdivision on its website.

The coursework or training required by this section shall not apply to those persons already required to undergo coursework or training regarding the identification and reporting of child abuse and maltreatment pursuant to sections three thousand three and three thousand four of this chapter.

NOTE: Section 100.2(hh)(2) of the Commissioner's Regulations requires that each school district and BOCES establish and implement an ongoing training program for all required reporters, including new teachers. The regulations are specific as to what the training must include.

Ref: Education Law §§1125-1133

Penal Law §§130, 235, 263

8 NYCRR §100.2 (hh) (Reporting of Child Abuse in an Educational Setting)

Appeal of S.S., 42 EDR 273 (2003)

Adoption date:

ADMISSION OF NON-RESIDENT STUDENTS

***NEW NOTE:** Under the federal McKinney-Vento Act, reauthorized by the Every Student Succeeds Act, school districts must modify their policies to remove barriers to the identification, enrollment and retention of homeless students. If school districts are applying their non-resident student policies to homeless children inappropriately, those practices should be re-examined.*

We have modified this policy to make clear that homeless students seeking admission to the district's schools should not be subject to this policy if they are entitled to attend the district's schools as a homeless student. A homeless student who is not entitled to attend the district's schools, however, would be entitled to apply to attend as a non-resident the same as any other non-resident. Essentially, if a homeless child designates a school in the district as a school of origin, they should not be denied on the grounds of being a non-resident under this policy.

Additionally, we have also provided sample alternate text to not permit any non-resident students, as well as sample text to clarify that this policy does not apply to students placed in the district via inter-district contract, and sample text to address students who move out of the district (who are not homeless).

***OLD NOTE:** School districts are not required to admit non-resident students to the district's schools. A school district may, however, accept non-resident student on terms prescribed by the Board, including the payment of tuition as set forth in Commissioner's regulations (Education Law §3202(2); 8 NYCRR Part 174). If the Board decides to permit non-residents to attend the district's schools, it must have a policy setting forth the criteria to be considered in determining whether non-resident students will be admitted.*

The Board should be aware that if it decides to admit non-resident students, the admission criteria must be applied uniformly. The district may not discriminate on the basis of race, religion, national origin, sex or disability. The federal Office of Civil Rights has stated that a district must use the same criteria to decide whether to admit a non-resident student with a disability as it would use to decide whether to admit a non-resident, non-disabled student. For example, if a district admits non-resident non-disabled students only when vacancies exist in the appropriate programs/placement, then the school may use the same criteria in determining whether to admit students with disabilities. However, if the district admits non-resident non-disabled students without considering whether an appropriate vacancy exists, it may not use this criterion when determining whether to admit a non-resident student with disabilities.

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal district residents and who are of legal age to attend school.

***NEW NOTE:** If the Board does not wish to permit non-resident students to attend district schools, instead of the remainder of this policy, the following alternate text could be used: "The district does not permit non-resident students to attend district schools, with the exception of homeless students who are entitled to attend district schools under federal and state laws and regulations."*

However, a non-resident student may be admitted to district schools upon payment to the district of the Board-adopted tuition charge, if and only if, in the judgment of the Superintendent of Schools:

***OLD NOTE:** The criteria for admission listed below are examples of things commonly looked at by boards when deciding whether to admit non-resident students to ensure the admission of non-resident students will not place an extra burden on the district. The Board should review the list and alter it as necessary to ensure that it accurately reflects the standards used by the district when deciding whether to admit non-resident students.*

1. there is sufficient space to accommodate the non-resident student;
2. no increase in the size of faculty or staff will be necessary to accommodate them;
3. the non-resident student meets the district's criteria for admission; and
4. the admission of such non-resident student is and continues during the enrollment period to be in the best interests of the district.

***NEW NOTE:** We have added the following paragraph to address the interrelation of homeless students and non-homeless non-residents, and also students placed by inter-district agreements.*

This policy is not applicable to homeless students entitled to attend district schools under federal and state law and regulations, who may not be currently residing in the district (see policy 5151, Homeless Children). Homeless students who are not entitled to attend district schools under federal and state laws may be considered for non-resident enrollment under this policy. This policy is also not intended to cover students who are placed in district programs by agreement with, and paid for by, another school district.

Future Residents

***OLD NOTE:** The following provision is optional. Many districts permit students who will be moving into the district to begin school during that semester. To require the payment of tuition is also optional.*

The children of families who have signed a contract to buy or build a residence in the school district may be enrolled during the semester in which they expect to become residents, without payment of tuition.

Former Residents

NEW NOTE: We are adding the following optional section to address former residents. Many districts permit students who have moved out of the district to continue attending district schools for some reasonable period of time. Please make sure this reflects the Board's intent, or modify as appropriate.

Students whose families have moved out of the district may continue to attend district schools for _____ [insert duration of time]. However, students who are no longer district residents due to homelessness are addressed in policy 7131, Homeless Children.

Transportation

OLD NOTE: The policy should specify whether the district will provide transportation to non-resident students and, if so, under what conditions. The following provision is optional.

Transportation will be provided for non-resident students if and only if existing bus routing is used, and there is sufficient room on the bus.

Cross-ref: 7131, Homeless Children

Ref: Education Law §3202(2)

Adoption date:7/30/07

Revised: 9/20/2010

Revised II:

STUDENT HEALTH SERVICES

- Required
 Local
 Notice

NEW NOTE: The state Public Health Law §2164 was recently amended to remove the ability of parents to request an exemption from immunization requirements on the basis of their sincerely held religious beliefs. These changes took effect on June 13, 2019. However, parental ability to seek a religion-based exemption from the physical exam requirement remains in effect. We removed reference to the religious exemption for immunization in this policy and accompanying regulation (see ~~strikeout text "or religious" in the fourth paragraph below~~).

Two joint guidance documents from the state Department of Health, Office of Children and Family Services, and the State Education Department (see http://www.p12.nysed.gov/sss/documents/new_legislation_joint_statement.pdf and <http://www.p12.nysed.gov/sss/documents/nonmedical%20vaccine%20exemption%20FAQ%200618%20final.pdf>) directs that children with religious exemptions currently enrolled in school have until June 28, 2019 to begin receiving required vaccinations, with appointments scheduled for all follow-up doses made by July 14, 2019 in order to remain in school (i.e., affects summer school attendance). Regarding the next school year starting in September, the law was also amended to permit unimmunized students to attend school for up to 14 days, extended to 30 days if they can show that they have received the first dose in a series of vaccinations, and have appointments scheduled for all follow-up doses as recommended by the CDC. This provision is set to expire June 30, 2020. Current state health regulations addressing immunizations may be amended going forward. We will monitor those regulations and issue updates to this policy and regulation, if necessary.

The Board of Education recognizes that good student health is vital to successful learning and acknowledges its responsibility, along with that of parent(s) or guardian(s), to protect and foster a safe and healthful environment for the students.

The school shall work closely with students' families to provide detection and preventive health services. In accordance with law, the school will provide vision, hearing, dental inspection and scoliosis screening. Results shall be referred to the parent(s) or guardian(s) who shall be encouraged to have their family physician/dentist provide appropriate care.

In order to enroll in school a student must have a health exam and submit a health certificate within 30 calendar days after entering school, and upon entering prekindergarten or kindergarten, and first, third, fifth, seventh, ninth and eleventh grades. The examination, which must conform to state requirements, must have been conducted no more than 12 months before the first day of the school year in question. If a student is unable to furnish the health certificate, the school will provide a physical examination by a licensed provider. A request for exemption from the physical examination, or the requirement to provide a health certificate, must be made in writing to the school principal or designee, who may require documents supporting the request. The only basis for exemption is a claim that the physical examination is in conflict with the parent or guardian's genuine and sincere religious belief.

NEW NOTE: Please make sure to remove "or religious" from the paragraph below.

In order to enroll in school, students must also furnish documentation of required immunizations against certain communicable diseases, as set forth in state law and regulations, unless exempted from immunizations for medical ~~or religious~~ reasons as permitted by state law and regulation.

NOTE: The paragraph below reflects a requirement of state law and regulation regarding the admission of homeless students and their immunization records.

Homeless students shall be admitted to school even if they do not have the required health or immunization records, but may be temporarily excluded if they show actual symptoms of a communicable disease that poses a significant risk of transmission to others (see "Communicable Diseases" below).

NOTE: The following text, while optional, is suggested to make clear that the McKinney-Vento liaison is responsible for assisting homeless students with accessing health services in the school. This could include, for example, situations where this policy and accompanying regulation requires written parent/guardian permission or direction, which shouldn't be a barrier for homeless students, where missing documents are related to the student's homelessness. This text aligns with the general provisions of the McKinney-Vento act; that schools must remove barriers to homeless students' enrollment and retention in school.

The McKinney-Vento liaison shall assist homeless students covered by that law in accessing health services described in this policy and accompanying regulation.

The Board recognizes that the State of New York may authorize and require the collection of data from health certificates in furtherance of tracking and understanding health care issues that affect children. The Board supports these efforts and expects administrators to cooperate and to observe the appropriate laws and regulations in carrying out those responsibilities, including those that relate to student privacy.

In addition, students will be asked to provide a dental health certificate when they enroll in school and in accordance with the same schedule as the health certificate.

A permanent student health record shall be part of a student's cumulative school record and should follow the student from grade to grade and school to school along with his/her academic record. This record folder shall be maintained by the school nurse.

Emergency Care

Each school in the district will include in its emergency plan a protocol for responding to health care emergencies, including anaphylaxis, and head injury. Parents/guardians will be notified of any emergency medical situation as soon as is practicable. Parents/guardians will receive notification of non-emergent medical situations that have been reported to the nurse in a timely manner.

NOTE: The paragraph below reflects options under state law regarding epi-pens. Note that collaborative agreements are no longer required under state law and regulation.

Schools shall also provide emergency care for students in accidental or unexpected medical situations. (**Optional language:** The district will stock epinephrine auto-injectors for non-patient specific use. The district shall ensure that designated staff are properly trained.)

NOTE: Optional text is provided below if the district permits the administration of naloxone for opioid overdose prevention. See NYSSBA Policy 8121.1, Opioid Overdose Prevention.

The district permits emergency administration of opioid antagonists, such as naloxone, by (**select as appropriate: trained volunteer responders and/or the school nurse**) to prevent opioid overdose.

Communicable Diseases

It is the responsibility of the Board to provide all students with a safe and healthy school environment. To meet this responsibility, it is sometimes necessary to exclude students with

contagious and infectious diseases, as defined in the Public Health Law, from attendance in school. Students will be excluded during periods of contagion for time periods indicated on a chart developed by the school nurse **or insert applicable title**.

During an outbreak of these communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

It is the responsibility of the Superintendent of Schools, working through district health personnel, to enforce this policy and to contact the county or local health department when a reportable case of a communicable disease is identified in the student or staff population.

Administering Medication to Students

Neither the Board nor district staff members shall be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours shall be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not made available to him/her during school hours, or where it is done pursuant to law requiring accommodation to a student's special medical needs (e.g., Section 504 of the Rehabilitation Act of 1973). "Medication" will include all medicines prescribed by an authorized medical provider.

Before any medication may be administered to or by any student during school hours, the Board requires:

1. the written request of the parent(s) or guardian(s), which shall give permission for such administration and relieve the Board and its employees of liability for administration of medication;
2. the written order of the prescribing authorized medical provider, which will include the purpose of the medication, the dosage, the time at which or the special circumstances under which medication shall be administered, the period for which medication is prescribed, and the possible side effects of the medication; and
3. that in order for a student to carry and use a rescue inhaler, an epinephrine auto-injector, insulin, or glucagon and associated testing supplies, written permission must be provided both by the parent and the prescribing authorized medical provider in accordance with state law and regulation.

Students are allowed to carry and apply parentally provided sunscreen without a prescription from a medical provider, assuming that the sunscreen is FDA approved and that the sunscreen is not treating a medical condition. Parents need to provide the district with written permission for students to use sunscreen.

Permission slips and medical orders shall be kept on file in the office of the school nurse.

NOTE: State funding for the provision of nebulizers is currently not available. If the district has made provision for a nebulizer, the following paragraph can be added:

"The district shall make a nebulizer available on site in school buildings where nursing services are provided. Students with a patient specific order shall have access to the nebulizer. The district will ensure that it is maintained in working order."

Schools are also permitted to stock Albuterol Metered Dose Inhalers (MDIs) for students whose personal prescription is empty and are in need of the medication. Schools are also permitted to stock liquid Albuterol for use in nebulizers, if one is provided by the school or the parents.

If the district chooses to stock MDIs and/or liquid Albuterol for use in nebulizers for students diagnosed with asthma whose personal Albuterol prescription is empty, the Board should adopt the following language:

The school stocks albuterol in the form of **please specify: metered dose inhalers and/or liquid]** for students who are in need of emergency dosing when their personal prescription is empty. The

district will develop procedures in collaboration with school health personnel that is approved by the district medical director and the Board of Education.

Life-Threatening Allergies and Anaphylaxis Management

NOTE: State law and regulation addresses the need to have diabetes management plans for each student with diabetes and authorizes the use of emergency action plans for students with diabetes/allergy/asthma. NYSSBA addresses this in regulation 5420-R, but mentions the emergency action plans below.

The Board recognizes its role and responsibility in supporting a healthy learning environment for all students, including those who have, or develop, life-threatening allergies. The district will work cooperatively with the student, their parent/guardian and healthcare provider to allow the child to participate as fully and as safely as possible in school activities. When a student has a known life-threatening allergy reported on their health form or if the district has been informed by the parent of the presence of a life-threatening allergy, the district will assemble a team, which may include the parent, the school nurse, the child's teacher, the building principal and other appropriate personnel, which will be charged with developing an individual health care plan and/or an emergency action plan. The plan(s) will be maintained by the school nurse. The plan(s) will guide prevention and response. If the student is eligible for accommodations based upon the IDEA, Section 504 or the Americans with Disabilities Act, the appropriate procedures will be followed regarding identification, evaluation and implementation of accommodations.

Training

Training to support the fulfillment of staff responsibilities in regard to student health services will be provided as part of the district's ongoing professional development plan and in conformity with Commissioner's regulations.

Regulations

The Superintendent shall develop comprehensive regulations governing student health services. Those regulations shall include the provision of all health services required by law, procedures for the maintenance of health records, and procedures for the administering of medication to students. The Superintendent shall also develop protocols, in consultation with the district medical director and other appropriate district staff, for the management of injury, with particular attention to concussion.

Ref:

Education Law §§310 (provisions for appeal of child denied school entrance for failure to comply with immunization requirements); 901 et seq. (medical, dental and health services, BMI reporting); 916 (student self-administration of rescue inhalers); 916-a (student self-administration of epinephrine); 916-b (students with diabetes); 919 (provide and maintain nebulizers); 921 (epinephrine auto-injectors: training of unlicensed personnel); 922 (naloxone); 6527 (emergency treatment: anaphylaxis; naloxone); 6909 (emergency treatment: anaphylaxis; naloxone)

Public Health Law §§613 (annual survey); 2164 (immunization requirements); 3000-c (emergency epinephrine); 3309 (naloxone)

8 NYCRR §§ 64.7 (anaphylaxis; naloxone); 135.4 (Physical Education); Part 136 (school health services program; concussion, anaphylaxis, medication, naloxone)

10 NYCRR Part 66-1 (immunization requirements); § 80.138 (naloxone)

Guidelines for Medication Management in Schools, State Education Department, December 2017, www.p12.nysed.gov/sss/documents/MedicationManagement-DEC2017.pdf

Immunization Guidelines: Vaccine Preventable Communicable Disease Control, State Education Department, revised August 2000

Making the Difference: Caring for Students with Life-Threatening Allergies, New York State Department of Health, New York State Education Department, New York Statewide School Health Service Center, June 2008

Concussion Management Guidelines and Procedures, www.nysphsaa.org

New Policy for Stocking Albuterol Metered Dose Inhalers (MDIs), State Education Department, August 2011, www.p12.nysed.gov/sss/schoolhealth/schoolhealthservices/Albuterol2011memo.pdf.

Adoption Date: 4/21/2009

Revised Dates: 2/25/2013, 11/18/2013, 11/17/2014, 10/19/2015, _____

First Reading

HOME-SCHOOLED STUDENTS

- Required
 Local
 Notice

NEW NOTE: We are suggesting changes to this policy to be consistent with recent amendments to state law regarding exemptions to mandatory vaccinations. State law no longer permits parents to receive religious-based exemptions to required immunizations. In response to this change, parents who had previously received such exemptions must now choose between either ensuring that their children are immunized, or provide instruction at home to their unvaccinated children. To the extent to which school districts previously could permit unvaccinated home-schooled children to participate in certain school activities, recent changes in law now prohibit districts from offering such opportunities to those who do not qualify for medical-based exemptions to immunization.

This policy now clarifies that, homeschooled students may no longer participate in school activities which are not otherwise open to the general public. Under Commissioner's regulations 8 NYCRR §135.1, homeschooled students could not participate in interscholastic sports (i.e., those that take place between school districts) or intramural sports (i.e., those that take place within the district or its schools). New text is underlined below.

The Board of Education shall ensure that children instructed at home are taught by a competent instructor and receive an education substantially equivalent to that offered in the district's schools.

Parents/Guardians who wish to educate their children at home must submit to the district an individual home instruction plan (IHIP), outlining the educational goals to be met and the course materials and syllabi to be used each year for the child's learning process. The district may accept or deny an IHIP. Parents/Guardians must submit quarterly reports which will provide the district with the necessary information to make determinations of substantial equivalency and competency of instruction on an ongoing basis.

Parents/Guardians may appeal to the Board a determination by the Superintendent of Schools or designee that an IHIP is not in compliance with the Regulations of the Commissioner of Education. Parents/Guardians shall have the right to appeal the final determination of the Board to the Commissioner of Education within 30 days of receipt of such determination.

Special Education

OLD NOTE: This section reflects Chapter 217 of the Laws of 2008 which amended §3602-c of Education Law. The amendment deems home-schooled students with disabilities, and students suspected of having a disability, to be nonpublic school students solely for the purpose of receiving special education services during the school year.

A student with an IHIP, who is a resident of the school district and has a disability, or is suspected of having a disability, is eligible to receive services from the school district, in accordance with law, regulation and district policy. A parent/guardian must request special education services in writing to the Board by June 1st, unless the child is first identified or moves into the district after June 1st. In that case, the parent/guardian must request the services within 30 days of being identified or of moving into the district.

Special education services will be provided on an equitable basis compared to programs and services provided to other students with disabilities attending public or nonpublic schools within the district. The Board will determine the location where services will be available to home schooled students.

Participation in Extracurricular Activities

NEW NOTE: Students who are not immunized and are not entitled to a medical exemption to vaccinations and who receive instruction at home by their parents are not entitled to participate in credit-bearing activities, or interscholastic or intramural sports. However, SED guidance advises that the Board of Education may permit such students to participate in the district's other school-sponsored, extracurricular activities. If the Board wishes to do this, it should adopt policy language such as that in the paragraph below.

However, in keeping with the provisions of state law, to protect district students from contracting certain communicable diseases in the school setting, we advise that the district should only permit such participation by homeschooled students who can show acceptable evidence of either (1) immunization from the same communicable diseases that is required for attendance at public school, or (2) documentation of a need for a medical exemption. This would require districts to check documentation of immunization or medical exemptions, which can be done through the New York state Immunization Information System. The alternative approach would be to not permit participation by any homeschooled student. That alternative language is shown in the next NOTE field below.

Students instructed at home by their parents are not entitled to participate in interscholastic or intramural sports. However, the Board shall permit such students to participate in other school-sponsored extracurricular activities as long as they can provide either documentation of immunization to, or a medical exemption for immunization from, the same communicable diseases required for entry into the public schools. Specifically, the Board will permit home-schooled students to:

- participate in non-credit-bearing organized school activities such as clubs that are not open to the general public;
- participate in band and/or receive music lessons only if these activities are considered to be extra-curricular (not credit-bearing or graded or required for class); and
- use school facilities such as the library, career information center and gymnasium if there is mutual agreement on the part of all involved parties.

NOTE: If the Board wishes to restrict participation in school activities for all homeschooled students, the following language may be used instead: "Students instructed at home by their parents are not permitted to participate in district activities or use district facilities, other than as permitted under district policy 1500, Public Use of School Facilities."

Instructional Materials

The Board authorizes the Superintendent to loan instructional materials, if available, to students receiving home instruction. The Superintendent or his/her designee shall determine the availability of resources and develop appropriate procedures.

Ref:

Education Law §§ 3204(2); 3210(2)(d); 3602-c (2-c)

Public Health Law § 2164 (as amended by Chapter 35 of the Laws of 2019)

8 NYCRR §§ 100.10; 135.1; 135.4

Appeal of Ponte, 41 EDR 174 (2001)

Matter of Abookire, 33 EDR 473 (1994)

State Education Department Memorandum, "New Requirements for the Provision of Special Education Services to Home-Instructed ("Home-Schooled") Students, July 2008

State Education Department Memorandum, "Home Instruction Questions and Answers,"

<http://www.p12.nysed.gov/sss/homeinstruction/homeschoolingqanda.html>, Sept. 2016

Adoption Date: 7/30/2007

Revised Dates: